

**Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
April 3, 2023**

Attendees: Nelson Anderson, Douglas VanDerveer, Gary Waltemeyer, Savannah Winston

The regular meeting was called to order by Commissioner VanDerveer at 7:00 pm.

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Winston and unanimously approved.

Police Report for March 2023- Lt. Nepert

117 hours assigned with a total of 26 assignments

- 258 Calls for service
- 2 Reports taken
- 76 Traffic Stops
- 121 Traffic Violations
- 1 Arrest

Public Works Report – Dale Whitley

We pumped 1,475,800 gallons of water

We replaced all the fittings in the bubbler system at the Fooks Ave pump station to get it working properly again. It has been doing fine ever since.

We turned the water on at an empty home on Sunset and was told the meter inside was leaking. This surprised us because the meter was in a pit in the driveway. We went in the garage and found another meter that had frozen and broke. We removed the entire meter and yoke and replaced it with a piece of galvanized pipe.

We serviced both mowers. We also replaced deck rollers on both, and a starter on our Kubota.

We raked leaves and mulched them along the fence line in the park. We also cut grass at the park, water tower, well field and welcome signs.

We inspected all exercise equipment and ordered pads for one in the back.

We trimmed the bushes next to Town Hall.

We readjusted the camera in front of town hall to capture the town sign, after someone rearranged the letters to an inappropriate saying.

We worked with reybold on the sewer cleaning and videoing of the sewer system. Things are going well at this point. The crew is having to clean and cut more roots than expected. However, the pipes are not in as bad a shape as expected. So far.

We met with the T-Mobile crew and they have finished their sitework and have the pad poured for their equipment. They should finish in April.

We cordoned off an area of the playground and installed a nesting bird sign, after complaints of an erratic bird at the playground. The eggs have hatched and the nest is gone.

We had to pull and clean both pumps at Fooks Ave. We think the cleaning crew sent rags and roots to the station and this caused the issue. The station is back to normal at this time.

We replaced a post on a stop sign that was knocked over at Chambers and Railroad.

We replaced three meters that we have been having trouble reading.

We also read all the meters in town.

Administrative Report – Amber Korell

- **WWTP:**
 - Sewer Evaluation Project: Reybold has been on site since mid march; We gave notice to citizens via email and the Towns Facebook page. Public Works has been assisting them when needed, we have ran into some extensive cleaning in areas due to tree roots heavily clogging the lines.
 - Virtual Meeting with MDE, GMB, AECOM, Bioworks and Prostart on 3-1-2023 were we discussed WWTP operations and the consent order. We have designed a correction plan and are due to report our findings back to MDE by May.
 - Prostart cleaned the chlorine contact chambers, both sides last week per the work order. PW assisted but a prostart mechanic had to be on site due to the updated job specs.
 - TM met with BDK and Absolute Security about a camera system at the WWTP; advised because of the firewall for the SCADA system we would need to run another wifi bridge in order to make it work.
- **Town Hall:**
 - Code Clerk inspected properties and sent out violation notices
 - TMOBILE- Had a pre build meeting on 3-15-23, since they have poured the concrete pad and installed fencing
 - Received notice from Delegate Jeff Ghrist about town sidewalk infrastructure, he was unable to secure funds for Preston but will try again 2024 session.
 - Absolute Security installed two new cameras and added them to our system
- **Planning and Zoning**
 - Reviewed and Issued Building Permits
 - 1 Open volunteer position for PZ Board Member; this will be put out in a public notice until filled. If anyone is interested, please contact Town Hall for an application.
- **Parks and Recreation**
 - CPP grant: Amber is assembling the full final reimbursement request of \$18,200.00
 - SPRINGDAZE:
 - Has over 50 vendors booked
 - Working on the park map and contacting all vendors before the end of the month.
 - Event Advertisements will be sent out this month
 - TM met with Nick from CCCA on our Planning Grant submission; This grant money will be used to advertise the Artist RFP for both Mikes Liquor Wall Mural and the Meditation

Memorial Wall, and to award a \$250.00 to the first 3 bid submissions per RFP as a way to entice artist to apply.

- Mikes Liquors Mural:
 - The County Planning Grant was approved and the Town has submitted for their mini grant in the amount of \$3,000 for our first Public Art Project.
 - A draft RFP Call for Artists has been designed and will be put in the paper once the Town is issued the CCCA Grant funds.
- Meditation Wall:
 - Working on the application requirements for the State Arts Council Public Art grant in the amount of \$45,000 and will submit before deadline.
 - Dawn Malosh from our Parks Board sketched a few images to include in our application that really capture the vision we have for this project.
 - Received the final quote on the actual construction of the Wall and viewing platform

Planning and Zoning –Meeting Minutes Date: March 14, 2023

Present: Sharon Gutz, Steve Hildenbrand, Comm. Waltemeyer, Town Manager Amber Korell

No Quorum- Reviewed and approved submitted building permits

1. **298 Tidewater Fence Permit:** Owner Needs to submit a plot plan; mark property lines and fence so we can ensure it is within the lot lines
2. **107 Maple Avenue- Pole Shed Permit (MDIA approved):** P&Z discussed the attorney's suggestions reviewed the permit. Permit application met setbacks and was approved.
3. **118 Main Street-Home Addition (MDIA Approved):** P&Z discussed the plans and need to see a plot plan. Plot plan was found in packet next day and Hildenbrand reviewed and approved.
4. **162 Main Street request for re-zoning:** P&Z tabled until comp plan discussion
5. **402 Linchester Deck Permit:** P&Z needs to see a plot plan and setbacks

Code Enforcement Report – Amber Korell Report on file at Town Hall

New Business

- Comm. Winston made a motion to approve the bills for March. 2023; Comm. Anderson seconded the motion. All approved.
- Comm. Anderson made a motion to approve the sidewalk proposal for Railroad Avenue from Image Asphalt in the amount of \$25,904.50; Comm. Winston seconded the motion. All approved.
- Comm. Winston made a motion to approve creating a Preston Connect Intuitive to bring county services to our town and residents; Comm. Anderson seconded the motion. All Approved.
- Comm. Waltemeyer made a motion to approve Chamber of Commerce Membership in the amount of \$128.00; Comm. Winston seconded the motion. All approved.
- -Comm. Anderson made a motion approve the TOP/Red Shef Scholarship donation in the amount of \$500 with funds coming from Spring Daze vendor application fees; Comm Winston seconded the motion. All approved.

Comm. Nelson made a motion to adjourn the meeting; Comm. Winston seconded. All approved.

The meeting adjourned at 7:45pm.

Respectfully Submitted by: Amber Korell