

**NOTICE OF THE SPECIAL MEETING MINUTES OF THE  
PIMA TOWN COUNCIL  
SEPTEMBER 7, 2023**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the general public that the Town Council will hold its meeting on **Thursday, September 7, 2023, beginning at 7:00pm, in the Pima Town Hall located at 110 W Center, Pima, Arizona 85543**

**Call to Order: Brian P. 7:05pm**

**Prayer: Lucas H.**

**Pledge of Allegiance: Sherrill T.**

**Those Present: Vernon B., (Michelle S.-Attorney via phone), Sherrill T., Lucas H.,  
Absent: C.B. Fletcher, Teresa B.**

**Approval of Minutes of the Regular Town Meeting held August 8, 2023.**

**Action**

**Motion to approve minutes of August 8, 2023, meeting by: Sherrill T. 2<sup>nd</sup>: Lucas H. Vote: unanimous**

**CALL TO THE PUBLIC -NONE**

Please submit a Request to the Town Council. The Council will hear brief comments (3min.) from the general public, and can respond to criticism, ask staff to review a matter or direct staff to include the matter on a future agenda.

**DECLARATION ON CONFLICT OF INTEREST -NONE**

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

**COUNCIL BUSINESS:**

- 1. Discussion and possible action regarding the Heritage House: (Vernon B.)  
Sue and Sherry from the Gila Valley Samaritan Home corrected the #1 agenda item, that their place is called “Gila Valley Samaritan Home” instead of “Heritage House”. The home is located in Safford at 114 W. 5<sup>th</sup> Street. It will be having an open house for the public September 12, 2023, from 4-6pm. They are looking for volunteer help and funding to help with the operational costs for 2023.  
Motion to donate \$750 upfront and to pay 15% utilities for the Gila Valley Samaritan Home, with the clarification of the name by: Sherrill T. 2<sup>nd</sup>: Lucas H.  
Vote: unanimous**
  
- 2. Discussion and possible action regarding Chip Sealing: (Vernon B.)**

**Motion to approve Vernon to spend \$135,000 toward chip sealing presentation of the town map displayed of approx.. 4.5 miles by: Lucas H. 2<sup>nd</sup>: Sherrill T. Vote: unanimous**

- 3. Discussion and approval regarding amending Section 12-3-8, 12-3-9, 12-3-10, 12-3-11 of the Town Code (Manufactured Homes, Mobile Homes, and RV Parks): 2<sup>nd</sup> Reading: (Jimmie L.)  
Brian P. read the introduction of ordinance 2023-020.  
Motion to approve the 2<sup>nd</sup> reading of ordinance 2023-02 by: Sherrill T. 2<sup>nd</sup>: Lucas H. Vote: unanimous**
- 4. Discussion and approval regarding amending Section 7-1-2 of the Town Code (Building Code): 2<sup>nd</sup> Reading: (Jimmie L.)  
Brian P. read the introduction of ordinance 2023-03  
Motion to approve ordinance 2023-03 by: Lucas H. 2<sup>nd</sup>: Sherrill T. Vote: unanimous**
- 5. Discussion regarding amending Section 12-3-3.B.5 of the Town Code (Multi Family Dwellings): 1<sup>st</sup> Reading: (Jimmie L.)  
Brian P. read the introduction to ordinance 2023-04 first reading, no changes were suggested by the council.**
- 6. Discussion regarding adding Article 12-4-11 to the Town Code (Septic Tanks): 1<sup>st</sup> Reading: (Jimmie L.)  
Brian P. read the introduction to ordinance 2023-05 first reading, no changes were suggested by the council.**
- 7. Discussion regarding amending Article 12-5 of the Town Code (Manufactured Homes, Mobile Homes and RV Parks): 1<sup>st</sup> Reading: (Jimmie L.)  
Brian P. read the introduction for ordinance 2023-06 first reading, no changes were suggested by the council.**

**Pursuant to (A.R.S. §38-431.03(A)(3), the Council may vote to recess into executive session for discussion. No action will be taken during the executive session.**

**DEPARTMENT BUSINESS:**

CITY SERVICES  
SANITATION  
PUBLIC WORKS  
EMERGENCY SERVICES  
BUILDING PERMIT REPORT

**CONSENT AGENDA:**

MANAGER'S REPORT  
A. Pima High School – looking for financial help for a traffic light

FINANCIAL REPORT  
PLANNING AND ZONING  
POLICE REPORT  
LIBRARY REPORT  
FIRE DEPARTMENT  
COUNCIL REPORT

**ADJOURNMENT: Motion to adjourn by: Sherrill T. 8:10pm 2<sup>nd</sup>: Lucas H. Vote:  
unanimous**

\*\*\*Section 504 of the Rehabilitation Act & Title II of the Americans with Disabilities Act prohibits discrimination based on disability in public meetings. Individuals with disabilities who need a reasonable accommodation to participate in these meetings, or who require this information in an alternate format, may call the Town of Pima at 485-2611 or TDD (928) 428-0778, as soon as possible to allow sufficient time to arrange for the accommodation.