

PIMA TOWN COUNCIL
REGULAR MEETING – TUESDAY, APRIL 9, 2024

Pursuant to A.R.S. §38- 431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the general public, that the Town Council will hold its meeting on Tuesday, April 9, 2024, beginning at 7:00pm, in the Pima Town Hall located at 110 W Center, Pima, Arizona 85543

Call to Order:

Prayer:

Pledge of Allegiance:

Roll Call:

Approval of Minutes of the Regular Town Meeting held March 12, 2024. **Action**

CALL TO THE PUBLIC

Please submit a Request to the Town Council. The Council will hear brief comments (3min.) from the general public, and can respond to criticism, ask staff to review a matter or direct staff to include the matter on a future agenda.

DECLARATION ON CONFLICT OF INTEREST

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

COUNCIL BUSINESS:

1. Discussion and Presentation regarding a check from United Way: (Manager, Vernon Batty)
2. Discussion and possible action regarding signing the letter in support of funding opportunities for Arizona in the 2020 Water Resources Development Act: (Manager, Vernon B.)
3. Discussion on Hospice Monuments: (Manager, Vernon B.)
4. Discussion and possible action regarding a Marquee: (Manager, Vernon B.)
5. Discussion regarding scheduling a Budget Work Session:

6. Discussion and possible action regarding amendment to Resolution 2005-03 Purchasing Procedures and attached Resolution 2024-06: (Manager, Vernon B.)
7. Discussion and possible action amending the Town Code Chapter 7, Article 7-1, Adding Section 7-1-4 regarding Land Splits and attached Ordinance 2024-01: First Reading (Public Works Director, Jimmie L.)
8. Discussion and possible action amending the Town Code Chapter 12, Article 12-3-3, Section 12-3-3.E.5 adding letter (A) regarding zoning formula change and multi-family engineered parking plan and attached Ordinance 2024-02: First Reading (Public Works Director, Jimmie L.)
9. Discussion and possible action amending the Town Code Chapter 7, Article 7-13 regarding Certificate of Occupancy Requirements and attached Ordinance 2024-03: First Reading (Public Works Director, Jimmie L.)
10. Discussion and possible action amending the Town Code Chapter 12-3-2.B.7. Fences, walls, and hedges and attached Ordinance 2024-04: First Reading (Public Works Director, Jimmie L.)

Pursuant to (A.R.S. §38-431.03(A)(3), the Council may vote to recess into executive session for discussion. No action will be taken during the executive session.

CONSENT AGENDA:

MANAGER'S REPORT

- A. Easter Egg Hunt
- B. i-WorQ
- C. Tri Community Tri

FINANCIAL REPORT

BUILDING PERMIT REPORT

POLICE REPORT

LIBRARY REPORT

PLANNING AND ZONING – Still accepting Letters of Interest for one vacant seat

FIRE DEPARTMENT

COUNCIL REPORT

ADJOURNMENT:

Section 504 of the Rehabilitation Act & Title II of the Americans with Disabilities Act prohibits discrimination based on disability in public meetings. Individuals with disabilities who need a reasonable accommodation to participate in these meetings, or who require this information in an alternate format, may call the Town of Pima at 485-2611 or TDD (928) 428-0778, as soon as possible to allow sufficient time to arrange for the accommodation.

MINUTES OF THE PIMA TOWN COUNCIL
REGULAR MEETING – TUESDAY, MARCH 12, 2024

Call to Order: **Mayor Brian Paull** called 6:59p.m.

Prayer: **Councilmember C.B. Fletcher**

Pledge of Allegiance: **Councilmember Teresa Bailey**

Roll Call: **Councilmembers Present: Mayor Brian Paull, Vice Mayor Sherrill teeter, Councilmember Lucas Hoopes, C.B. Fletcher, Teresa Bailey**

Staff Members Present: Manager Vernon Batty, Town Attorney Jon Paladini (via phone at 7:25p.m.), Town Clerk Cody Marshall

Approval of Minutes of the Regular Town Meeting held February 13, 2024. **Action**

Vice Mayor S. Teeter motioned to approve the minutes from the February 13, 2024 Regular Town Meeting and seconded by councilmember T. Bailey. Motion carried unanimously.

CALL TO THE PUBLIC

1. **Nick Ashby- stated his concerns of the high speed of motorcycles and atvs on 450 S.**
2. **Brent Morris- expressed some ideas regarding a couple of agenda items.**

DECLARATION ON CONFLICT OF INTEREST -None

COUNCIL BUSINESS:

1. Discussion and possible action regarding amendment to Resolution 2005-03 Purchasing Procedures and attached Resolution 2024-06: (Manager, Vernon Batty)

The Council stated some concerns about the Resolution stating specifically to utilize the lowest bid in Resolution 2024-06.

This agenda item was motioned to be tabled for further review by Vice Mayor S. Teeter and seconded by T. Bailey. Motion carried unanimously.

2. Discussion and possible action regarding the IGA between City of Safford and the Town of Pima for Commercial Building Inspection Services and attached Resolution 2024-07: (Manager, V. Batty)

Manager V. Batty explained that The City of Safford reached out to us and is willing to help with Commercial Building Inspections per this IGA-Resolution 2024-07.

Motion to accept the IGA between the City of Safford and the Town of Pima for Commercial Building Inspection Services and Resolution 2024-07 by Vice Mayor S. Teeter and seconded by C.B. Fletcher. Motion carried unanimously.

3. Discussion and possible action regarding the IGA between Pima Unified School District and attached Resolution 2024-08: (Manager, Vernon Batty)

Manager V. Batty informed the Council about the IGA between Pima Unified School District and the Town states that the School will pay for the engineered sewer plans performed by Bowman. The Town will pay Bowman, and the School will pay the Town.

Councilmember L. Hoopes motioned to accept the IGA between Pima Unified School District and Resolution 2024-08 and seconded by T. Bailey. Motion carried unanimously.

4. Discussion and possible action regarding the current multi-family zoning: (Councilmember L. Hoopes)

Councilmember L. Hoopes expressed his concerns of all the multi-family development in the Town. Those specific areas are very congested. He suggested the need to revisit Town Code for possible adjustments and revisions.

Mayor B. Paull gave Manager V. Batty to reach out to the Planning and Zoning Board to look into the Town Code pertaining to multi-family development.

5. Upon a public majority vote of the members constituting a quorum, a public body may hold an executive session pursuant to TITLE 38, CHAPTER 3, ARTICLE 3.1 KNOWN AS ARIZONA OPEN MEETING LAW but only for the purposes authorized under A.R.S. § 38- 431.03: Pursuant to A.R.S. § 38-431.03(A)(1) Personnel matters; (3) – Discussion or consultation for legal advice with the attorney or attorneys of the public body; and 38-431.03(A)(4) Discussion or consultation with the city's attorneys on the town's position regarding the town providing collateral for the building of a new Circle K.

(a) New Circle K

Pursuant to (A.R.S. §38-431.03(A)(3), the Council may vote to recess into executive session for discussion. No action will be taken during the executive session.

Vice Mayor S. Teeter motioned to adjourn regular meeting to executive session at 7:43p.m. and seconded by Councilmember L. Hoopes. Motion carried unanimously.

Vice Mayor S. Teeter motion to adjourn executive session to regular meeting at 8:19p.m.

CONSENT AGENDA:

MANAGER'S REPORT

- A. Fire Station Funding- Vernon updated the Council that the funding of \$2million for the new Fire Station is on track**
- B. Project CENTRL-Vernon expressed his excitement about being a part of this and had recently visited the State Capital and will be going to Washington next month.
He also stated that he had met with United Way and they were inquiring about the Town possibly including them in future fund raisers.**

FINANCIAL REPORT

BUILDING PERMIT REPORT

POLICE REPORT – Chief Cauthen recognized the Town Police officers for fulfilling their duties and trying to constantly help to keep our citizens safe and there is a need for another Police Officer.

LIBRARY REPORT

PLANNING AND ZONING – Still accepting Letters of Interest for one vacant seat. Timilie C. stated that she would like the Town Attorney to be present at the next P&Z meeting.

FIRE DEPARTMENT

COUNCIL REPORT

ADJOURNMENT:

Vice-Mayor S. Teeter motioned to adjourn the Regular Meeting at 8:45p.m. and seconded by Councilmember C.B. Fletcher. Motion carried unanimously.

admin@pimatown.az.gov

From: vernon.batty@pimatown.az.gov
Sent: Wednesday, April 3, 2024 9:21 AM
To: 'Admin Town of Pima'
Subject: FW: Arizona Cities and Town Letter Supporting Congressman Stanton's Arizona Environmental Infrastructure (Section 595) Program
Attachments: AZLTC letter to Stanton re El projects draft.docx; ACLTC letter to Stanton RE El projects 2023.pdf



Vernon Batty
 Pima Town Manager
 (928) 322-3108
 vernon.batty@pimatown.az.gov

From: Sandy Morari <smorari@azleague.org>
Sent: Wednesday, April 3, 2024 6:53 AM
To: Mayors <Mayors@azleague.org>
Cc: Managers <Managers@azleague.org>; Intergovs <Intergovs@azleague.org>
Subject: Arizona Cities and Town Letter Supporting Congressman Stanton's Arizona Environmental Infrastructure (Section 595) Program

Hello Mayors:

Congressman Greg Stanton spearheaded an effort to secure funding opportunities for Arizona in the 2020 Water Resources Development Act. The authority is designed to provide federal resources through the U.S. Army Corps of Engineers to assist small and rural communities as they address their water infrastructure needs.

The American Society of Civil Engineers (ASCE) recently graded Arizona's drinking water and wastewater systems as C- and C respectively. **According to the ASCE, over the next 20 years, Arizona will have more than \$15 billion in wastewater infrastructure needs.** To help address these infrastructure challenges, additional federal investments will be needed, particularly in small and rural communities that lack the financial resources to do the necessary repairs and replacement.

Attached is this year's letter urging Congressman Stanton to continue to work with his colleagues and the House Appropriations Committee to ensure that Arizona receives its fair share of funding for this program so our state can begin to address the \$15 billion in water infrastructure needs. I have also attached last year's letter for your reference.

If your city or town is interested in signing on to this year's letter, please reply to this email and also attach your electronic signature file, if it wasn't on last year's letter.
 The deadline to sign the letter is **Wednesday, April 17.**

Thank you!

Sandy

Sandra Morari, Office Manager
League of Arizona Cities & Towns
1820 West Washington Street
Phoenix AZ 85007

www.azleague.org

(602) 258-5786 x115

April 16, 2024

The Honorable Greg Stanton
207 Cannon House Office Building
Washington, DC 20515

Dear Congressman Stanton:

As members of the Arizona League of Cities and Towns, we are writing to express our strong support for the Arizona Environmental Infrastructure program (Section 595), which will bring critically needed water infrastructure assistance to Arizona. We applaud you for introducing and shepherding this important provision into law, and we look forward to working with you to see additional funds allocated to the program in fiscal year 2025.

As you know, the American Society of Civil Engineers (ASCE) has graded Arizona's drinking water and wastewater systems as C- and C respectively. According to the ASCE, over the next 20 years, Arizona will have \$9.13 billion in drinking water and \$6.77 billion – more than \$15 billion – in wastewater infrastructure needs. To help address these infrastructure challenges, additional federal investments are needed, particularly in small, rural, and tribal communities that lack the financial resources to do the necessary repairs and replacements.

To date, more two dozen communities, counties, and tribal nations have submitted requests to the Arizona program totaling more than \$180 million to support a wide variety of water infrastructure projects, several of which will help mitigate the impacts of the ongoing drought in the Colorado River Basin.

As you continue to work with your colleagues and the House Appropriations Committee on your fiscal year 2025 funding priorities, we urge you to ensure that Arizona receives its fair share of funding for the Arizona Environmental Infrastructure program so we can continue to address the vast needs across the state.

Thanks for your efforts to assist Arizona's cities and towns. We stand ready to work with you to pursue this worthwhile and needed funding.

Sincerely,



1820 W. Washington • Phoenix, AZ 85007 • Phone: (602) 258-5786 • Fax: (602) 253-3874
Email: league@azleague.org • Web site: www.azleague.org

March 22, 2023

The Honorable Greg Stanton
207 Cannon House Office Building
Washington, DC 20515

Dear Congressman Stanton:

As members of the League of Arizona Cities and Towns, we are writing to express our strong support for the \$200 million Arizona Environmental Infrastructure program (Section 595), which will bring critically needed infrastructure assistance to Arizona's aging and dilapidated water systems. We applaud you for introducing and shepherding this important provision into law, and we look forward to working with you to see additional federal funds allocated for it in fiscal year 2024.

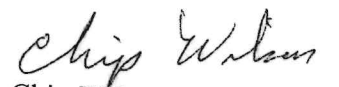
As you know, the American Society of Civil Engineers (ASCE) has graded Arizona's drinking water and wastewater systems as C- and C respectively. According to the ASCE, over the next 20 years, Arizona will have \$9.13 billion in drinking water and \$6.77 billion – more than \$15 billion – in wastewater infrastructure needs. To help address these infrastructure challenges, additional federal investments are needed, particularly in small, rural, and tribal communities that lack the financial resources to do the necessary repairs and replacements.


To date, nearly two dozen communities, counties, and tribal nations have submitted requests to the Arizona program totaling more than \$175 million to support a wide variety of water infrastructure projects, several of which will help mitigate the impacts of the ongoing drought in the Colorado River Basin.


As you continue to work with your colleagues and the House Appropriations Committee on your fiscal year 2024 funding priorities, we urge you to ensure that Arizona receives its fair share of funding for the Arizona Environmental Infrastructure program (Section 595) so we can continue to address the \$15 billion in water infrastructure needs across the state.

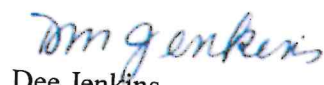
Thanks for your work to advance the water infrastructure needs of Arizona's Cities and Towns. We stand ready to work with you to pursue this worthwhile and needed funding.


Sincerely,



Chip Wilson
Mayor of Apache Junction



Kenneth Weise
Mayor of Avondale



Eric Orsborn
Mayor of Buckeye



Dee Jenkins
Mayor of Camp Verde


John Crane
Mayor of Carefree

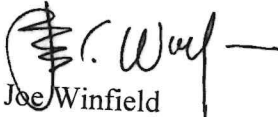

Kevin Hartke
Mayor of Chandler

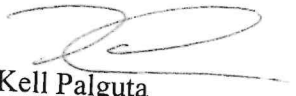

Jack Miller
Mayor of Chino Valley


Donald Huish
Mayor of Douglas



Ginny Dickey
Mayor of Fountain Hills


Nancy Smith
Nancy Smith
Mayor of Maricopa

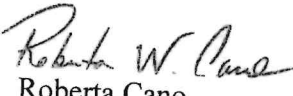

Joe Winfield
Mayor of Oro Valley

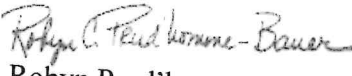

Kell Palguta
Mayor of Prescott Valley

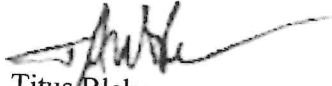
Paul Diaz
Paul Diaz
Mayor of South Tucson

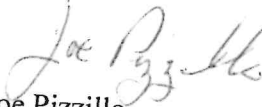

Skip Hall
Mayor of Surprise

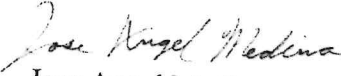

Juan Rodriguez
Mayor of Tolleson

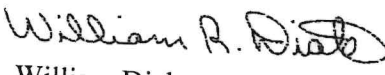

Roberta Cano
Mayor of Winslow

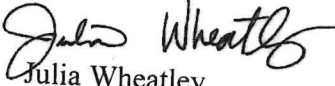

Robyn Prud'homme-Bauer
Mayor of Clarkdale



Titus Blake
Mayor of Duncan



Joe Pizzillo
Mayor of Goodyear



Jose Angel Medina
Mayor of Miami



William Diak
Mayor of Page

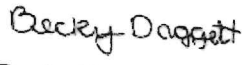

Julia Wheatley
Mayor of Queen Creek



Bobby Davis
Mayor of Star Valley


Shawn Palmer
Mayor of Taylor



Mike Laws
Mayor of Willcox

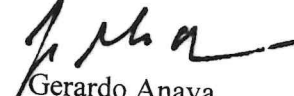

Tim Elinski
Mayor of Cottonwood

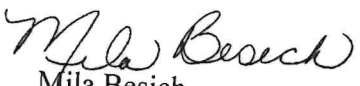

Becky Daggett
Mayor of Flagstaff



Cal Sheehy
Mayor of Lake Havasu City


Jorge Maldonado
Jorge Maldonado
Mayor of Nogales

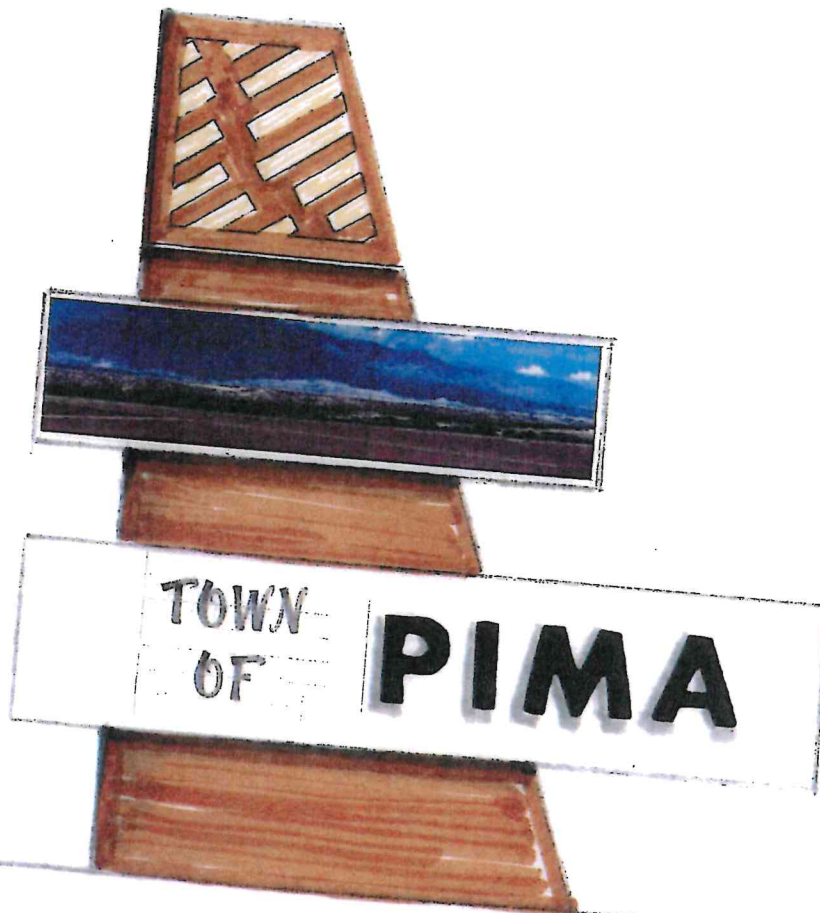

Kate Gallego
Mayor of Phoenix


Gerardo Anaya
Mayor of Somerton


Mila Besich
Mayor of Superior


Corey Woods
Mayor of Tempe


Don Dent
Mayor of Williams



PONDEROSA
METALWORKS INC.
2024

RESOLUTION # 2005-03

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PIMA, GRAHAM COUNTY, ARIZONA, ESTABLISHING A PURCHASING PROCEDURE.

Box 426
110 W. Center
Pima, Arizona 85543
(928) 485-2611
FAX: (928) 485-9230
TDD: (928) 428-0778

WHEREAS, the Town Council desires to establish an economical administration for the Town and the Municipal Utilities and in order to do so desires to establish a policy and purchasing procedure.

NOW THEREFORE BE IT RESOLVED by the Mayor and the Common Council of the Town of Pima as follows:

SECTION

PURCHASING PROCEDURE

1	Purchasing Procedure
2	Exclusive Service
3	Bidding
4	Determination of Lowest Responsible Bidder
5	Performance Bond
6	Emergency Purchases
7	Forms
8	Professional Services
9	Cooperative Purchasing

Section 1. Purchasing Procedure

The Town Clerk/Manager is designated as purchasing agent. No person other than the purchasing agent shall purchase any item or obligate the Town on any contract for merchandise or services without the express consent of the purchasing agent. All requisitions shall be approved by the Town Clerk before a purchase order is issued.

- A. Under \$1,000.00. Whenever any contemplated purchase or contract for services is for the sum of less than \$1,000.00, the purchasing agent of the Town may order the item or items as needed without further formality.
- B. \$1,000.00 to \$2,500.00 inclusive. Whenever any contemplated purchase or contract for services is for the sum of \$1,000.00 and no more than \$2,500.00, the purchasing agent shall solicit at least three bids for the item or service and said solicitation may be orally obtained by him/her and he/she may then award the purchase or contract of service to the lowest responsible bidder. If oral bids are obtained, a written memorandum of the dates, the amounts, and the bidders shall be made and attached to the voucher submitted for payment.

- C. Over \$2,500.00 to \$5,000.00 inclusive. Whenever any contemplated purchase or contract for services is for the sum of more than \$2,500.00 and under \$5,000.00, the purchasing agent shall solicit at least three written bids for the item or items or services on bid forms and award the purchase or contract of services to the lowest responsible bidder. Copies of the bids shall be attached to the voucher submitted for payment.
- D. Over \$5,000.00. Whenever any contemplated purchase or contract for services is for the sum of more than \$5,000.00, the purchasing agent shall cause to be published in one issue of a newspaper or general circulation in the Town, notice inviting bids, which said notices, shall be published at least ten days prior to date set for the receipt of the bids. The notice herein required shall include a general description of the articles to be purchased or services performed and the time and place for opening bids. In addition, the purchasing agent shall post a notice inviting bids in the Town Hall of Pima, Arizona, and may also mail to all responsible prospective suppliers of the items to be purchased or services performed, a copy of the notices inserted in the newspaper as herein before required.
- E. No contract in excess of \$5,000.00, no contract for new construction, and no contract for professional services in excess of \$5,000.00 shall be let except by the Council. Whenever any contemplated purchase or contract for services is for the sum of more than \$5,000.00, the purchasing agent shall present the bids to the Council for approval, and advise the Council on the advantages or disadvantages of contract and bid proposals.

Section 2. Exclusive Service

In the event that there is only two or less firms or companies or individuals capable of providing a particular service or commodity and such services or commodities cannot be secured from other persons or companies then Section 1 subparagraphs A, B, C and D hereunder shall not be applicable and such services or commodities can be secured without bidding.

Section 3. Bidding

The purchasing agent and all parties contracting with the Town shall follow the procedure hereinafter set forth in relation to all bids required under subsections C and D of Section 1.

- A. All notices and solicitation of bids shall state the time and place for opening.
- B. All bids shall be submitted, sealed to the purchasing agent and shall be identified as bids on the envelope.
- C. All bids shall be opened in public at the time and place stated in the public notices.
- D. A tabulation of all bids received shall be posted in the Town Hall for public inspection.
- E. The purchasing agent shall have the authority to reject any and all bids and parts of all bids and re-advertise or re-solicit bids.

Section 4. Determination of Lowest Responsible Bidder

Unless the purchasing agent exercises the right of rejection the purchase or contract shall be made from and with the lowest responsible bidder for any article or to the lowest responsible bidder for the entire purchase or contract for any part thereof. In determining the lowest responsible bidder, the purchasing agent shall consider:

- A. The ability, capacity and skill of the bidder to perform the contract or provide service required.
- B. Whether the bidder can perform the contract or provide the services promptly or within specified time, without delay or interference.
- C. The quality of performance of previous contracts or services.
- D. The previous and existing compliance by the bidder with laws and ordinances of the Town.
- E. The financial resources and ability of the bidder to perform the contract or provide the service.
- F. The quality, availability and adaptability of the supplies or services.

Section 5. Performance Bond

The purchasing agent shall have the authority to require a performance bond, in cash or otherwise, for such amount as he/she may deem sufficient to secure the execution of the contract of furnishing supplies or services for the best interest of the Town.

Section 6. Emergency Purchases

In case of an emergency which requires immediate purchases of supplies or services and time is of the essence the Town Clerk shall be authorized to purchase or secure the services needed without complying with procedures as set forth above. A full report in writing of the circumstances of an emergency purchase shall be filed by the Clerk with the Town Council.

Section 7. Forms

The purchasing agent subject to the approval of the Council, shall prescribe and maintain such forms as he/she shall find necessary to the operation of this article.

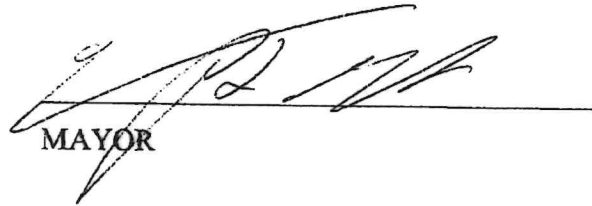
Section 8. Professional Services

The bidding requirements of this article shall not apply to professional services and the requirements herein shall not be required in the employment of professional services. Professional services include the following, but not as all inclusive: physicians, attorneys, engineers or certified public accountants.

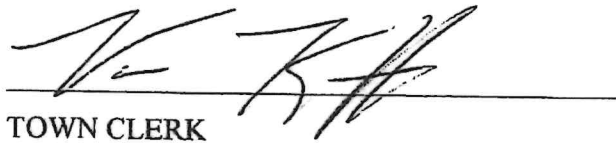
Section 9. Cooperative Purchasing

This article and requirements herein shall not apply to purchases made by, through or with the State of Arizona, or its political subdivisions.

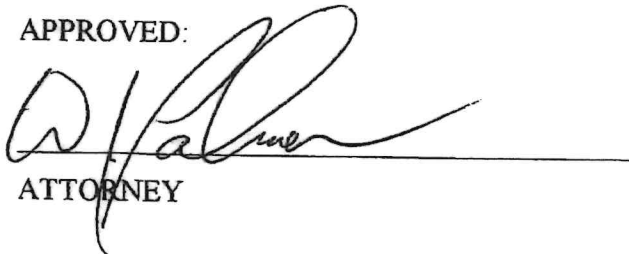
PASSED AND ADOPTED this 5th day of APRIL, 2005,
by the Mayor and Council of the Town of Pima, Arizona.


MAYOR

ATTEST:


TOWN CLERK

APPROVED:


ATTORNEY

RESOLUTION NO. 2024-06

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PIMA, GRAHAM COUNTY, ARIZONA ESTABLISHING A PURCHASING PROCEDURE.

WHEREAS, the Town Council desires to establish an economic administration for the Town and the Municipal Utilities and in order to do so desires to establish a policy and purchasing procedure.

NOW THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Town of Pima as follows:

SECTION

PURCHASING PROCEDURE

- | | |
|---|--|
| 1 | Purchasing Procedure |
| 2 | Exclusive Service |
| 3 | Bidding |
| 4 | Determination of Lowest Responsible Bidder |
| 5 | Performance Bond |
| 6 | Emergency Purchases |
| 7 | Forms |
| 8 | Professional Services |
| 9 | Cooperative Purchasing |

Section 1. Purchasing Procedure

The Town Manager acts as the official purchasing agent, overseeing all Town acquisitions of goods and services through contracts. No one besides the purchasing agent can make purchases or commit the Town to contracts for merchandise or services without explicit authorization. All purchase requests must be approved by the Town Clerk before a purchase order is issued.

~~The Town Clerk/Manager serves as the is designated as purchasing agent, responsible for all Town purchases and service contracts. No person other than the purchasing agent shall purchase any item or obligate the Town on any contract for merchandise or services without the express consent of the purchasing agent. All purchase requisitions require shall be approved by the Town Clerk approval before a purchase order is issued.~~

- A. ~~Under \$1,000.00.~~ \$10,000.00: Whenever any contemplated purchase or contract for services is for the sum of less than ~~\$1,000.00,~~ \$10,000.00 the purchasing agent of the Town may order the item or items as needed without further formality.
- ~~B. \$1,000.00 to \$2,500.00 inclusive. Whenever any contemplated purchase or contract for services is for the sum of \$1,000.00 and no more than \$2,500.00, the purchasing agent shall solicit at least three bids for the item or service and said solicitation may be orally obtained by him/her and he/she may then award the purchase or contract of service to the lowest responsible bidder. If oral bids are obtained, a written memorandum of the dates, the amounts, and the bidders shall be made and attached to the voucher submitted for payment.~~
- B. ~~Over \$2,500.00 to \$5,000.00 inclusive.~~ Over \$10,000.00 to \$25,000.00:

For purchases or service contracts exceeding \$10,000 but under \$25,000, the purchasing agent will submit a written report to the Council.

~~Whenever any contemplated purchase or contract for services is for the sum of more than \$2,500.00 \$10,000.00 and under \$5,000.00 \$25,000.00, the purchasing agent shall solicit at least three written bids for the item or items or services on bid forms and award the purchase or contract of services to the lowest responsible bidder. Copies of the bids shall be attached to the voucher submitted for payment. provide a written report to the Council.~~

C. ~~Over \$5,000.00.~~ Purchases exceeding \$25,000:

For any contemplated purchase or service contract exceeding \$25,000, the purchasing agent will initiate a bidding process by:

- Publishing a notice: A bid notice will be published in a local newspaper with at least ten days' lead time before the deadline for receiving bids.
- Notice content: The notice will include a general description of the items to be purchased or the services required, along with the date, time, and location for bid opening.
- Additional communication: In addition to the newspaper publication, the purchasing agent will also:
 - Post a copy of the notice in the Town Hall of Pima, Arizona.
 - Post the notice on the Town website.
 - (Optional) Mail copies of the notice to qualified potential suppliers of the goods or services.
- ~~The purchase agent will publish a notice inviting bids in a local newspaper at least ten days before the bid dealing~~ Whenever any contemplated purchase or contract for services is for the sum of more than ~~\$5,000.00 \$25,000.00~~, the purchasing agent shall cause to be published in one issue of a newspaper or general circulation in the Town, notice inviting bids, which said notices, shall be published at least ten days prior to date set for the receipt of the bids. The notice required herein shall include a general description of the articles to be purchased or services performed and the time and place for opening bids. In addition, the purchasing agent shall post a notice inviting bids in the Town Hall of Pima, Arizona, post the notice inviting bids on the Town website, and may also mail to all responsible prospective suppliers of the items to be purchased or services performed, a copy of the notices inserted in the newspaper as herein before required.

D. ~~No contract in excess of \$5,000.00, No contract in excess of \$25,000.00:~~

- All contracts exceeding \$25,000, new construction projects, and professional services contracts exceeding \$25,000 require Council approval.
- For purchases exceeding \$25,000, the purchasing agent will present the bids to the Council along with a recommendation on the proposals.

~~no contract for new construction, and no contract for professional services in excess of \$5,000.00 \$25,000.00 shall be let except by the Council. Whenever any contemplated purchase or contract for services is for the sum of more than \$5,000.00 \$25,000.00, the purchasing agent shall present the bids to the Council for approval and advise the Council on the advantages or disadvantages of contract and bid proposals.~~

Section 2. Exclusive Service

If there is only two or less firms or companies or individuals capable of providing a particular service or commodity and such services or commodities cannot be secured

from other persons or companies then Section 1 subparagraphs A, B, C and D hereunder shall not be applicable and such services or commodities can be secured without bidding.

Section 3. Bidding

All bids required under subsections C and D of Section 1 must comply with the following procedures by both the purchasing agent and any party submitting a bid to the Town.

~~The purchasing agent and all parties contracting with the Town shall follow the procedure hereinafter set forth in relation to all bids required under subsections C and D of Section 1.~~

Bidding Procedures:

- A. **Clear Communication:** All bid notices and solicitations will clearly state the date, time, and location for bid opening..
- B. **Secure Submissions:** Bids must be submitted sealed to the purchasing agent and clearly marked "Bid" on the envelope. All bids shall be opened to the public at the time and place stated in the public notices.
- C. **Public Transparency:** Bid openings will be held publicly at the designated date, time, and location as stated in the notices.
- D. **Accessible Information:** A summary of all received bids will be available for public review at the Town Hall.
- E. **Right to Reject:** The purchasing agent reserves the right to reject any or all bids, in whole or in part, and may choose to re-advertise or re-solicit bids.

~~A. All notices and solicitations of bids shall state the time and place for opening.~~

~~B. All bids shall be submitted, sealed to the purchasing agent, and shall be identified as bids on the envelope.~~

~~C. All bids shall be opened to the public at the time and place stated in the public notices.~~

~~D. A tabulation of all bids received shall be posted in the Town Hall for public inspection.~~

~~E. The purchasing agent shall have the authority to reject all bids and parts of all bids and re-advertise or re-solicit bids.~~

Section 4. Determination of Lowest Responsible Bidder

If the purchasing agent does not reject any bids, the contract or purchase will be awarded to the bidder offering the best overall value. In evaluating bids, the purchasing agent will consider the following factors:

~~Unless the purchasing agent exercises the right of rejection the purchase or contract shall be made from and with the lowest responsible bidder for any article or to the lowest responsible bidder for the entire purchase or contract for any part thereof in determining the lowest responsible bidder, the purchasing agent shall consider:~~

- A. The ability, capacity, and skills of the bidder to perform the contract or provide service required.
- B. Whether the bidder can perform the contract or provide the services promptly or

- within specified time, without delay or interference.
- C. The quality of performance of previous contracts or services for the Town or other public agencies.
 - D. The previous and existing compliance by the bidder with laws and ordinances of the Town.
 - E. The financial resources and ability of the bidder to perform the contract or provide the service.
 - F. The quality, availability and adaptability of the supplies or services.

Section 5. Performance Bond

The purchasing agent may require a performance bond to guarantee satisfactory completion of the contract for supplying goods or services. The bond amount will be determined by the purchasing agent to ensure the Town's best interests.

~~The purchasing agent shall have the authority to require a performance bond, in cash or otherwise, for such an amount as he/she may deem sufficient to secure the execution of the contract of furnishing supplies or services for the best interest of the Town.~~

Section 6. Emergency Purchases

To address emergencies requiring immediate purchases of supplies or services, the Town Clerk is authorized to bypass the standard purchasing procedures. However, a detailed written report explaining the emergency and the justification for bypassing procedures must be submitted to the Town Council by the Clerk.

~~In case of an emergency which requires immediate purchases of supplies or services, and time is of the essence, the Town Clerk shall be authorized to purchase or secure the services needed without complying with procedures as set forth above. A full report in writing of the circumstances of an emergency purchase shall be filed by the Clerk with the Town Council.~~

Section 7. Forms

The purchasing agent, subject to the approval of the Council, will develop and maintain any forms needed to implement this article effectively. ~~shall prescribe and maintain such forms as he/she shall find~~ and necessary to the operation of this article.

Section 8. Professional Services

The bidding requirements of this article and the procurement process do not apply to acquiring professional services such as those offered by physicians, attorneys, engineers, or certified public accountants. These can be obtained through direct selection or a Request for Qualifications. ~~process shall not apply to professional services and the requirements herein shall not be required in the employment of professional services. Professional services include the following, but not all inclusive: physicians, attorneys, engineers, or certified public accountants.~~ Professional services may be obtained by direct selection or by way of a Request for Qualifications process.

Section 9. Cooperative Purchasing

This article and requirements ~~do not apply to purchases made through cooperative purchasing programs offered by the State of Arizona, its political subdivisions, or any other government entity, including the U.S. government and its states or subdivisions. herein shall not apply to purchases made by, through or with the State of Arizona, or its political subdivision, or any other government cooperative purchasing plan from the U.S. government, and state, or any political subdivision of any state.~~

PASSED and ADOPTED by the Mayor and Council of the Town of Pima, Arizona, this 12th day of March 2024.

Brian Paull, Mayor

ATTEST:

Cody Marshall, Town Clerk

APPROVED AS TO FORM:

Jon Paladini, Town Attorney

CERTIFICATION

I hereby certify that the foregoing Resolution No. 2024-06 was duly passed and adopted by the Mayor and Council of the Town of Pima, Arizona, at the Town Council Meeting held on March 12, 2024, that the vote thereon was ___ ayes, ___ nays, and that the Mayor and ___ Council Members were present thereat.

Cody Marshall, Clerk
Town of Pima, Arizona

CHAPTER 7 - BUILDING

- ARTICLE 7-1 BUILDING CODE
- ARTICLE 7-2 ELECTRICAL CODE
- ARTICLE 7-3 MECHANICAL CODE
- ARTICLE 7-4 PLUMBING CODE
- ARTICLE 7-5 BUILDING OFFICIALS
- ARTICLE 7-6 UTILITY HOOK-UPS
- ARTICLE 7-7 BUILDING INSPECTIONS
- ARTICLE 7-8 RESIDENTIAL CODE
- ARTICLE 7-9 UNIFORM FIRE CODE
- ARTICLE 7-10 FUEL GAS CODE
- ARTICLE 7-11 EXISTING BUILDING CODE
- ARTICLE 7-12 SEWER SERVICE TAPS
- ARTICLE 7-13 CERTIFICATE OF OCCUPANCY REQUIREMENTS

ARTICLE 7-1 BUILDING CODE

Section 7-1-1 Adoption of the International Building Code; Amendments

That certain code entitled International Building Code, 2009 edition is hereby adopted as the Building Code of the Town of Pima and made a part of this chapter, the same as though said code was specifically set forth in full herein; and at least one copy of said code, shall be filed in the office of the Town Clerk and kept available for public use and inspection.

Section 7-1-2 Must Conform to Zoning Ordinance

Prior to a building permit being issued and or a building inspection performed, such Plans or building must conform to the provisions of the Zoning Ordinance of the Town of Pima in addition to the provisions of this chapter. If a building permit is not approved and paid for before the building process has begun, the permit fee will be doubled. One full set of physical plans must be given to Town Hall for review by the building inspector and will be filed at Town Hall for a period of no less than 3 years.

Section 7-1-3 Building Permit Requirements

A building permit grants the applicant legal permission to begin construction in accordance with approved plans and specifications. Permits are required for the following:

- * New buildings

- * Additions (bedrooms, bathrooms, family rooms, etc.)
- * Residential work (decks, garages, block walls, fireplaces, pools, etc.)
- * Renovations (garage conversions, basement conversions, reroofing, etc.)
- * Electrical systems
- * Plumbing systems
- * HVAC systems (heating, ventilating, and air-conditioning)

In some instances, a Site Inspection is all that is needed to begin construction. Some of these may include:

- * Driveways
- * Non-sight obscuring fences (chain link, barbed wire, lattice, etc.)
- * Sidewalks
- * Unattached sheds ("tuff shed", metal sheds, connex boxes, etc.)

Section 7-1-4 Land Splits

- A. A land split will not be approved on a parcel of land within one (1) calendar year of a building permit being issued on same parcel of land.**
- B. A professional land survey will be required to accompany all land split applications.**

ARTICLE 7-2 ELECTRICAL CODE

That certain code entitled International Electrical Code (70), 2011 Edition, published by the National Fire Protection Association, is hereby adopted as the Electrical Code of the Town of Pima, and made a part of this chapter, the same as though said code was specifically set forth in full herein; and at least one copy of said code, shall be filed in the office of the Town Clerk, and kept available for public use and inspection.

ORDINANCE NO. 2024-01

AN ORDINANCE OF THE COUNCIL OF THE TOWN OF PIMA, ARIZONA, AMENDING THE TOWN OF PIMA CODE CHAPTER 7 BUILDING, ARTICLE 7-1 BUILDING CODE BY ADDING SECTION 7-1-4 LAND SPLITS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR PENALTIES.

WHEREAS, the Town Council of the Town of Pima has determined it is in the Town's best interest to amend the Town Code Chapter 7 Building, Article 7-1 Building Code by adding Section 7-1-4 Land Splits related to the regulation of land splits within the Town;

WHEREAS, in accordance with Article II, Sections 1 and 2, Constitution of Arizona, and the laws of the State of Arizona, the Town Council has considered the individual property rights and personal liberties of the residents of the Town and the probable impact of the proposed ordinance on the cost to construct housing for sale or rent before adopting this ordinance;

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of Pima, Arizona, as follows:

Section I. In General.

The Pima Municipal Code, Chapter 7 Building, Article 7-1 Building Code is hereby amended by adding Section 7-1-4 Land Splits, to read as follows (new text in ALL CAPS):

ARTICLE 7-1 BUILDING CODE

* * *

Section 7-1-4 Land Splits

A. A LAND SPLIT WILL NOT BE APPROVED ON A PARCEL OF LAND WITHIN ONE (1) CALENDAR YEAR OF A BUILDING PERMIT BEING ISSUED ON THE SAME PARCEL OF LAND.

B. A PROFESSIONAL LAND SURVEY WILL BE REQUIRED TO ACCOMPANY ALL LAND SPLIT APPLICATIONS.

Section II. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference are hereby repealed.

Section III. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by

the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section IV. Providing for Penalties.

As stated in Article 1-8 Penalty, any person found guilty of violating any provision of this code shall be guilty of a misdemeanor, and upon conviction thereof shall be punished.

PASSED AND ADOPTED by the Council of the Town of Pima, Arizona, this ____ day of _____, 2024.

Brian Paull, Mayor

ATTEST:

Cody Marshall, Town Clerk

APPROVED AS TO FORM:

Jon Paladini, Town Attorney
Pierce Coleman PLLC

Number of Councilmembers Present: _____
Number of Votes For: _____
Number of Votes Against: _____
Number of Abstentions: _____

CERTIFICATION

I HEREBY CERTIFY that the foregoing Ordinance Number ____ was duly passed and adopted by the Council of the Town of Pima, Arizona, at a special meeting held on the ____ day of _____, 2024, and that a quorum was present at the meeting.

Cody Marshall, Town Clerk

12-3-3.E. Development standards (Multi Family dwellings). The following development standards shall apply to all multifamily dwellings within Town of Pima limits

12-3-3.E.1. Minimum lot size: ~~7000~~ **8000** square feet plus two square feet of lot area for each square foot of building floor space above 500 square feet in the case of a multi-family dwelling (~~three or more~~). i.e. a tri-plex with three 700 square foot dwellings would require a minimum of 9700 square feet $700 \text{ ft}^2 \times 3 = 2100 \text{ ft}^2$. $2 \text{ ft}^2 \times 200 \text{ ft}^2 \times 3 = 600 \text{ ft}^2$. ~~7000 ft²~~ **8000 ft² + 2100 ft² + 600 ft² = 9,700 10,700 ft²**)

12-3-3.E.2. Maximum allowable livable units per parcel not to exceed 8.

12-3-3.E.3. Minimum lot width (measured at the front [nearest street facing] building line): Seventy linear feet for duplex, plus five linear feet for each additional dwelling.

12-3-3.E.4. Minimum setbacks for all individual lots: a. Front: twenty (20) feet b. Sides: ten (10) feet c. Back: ten (10) feet Exception: where lots have a double frontage (corner lots), then the required front yard setback (twenty feet) shall be provided on both streets.

12-3-3.E.5. A minimum of 2 off street parking spaces shall be provided per livable unit.

a. Multi-family must have engineered parking plan submitted with building plans.

12-3-3.E.6. Six hundred (600) square feet for each dwelling unit in a two family or multi-family dwelling. This shall be as initially constructed, e.g., the dwelling may not be added on to in order to reach the minimum square footage.

12-3-3.E.7. Maximum building height: two stories (34 feet).

12-3-3.E.8. Domestic animals prohibited on multi family lots (except household pets)

ORDINANCE NO. 2024-02

AN ORDINANCE OF THE COUNCIL OF THE TOWN OF PIMA, ARIZONA, AMENDING THE TOWN OF PIMA CODE CHAPTER 12 ZONING, ARTICLE 12-3 ESTABLISHMENT OF ZONES BY AMENDING SECTION 12-3-3 MH (MANUFACTURED HOUSING) ZONE RELATED TO THE REGULATION OF MH/MF (MANUFACTURED HOUSING/MULTI-FAMILY ZONE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR PENALTIES.

WHEREAS, the Town Council of the Town of Pima has determined it is in the Town's best interest to amending the Town Code amending Section 12-3-3 MH (Manufactured Housing) Zone related to the regulation of MH/MF (Manufactured Housing/Multi-Family Zone within the Town of Pima; and

WHEREAS, in accordance with Article II, Sections 1 and 2, Constitution of Arizona, and the laws of the State of Arizona, the Town Council has considered the individual property rights and personal liberties of the residents of the Town and the probable impact of the proposed ordinance on the cost to construct housing for sale or rent before adopting this ordinance.

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of Pima, Arizona, as follows:

Section I. In General.

The Pima Municipal Code, Title 12, Zoning, Article 12-3 Establishment of Zones is hereby amended by amending Section 12-3-3 MH (Manufactured Housing) Zone, to read as follows (new text in ALL CAPS; deletions in ~~strikethrough~~):

Section 12-3-3 MH/MF (Manufactured Housing/Multi-Family) Zone

* * *

12-3-3.E. Development standards (Multi-Family Dwellings). The following development standards shall apply to all multi-family dwellings within Town of Pima limits.

12-3-3.E.1. Minimum lot size: ~~7000~~**8000** square feet plus two square feet of lot area for each square foot of building floor space above 500 square feet in the case of a multi-family dwelling ~~(3) or more~~. i.e., a tri-plex with three 700 square foot dwellings would require a minimum of 9700 square feet ($700 \text{ ft}^2 \times 3 = 2100 \text{ ft}^2$. $2 \text{ ft}^2 \times 200 \text{ ft}^2 \times 3 = 600 \text{ ft}^2$. ~~7000~~**8000** $\text{ft}^2 + 2100 \text{ ft}^2 + 600 \text{ ft}^2 = 9700$ ~~10700~~ ft^2).

12-3-3.E.5. A minimum of 2 off-street parking spaces shall be provided per livable unit.

**a. MULTI-FAMILY MUST HAVE ENGINEERED PARKING PLANS
SUBMITTED WITH BUILDING PLANS.**

* * *

Section II. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference are hereby repealed.

Section III. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section IV. Providing for Penalties.

As stated in Article 1-8 Penalty, Any person found guilty of violating any provision of this code shall be guilty of a misdemeanor, and upon conviction thereof shall be punished.

PASSED AND ADOPTED by the Council of the Town of Pima, Arizona, this ____ day of _____, 2024.

Brian Paull, Mayor

ATTEST:

Cody Marshall, Town Clerk

APPROVED AS TO FORM:

Jon Paladini, Town Attorney
Pierce Coleman PLLC

Number of Councilmembers Present: _____
Number of Votes For: _____
Number of Votes Against: _____
Number of Abstentions: _____

CERTIFICATION

I HEREBY CERTIFY that the foregoing Ordinance Number ____ was duly passed and adopted by the Council of the Town of Pima, Arizona, at a regular meeting held on the ____ day of _____, 2024, and that a quorum was present at the meeting.

Cody Marshall, Town Clerk

ARTICLE 7-13 CERTIFICATE OF OCCUPANCY REQUIREMENTS

As part of the permit application process, it is your responsibility to contact the **building inspector Town Hall** for each of the following required inspections:

1. Site plan to review the property line and proper setbacks. One full set of plans is required and will be retained for documentation at Town Hall.
2. Rough Plumbing: Must pass an air or water test before trench may be covered.
3. Pre-Concrete: Must have all rebar, fiber bar, mesh, etc. in place
4. Framing/Roofing: **Must be completed before Dry-in.** Catwalk in attic for all appliances must be in place.
5. Electrical/Mechanical: Must be completed before drywall installation.
6. Drywall: Must be inspected for nail-off before tape and texture.
7. Final: Must be move-in ready; GFICs in correct locations and operational, all flooring installed, smoke detectors operational, garage doors installed and operational, all appliances installed and operational, all receptacles cover plates installed.
8. Certificate of Occupancy: Will only be issued once all inspections have been completed and passed.

The **blue permit card Building Permit** will not be issued until the plan and construction site have been approved. Upon issuance it is to be posted at the construction site in a conspicuous place. Applicants will be required to call the **building inspector Town Hall during regular business hours** for each inspection **with a minimum of** 24-hour notice. Until each Inspection is complete, work should not progress onto the next phase of construction. The The building inspector will initial the Inspection Report when each phase has been inspected and approved. The applicant is to always keep the permit card on the premises. If this process is not followed, the building inspector can require proof that the building code was complied with for that uninspected portion of the building. Burden of proof shall rest with the permittee.

ORDINANCE NO. 2024-03

AN ORDINANCE OF THE COUNCIL OF THE TOWN OF PIMA, ARIZONA, AMENDING THE TOWN OF PIMA CODE CHAPTER 7 BUILDING, BY AMENDING ARTICLE 7-13 CERTIFICATE OF OCCUPANCY REQUIREMENTS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR PENALTIES.

WHEREAS, the Town Council of the Town of Pima has determined it is in the Town's best interest to amend the Town Code Chapter 7 Building, by amending Article 7-13 Certificate of Occupancy Requirements;

WHEREAS, in accordance with Article II, Sections 1 and 2, Constitution of Arizona, and the laws of the State of Arizona, the Town Council has considered the individual property rights and personal liberties of the residents of the Town and the probable impact of the proposed ordinance on the cost to construct housing for sale or rent before adopting this ordinance;

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of Pima, Arizona, as follows:

Section I. In General.

The Pima Municipal Code, Chapter 7 Building, Article 7-1 Building Code is hereby amended by amending Article 7-13 Certificate of Occupancy Requirements, to read as follows (new text in ALL CAPS):

ARTICLE 7-13 CERTIFICATE OF OCCUPANCY REQUIREMENTS

As part of the permit application process, it is your responsibility to contact ~~the building inspector~~ TOWN HALL for each of the following required inspections:

1. Site plan to review the property line and proper setbacks. One full set of plans is required and will be retained for documentation at Town Hall.
2. Rough Plumbing: Must pass an air or water test before trench may be covered.
3. Pre-Concrete: Must have all rebar, fiber bar, mesh, etc. in place
4. Framing/Roofing: ~~Must be completed before Dry in.~~ Catwalk in attic for all appliances must be in place.
5. Electrical/Mechanical: Must be completed before drywall installation.
6. Drywall: Must be inspected for nail-off **before** tape and texture.

7. Final: Must be move-in ready; GFICs in correct locations and operational, all flooring installed, smoke detectors operational, garage doors installed and operational, all appliances installed and operational, all receptacles cover plates installed.
8. Certificate of Occupancy: Will only be issued once all inspections have been completed and passed.

The ~~blue permit card~~ BUILDING PERMIT will not be issued until the plan and construction site have been approved. Upon issuance it is to be posted at the construction site in a conspicuous place. Applicants will be required to call ~~the building inspector~~ TOWN HALL DURING REGULAR BUSINESS HOURS for each inspection with A MINIMUM OF 24-hour notice. Until each inspection is complete, work should not progress onto the next phase of construction. The building inspector will initial the Inspection Report when each phase has been inspected and approved. The applicant is to always keep the permit card on the premises. If this process is not followed, the building inspector can require proof that the building code was complied with for that uninspected portion of the building. Burden of proof shall rest with the permittee.

Section II. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference are hereby repealed.

Section III. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section IV. Providing for Penalties.

As stated in Article 1-8 Penalty, any person found guilty of violating any provision of this code shall be guilty of a misdemeanor, and upon conviction thereof shall be punished.

PASSED AND ADOPTED by the Council of the Town of Pima, Arizona, this ____ day of _____, 2024.

Brian Paull, Mayor

ATTEST:

Cody Marshall, Town Clerk

APPROVED AS TO FORM:

Jon Paladini, Town Attorney
Pierce Coleman PLLC

Number of Councilmembers Present: _____
Number of Votes For: _____
Number of Votes Against: _____
Number of Abstentions: _____

CERTIFICATION

I HEREBY CERTIFY that the foregoing Ordinance Number ____ was duly passed and adopted by the Council of the Town of Pima, Arizona, at a special meeting held on the ____ day of _____, 2024, and that a quorum was present at the meeting.

Cody Marshall, Town Clerk

12-3-2.B.7. Fences, walls and hedges.

- A. Front (nearest street facing): May be three (3) feet sight obscuring or four (4) feet non-sight obscuring.
- B. Rear: May be up to but not exceeding six (6) feet.
- C. Sides: May be up to but not exceeding six (6) feet except for front twenty (20) feet must be three (3) feet sight obscuring or four (4) feet non-sight obscuring.
- D. Corner Lots or lots bordering alleys must have a minimum of twenty (20) feet of three (3) feet sight obscuring or four (4) feet non-sight obscuring fencing. An exception may occur where the corner may be cut at a 45-degree angle at twenty (20) feet back, in both directions, which the wall may remain the same height and material as the rest of the wall.
- E. All measurements are the maximum allowances and pertain to all adjoining parcels.

ORDINANCE NO. 2024-04

AN ORDINANCE OF THE COUNCIL OF THE TOWN OF PIMA, ARIZONA, AMENDING THE TOWN OF PIMA CODE CHAPTER 12 ZONING, ARTICLE 12-3 ESTABLISHMENT OF ZONES BY AMENDING SECTION 12-3-2 AR (AGRICULTURAL RESIDENTIAL) ZONE RELATED TO THE REGULATION OF FENCES, WALLS AND HEDGES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR PENALTIES.

WHEREAS, the Town Council of the Town of Pima has determined it is in the Town's best interest to amend the Town Code Chapter 12 Zoning, Article 12-3 Establishment Of Zones by amending Section 12-3-2 AR (Agricultural Residential) Zone related to the regulation of fences, walls and hedges within the Town of Pima; and

WHEREAS, in accordance with Article II, Sections 1 and 2, Constitution of Arizona, and the laws of the State of Arizona, the Town Council has considered the individual property rights and personal liberties of the residents of the Town and the probable impact of the proposed ordinance on the cost to construct housing for sale or rent before adopting this ordinance.

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of Pima, Arizona, as follows:

Section I. In General.

The Pima Municipal Code, Title 12, Zoning, Article 12-3 Establishment of Zones is hereby amended by amending Section 12-3-2 AR (Agricultural Residential) Zone, to read as follows (new text in ALL CAPS):

12-3-2.B.7. Fences, walls and hedges.

* * *

E. ALL MEASUREMENTS ARE THE MAXIMUM ALLOWANCES AND PERTAIN TO ALL ADJOINING PARCELS.

Section II. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference are hereby repealed.

Section III. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section IV. Providing for Penalties.

As stated in Article 1-8 Penalty, Any person found guilty of violating any provision of this code shall be guilty of a misdemeanor, and upon conviction thereof shall be punished.

PASSED AND ADOPTED by the Council of the Town of Pima, Arizona, this ____ day of _____, 2024.

Brian Paull, Mayor

ATTEST:

Cody Marshall, Town Clerk

APPROVED AS TO FORM:

Jon Paladini, Town Attorney
Pierce Coleman PLLC

Number of Councilmembers Present: _____

Number of Votes For: _____

Number of Votes Against: _____

Number of Abstentions: _____

CERTIFICATION

I HEREBY CERTIFY that the foregoing Ordinance Number ____ was duly passed and adopted by the Council of the Town of Pima, Arizona, at a regular meeting held on the ____ day of _____, 2024, and that a quorum was present at the meeting.

Cody Marshall, Town Clerk



Permit Summary Report (Total Fees Paid)

03/01/2024 TO 03/31/2024

	Total
Building	
Count	9
Total Fees	\$5,068.00
Fees Paid	\$5,068.00
Building	
General	\$2,040.00
Fence	\$3,028.00
Count	
Total Fees	6
Fees Paid	\$732.50
Building	\$732.50
General	\$436.50
Manufactured Homes	\$296.00
Count	
Total Fees	0
Fees Paid	\$0.00
Building	\$0.00
General	\$0.00
Site inspections	\$0.00
Count	
Total Fees	0
Fees Paid	\$0.00
Building	\$0.00
General	\$0.00
Solar Permit	
Count	1
Total Fees	\$95.00
Fees Paid	\$95.00
Building	\$95.00
General	\$0.00
Total Count	16
Total Fees	\$5,895.50
Total Fees Paid	\$5,895.50
Total Building	\$2,571.50
Total General	\$3,324.00

Pima Town Council Monthly Report / Pima Police Department Mar-24

DR#/ ARREST/CIT/WAR

Total	129	Adult Felony Arrests	10
Radio Assigned	103	Adult Misdemeanor Arrests	7
On View Activity	26	Juv. Misdemeanor Arrests	7
		Juv. Felony Arrests	1
301DR#/Arrest/cit/war	39/11/3/12	Bookings	8
305 DR#/Arrest/cit/war	23/3/5/0	Total Arrests	25
306/DR#/Arrest/cit/war	19/6/4/2		
307DR#/Arrest/cit/war	45/5/4/5		
308/DR#/Arrest/cit/war	3/0/0/0		

calls

Agency assist	7	Disorderly	1
Civil Standby	6	Harassment/Threats	1
DUI	2	Drugs	1
Animal Problem	2	Illegal Burning/ Littering	0
Alarm Call	3	Assault/stabbing	2
ATV Complaint	4	Trespassing	1
Burglary	1	Vehicle Impound	5*
Citizen Assist	5	911 Hangup	0
Criminal Damage	3	Prowler	0
Civil Matter	6	Escort	2
Drug Related	3*	Fraud	0
Domestic Violence	2	Costodial Interference	0
Traffic Offense	4	Unwanted Person	0
Fight/Disturbance	2	Suspended License	0
Found Property	1	Order of Protection	0
Juvenile Problem	10	Alcohol Offense	1
Medical/EMT	8	Unattended Death	0
Suspicious Activity	10	Missing Person	0
Stolen Vehicle	0	Unsecure Property	0
Theft	0	Attempt Suicide	0
Traffic Complaint	1	Child Abuse	0
Search Warrant	1	Party	0
Welfare Check	5	Lost property	0
Wanted Person	2	Parking Problem	2
Weapons Offense	0	Utility Problem	0
Fire	1	Recovered Property	0
Pursuit	0	Canine	0
Papers Served	11	Phlebotomy	1
Vehicle Collisions	6	Premise check	1
Information Reports	5	Follow up	4
Loud Music	1	Sex Offense	0

PIMA PUBLIC LIBRARY

Monthly Statistical Report

March 2024

CIRCULATIONS

Currently checked out: 437

Currently overdue: 70

TOTAL MONTHLY CIRCULATIONS: 1,309 (# of items checked in and out)

HOLDINGS

Books- 13,677 AudioBooks- 125 DVD's- 1,862

TOTAL HOLDINGS: 15,664

PATRONS (registered card holders)

Admin/Board: 12

New Patrons Added: 5

Adults: 1,196

Children: 287

Family/Inst: 310

Restricted: 291

TOTAL PATRONS: 2,090

HOURS OF OPERATION: 144

NUMBER OF DAYS OPEN: 16

LIBRARY ATTENDANCE: 718

OF COMPUTER USERS: 0

PROGRAMS & OUTREACH

OF PROGRAMS/ATTENDANCE

Community Groups 4 8

LEGO Club 6 42

Movie Night 0 0

School Groups 3 24

Story Time 3 69

TOTAL: 16 143

VOLUNTEERS: 1 HOURS GIVEN: 2.25

FINANCIAL

Fines \$ 47.10 Copies \$ 3.55 Fax \$ 3.50 Sale Room \$ 49.30

Lost \$ 10.00 Donations \$ 0 (less) Petty Cash \$ 0

TOTAL INCOME \$ 113.45



Pima Town Council
Quarterly Statistical Report
 2023 - 2024
 Quarter 3

Updated
 4/1/24

QTR. 1 July - August - September
 QTR. 2 October - November - December
 QTR. 3 January - February - March
 QTR. 4 April - May - June

MEMBERSHIP:

Total Membership:	QTR. 1	QTR. 2	QTR. 3	QTR. 4
Fire:	30	30	30	
EMS Reserves:	4	4	4	
Police EMS:	2	1	1	
Police Fire:	1	1	0	
Total:	37	36	35	0

Total Medical:	QTR. 1	QTR. 2	QTR. 3	QTR. 4
EMT / RN:	2	2	2	
Paramedic:	5	5	5	
AEMT:	1	1	1	
EMT:	6	6	7	
Total:	14	14	15	0

TRAINING:

Types of Training:	QTR. 1	QTR. 2	QTR. 3	QTR. 4
Business Meetings:	2	3	3	
Other Meetings:	4	3	6	
Fire Training:	7	4	8	
EMS Training:	1	0	2	
Total:	14	10	19	0

FIRES:

Locations:	QTR. 1	QTR. 2	QTR. 3	QTR. 4
Town:	8	9	3	
District:	6	4	3	
Other:	1	0		
Total:	15	13	6	0

EMS:

Locations:	QTR. 1	QTR. 2	QTR. 3	QTR. 4
Town:	51	26	34	
District:	21	18	14	
Other:	1	1	2	
Total:	73	45	50	0