

City of Point Comfort

Minutes for Regular City Council Meeting

Public Notice was given that the City Council of the City of Point Comfort would meet in a council meeting on **Monday, June 5, 2023**, beginning at **6:30 p.m.** at the Point Comfort City Hall, 102 Jones Street. The Council met as posted.

Stephan Lambden – Mayor
George Hernandez- Councilman
Clint Machicek- Councilman
John Warren- Councilman
Laura Kurtz- Councilwoman

Absent – Cary Kneupper

The following topics were deliberated at the meeting.

1. The meeting was called to order at 6:30 pm. Mayor Lambden announced there was a quorum and led the United States Pledge and Texas Pledge of allegiance. Mayor Lambden then called for a moment of silence and welcomed all citizens present.

2. There were no announcements from the mayor

City administrator Tammy spoke about the house on runnels being sold and deposit the check for 64,233.00.

3. Annemarie Odefey swore in Laura Kurtz as Councilwoman.

Jared King spoke for the new police foundation at this time he is the main chairman, Clint Machicek and Chief Baxter are both on the foundation. He spoke about outreach for the community at some point will have fun raisers to start up funds for a future new police department.

4.

a. City Administrator Reports- Tammy spoke about working with Port Lavaca to help with the Budget to create her own, Council woman Kurtz has offered to help her. The asset list for the budget will be complete soon, every department head has been working on their part. Chief Baxter has been working hard on getting things taken off the list with the auditors.

b. Department Head Reports:

i. Utilities/Maintenance – Councilman Machicek, HDR has been

trying to get the approve from TECQ. Machicek is wanting to get more bids for the rehab. Feels like HDR is just pushing paperwork to TECQ.

ii. Administration- Councilwoman Kurtz spoke about talking to Chief and getting a couple cameras for the park, by the bathrooms and the warehouse. Needs to get quotes on a few more. And get the cameras on the next agenda. Asked Tammy to look into the new website, her and Erin have done extra training for the new website.

iii. Parks & Recreation- Councilman Hernandez spoke about bash at the bay, DJ check will be ready to pay that day. Borrowing Stephan trailer for DJ to set up. Maintenance has gotten the train tractor ready to go. He has spoken to Formosa for flag truck. Isabel said that everything is ready, and the 2 nonprofits will be VFD and Calhoun Sandettes. The 20 acres are mowed.

iv. Streets- Councilwoman Kurtz spoke about the concrete being poured and needing to be inspected first. And looking into grants.

v. Fire/Police- Chief Baxter spoke about police having 128 traffic stops and 3 thefts. Fix rescue truck for fire department.

vi. Legal- No action

5. Action Items: *The City Council will discuss and take any action deemed necessary on items listed in this section, including the adoption of a resolution or Ordinance.*

a. A motion was made by Councilwoman Kurtz and Seconded by Councilman Hernandez to Accept the donation from Formosa Plastics for recycling program and authorize opening bank account for donation from Formosa for recycle program the program will start June 30. The motion was passed and approved by unanimous vote.

b. A motion was made by Councilman Warren and seconded by Machicek to approve Minutes for Special Meetings on May 10, 2023, and May 22, 2023. The motion was passed and approved by unanimous vote.

c. A motion was made by Councilwoman Kurtz and Seconded by Councilman Hernandez to the approve the bills for the month of May 2023. The motion was passed and approved by unanimous vote.

d. A motion was made by Warren and seconded by Councilman Hernandez to Elect Councilman Machicek Mayor Pro-tempore. (LGC 22.037(b)) *The motion was passed and approved by unanimous vote.*

e. A motion was made to Appoint Department Heads by the Mayor. (COO 2-79(b)) *Utilities - Machicek, Admin- Kurtz, Parks- Hernandez, Police – Kneupper, Streets- Warren.*

- f. *A motion was made by Councilwoman Kurtz and Seconded by Councilman Hernandez to approve the denial* of the Zoning Commission to deny zoning change requested by Russell Cain on behalf of Church of Christ of Point Comfort located at the intersection of Hamilton and Lamar Streets until such time as needed as shown by contract on property. The motion was passed and approved by unanimous vote.
- g. A motion was made by Councilman Warren and seconded by council man Machicek to Review and authorize the mayor to sign a new Cintas agreement for Maintenance uniforms. A resolution was made 2023-R-15 for the public finical account. The motion was passed and approved by Unanimous vote.
- h. A motion was made BY Councilman Machicek and Seconded by Councilman Warren to approve the AEP Franchise Tax Agreement to expire October 26, 2053.A resolution was made 2023-R-14. The motion was passed and approved by unanimous vote.
- i. Discussion about the scope of work for fishing pier and review bid and/or alternatively, authorize City Administrator to advertise for bids. Councilman Warren will talk to interplast and Councilman Hernandez will give it another month. No action was taken at this time.
- j. Discussion for the scope of work for library renovations and authorize City Administer to advertise for bids. Councilman Warren with get start on a bid process. No action was taken at this time.

6. **Executive Session.** The council entered closed session at 7:42pm. under the following sections.

- a. Government Code §551.074 to discuss the duties and compensation structure of the City Administrator and hiring of maintenance employees.
- b. Government Code §551.072 to deliberate the purchase of real property.
- b. Government Code §551.071(1) to discuss legal matters with its City Attorney.

7. The council reconvened into open session at 8:48pm and announced that A Motion was made by Councilwoman Kurtz and seconded by Councilman Warren to start City administrator on salary 58K. The motion was passed and approved by unanimous vote.

8. A motion was made by Mayor Lambden to Adjourn the meeting at 9:08.

Stephan Lambden
Mayor

Attest:

Tammy Soliz, Administrator