

# **RICHLAND TOWNSHIP BOARD OF TRUSTEES**

**DECEMBER 14, 2021**

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor                      David Earley, Treasurer  
Susan K. Neuenfeldt, Trustee    Renee R. Herhold, Clerk  
Brian Beckrow, Trustee

**CALL TO ORDER:** The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. with the Pledge to the Flag.

**APPROVAL OF AGENDA:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the Agenda as printed. Unanimous voice vote. Motion carried.

**MINUTES FROM PREVIOUS MEETINGS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the work session and regular meeting held November 9<sup>th</sup>, 2021 along with special meetings held November 19<sup>th</sup>, 2021 and November 29<sup>th</sup>, 2021 as written. Unanimous voice vote. Motion carried.

**BILLS:** Motion by David Earley, second by Renee Herhold, to pay the bills as listed, total of \$385,177.47. Roll call vote Frederick, yes; Earley, yes; Beckrow, yes; Neuenfeldt, yes; Herhold, yes. (5) Yeas, (0) Nays. Motion carried.

**REPORTS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the reports as listed. Unanimous voice vote. Motion carried.

**PUBLIC COMMENT:** None.

## **OLD BUSINESS -**

**PUBLIC SAFETY BARN:** Motion by Renee Herhold, second by Susan Neuenfeldt, to award construction of a public safety barn to the low bid submitted by Valley Construction Services, Inc. which includes the brick wainscoting, total as bid \$83,181.09, with the committee to select colors to best match the existing public safety building. Supervisor Frederick granted the request from Treasurer Earley to abstain due to a potential conflict with bids submitted by family. Roll call vote Earley, abstain; Beckrow, yes; Neuenfeldt, yes; Herhold, yes; Frederick, yes. (4) Yeas, (0) Nays, (1) Abstain. Motion carried.

## **NEW BUSINESS -**

**METRO ACT PERMIT:** Motion by David Earley, second by Renee Herhold, authorizing Clerk Herhold to sign on behalf of Richland Township, the Metro Act Permit - Right-of-Way Telecommunications Permit, for Air Advantage, LLC as submitted. Roll call vote Beckrow, yes; Neuenfeldt, yes; Herhold, yes; Frederick, yes; Earley, yes. (5) Yeas, (0) Nays. Motion carried.

**MANAGER CANDIDATES:** Motion by David Earley, second by Susan Neuenfeldt, to set a special meeting in the upcoming week to interview the two candidates, as recommended by the initial interview committee, who are seeking to fill the Township Manager position. Unanimous voice vote. Motion carried.

**SALARY COMPENSATION COMMITTEE:** Motion by Susan Neuenfeldt, second by Brian Beckrow, authorizing the Supervisor and Clerk, as the Salary Compensation Committee, to meet with the Manager to discuss and recommend employee wages for the 2022-2023 fiscal year. Unanimous voice vote. Motion carried.

**EXTEND WINTER TAX DUE DATE:** Motion by David Earley, second by Susan Neuenfeldt, to extend the 2021 winter tax due date from Monday, February 14<sup>th</sup> to Monday, February 28<sup>th</sup>, 2022, payable without late penalties. Unanimous voice vote. Motion carried.

**LIBRARY ACCOUNT:** Motion by Susan Neuenfeldt, second by Renee Herhold, authorizing Treasurer Earley and Clerk Herhold to sign the necessary documents to allow the Rauchholz Memorial Library to open a DDA-MMDA account at Isabella Bank, depositing \$962,613.72 plus interest upon closing the current CDARS account in January. Roll call vote Neuenfeldt, yes; Herhold, yes; Frederick, yes; Earley, yes; Beckrow, yes. (5) Yeas, (0) Nays. Motion carried.

**PLANNING COMMISSION VACANCY:** Motion by Susan Neuenfeldt, second by Renee Herhold, authorizing Manager Reno to place notice seeking a township resident to fill a three-year term expiring December 2024 on the Richland Township Planning Commission, a position previously held by Robert Weiskirch. Unanimous voice vote. Motion carried. The Board thanks Robert Weiskirch for his years of service on the Planning Commission.

**PLANNING COMMISSION REAPPOINTMENT:** Motion by Renee Herhold, second by Brian Beckrow, to reappoint David King to the Richland Township Planning Commission, a three-year term expiring December 31, 2024. Unanimous voice vote. Motion carried.

**BOARD OF REVIEW APPOINTMENTS:** Motion by Susan Neuenfeldt, second by Renee Herhold, confirming Supervisor Frederick's recommendation to appoint Bart Hubbell to the Richland Township Board of Review, effective immediately to fill the two-year term vacated by James Dempsey due to the residency requirement, expiring December 31, 2022; also, authorizing Manager Reno to place notifications seeking a township resident to fill the alternate position on the Board of Review. Unanimous voice vote. Motion carried. The Board thanks James Dempsey for his service on the Board of Review.

**ZBA APPOINTMENT:** Motion by David Earley, second by Susan Neuenfeldt, confirming Supervisor Frederick's recommendation to appoint Brian Beckrow as board representative to the Zoning Board of Appeals, in order to affirm one board member representative on the Zoning Board of Appeals, replacing board member Susan Neuenfeldt who serves as board representative on the Planning Commission, completing the three-year term expiring December 2023. Unanimous voice vote. Motion carried.

**ZBA VACANCY:** Motion by Renee Herhold, second by David Earley, authorizing Manager Reno to place notice seeking a township resident to fill the position held by Matt Bray whose term expires December 31, 2021, in order to affirm one Planning Commission representative on the Zoning Board of Appeals, filling the position at the January meeting. Unanimous voice vote. Motion carried.

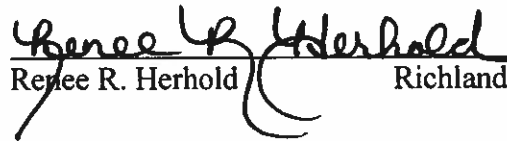
**ADMINISTRATION BUILDING/LIBRARY PARKING LOT LIGHTING:** Motion by Brian Beckrow, second by Susan Neuenfeldt, authorizing Phil's Electric to replace lighting in the library and administration building parking lots with LED 150 watt lights, as bid for \$3,559.00. Roll call vote Herhold, yes; Frederick, yes; Earley, yes; Beckrow, yes; Neuenfeldt, yes. (5) Yeas, (0) Nays. Motion carried.

**COMMUNICATIONS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to receive and file all communications as presented. Unanimous voice vote. Motion carried.

**PUBLIC COMMENT:** Comments were received and answered.

**ADJOURNMENT:** Motion by Susan Neuenfeldt, second by Brian Beckrow, to adjourn. Unanimous voice vote. Meeting adjourned – 7:58 P.M.

Respectfully submitted by:

  
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Renee R. Herhold                      Richland Township Clerk