

MINUTES OF THE PIMA TOWN COUNCIL
REGULAR MEETING – TUESDAY, MAY 14, 2024

Call to Order: **Vice Mayor S. Teeter** called the meeting to order at 7:00p.m.

Prayer: **Jim Bryce** from the Public gave the prayer.

Pledge of Allegiance: **Bob Rivera** from the Public led the pledge.

Roll Call: **Councilmembers Present: Vice Mayor Sherrill Teeter, Councilmember Lucas Hoopes, C.B. Fletcher, Teresa Bailey**

Councilmembers Absent: Mayor Brian Paull

Staff Members Present: Manager, Vernon Batty; Town Attorney, Michelle Stinson (Covering for Jon Paladini via phone); Public Works Director, Jimmie Lofgreen; Planning & Zoning Administrator, Evan Stringfellow; Librarian, Rane Jones; Chief of Police, Diane Cauthen; Town Clerk, Cody Marshall.

Approval of Minutes of the Special Town Meeting held April 23, 2024. **Action**

Councilmember L. Hoopes motioned to approve the minutes from the Special Town Meeting and seconded by **T. Bailey**. Motion carried unanimously.

CALL TO THE PUBLIC -None

DECLARATION ON CONFLICT OF INTEREST -None

COUNCIL BUSINESS:

1. Discussion and possible action regarding Public Reading Library Boxes: (Gail Bryce)

Gayle Bryce represented the Relief Society Organization in presenting a Public Reading Library Box project they would like to set up in The Town of Pima. One of the location options mentioned was by the swimming pool.

Councilmember C.B. Fletcher motioned to approve the Relief Society Organization to put up a Public Reading Library Box with direction from Town Staff and seconded by **L. Hoopes**. Motion carried unanimously.

2. Discussion and possible action regarding a recommendation from P&Z for annexation of parcel #109-64-022, parcel #109-76-008, and parcel #109-75-002A: (P&Z Admin, E. Stringfellow)

E. Stringfellow explained the recommendation from P&Z for The Town to annex the three mentioned parcel numbers.

Justin Layton, the property owner of these parcels expressed his interest in this annexation to take place.

Councilmember T. Bailey motioned to accept this recommendation from P&Z to move forward with the process to annex the three mentioned parcel numbers and seconded by councilmember L. Hoopes. Motion carried unanimously.

3. Discussion and possible action regarding a Marquee: (Manager, V. Batty)

Manager V. Batty presented several different sketched ideas for a marquee to be purchased and placed in front of the Town Hall.

All Councilmembers agreed to allow Manager V. Batty to proceed with getting marquee for the Town.

4. Discussion and possible action regarding a money CD renewal and investing in a new CD: (Manager, V. Batty)

Manager V. Batty explained that it was time to renew the current CD's and would like to invest in a new one also.

Councilmember L. Hoopes motioned to allow V. Batty to renew and invest in a new CD and seconded by councilmember T. Bailey. Motion carried unanimously.

5. Discussion and possible action regarding plans for the 4th of July activities: (Manager, V. Batty)

Manager V. Batty mentioned the breakfast and fireworks that the Town provides for the 4th of July activities.

Vice Mayor S. Teeter directed Manager V. Batty to continue what we currently do for this 4th of July.

6. Discussion and possible action amending the Town Code Chapter 7, Article 7-1, Adding Section 7-1-4 regarding Land Splits and attached Ordinance 2024-01: Second Reading (Public Works Director, J. Lofgreen)

Councilmember L. Hoopes motioned to approve the Ordinance 2024-01 and seconded by Councilmember C.B. Fletcher. Motion carried unanimously.

7. Discussion and possible action amending the Town Code Chapter 12, Article 12-3-3, Section 12-3-3.E.5 adding letter (A) regarding zoning formula change and multi-family engineered parking plan and attached Ordinance 2024-02: Second Reading (Public Works Director, J. Lofgreen)

Councilmember C.B. Fletcher motioned to approve Ordinance 2024-02 and seconded by Councilmember L. Hoopes. Motion carried unanimously.

8. Discussion and possible action amending the Town Code Chapter 7, Article 7-13 regarding Certificate of Occupancy Requirements and attached Ordinance 2024-03: Second Reading (Public Works Director, J. Lofgreen)

Councilmember L. Hoopes motioned to approve Ordinance 2024-03 and seconded by Councilmember C.B. Fletcher. Motion carried unanimously.

9. Discussion and possible action amending the Town Code Chapter 12-3-2.B.7. Fences, walls, and hedges and attached Ordinance 2024-04: Second Reading (Public Works Director, J. Lofgreen)

Councilmember T. Bailey motioned to approve Ordinance 2024-04 and seconded by Councilmember L. Hoopes. Motion carried unanimously.

10. Discussion and possible action amending the Town Code Chapter 12, Section 12-3-2.B.2 regarding Accessory buildings and attached Ordinance 2024-06: First Reading (Public Works Director, J. Lofgreen)

Public Works Director J. Lofgreen explained the need to amend the Town Code Chapter 12, Section 12-3-2.B.2 regarding Accessory buildings and attached Ordinance 2024-06. The Council recommended no changes to the proposed ordinance. First reading completed.

11. Discussion and possible action amending the Town Code Chapter 12 Section 12-7-1.A.1 regarding definition of Accessory buildings and attached Ordinance 2024-07: First Reading (Public Works Director, J. Lofgreen)

Public Works Director J. Lofgreen explained the need to amend the Town Code Chapter 12, Section 12-7-1.A regarding definition of Accessory buildings and attached Ordinance 2024-07. The Council recommended no changes to the proposed ordinance. First reading completed.

12. Discussion and possible action amending the Town Code Article 7-1, Section 7-1-3 regarding Building Permit Requirements and attached Ordinance 2024-08: First Reading (Public Works Director, J. Lofgreen)

Public Works Director J. Lofgreen explained the need to amend the Town Code Article 7-1, Section 1-3 regarding Building Permit Requirements and attached

Ordinance 2024-08. The Council recommended no changes to the proposed ordinance. First reading completed.

- 13. Discussion and possible action regarding approval of the IGA between The Town of Pima and The State of Arizona and attached Resolution 2024-09: (Manager V. Batty)**

Manager V. Batty explained the IGA between the Town of Pima and The State of Arizona pertaining to the Smart Fund for improvement of Main Street.

Councilmember L. Hoopes motioned to approve the IGA between The Town of Pima and The State of Arizona and attached Resolution 2024-09 and seconded by Councilmember T. Bailey. Motion carried unanimously.

- 14. Discussion and possible action regarding the FY2025 Budget: (Manager, V. Batty)**

Manager V. Batty discussed Donation requests and explained there was money in the budget for them. The Council approved the following donations:

- Dan Hinton School & Brighter Day Preschool = \$1,000.00**
- Eastern Arizona Hispanic Heritage Corp. = \$2,400.00 (Pima Student Scholarship)**
- Pima Turkey Trot = \$500.00**
- Eastern Arizona Museum = \$1500.00**

Councilmember L. Hoopes motioned to approve FY2025 Budget and seconded by Councilmember T. Bailey. Motion carried unanimously.

CONSENT AGENDA:

MANAGER'S REPORT

- A. Pool Opening -May 17th, new Pool Manager- Manager V. Batty informed the council that Ashtyn Ochoa is the new Pool Manager. The Public Works Dept. has been working hard to get the pool ready for this summer season. Several lifeguard towers were replaced and ladder steps.**
- B. Hired Summer Employees- Lots of applications came. We are looking forward to having extra help this summer.**

FINANCIAL REPORT

BUILDING PERMIT REPORT

POLICE REPORT

LIBRARY REPORT

PLANNING AND ZONING – **Still accepting Letters of Interest for one vacant seat**

FIRE DEPARTMENT

COUNCIL REPORT

ADJOURNMENT: Councilmember L. Hoopes motioned to adjourn the meeting at 8:47pm and seconded by Councilmember T. Bailey. Motion carried unanimously.