

**NOTICE OF THE SPECIAL MEETING OF THE
PIMA TOWN COUNCIL
April 23, 2024**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the general public that the Town Council will hold its meeting on **Tuesday, April 23, 2024, beginning at 7:00pm, in the Pima Town Hall located at 110 W Center, Pima, Arizona 85543**

Call to Order:

Prayer:

Pledge of Allegiance:

Those Present:

**Approval of Minutes of the Regular Town Council Meeting held April 9, 2024.
Action**

CALL TO THE PUBLIC

Please submit a Request to Address the Town Council. The Council will hear brief comments (3min.) from the general public, and can respond to criticism, ask staff to review a matter or direct staff to include the matter on a future agenda.

DECLARATION ON CONFLICT OF INTEREST

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

COUNCIL BUSINESS:

1. Budget Work Session:

Pursuant to (A.R.S. 38-431.03(A)(3), the Council may vote to recess into executive session for discussion and consultation with the Town Attorney for legal advice. No action will be taken during executive session.

ADJOURNMENT:

***Section 504 of the Rehabilitation Act & Title II of the Americans with Disabilities Act prohibits discrimination based on disability in public meetings. Individuals with disabilities who need a reasonable accommodation to participate in these meetings, or who require this information in an alternate format, may call the Town of Pima at 485-2611 or TDD (928) 428-0778, as soon as possible to allow sufficient time to arrange for the accommodation.

MINUTES OF THE PIMA TOWN COUNCIL
REGULAR MEETING – TUESDAY, APRIL 9, 2024

Call to Order: **Mayor Brian Paull** called the meeting to order at 7:00p.m.

Prayer: **Councilmember Lucas H.** gave the prayer.

Pledge of Allegiance: **Councilmember C.B. Fletcher** led the pledge.

Roll Call: **Councilmembers Present: Mayor Brian P., Vice Mayor Sherrill T., Councilmember Lucas H., C.B. Fletcher, Teresa B.**

Staff Members Present: Manager Vernon B., Town Attorney Jon Paladini (via phone), Public Works Director Jimmie L., Town Clerk Cody M.

Approval of Minutes of the Regular Town Meeting held March 12, 2024. **Action**

Councilmember Teresa B. motioned to approve the minutes from the March 12, 2024, Regular Town Meeting and seconded by councilmember C.B. Fletcher. Motion carried unanimously.

CALL TO THE PUBLIC

1. **John Howard-representing Graham County Board of Supervisors informed the council that the County will be hosting a State Transportation Board Meeting on the 3rd Thursday in August.**

DECLARATION ON CONFLICT OF INTEREST - None

COUNCIL BUSINESS:

1. Discussion and Presentation regarding a check from United Way: (Manager, Vernon Batty)
United Way presented a \$200,000.00 Check to The Town of Pima that will go toward re-surfacing the pool, and a new park out by the ball fields.
2. Discussion and possible action regarding signing the letter in support of funding opportunities for Arizona in the 2020 Water Resources Development Act: (Manager, Vernon B.)
Councilmember C.B. Fletcher motioned to direct Mayor Brian P. to sign the in support of funding opportunities for the Arizona Water Resources Development Act and seconded by Vice-Mayor Sherrill T. Motion carried unanimously.
3. Discussion on Hospice Monuments: (Manager, Vernon B.)

Manager, Vernon B. stated that Discovery Park is looking for places to relocate the Hospice monuments and asking if the Town of Pima would be interested.

4. Discussion and possible action regarding a Marquee: (Manager, Vernon B.)

Manager, Vernon B. presented a picture of an idea for a marquee that Rick Merrill sketched out. He mentioned that there is 40k-45k in the budget for this. The council directed Manager Vernon B. to get a couple more ideas for the marquee to choose from.

5. Discussion regarding scheduling a Budget Work Session:

The Council agreed to schedule a Budget Work Session for Tuesday, April 23, 2024, at 7pm at the Pima Town Hall.

6. Discussion and possible action regarding amendment to Resolution 2005-03 Purchasing Procedures and attached Resolution 2024-06: (Manager, Vernon B.)

Motion to accept amendment to Resolution 2005-03 Purchasing Procedures and approve Resolution 2024-06 by Vice-Mayor, Sherrill T. and seconded by councilmember Lucas H. Motion carried unanimously.

7. Discussion and possible action amending the Town Code Chapter 7, Article 7-1, Adding Section 7-1-4 regarding Land Splits and attached Ordinance 2024-01: First Reading (Public Works Director, Jimmie L.)

Public Works Director, Jimmie L. explained the need to amend the Town Code Chapter 7, Article 7-1, adding Section 7-1-4 regarding Land Splits per attached Ordinance 2024-01. No changes were recommended by the Council.

8. Discussion and possible action amending the Town Code Chapter 12, Article 12-3-3, Section 12-3-3.E.5 adding letter (A) regarding zoning formula change and multi-family engineered parking plan and attached Ordinance 2024-02: First Reading (Public Works Director, Jimmie L.)

Public Works Director, Jimmie L. explained the need to amend the Town Code Chapter 12, Article 12-3-3, Section 12-3-3.E.5 adding letter (A) regarding zoning formula change and multi-family engineered parking plan per attached Ordinance 2024-02. No changes were recommended by the Council.

9. Discussion and possible action amending the Town Code Chapter 7, Article 7-13 regarding Certificate of Occupancy Requirements and attached Ordinance 2024-03: First Reading (Public Works Director, Jimmie L.)

Public Works Director, Jimmie L. explained the need to amend the Town Code Chapter 7, Article 7-13 regarding Certificate of Occupancy Requirements per attached Ordinance 2024-03. No changes were recommended by the Council.

10. Discussion and possible action amending the Town Code Chapter 12-3-2.B.7. Fences, walls, and hedges and attached Ordinance 2024-04: First Reading (Public Works Director, Jimmie L.)
Public Works Director, Jimmie L., explained the need to amend the Town Code Chapter 12-3-2.B.7. Fences, walls, and hedges per attached Ordinance 2024-04. No changes were recommended by the Council.

CONSENT AGENDA:

MANAGER'S REPORT

- A. Easter Egg Hunt- Vice-Mayor expressed the success of the event, with the participation of about 300 kids and 52 entered in the coloring contest.
- B. i-WorQ- Vernon informed the council of the new system we have called i-WorQ for the processing of building permits.
- C. Tri Community Tri- Vernon updated the Council regarding this event that in the past, Brian and Angela Paull has spearheaded this whole event. In order to continue, Scott Bennett from the County has formed a committee to help out. It will take place September 14, 2024.

FINANCIAL REPORT

BUILDING PERMIT REPORT-Jimmie L. informed the council that this report is from the i-WorQ system we now have in place.

POLICE REPORT -Police Chief Cauthen reported the Police staff are very busy keeping our Town safe.

LIBRARY REPORT

PLANNING AND ZONING – Still accepting Letters of Interest for one vacant seat.

FIRE DEPARTMENT -Fire Chief Terry Earp updated the council regarding their Fundraiser Car Show event that took place Easter Weekend. It was very well attended and plan to continue this event in the future.

COUNCIL REPORT -Mayor Brian P. stated he has received several complaints regarding potholes in our roads.

Vice-Mayor Sherrill T. suggested addressing the 4th of July event.
Manager Vernon B. agreed to have it on the agenda next month.

ADJOURNMENT: Councilmember Lucas H. motioned to adjourn the Regular Meeting at 8:06pm.