

RICHLAND TOWNSHIP BOARD OF TRUSTEES

JANUARY 11, 2022

MEMBERS PRESENT: Brian R. Frederick, Supervisor David Earley, Treasurer
Renee R. Herhold, Clerk Susan Neuenfeldt, Trustee

MEMBERS ABSENT: Brian Beckrow, Trustee

CALL TO ORDER: Supervisor Frederick called the regular monthly meeting to order at 7:00 P.M. with the Pledge to the Flag.

APPROVAL OF AGENDA: Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the agenda as amended, adding line items: K. accept park board resignation and appointment; L. public safety barn electrical; M. Resolution 2022-01-01, gaming license. Unanimous voice vote. Motion carried.

MINUTES FROM PREVIOUS MEETINGS: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the work session and regular meeting held December 14, 2021, along with special meetings held December 20, 2021, December 21, 2021, December 29, 2021 and January 6, 2022 as written. Unanimous voice vote. Motion carried.

BILLS: Motion by David Earley, second by Susan Neuenfeldt, to pay the bills as listed, total of \$1,070,863.34. Roll call vote Frederick, yes; Herhold, yes; Neuenfeldt, yes; Earley, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

REPORTS: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the reports as listed. Unanimous voice vote. Motion carried.

PUBLIC COMMENT: Comments were heard and answered. Rob Grose was introduced and welcomed as Township Manager.

OLD BUSINESS:

PLANNING COMMISSION/ZBA VACANCIES: Supervisor Frederick stated there is a vacancy on both the Planning Commission and Zoning Board of Appeals. Applications are available on the website and in the Administration Office for interested residents. No Board action taken.

BOARD OF REVIEW APPOINTMENT: Motion by Renee Herhold, second by Susan Neuenfeldt, as recommended, to appoint Mary Clark as alternate member to the Richland Township Board of Review, filling the vacancy due to the resignation of Ken Bell, term expiring 2023. Unanimous voice vote. Motion carried.

WATER TANK BIDS: Motion by Susan Neuenfeldt, second by David Earley, as recommended by Spicer Group, to award the project to E&L Contractors, Inc., to repair and paint the 250,000-gallon elevated water storage tank, low bid of \$130,600 as submitted. Roll call vote Herhold, yes; Neuenfeldt, yes; Earley, yes; Frederick, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

WATER TANK ENGINEERING SERVICE: Motion by David Earley, second by Renee Herhold, to award the professional engineering services for the construction administration and inspection of the painting and repairs to the 250,000-gallon elevated water storage tank project to Spicer Group, estimated cost of \$29,500, authorizing Supervisor Frederick to sign on behalf of Richland Township.

Roll call vote Neuenfeldt, yes; Earley, yes; Frederick, yes; Herhold, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

NEW BUSINESS:

ASSESSOR CONTRACT: Motion by Susan Neuenfeldt, second by David Earley, to approve a two-year contract with Frank Roenicke for Assessing Services, April 1, 2022 through March 31, 2024 as presented, rate of \$20,100 for each assessment year, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Roll call vote Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

ZONING ADMINISTRATOR/ORDINANCE ENFORCEMENT CONTRACT: Motion by Susan Neuenfeldt, second by Renee Herhold, to approve a one-year contract with Kim Reiss for Zoning Administrator/Ordinance Enforcement Contract, April 1, 2022 through March 31, 2023, rate of \$541 per month, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Roll call vote Frederick, yes; Herhold, yes; Neuenfeldt, yes; Earley, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

BUILDING INSPECTOR CONTRACT: Motion by Renee Herhold, second by David Earley, to approve the two-year contract with Scott Crofoot for Building Inspector, April 1, 2022 through March 31, 2024 as presented, rate of \$500 per month plus \$15.00 per month for use of phone, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Roll call vote Herhold, yes; Neuenfeldt, yes; Earley, yes; Frederick, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

ELECTRICAL INSPECTOR CONTRACT: Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the two-year contract with Jay Wale for Electrical Inspector, April 1, 2022 through March 31, 2024 as presented, rate of eighty percent (80%) of total permit fees, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Earley, yes; Frederick, yes; Herhold, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

MECHANICAL/PLUMBING INSPECTOR CONTRACT: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the two-year contract with Greg Younk for Mechanical/Plumbing Inspector, April 1, 2022 through March 31, 2024 as presented, rate of eighty percent (80%) of total permit fees, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Roll call vote Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

PUMP STATION MAINTENANCE: Motion by Susan Neuenfeldt, second by David Earley, to contract with Kennedy Industries for annual preventative maintenance inspections on the main pump station, total cost of \$2,265, authorizing Supervisor Frederick to sign on behalf of Richland Township. Roll call vote Frederick, yes; Herhold, yes; Neuenfeldt, yes; Earley, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

2022-2023 FISCAL YEAR EMPLOYEE WAGES: Motion by Susan Neuenfeldt, second by David Earley, as recommended by the Wage Committee and Salary Compensation Committee to increase wages for the 2022-2023 fiscal year by three percent (3%) for the following:
Supervisor/Clerk/Treasurer from \$9,500/year to \$9785/year; Trustees from \$80/per meeting to \$82.40/per meeting; Office Manager from \$19.00/hour to \$19.57/hour; Office Assistant from \$12.25/hour to \$12.62/hour; Department of Public Works Superintendent from \$25.25/hour to

\$26.01/hour; Department of Public Works Assistant from \$17.25/hour to \$17.77/hour; Fire Chief from \$6,000/year to \$6,180/year; Assistant Chief from \$3,000/year to \$3,090/year; Captains/Lieutenants from \$900/year to \$927/year; Safety Officer from \$900/year to \$927/year; also, increases for the following: Senior Center Director from \$10.25/hour to \$10.50; Cemetery Sexton from \$11.00 to \$11.25; Election Inspectors/Chairpersons from \$11.00/hour to \$12.00/hour with Election Chairpersons receiving an additional flat rate per day from \$11.00 to \$25.00. Roll call vote Herhold, yes; Neuenfeldt, yes; Earley, yes; Frederick, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

SAGA REPRESENTATIVES: Motion by Renee Herhold, second by Susan Neuenfeldt, to appoint Manager Rob Grose as representative to the Saginaw Area GIS Authority (SAGA) with Building Inspector Scott Crofoot as the alternate. Unanimous voice vote. Motion carried.

MMWA REPRESENTATIVES: Motion Renee Herhold, second by Susan Neuenfeldt, to appoint Manager Rob Grose as representative to the Mid-Michigan Waste Authority with Supervisor Frederick as the alternate. Unanimous voice vote. Motion carried.

COMMUNICATIONS: Motion by Renee Herhold, second by Susan Neuenfeldt, to receive and file all communications as presented. Unanimous voice vote. Motion carried.

PARK BOARD RESIGNATION/APPOINTMENT: Motion by David Earley, second by Renee Herhold, to accept the resignation of Lisa Hagarty-Smith from the Park Board, thanking Lisa for her years of service on the Board. Unanimous voice vote. Motion carried.

Motion by David Earley, second by Renee Herhold, to appoint John Greenup to fill the vacancy on the Richland Township Park Board, term expiring November 20, 2024. Unanimous voice vote. Motion carried.

PUBLIC SAFETY BARN ELECTRICAL: Motion by David Earley, second by Susan Neuenfeldt, to award the electrical bid to Leddy Electric for the public safety barn as proposed, cost of \$10,470.76. Roll call vote Neuenfeldt, yes; Earley, yes; Frederick, yes; Herhold, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

RESOLUTION 2022-01-01, CHARITABLE GAMING LICENSE: Motion by Susan Neuenfeldt, second by David Earley, to approve by Resolution 2022-01-01, the request from Hemlock Community Pep Club to be recognized as a nonprofit organization operating in the community to be considered for approval for the purpose of obtaining a charitable gaming license, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

PUBLIC COMMENT: Comments were received and answered to consider using ARPA funds towards curbing sections of Sandridge Drive.

ADJOURNMENT: Motion by Susan Neuenfeldt, second by David Earley, to adjourn. Unanimous voice vote. Meeting adjourned – 7:40 P.M.

Respectfully submitted by:


Renee R. Herhold Richland Township Clerk