

RICHLAND TOWNSHIP BOARD OF TRUSTEES

OCTOBER 9, 2018

MEMBERS PRESENT: Brian R. Frederick, Supervisor Renee R. Herhold, Clerk
David Earley, Treasurer Susan K. Neuenfeldt, Trustee

MEMBERS ABSENT: David Knoll, Trustee

CALL TO ORDER: The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. with the Pledge to the Flag.

APPROVAL OF AGENDA: Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the Agenda as amended, adding Line Item N. – Holiday Light Signage. Unanimous vote. Motion carried.

MINUTES FROM PREVIOUS MEETING: Motion by Renee Herhold, second by David Earley, to approve and file Minutes from the public hearing/special meeting along with the regular meeting, both held on September 11, 2018, as written. Unanimous vote. Motion carried.

BILLS: Motion by David Earley, second by Susan Neuenfeldt, to pay the bills as listed, total of \$694,892.77. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes. (4) yeas, (1) absent. Motion carried.

REPORTS: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the reports as listed. Unanimous vote. Motion carried.

PUBLIC COMMENT: Comments were received and answered regarding fence height, junk vehicles, and sidewalk replacement due to the drainage project.

OLD BUSINESS:

LIGHT REPAIRS: Motion by Renee Herhold, second by David Earley, to award the Public Safety Building light repairs to Phil's Electric for \$2,868.00 as bid. Unanimous vote. Motion carried.

TRASH SPECIAL ASSESSMENT: Motion by Renee Herhold, second by David Earley, due to updated information regarding recycling cost, to assess \$148.00 per residential household for 2019 trash collection service on the 2018 winter tax roll. Unanimous vote. Motion carried.

NEW BUSINESS - SEWER FUND AMENDMENT/LINE ITEM ACCOUNTS:

Motion by Susan Neuenfeldt, second by Renee Herhold, to authorize the Manager to amend and create two new accounts in the Sewer Fund budget for the Saw Grant: revenues \$200,000 - line item 590-005-000-569-000; expenditures \$220,000 - line item 590-527-000-997.300. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Neuenfeldt, yes. (4) yeas, (1) absent. Motion carried.

TREASURY GOVERNMENT SUMMIT: Motion by Susan Neuenfeldt, second by David Earley, to allow Manager Reno to attend the Michigan Department of Treasury Fall Government Summit, October 10th, reimbursing for mileage. Unanimous vote. Motion carried.

TAX ACCOUNT: Motion by Renee Herhold, second by Susan Neuenfeldt, to allow Treasurer Earley to utilize an existing savings/money market account at Isabella Bank to process all Tax Fund transactions. Unanimous vote. Motion carried.

HEALTH INSURANCE RENEWAL: Motion by David Earley, second by Susan Neuenfeldt, to renew the current Blue Cross Blue Shield health insurance plan, effective December 1, 2018. Unanimous vote. Motion carried.

RESOLUTION 2018-10-01: Motion by Susan Neuenfeldt, second by David Earley, by Resolution 2018-10-01, as requested by Smith Bovill and Brian Frederick, to release from Farmland Development Rights Public Act 116 of 1974 Agreement, the pre-existing structure (home) with one acre, parcel 22-12-2-34-3001-002, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Herhold, yes; Frederick, abstain; Neuenfeldt, yes; Earley, yes. (3) yeas, (1) abstain, (1) absent. Motion carried.

SEWER STATION INSPECTIONS: Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the Proposal as submitted by Jett Pump & Valve LLC, \$1,360.00, to provide a one-time inspection of the sewer Main and North Hemlock Stations, authorizing Manager Reno to sign on behalf of Richland Township. Unanimous vote. Motion carried.

RESOLUTION 2018-10-02: Motion by Renee Herhold, second by Susan Neuenfeldt, by Resolution 2018-10-02, as requested by Albert F. McNett, to place 59.54 acres, parcel 22-12-2-08-1001-002 into the Farmland Development Rights Agreement, Public Act 116 of 1974, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Frederick, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes. (4) yeas, (1) absent. Motion carried.

LIBRARY BOARD VACANCY: The Library Board will be accepting letters of interest until November 2, 2018, to fill a vacancy on the Rauchholz Memorial Library Board, term expiring November 2020.

RESOLUTION 2018-10-03: Motion by Susan Neuenfeldt, second by David Earley, by Resolution 2018-10-03, as requested by Albert F. McNett, to place 59.8 acres, parcel number 22-12-2-10-1001-001 and 22-12-2-10-4001-000 into the Farmland Development Rights Agreement Public Act 116, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes. (4) yeas, (1) absent. Motion carried.

FIRE DEPARTMENT POLICY 04.17.02: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve Richland Township Fire Department Administrative Policy 04.17.02, Attendance Incentive & Reward Program, effective October 1, 2018. Unanimous vote. Motion carried.

FIRE HALL TECHNOLOGY/TRAINING ITEMS: Motion by Susan Neuenfeldt, second by David Earley, to approve purchase of the technology and training items as presented and budgeted for the Fire Department, total expenditure of \$6,250. Unanimous vote. Motion carried.

PUBLIC SAFETY BLDG. REMODEL: Motion by Susan Neuenfeldt, second by David Earley, to create a bid sheet for the proposed remodel project for the training/meeting room

in the Public Safety Building to be presented for consideration at the November meeting. Unanimous vote. Motion carried.

COMMUNICATIONS: No action taken.

HOLIDAY LIGHT SIGNAGE: Motion by Susan Neuenfeldt, second by Renee Herhold, allowing the Hemlock Lions Club to place signage in the downtown gazebo park area acknowledging donations for the new street light decorations; also, thanking the Hemlock Lions Club for providing the light decorations in the downtown area during the Christmas holiday season. Unanimous vote. Motion carried.

PUBLIC COMMENT: Comments were received and answered regarding the library millage proposal and downtown gazebo.

ADJOURNMENT: Motion by Susan Neuenfeldt, second by David Earley, to adjourn. Unanimous vote. Meeting adjourned –8:12 P.M.

Respectfully submitted by:



Renee R. Herhold) Richland Township Clerk