

# RICHLAND TOWNSHIP BOARD OF TRUSTEES

JANUARY 9, 2024

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor      David Earley, Treasurer  
Renee R. Herhold, Clerk      Susan Neuenfeldt, Trustee  
Brian Beckrow, Trustee

**CALL TO ORDER:** Supervisor Frederick called the regular monthly meeting to order at 6:00 P.M. with the Pledge to the Flag.

**APPROVAL OF AGENDA:** Motion by Brian Beckrow, second by Susan Neuenfeldt, to approve the Agenda as printed. Unanimous voice vote. Motion carried.

**MINUTES FROM PREVIOUS MEETING:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from December 12, 2023, as written. Unanimous voice vote. Motion carried.

**BILLS:** Motion by David Earley, second by Renee Herhold, to pay the bills as listed, total of \$740,081.15. Roll call vote Beckrow, yes; Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes. (5) Yeas, (0) Nays. Motion carried.

**REPORTS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to receive and file the reports as listed. Unanimous voice vote. Motion carried.

**PUBLIC COMMENT:** None.

**OLD BUSINESS:** None.

**ZONING:** None.

**NEW BUSINESS:**

**WATER AGREEMENT - SHAVER:** Motion by Renee Herhold, second by Susan Neuenfeldt, to enter into a Water Agreement with Barry and Janet Shaver, 3629 North Orr Road, parcel number 22-12-2-12-1003-001, to connect into Thomas Township's Municipal Water System, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Unanimous voice vote. Motion carried.

**WATER AGREEMENT- GERKEN:** Motion by Susan Neuenfeldt, second by Brian Beckrow, to enter into a Water Agreement with Cathy J. Gerken, 3735 North Orr Road, parcel number 22-12-2-12-1003-002, to connect into Thomas Township's Municipal Water System, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Unanimous voice vote. Motion carried.

**SERVICE AGREEMENT-VECTOR TECH GROUP:** Motion by Susan Neuenfeldt, second by Renee Herhold, to enter into a Master Service Agreement with Vector Tech Group to manage the Township's computer workstations and server, a one-time setup fee of \$3,410 with a monthly fee of \$945, authorizing Manager Grose to sign on behalf of Richland Township. Unanimous voice vote. Motion carried.

**AGREEMENT-BRIGHTLY SOFTWARE, INC.:** Motion by Renee Herhold, second by David Earley, to enter into a five-year Agreement with Brightly Software, Inc. to purchase Asset Management Software, total cost of \$9,785.95, authorizing Manager Grose to sign on behalf of Richland Township. Unanimous voice vote. Motion carried.

**METER PURCHASE:** Motion by Susan Neuenfeldt, second by Brian Beckrow, to purchase fifty (50) Badger Meters and Cellular Endpoints for the Department of Public Works from SLC Meter, LLC , total cost of \$18,394.52. Unanimous voice vote. Motion carried.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** Motion by Susan Neuenfeldt, second by Brian Beckrow, to adjourn. Unanimous voice vote. Meeting adjourned – 6:18 P.M.

Respectfully submitted by:

  
Renee R. Herhold Richland Township Clerk