



FOUNDED 1862 • HEMLOCK

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**RICHLAND TOWNSHIP BOARD  
REGULAR MEETING  
TUESDAY, FEBRUARY 13, 2024 – 6:00 P.M.**

**TOWNSHIP ADMINISTRATIVE BUILDING  
AGENDA**

1. **CALL THE MEETING TO ORDER:**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **MOTION TO APPROVE THE AGENDA**
4. **Approval of the Minutes of the Regular Board Meeting of TUESDAY, JANUARY 9, 2024, Special Board Meeting of WEDNESDAY, JANUARY 10, 2024, and Special Board Meeting of FRIDAY, JANUARY 26, 2024.**
5. **BILLS:** Motion to Pay the Bills in the Amount of \$1,812,491.33.
6. **REPORTS:** Motion to Accept the Following Reports:
  - a. Fire Department Report
  - b. Police Department Report
  - c. Building Department Report
  - d. Park Board Report
  - d. Library Board Report
  - e. Planning Commission Report N/A
  - f. Zoning Administrator's Report
  - g. Manager's Report
7. **COMMENTS FROM THE PUBLIC:**
8. **OLD BUSINESS:** None
9. **ZONING:** None
10. **NEW BUSINESS:**
  - A. Motion to Set the 2024-2025 Budget Workshop for Wednesday, March 20, 2024, at 11:00 a.m. followed by a Public Hearing on Adoption of a Resolution Approving the 2024-2025 Budget at the Special Board meeting held at 12:00 Noon.
  - B. Motion to Adopt Resolution R-2024-01 – Establishing Poverty Exemption Income Guidelines and Asset Tests Required by the General Property Tax Act, Public Act 206 of 1893, Authorizing Clerk Herhold to Sign on Behalf of the Richland Township Board.



- C. Motion to Authorize the Salary Compensation Committee to Meet with the Township Manager to Discuss and Recommend Employee Wages for the 2024/2025 Fiscal Year.
- D. Motion to Authorize the Township Manager to Make Line-Item Adjustments to the 2023-2024 Budget for the purpose of closing the books on the Current Fiscal Year's Budget.
- E. Motion to Approve transferring \$20,000 from the Police Fund and General Fund to the Michigan Municipal Employees Retirement Fund to lower the Township's Pension Obligation.

## 11. COMMENTS FROM THE PUBLIC

## 12. ADJOURNMENT

\* Formal Action Required by Board  
R – Roll Call Vote

Richland Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services contact the Richland Township Manager's Office at 1180 N. Hemlock Road, Hemlock, Michigan 48626, (989) 642-2097 at least four (4) working days prior notice for accommodations and every reasonable effort will be made to accommodate the disabled.

