



**Town of Pima**

110 W Center

Pima, AZ 85543

928-485-2611

## Arena Rental Agreement

The Town of Pima Arena may be rented for single events. With rental the Town will provide a tractor to work the arena, a water truck (if needed) and a Town Employee for a period of 4 hours per event. Only Town employees may operate the Town's equipment. Privately owned equipment is not allowed for use in the Town arena.

The renter must provide proof of liability insurance when reserving the arena. All fees must be paid at the time the reservation is made. A cancellation fee of 50% will be applied to all rental cancellations with less than three days' notice. A full refund may be issued due to inclement weather.

Before the event, the renters must provide the Town of Pima with a copy of an insurance policy. The insurance policy is for a single event and the policy must have a liability of at least one million dollars. The policy must name the Town as an additional insured. If you are unable to obtain an event policy with your own private insurance carrier, please contact Jenna Ferrin or Vaughn Grant at Country Financial for a price quote. Their phone number is 928-428-1102. The renter assumes all liability for the event.

**Renter Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Date of event:** \_\_\_\_\_

**Time employee requested:** \_\_\_\_\_ **to** \_\_\_\_\_

**Insurance Company:** \_\_\_\_\_

**Policy Number:** \_\_\_\_\_

**Rental fee \$500.00**

(due at time of reservation)

**Payment Method:** **Cash** \_\_\_\_\_

**Check** \_\_\_\_\_

**Date Reservation Made:** \_\_\_\_\_

**Credit Card** \_\_\_\_\_

**Renters Signature:** \_\_\_\_\_

By signing, the renter agrees to all terms and conditions mentioned within this agreement

\*\* The Town of Pima reserves the right to deny arena rental to anyone at any time.

\*\* The Town of Pima reserves the right to cancel an event due to staff/equipment shortages.

