

# RICHLAND TOWNSHIP BOARD OF TRUSTEES

MARCH 12, 2019

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor      David Earley, Treasurer  
Susan K. Neuenfeldt, Trustee      Renee R. Herhold, Clerk  
David Knoll, Trustee

**CALL TO ORDER:** The meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. following the special Budget Workshop Meeting with the Pledge to the Flag.

**PUBLIC HEARING:** Supervisor Frederick opened the Public Hearing to hear comments on the proposed 2019-2020 Budget. Notice of the Hearing was posted and advertised as required. Comments were received and answered.

**ADJOURN PUBLIC HEARING:** Motion by Renee Herhold, second by David Earley, to adjourn the Public Hearing. Unanimous vote. Public Hearing adjourned – 7:08 P.M.

**CALL TO ORDER:** The regular meeting of the Board of Trustees was called to order at 7:08 P.M. by Supervisor Frederick.

**APPROVAL OF AGENDA:** Motion by Susan Neuenfeldt, second by David Knoll, to approve the Agenda as submitted. Unanimous vote. Motion carried.

**MINUTES FROM PREVIOUS MEETING:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the regular meeting held February 12, 2019 as written. Unanimous vote. Motion carried.

**BILLS:** Motion by David Earley, second by Renee Herhold, to pay the bills as listed, total of \$573,556.18. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes. (5) yeas, (0) nays. Motion carried.

**REPORTS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the reports as listed. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** None.

## OLD BUSINESS-

**RESOLUTION 03-2019-04 SIGN AMENDMENTS:** Motion by Susan Neuenfeldt, second by David Knoll, by Resolution 03-2019-04 to adopt amendments to Chapter 6 of the Zoning - Sign Ordinance as recommended by the Planning Commission, authorizing Clerk Herhold to sign on behalf of Richland Township, effective after publication. Roll call vote Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes; Earley, yes. (5) yeas, (0) nays. Motion carried.

**CONTRACT-ASSESSOR:** Motion by Renee Herhold, support by Susan Neuenfeldt, approving the remaining one-year contract with Frank Roenicke for Assessing Services, April 1, 2019 through March 31, 2020 as presented, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. (5) yeas, (0) nays. Motion carried.

**FIRE DEPARTMENT SCBA'S:** Motion by Susan Neuenfeldt, second by David Knoll, authorizing purchase of Self Contained Breathing Apparatus (SCBA) from Apollo Fire Equipment Company, low bid of \$138,995, as budgeted. Unanimous vote. Motion carried.

**NEW BUSINESS -**

**FIRE PROTECTION-FREMONT TOWNSHIP:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the Fire Protection Agreement with Fremont Township as presented, with a total fee of \$40,524.66, effective April 1, 2019 through March 31, 2020, authorizing Supervisor Frederick, Clerk Herhold, and Fire Chief Morse to sign on behalf of Richland Township. Unanimous vote. Motion carried.

**FIRE PROTECTION-INGERSOLL TOWNSHIP:** Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the Fire Protection Agreement with Ingersoll Township as presented, with the initial fee of \$2000.00 and \$200.00 per run plus \$100.00 per hour, for each hour after, effective April 1, 2019 through March 31, 2020, authorizing Supervisor Frederick, Clerk Herhold, and Fire Chief Morse to sign on behalf of Richland Township. Unanimous vote. Motion carried.

**FINAL BUDGET ADJUSTMENTS:** Motion by Renee Herhold, second by David Earley, authorizing Manager Reno to make final budget adjustments in order to close the books for the 2018-2019 fiscal year. Roll call vote Knoll, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes. (5) yeas, (0) nays. Motion carried.

**RESOLUTION 03-2019-01, SCHEDULE OF FEES:** Motion by Renee Herhold, second by David Earley, by Resolution 03-2019-01 to approve the Fee Schedule as presented, with the addition of burial/cremation interment fees and updated water meter fees, effective with the new budgetary fiscal year, April 1, 2019, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes. (5) yeas, (0) nays. Motion carried.

**2019-2020 ROAD PROJECTS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to brine all gravel roads, three applications if needed, and two loads of hot patch, approving the amount as budgeted for road projects for fiscal year 2019-2020 (50% county road allocated money/50% township funded). Unanimous vote. Motion carried.

**RESOLUTION 03-2019-02, ADOPT 2019-2020 BUDGET:** Motion by Renee Herhold, second by David Earley, by Resolution 03-2019-02, to adopt the 2019-2020 Budget, total revenues/expenditures \$5,206,120, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes. (5) yeas, (0) nays. Motion carried.

**SET MEETING DATE/TIMES:** Motion by Renee Herhold, second by David Earley, the Board of Trustee meetings be held the second Tuesday of the month, 7:00 P.M., for fiscal year 2019-2020. Unanimous vote. Motion carried.

**RESOLUTION 03-2019-03, POVERTY GUIDELINES:** Motion by Susan Neuenfeldt, second by David Earley, by Resolution 03-2019-03 to adopt guidelines for poverty exemptions as required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL211.7u), authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes. (5) yeas, (0) nays. Motion carried.

**CEMETERY SEXTON:** Motion by Susan Neuenfeldt, second by David Knoll, to approve the new job description for Cemetery Sexton as presented and allowing Manager Reno to offer the part time position to John Weiskirch at a rate of \$10.00 per hour, approximately 5 to 8 hours per week. Voice vote (4) yeas, (1) nay. Motion carried.

**GASB 75 OPEB VALUATION:** Motion by Renee Herhold, second by Susan Neuenfeldt, to allow Manager Reno to enter into an agreement with Watkins Ross to perform the Governmental Accounting Standards Board (GASB) No. 75 for Other Post-Employment Benefits (OPEB) valuation report for fiscal year ending March 31, 2019, total cost of \$3,800. Unanimous vote. Motion carried.

**COMMUNICATIONS:** Motion by Susan Neuenfeldt, second by David Knoll, to receive and file communications as presented. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** Comments were received and answered regarding the Hemlock Tile Drain project.

**ADJOURNMENT:** Motion by Susan Neuenfeldt, second by David Earley, to adjourn. Unanimous vote. Meeting adjourned – 8:16 P.M.

Respectfully submitted by:

  
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Renee R. Herhold      Richland Township Clerk