

# **RICHLAND TOWNSHIP BOARD OF TRUSTEES**

**MAY 11, 2021**

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor                      David Earley, Treasurer  
Susan K. Neuenfeldt, Trustee    Renee R. Herhold, Clerk  
Brian Beckrow, Trustee

**CALL TO ORDER:** The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. with the Pledge to the Flag.

**APPROVAL OF AGENDA:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the Agenda as printed. Unanimous voice vote. Motion carried.

**MINUTES FROM PREVIOUS MEETING:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the regular meeting held April 13, 2021 as written. Unanimous voice vote. Motion carried.

**BILLS:** Motion by David Earley, second by Renee Herhold, to pay the bills as listed, total expenditures of \$45,892.13. Roll call vote Frederick, yes; Herhold, yes; Neuenfeldt, yes; Beckrow, yes; Earley, yes. (5) Yeas, (0) Nays. Motion carried.

**REPORTS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the reports as listed. Unanimous voice vote. Motion carried.

**PUBLIC COMMENT:** None.

**OLD BUSINESS -** None.

**NEW BUSINESS -**

**FIRE DEPARTMENT ADMINISTRATIVE POLICY 03.09:** Motion by Susan Neuenfeldt, second by David Earley, to approve Fire Department Administrative Policy 03.09, Base Radio Operator/Dispatcher job description, as presented. Roll call vote Herhold, yes; Neuenfeldt, yes; Beckrow, yes; Earley, yes; Frederick, yes. (5) Yeas, (0) Nays. Motion carried.

**FIRE DEPARTMENT ADMINISTRATIVE POLICY 04.17:** Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the amended Fire Department Administrative Policy 04.17, Reimbursement of On-Call Personnel, as presented. Roll call vote Neuenfeldt, yes; Beckrow, yes; Earley, yes; Frederick, yes; Herhold, yes. (5) Yeas, (0) Nays. Motion carried.

**FIRE DEPARTMENT PURCHASE:** Motion by Renee Herhold, second by Brian Beckrow, authorizing the Fire Department purchase of a 70" smart television to be used as digital signage and department messaging, approximate cost of \$698. Roll call vote Beckrow, yes; Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes. (5) Yeas, (0) Nays. Motion carried.

**MUTUAL AID FIRE AGREEMENT:** Motion by Susan Neuenfeldt, second by Brian Beckrow, to approve the Cooperative Mutual Aid Fire Control Agreement with the Michigan Department of Natural Resources – Forest Resources Division as presented, authorizing Manager Reno and Fire Chief Scott to sign on behalf of Richland Township. Roll call vote

Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes; Beckrow, yes. (5) Yeas, (0) Nays. Motion carried.

**RESOLUTION 2021-05-01, PAR PLAN GRANT:** Motion by Renee Herhold, second by Susan Neuenfeldt, by Resolution 2021-05-01, to apply for a Grant for the Fire Department through the Michigan Township Participating Plan Risk Reduction Grant Program (Par Plan) for a KnoxBox Safety System – Key secure 5 device, mounting brackets, software, along with five (5) residential and two (2) commercial Knoxboxes, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Frederick, yes; Herhold, yes; Neuenfeldt, yes; Beckrow, yes; Earley, yes. (5) Yeas, (0) Nays. Motion carried.

**DISPOSAL FIRE DEPARTMENT GEAR:** Motion by Susan Neuenfeldt, second by Renee Herhold, as requested by Chief Scott, allowing the current Members of the Fire Department to acquire the outdated turnout gear with the remaining equipment donated to local colleges and/or properly disposed of. Roll call vote Herhold, yes; Neuenfeldt, yes; Beckrow, yes; Earley, yes; Frederick, yes. (5) Yeas, (0) Nays. Motion carried.

**ZONING ORDINANCE AMENDMENT - STORAGE CONTAINER:** Motion by Renee Herhold, second by David Earley, to table the proposed changes to the Zoning Ordinance Section 202-Definitions and Section 402-Supplementary Use Regulations regarding storage containers, referring the proposed amendments back to the Planning Commission to consider language for a permit process. Roll call vote Neuenfeldt, yes; Beckrow, yes; Earley, yes; Frederick, yes; Herhold, yes. (5) Yeas, (0) Nays. Motion carried.

**RESOLUTION 2021-05-09, GAMING:** Motion by Susan Neuenfeldt, second by David Earley, by Resolution 2021-05-09, approving the charitable gaming license as requested by the Hemlock Trap Shooting Team to hold a raffle to raise funds for State competition, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Beckrow, yes; Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes. (5) Yeas, (0) Nays. Motion carried.

**CONSTRUCTION BOARD OF APPEALS APPOINTMENTS:** Motion by Susan Neuenfeldt, second by Renee Herhold, to reappoint Greg Turner and Tom Mayan, Sr.; also, to appoint George Kipfmiller to the Richland Township Construction Board of Appeals, a two year term expiring June 2023. Roll call vote Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes; Beckrow, yes. (5) Yeas, (0) Nays. Motion carried.

**SANDRIDGE DRIVE REQUEST:** Motion by Susan Neuenfeldt, second by Brian Beckrow, due to a concerned citizen request, requesting Manager Reno contact the Saginaw County Road Commission to seek options (signage, etc.) to assist in slowing traffic on Sandridge Drive. Unanimous voice vote. Motion carried.

**RESOLUTION 2021-05-05, PA 116:** Motion by Susan Neuenfeldt, second by Renee Herhold, by Resolution 2021-05-05, to approve the P.A. 116 Farmland Agreement submitted for Ronald D. Garrett of Garrett Land Company, Inc., 150.36 acres, parcels number 22-12-2-12-3001-000 and 22-12-2-12-3003-003, for 10 years, pending no objections from the County Planning and Conservation District, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Frederick, yes; Herhold, yes; Neuenfeldt, yes; Beckrow, yes; Earley, yes. (5) Yeas, (0) Nays. Motion carried.

**RESOLUTION 2021-05-06, PA 116:** Motion by Renee Herhold, second by Susan Neuenfeldt, by Resolution 2021-05-06, to approve the P.A. 116 Farmland Agreement submitted for Kari Kenny with Jake Real Estate Ventures, LLC, 30.59 acres, parcel number 22-12-2-15-1004-000, for 90 years, pending no objections from the County Planning and Conservation District, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Herhold, yes; Neuenfeldt, yes; Beckrow, yes; Earley, yes; Frederick, yes. (5) Yeas, (0) Nays. Motion carried.

**RESOLUTION 2021-05-07, PA 116:** Motion by Susan Neuenfeldt, second by Renee Herhold, by Resolution 2021-05-07, to approve the P.A. 116 Farmland Agreement submitted for Kari Kenny with Jake Real Estate Ventures, LLC, 51.82 acres, parcel number 22-12-2-04-1004-000, for 90 years, pending no objections from the County Planning and Conservation District, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Beckrow, yes; Earley, yes; Frederick, yes; Herhold, yes. (5) Yeas, (0) Nays. Motion carried.

**LIFE SAVING AWARD:** No Board action taken at this time. National Police Week is May 9<sup>th</sup> through the 15<sup>th</sup>, recognizing Law Officers who have lost their lives in the line of duty for the safety and protection of others.

**RESOLUTION 2021-05-08, PA 116 REMOVAL:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve by Resolution 2021-05-08 the removal of two acres or less from PA 116, parcel number 22-12-2-11-2004-001, as requested by Wardin Brothers Partnership, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Beckrow, yes; Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes. (5) Yeas, (0) Nays. Motion carried.

**COMMUNICATIONS:** Motion by Susan Neuenfeldt, second by Renee Herhold, to receive and file communications as presented. Unanimous voice vote. Motion carried.

**PUBLIC COMMENT:** Comments were raised and answered.

**AJOURNMENT:** Motion by Susan Neuenfeldt, second by Brian Beckrow, to adjourn. Unanimous voice vote. Meeting adjourned – 7:50 P.M.

Respectfully submitted by:

  
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Renee R. Herhold      Richland Township Clerk