

RICHLAND TOWNSHIP BOARD OF TRUSTEES

MARCH 14, 2017

MEMBERS PRESENT: Brian R. Frederick, Supervisor David Earley, Treasurer
Susan K. Neuenfeldt, Trustee Renee R. Herhold, Clerk
David Knoll, Trustee

CALL TO ORDER: The meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:11 P.M. following the special Budget Workshop Meeting with the Pledge to the Flag.

PUBLIC HEARING: Supervisor Frederick opened the Public Hearing to hear comments on the proposed 2017-2018 Budget. Notice of the Hearing was posted and advertised as required. One comment was received and answered.

ADJOURN PUBLIC HEARING: Motion by Susan Neuenfeldt, second by David Knoll, to adjourn the Public Hearing. Unanimous vote. Public Hearing adjourned – 7:13 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 7:13 P.M. by Supervisor Frederick.

APPROVAL OF AGENDA: Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the Agenda as submitted. Unanimous vote. Motion carried.

MINUTES FROM PREVIOUS MEETING: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the regular meeting held February 14, 2017 as written. Unanimous vote. Motion carried.

BILLS: Motion by David Earley, second by David Knoll, to pay the bills as listed, total of \$52,942.86. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes. (5) yeas, (0) nays. Motion carried.

REPORTS: Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the reports as listed. Unanimous vote. Motion carried.

PUBLIC COMMENT: A comment was received and answered regarding the condition of sidewalks.

OLD BUSINESS:

SAGINAW FUTURE: Steve Jonas, Executive Vice President, of Saginaw Future, Inc. presented, receiving and answering comments/questions.

Motion by David Earley, second by Renee Herhold, to enter into a one-year Agreement with Saginaw Future, Inc., January 1, 2017 through December 31, 2017, a payment of \$500 as invoiced, authorizing both Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Unanimous vote. Motion carried.

RESOLUTION 05-2017/ORDINANCE 2017-03: Motion by Susan Neuenfeldt, second by David Knoll, by Resolution 05-2017 to adopt Ordinance 2017-03 granting an ad valorem property tax exemption as provided by the State Housing Development Authority Act 346 of 1996 for a period of sixteen (16) years after completion of rehabilitation to the Northgate Apartments for Woda Northgate Limited Dividend Housing Association Limited Partnership, parcel number 22-12-2-22-3002-702, effective 30 days after publication, authorizing Clerk

Herhold to sign on behalf of Richland Township. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes. (5) yeas, (0) nays. Motion carried.

RESOLUTION 06-2017: Motion by Susan Neuenfeldt, second by David Earley, by Resolution 06-2017 to enter into a Municipal Service Agreement with Woda Northgate Limited Dividend Housing Association Limited Partnership for the rehabilitation of the Northgate Apartments for an annual payment of \$6,000 which can be increased with the Consumer Price Index and is in addition to the annual PILOT payment for a period of not more than 16 years, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes; Earley, yes. (5) yeas, (0) nays. Motion carried.

NEW BUSINESS -

FIRE PROTECTION-FREMONT TOWNSHIP: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the Fire Protection Agreement with Fremont Township as presented, with a total fee of \$40,000.00, effective April 1, 2017 through March 31, 2018, authorizing Supervisor Frederick, Clerk Herhold, and Fire Chief Morse to sign on behalf of Richland Township. Unanimous vote. Motion carried.

FIRE PROTECTION-INGERSOLL TOWNSHIP: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the Fire Protection Agreement with Ingersoll Township as presented, with the initial fee of \$2000.00 and \$200.00 per run plus \$100.00 per hour, for each hour after, effective April 1, 2017 through March 31, 2018, authorizing Supervisor Frederick, Clerk Herhold, and Fire Chief Morse to sign on behalf of Richland Township. Unanimous vote. Motion carried.

FINAL BUDGET ADJUSTMENTS: Motion by Susan Neuenfeldt, second by David Earley, authorizing Manager Reno to make final budget adjustments in order to close the books for the 2016-2017 fiscal year. Unanimous vote. Motion carried.

RESOLUTION 03-2017, SCHEDULE OF FEES: Motion by Renee Herhold, second by David Earley, by Resolution 03-2017 to approve the Fee Schedule as presented, which includes increasing the non-sufficient check fee to \$30.00, setting a permanent sign fee at \$50.00 and creating a boundary change fee to \$50.00 per boundary line change, effective with the new budgetary fiscal year, April 1, 2017, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Frederick, yes; Knoll, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes. (5) yeas, (0) nays. Motion carried.

2017-2018 ROAD PROJECTS: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the amount as budgeted for road projects for fiscal year 2017-2018 (50% county road allocated money/50% township funded), proposed projects include brining all gravel roads, two applications; one and a half load of hot patch; gravel Dice Road, Fehn to Raucholz; chip/seal North Raucholz Road, M-46 to Lunney; chip/seal North Raucholz Road, Dice to Tittabawassee; chip/seal Ederer Road, Fordney to Orr (cost shared with Fremont Township). Unanimous vote. Motion carried.

RESOLUTION 04-2017, ADOPT 2017-2018 BUDGET: Motion by Susan Neuenfeldt, second by David Knoll, by Resolution 04-2017, to adopt the 2017-2018 Budget, decreasing the General Fund by \$9,000 and increasing the Trash Fund by \$9,000 as discussed, total revenues/expenditures of \$4,568,772, authorizing Clerk Herhold to sign on behalf of

Richland Township. Roll call vote Knoll, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes. (5) yeas, (0) nays. Motion carried.

SET MEETING DATE/TIMES: Motion by Susan Neuenfeldt, second by Renee Herhold, the Board of Trustee meetings be held the second Tuesday of the month, 7:00 P.M., amending the Schedule of Meetings for the April Board of Trustee meetings, due to a scheduling conflict, to April 18th, 7 P.M. Unanimous vote. Motion carried.

RESOLUTION – CHARITABLE GAMING: Motion by Susan Neuenfeldt, second by David Knoll, by Resolution, to approve the request from Hemlock Youth Baseball and Softball to be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes. (5) yeas, (0) nays. Motion carried.

MI CERTIFIED PUBLIC MANAGER PROGRAM REQUEST: Motion by Susan Neuenfeldt, second by David Knoll, as requested, allowing Manager Reno to enroll in a eight month Michigan Certified Public Manager Program at Saginaw Valley State University, total cost of \$2,995.00, with the Wage Committee drafting an Agreement for Board approval which will include the Township paying 50 percent of the fee with the remaining fee to be paid by the Township upon completion of the program; Manager paying back to the Township a prorated portion of the total cost if an employment position is taken elsewhere within a five year period; no mileage reimbursement to attend the program; program is not to be in conflict with Manager's duties; Manager is not liable for the balance if employment is terminated by the Township. Unanimous vote. Motion carried.

LAKENET LLC CABLE FRANCHISE: Motion by Susan Neuenfeldt, second by David Earley, to approve the Uniform Video Service Local Franchise Agreement with LakeNet LLC, for right of way access to provide video/cable service, setting the franchise fee at three percent (3%) and the public, education, and government (PEG) channel franchise fee at one percent (1%), authorizing Clerk Herhold to sign on behalf of Richland Township. Unanimous vote. Motion carried.

DRAIN PROJECT EASEMENT: Motion by Susan Neuenfeldt, second by David Knoll, to grant an Easement to the Hemlock Tile Drainage District for the establishment, construction, operation, maintenance, and improvement of the Hemlock Tile Drain, parcel number 22-12-2-28-0117-000, authorizing Clerk Herhold to sign on behalf of Richland Township. Unanimous vote. Motion carried.

CORRESPONDENCE: No action taken.

PUBLIC COMMENT: Questions were received and answered regarding Saginaw Future, Inc. services and roads.

ADJOURNMENT: Motion by Susan Neuenfeldt, second by Renee Herhold, to adjourn. Unanimous vote. Meeting adjourned – 8:48 P.M.

Respectfully submitted by:


Renee R. Herhold (Richland Township Clerk)