

# **RICHLAND TOWNSHIP BOARD OF TRUSTEES**

**OCTOBER 13, 2020**

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor      Renee R. Herhold, Clerk  
David Earley, Treasurer                                      Susan K. Neuenfeldt, Trustee  
David Knoll, Trustee

**CALL TO ORDER:** The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:03 P.M. with the Pledge to the Flag.

**APPROVAL OF AGENDA:** Motion by Susan Neuenfeldt, second by David Earley, to approve the Agenda as printed. Unanimous vote. Motion carried.

**MINUTES FROM PREVIOUS MEETING:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the special and regular meeting both held on September 8<sup>th</sup>, 2020 along with the special meeting held on September 16, 2020, as written. Unanimous vote. Motion carried.

**BILLS:** Motion by David Earley, second by David Knoll, to pay the bills as listed, total of \$1,303,271.00. Roll call vote Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes; Knoll, yes. (5) yeas, (0) nays. Motion carried.

**REPORTS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the reports as listed, A through G. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** Comments were received and answered. Public comment was suspended in order to receive the 2019-2020 audit presentation by video conferencing through zoom.

**2019-2020 AUDIT:** Ken Berthiaume with Berthiaume and Company presented the 2019-2020 Audit via zoom.

Motion by Susan Neuenfeldt, second by David Knoll, to receive and file the 2019-2020 Audit as presented. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** Comments recommenced which were received and answered.

## **OLD BUSINESS:**

**FIRE DEPARTMENT POLICIES:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the amended Fire Department Administrative Policies in Section Four, policies 04.31 through 04.35 as presented. Roll call vote Frederick, yes; Herhold, yes; Neuenfeldt, yes; Knoll, yes; Earley, yes. (5) yeas, (0) nays. Motion carried.

## **NEW BUSINESS -**

**HEALTH INSURANCE RENEWAL:** Motion by David Earley, second by David Knoll, to renew the current Blue Cross Blue Shield health insurance plan for qualified employees and retired employees, effective December 1, 2020. Roll call vote Herhold, yes; Neuenfeldt, yes; Knoll, yes; Earley, yes; Frederick, yes. (5) yeas, (0) nays. Motion carried.

**SBA COMMUNICATIONS:** Motion by Susan Neuenfeldt, second by Renee Herhold, to deny the request from SBA Communications for a perpetual easement agreement for the

communications tower located on township owned property in the 16000 mile of Gratiot Road, maintaining the current lease agreement with SBA Communications as approved in 2016. Roll call vote Neuenfeldt, yes; Knoll, yes; Earley, yes; Frederick, yes; Herhold, yes. (5) yeas, (0) nays. Motion carried.

**2020 WINTER TAX BILLS:** Motion by David Earley, second by David Knoll, to continue to issue the same style of property tax statements for the 2020 winter tax, considering the postcard style option for forthcoming statements. Roll call vote Knoll, yes; Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes. (5) yeas, (0) nays. Motion carried.

**FIREFIGHTER STATUS:** Motion by Susan Neuenfeldt, second by David Knoll, due to having the required training, certification, and prior experience, to advance rank for Probationary Firefighters Bissell and Powers from "Probationary Firefighter" rank to "Firefighter" rank effective October 14, 2020. Unanimous vote. Motion carried.

**COMMUNICATIONS:** Motion by Susan Neuenfeldt, second by Renee Herhold, to receive and file communications. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** Comments/questions were received and answered.

**UTILITY BILLS:** Motion by Susan Neuenfeldt, second by Renee Herhold, to waive the late penalties for water and sewer bills issued for the third quarter, October 1<sup>st</sup>, 2020. Unanimous vote. Motion carried.

**ADJOURNMENT:** Motion by Susan Neuenfeldt, second by David Earley, to adjourn. Unanimous vote. Meeting adjourned – 7:47 P.M.

Respectfully submitted by:

  
Renee R. Herhold (Richland Township Clerk)