

Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
Feb. 6, 2023

Attendees: Nelson Anderson, Douglas VanDerveer, Robert Stacey, Gary Waltemeyer, Savannah Winston

The regular meeting was called to order by Commissioner VanDerveer at 7:00 pm.

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Winston and unanimously approved.

Police Report for Jan 2023- Sheriff Baker

120 hours assigned with a total of 22 assignments

- 222 Calls for service
- 3 Reports taken
- 60 Traffic Stops
- 70 Traffic Violations
- 0 Arrest

Public Works Report – Dale Whitley

-pumped 1,421,500 gallons of water

-discharged 1,382,860 gallons of wastewater

-took down all Christmas decorations on Main St. and put them away till next year.

-cleaned the gutters on Main St. and Chambers St.

-removed a pump from the Tidewater pump station and took it to Hills electric for repair after we had a seal failure alarm.

-met with a representative from Logan and Sherwood about the decanters at the sewer plant.

-pressure washed the basement of the screen room at the sewer plant and we also cleaned the auger and the trough at the same time.

-met with T-Mobile on the 23rd at the water tower so they could gain access. It doesn't appear any antennas were added. We haven't heard back.

-scraped and graded Railroad Ave.

-had a pump fail at the reject station at the sewer plant. We ordered another one and will install it when it arrives.

-had a motor starter fail at the Tidewater pump station. Since we only have one pump at the moment, we hooked it up to the second starter temporarily. We haven't been able to locate a replacement yet.

Administrative Report – Amber Korell

- **WWTP:**
 - Sewer Evaluation Project: Met with Reybold and GMB on 1-17-2023 , the project is scheduled for mid-March and should only take a few weeks
 - Attended a conference call with AECOM, Bioworks, GMB and Prostart on 1-12-2023 to discuss the plant operations

- Met with Fidelity Power Solutions about a service contract for the 2 Fidelity Generators we have at the plant. We have had these generators for 2 years and they get exercised weekly for 15 minutes.
- **Town Hall:**
 - Code Clerk inspected properties and sent out violation notices
 - Submitted the 2024 SAAP Grant forms
 - Met with 120Water and GMB to discuss the EPA Lead and Copper Law obligating drinking systems to take inventory of their lines and report findings by October 2024. The Town has submitted an application to MARYLAND WATER INFRASTRUCTURE FINANCING ADMINISTRATION (MWIFA) to help us complete this project.
 - TM Attended the MACo Winter Conference in Cambridge Jan. 4-6th
 - Business License renewals have been sent out for the 2023 year, most have already been submitted back
 - Worked with ASG and UHY in preparation for our FY22 Audit; We have a new filing extension until 2-28-2023.
 - TM attended the Certified Public Manager week training from Jan 23-27th. Graduation in is June
- **Planning and Zoning**
 - Reviewed and Issued Building Permits
 - Board members continue to work on the Comprehensive Plan update
- **Parks and Recreation**
 - Received our swinging benches for the park; PW will be installing as soon as weather permits and Amber will order the park sign as described in the CPP grant
 - Worked with Shore Rivers- Now that the design phase is finished; we are going to apply again this year for grant funds through Chesapeake Bay Trust for implementation
 - Event Schedule for the 2023 year has created, artists booked and vendors needed; please contact Town Hall for information or applications
 - Met with Planet Aid and signed a new contract; the clothing/shoe donation bin will be replaced at the recycle location here in town
 - Mikes Liquors Mural:
 - The County Planning Grant was approved and the Town has submitted for their mini grant in the amount of \$2,500 for our first Public Art Project
 - Commissioners discussed design and have drafted an RFP for artists

Planning and Zoning

Meeting Minutes -Date: January 10, 2023

1. 162 Main Street

Town of Preston was in receipt of a request for zoning change from R-2 to C-1 from Frank Schmidt 162 Main Street. Planning & Zoning reviewed and discussed this request and responded to Mr. Schmidt with a memo providing a summary of our meeting with details on the process for zoning changes. P&Z will consider rezoning this property to C-1 Neighborhood Commercial, as well as all properties in the address range of 160-174 on Main Street.

2. Appeals Board Meeting

P&Z discussed the results of the Appeals Board Meeting regarding 109 Maple Avenue placement of a pole building.

3. Comprehensive Plan: P&Z discussed the plans for updating the zoning map as part of the review and updating of the Comprehensive Plan.

4. Next P&Z Meeting will be March 14, 2023.

New Business

- Comm. Anderson made a motion to approve the bills for Jan. 2023; Comm. Winston seconded the motion. All approved.
- Comm. Anderson made a motion to approve the use of the Pavilion at JTW Park at no charge for the educational art workshops planned by Dawn Malosh; Comm. Winston seconded the motion. All approved.
- Comm. Anderson made a motion to approve the security camera quote in the amount of \$1595.00; Comm. Waltemeyer seconded the motion. All approved.

Comm. Winston made a motion to close the open session to discuss a personnel matter at 7:22pm; Comm. Anderson seconded the motion. All approved.

Comm. Winston made a motion to open the closed session at 7:24pm; Comm. Anderson seconded the motion, all approved.

Comm. Anderson made a motion to close the closed session and re open the open session at 7:45pm, Comm. Winston seconded, all approved.

Comm. VanDerveer stated a personnel issue had been discussed and resolved to the satisfactiin of the Town Manger and Council.

Comm. Waltemeyer made a motion to adjourn the meeting; Comm. Winston seconded. All approved.

The meeting adjourned at 7:45pm.

Respectfully Submitted by:
Amber Korell

