

**Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
March 7, 2023**

Attendees: Nelson Anderson, Douglas VanDerveer, Robert Stacey, Gary Waltemeyer, Savannah Winston

The regular meeting was called to order by Commissioner VanDerveer at 7:00 pm.

Shannon Pinder Hannawald shared her story and struggles with Endometriosis; then read The Town of Preston's Proclamation for Endometriosis Awareness Month for March 2023.

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Stacey and unanimously approved.

Police Report for Feb. 2023- Sheriff Baker

120 hours assigned with a total of 26 assignments

- 255 Calls for service
- 4 Reports taken
- 108 Traffic Stops
- 145 Traffic Violations
- 0 Arrest

Public Works Report – Dale Whitley

-We pumped 1,225,500 gallons of water

-We discharged 1,192,655 gallons of wastewater

-We installed two belt pulleys and 1 belt on the drive system of the ex-mark mower. It is now ready for the grass cutting season.

-We installed a starter switch and overload relay at the Tidewater pump station. We had to adapt a new style switch because the older style has become obsolete and is not readily available.

-We also installed the pump at the station when it was repaired.

-We had to remove and clean the #2 pump at the Fooks Ave pump station. We also had to work on the bubbler system when the station went into its backup operating system. We found the air compressors were not working properly and needed to be replaced. We also found air leaks in the quick connect fittings that needed to be replaced. We also ordered the dump solenoid for the air tank when it quit working.

-We installed the swinging benches at the park. This was supposed to be a spring project, but the weather was nice enough, so we installed them early.

-We cleaned up the cemetery on Back Landing Rd. and sprayed weeds inside the fence.

-We also put out late notices for overdue water bills.

Administrative Report – Amber Korell

- **WWTP:**
 - Sewer Evaluation Project: Reybold is to be on site next week to start the CCTV of our lines, starting with Town roads and ending on the SHA streets.

- Virtual Meeting with GMB, AECOM, Bioworks and Prostart on 2-24-23 in preparation for our MDE meeting on March 1st.
- **Town Hall:**
 - Code Clerk inspected properties and sent out violation notices
 - Continue to work on the 2024 SAAP Grant submissions
 - Worked with ASG and UHY in preparation for our FY22 Audit; We have filing extension until 3-1-2023. Roy will be our April 3rd meeting to present the Financial Statements and Audit Communications.
 - TM and Commissioner Winston attended the Caroline County Association of Municipalities
 - Attended the PVFC Awards Banquet with Commissioner Waltemeyer and Commissioner Winston on 2-18-23
 - TM attended a webinar on “Strong Downtown’s” on 2-28-2023 which included tips and discussions for economic development in down town districts.
 - Received a call from delegate Jeff Ghrist on 2-21-2023 about town sidewalk infrastructure, he has requested \$200,000 in funds for Preston. Legislative session begins soon and he has requested proposals in that amount to support his request within the next few weeks. Amber has begun to meet with contractors and will have price quotes in office soon for Backlanding Road, Williamson Street and Railroad Street.
- **Planning and Zoning**
 - Reviewed and Issued Building Permits
 - Board members continue to work on the Comprehensive Plan update
- **Parks and Recreation**
 - PW installed our swinging benches, and our park sign as described in the CPP grant; Amber will be submitting our full final reimbursement request of \$18,200.00
 - Worked with Shore Rivers on our application requirements; we are going to apply for grant funds through Chesapeake Bay Trust for implementation of our design from last years awarded grant.
 - Event Schedule for the 2023 year has been planned, artists are booked for the concerts and vendors are welcome to still apply to attend; please contact Town Hall for information or applications.
 - The Planet Aid clothing/shoe donation bin is back at the recycle area near the dump on Backlanding Road behind Town Hall
 - Mikes Liquors Mural:
 - The County Planning Grant was approved and the Town has submitted for their mini grant in the amount of \$2,500 for our first Public Art Project. Amber is meeting with Nick from CCCA Wednesday March 8th to discuss next steps.
 - Commissioners discussed design and have drafted an RFP for artists
 - Meditation Wall:
 - Amber is working on the application requirements for the Public Art grant up to \$50,000 through MSAC and plan to submit our application by the April 13, 2023 deadline
 - Amber is working with multiple contractors to get a quotes for this project.

Planning and Zoning -No report, No meeting in Feb. 2023

New Business

- Comm. Anderson made a motion to approve the bills for Feb. 2023; Comm. Winston seconded the motion. All approved.
- Comm. Anderson made a motion to approve the Proclamation for Endometriosis Awareness Month March 2023; Comm. Winston seconded the motion. All approved.
- Comm. Winston made a motion to approve the AECOM Work Authorization Agreement in the amount of \$6,000 from here moving forward and would like to table the additional \$13,3000 requested until the council can review a detailed invoice at our 3-27-2023 workshop meeting; Comm. Stacey seconded the motion. All Approved.
- Comm. Anderson made a motion to approve the MML conference for Amber Korell and Comm. Winston in the amount of \$700 a piece during early bird registration; Comm. Stacey seconded the motion. All approved.

Comm. Nelson made a motion to adjourn the meeting; Comm. Stacey seconded. All approved.

The meeting adjourned at 7:45pm.

Respectfully Submitted by:
Amber Korell