

# **RICHLAND TOWNSHIP BOARD OF TRUSTEES**

**MARCH 14, 2023**

## **PUBLIC HEARING/REGULAR MEETING**

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor David Earley, Treasurer  
Renee R. Herhold, Clerk Susan K. Neuenfeldt, Trustee  
Brian Beckrow, Trustee

**CALL TO ORDER:** Supervisor Frederick called the Public Hearing of the Richland Township Board of Trustees to order with the Pledge to the Flag at 6:00 P.M.

**PUBLIC HEARING – 2023/2024 FISCAL YEAR BUDGET:** Supervisor Frederick stated the Public Hearing is being held to hear comments on the proposed 2023-2024 Fiscal Year Budget with revenues/expenditures totaling \$5,447,640. Notice of the Hearing was posted and advertised as required. Supervisor Frederick called for public comment three times.

**ADJOURN PUBLIC HEARING:** Motion by Susan Neuenfeldt, second by Brian Beckrow, to adjourn the Public Hearing. Unanimous voice vote. Public Hearing adjourned – 6:02 P.M.

**CALL TO ORDER:** Supervisor Frederick called the regular meeting of the Richland Township Board of Trustees to order at 6:02 P.M.

**APPROVAL OF AGENDA:** Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the Agenda as submitted. Unanimous voice vote. Motion carried.

**MINUTES FROM PREVIOUS MEETING:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the regular meeting held February 14, 2023, and the special meeting held March 1, 2023, as written. Unanimous voice vote. Motion carried.

**BILLS:** Motion by David Earley, second by Brian Beckrow, to pay the bills as listed, total of \$1,840,537.53. Roll call vote Frederick, yes; Herhold, yes; Neuenfeldt, yes; Beckrow, yes; Earley, yes. (5) Yeas, (0) Nays. Motion carried.

**REPORTS:** Motion by Susan Neuenfeldt, second by Brian Beckrow, to approve the reports as listed. Unanimous voice vote. Motion carried.

**PUBLIC COMMENT:** None.

**OLD BUSINESS:** None.

**ZONING:** None

**NEW BUSINESS -**

**SET MEETING DATE/TIMES:** Motion by Susan Neuenfeldt, second by Renee Herhold, to set the 2023-2024 fiscal year Board of Trustee meetings for the second Tuesday of the month, with April through December 2023 meetings opening at 7:00 P.M., January through March 2024 meetings opening at 6:00 P.M. Unanimous voice vote. Motion carried.

**RESOLUTION R-2023-03, SCHEDULE OF FEES:** Motion by Renee Herhold, second by David Earley, to adopt Resolution R-2023-03, setting the annual Fees, Rates, and Charges Schedule as presented, effective with the new budgetary fiscal year, April 1, 2023, through March 31, 2024, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Herhold, yes; Neuenfeldt, yes; Beckrow, yes; Earley, yes; Frederick, yes. (5) Yeas, (0) Nays. Motion carried.

**FIRE PROTECTION-FREMONT TOWNSHIP:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the Fire Protection Agreement with Fremont Township as presented, with a total fee of \$42,551, effective April 1, 2023, through March 31, 2024, authorizing Supervisor Frederick, Clerk Herhold, and Fire Chief Scott to sign on behalf of Richland Township. Unanimous voice vote. Motion carried.

**POLICY 2023-01, ECONOMIC DEVELOPMENT INCENTIVE:** Motion by Brian Beckrow, second by Susan Neuenfeldt, to adopt Policy 2023-01, an Economic Development Policy which specifically sets forth guidelines for processing and approving Industrial Facilities Tax Exemptions (IFT). Unanimous voice vote. Motion carried.

**TRANSFER FUNDS - MERS:** Motion by Susan Neuenfeldt, second by David Earley, to transfer \$20,000 from the Police Fund along with transferring \$20,000 from the General Fund to the Michigan Municipal Employees Retirement System Fund (MERS) in order to lower the Township's pension obligation. Unanimous voice vote. Motion carried.

**RESOLUTION R-2023-04, 2023-2024 FISCAL YEAR BUDGET:** Motion by Susan Neuenfeldt, second by David Earley, by Resolution R-2023-04, to adopt the 2023-2024 Fiscal Year Budget, total revenues/expenditures \$3,291,775, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Beckrow, yes; Earley, yes; Frederick, yes; Herhold, yes. (5) Yeas, (0) Nays. Motion carried.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** Motion by Brian Beckrow, second by Susan Neuenfeldt, to adjourn. Unanimous voice vote. Meeting adjourned – 6:18 P.M.

Respectfully submitted by:

  
Renee R. Herhold / Richland Township Clerk