

# **RICHLAND TOWNSHIP BOARD OF TRUSTEES**

**AUGUST 11, 2020**

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor                      David Earley, Treasurer  
Renee R. Herhold, Clerk    David Knoll, Trustee

**MEMBERS ABSENT:** Susan K. Neuenfeldt, Trustee

**CALL TO ORDER:** The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. with the Pledge to the Flag.

**APPROVAL OF AGENDA:** Motion by David Earley, second by David Knoll, to approve the Agenda as printed. Unanimous vote. Motion carried.

**MINUTES FROM PREVIOUS MEETINGS:** Motion by Renee Herhold, second by David Earley, to approve and file Minutes from the regular meeting with public hearing held July 14, 2020 along with the Election Commission meeting held July 14, 2020 as written. Unanimous vote. Motion carried.

**BILLS:** Motion by David Earley, second by David Knoll, to pay the bills as listed, a total of \$91,878.25. Roll call vote Knoll, yes; Earley, yes; Frederick, yes; Herhold, yes. (4) yeas, (0) nays, (1) absent. Motion carried.

**REPORTS:** Motion by David Earley, second by David Knoll, to receive and file the reports as listed. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** Questions and comments were heard and answered.

## **OLD BUSINESS -**

**FIRE DEPARTMENT POLICIES:** Motion by David Earley, second by David Knoll, to approve the amended Fire Department Administrative Policies in Section Four, policies 04.21 through 04.25 as presented. Roll call vote Earley, yes; Frederick, yes; Herhold, yes; Knoll, yes. (4) yeas, (0) nays, (1) absent. Motion carried.

**MANAGER CONTRACT:** Motion by David Earley, second by David Knoll, authorizing the salary committee to move forward with negotiations on a new contract and terms for Township Manager Reno. Unanimous vote. Motion carried.

**DPW SUPERVISOR:** Joshua McQueen has been promoted as Department of Public Works Supervisor, starting pay rate of \$24.50 an hour. No Board action required.

## **NEW BUSINESS -**

**MML WORKERS COMP BALLOT:** Motion by Renee Herhold, second by David Earley, to nominate the two candidates as presented, Marlon Brown and Penny Hill, to the Michigan Municipal League Workers

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Compensation Fund Board of Trustees, a four-year term beginning October 1, 2020. Unanimous vote. Motion carried.

**LIBRARY CDARS RENEWAL:** Motion by David Earley, second by David Knoll, authorizing Treasurer Earley and Clerk Herhold to renew Rauchholz Memorial Library funds, due August 13, 2020, in the Certificate of Deposit Account Registry Service (CDARS) at Isabella Bank for a one-year investment period, to be restricted for the library building fund, authorizing Treasurer Earley and Clerk Herhold to sign on behalf of the Township. Unanimous vote. Motion carried.

**CYBER LIABILITY COVERAGE:** Motion by David Earley, second by David Knoll, authorizing Manager Reno to add cyber liability coverage with the Michigan Township Participating Plan through the Decker Agency, total premium of \$672.00. Unanimous vote. Motion carried.

**TOWNSHIP CDARS RENEWAL:** Motion by David Earley, second by David Knoll, to renew township funds, due September 3, 2020, in the Certificate of Deposit Account Registry Service (CDARS) at Isabella Bank for a one-year investment period, authorizing Treasurer Earley and Clerk Herhold to sign on behalf of the Township. Unanimous vote. Motion carried.

**ELECTION CHAIR PAY:** Motion by David Earley, second by Renee Herhold, to amend the April 1, 2020 Fee Schedule, setting the fee for Election Chair from \$10.00 additional (pay) per day to \$11.00 additional (pay) per day with the hourly rate to remain at \$11.00. Unanimous vote. Motion carried.

**FIRE DEPARTMENT GEAR:** Motion by David Earley, second by David Knoll, to purchase three sets of turn-out gear for the Fire Department from Phoenix Safety Outfitters, total cost of \$7,240.86. Unanimous vote. Motion carried.

**PARK LOAN:** Motion by David Earley, second by Renee Herhold, as requested by the Park Board, to seek financing through Isabella Bank for a five-year period, interest rate of 3.35 percent, contracting with Graebner Excavating Ltd., \$58,000 as bid, to repair drainage issues in the Richland Township Park south parking lot. Unanimous vote. Motion carried.

**POLICE OFFICER:** Motion by David Earley, second by Renee Herhold, to allow Manager Reno and Chief Doyle to extend an offer to Zackery Ott, pending all background checks, for part-time Richland Township Police Officer employment, pay rate of \$16.00 per hour. Unanimous vote. Motion carried.

**SET PUBLIC HEARING POLICE/FIRE MILLAGE RATES:** Motion by David Earley, second by David Knoll, to set the Public Hearing for Tuesday, September 8<sup>th</sup>, 2020 at 6:30 p.m. to establish the millage rates for police and fire protection for the 2020 winter tax roll for operation during the 2021-2022 fiscal year, authorizing the Manager to publicize as required. Unanimous vote. Motion carried.

**COMMUNICATIONS:** Motion by David Earley, second by David Knoll, to receive and file communications. Unanimous vote. Motion carried.

**POLICE OFFICER:** Motion by David Knoll, second by David Earley, as ratified by the Village of Merrill and Jonesfield Township, authorizing the Manager to hire Jacob Polzin as full time Richland Township Police

