

**NOTICE OF THE SPECIAL MEETING OF THE
PIMA TOWN COUNCIL
April 18, 2023**

Pursuant to A.R.S. §38- 431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the general public that the Town Council will hold its meeting on **Tuesday, April 18, 2023, beginning at 7:00pm, in the Pima Town Hall located at 110 W Center, Pima, Arizona 85543**

Call to Order:

Prayer:

Pledge of Allegiance:

Those Present:

Amendment of Minutes of the Regular Town Council Meeting held March 21, 2023. And Approval of Minutes of the Regular Town Council Meeting held March 21, 2023 and April 11, 2023. Action

CALL TO THE PUBLIC

Please submit a Request to the Town Council. The Council will hear brief comments (3min.) from the general public, and can respond to criticism, ask staff to review a matter or direct staff to include the matter on a future agenda.

DECLARATION ON CONFLICT OF INTEREST

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

PUBLIC HEARING:

Mayor Brian P. will open a Public Hearing in compliance with A.R.S. § 38- 431.02 to discuss potential projects funded by the Community Development Block Grant program (CDBG) that were stated at the first Public Hearing that are listed below:

- Park Improvements**
- Upgrade park for special needs and handicap accessibility**
- Sidewalks on 200 E and 200 S**
- Repave S. Main Street from Hwy 70 to the railroad or from the school to the railroad**
- Help with new development of the library**
- A new fire station**
- Stop light on Highway 70 for new high school**
- Traffic control on 450 S**
- Traffic crossing for pedestrians on main street across highway 70**
- Community garden-Blight Clause -Pima Motel**

- Upgrade street lights on 450 S
- Land acquisition -possibly out by Pima Cotton Gin

Close Public Hearing:

PUBLIC HEARING:

Mayor Brian P. will open a Public Hearing in compliance with A.R.S. § 38- 431.02 take input and discuss the Rezoning Map.

Close Public Hearing:

COUNCIL BUSINESS:

Pursuant to (A.R.S. §38-431.03(A)(3), the Council may vote to recess into executive session for discussion and consultation with the Town Attorney for legal advice. No action will be taken during executive session.

DEPARTMENT BUSINESS:

- CITY SERVICES
- SANITATION
- PUBLIC WORKS
- EMERGENCY SERVICES
- BUILDING PERMIT REPORT

CONSENT AGENDA:

- MANAGER'S REPORT
- FINANCIAL REPORT
- PLANNING AND ZONING
- POLICE REPORT
- LIBRARY REPORT
- COUNCIL REPORT
- FIRE DEPARTMENT

ADJOURNMENT:

***Section 504 of the Rehabilitation Act & Title II of the Americans with Disabilities Act prohibits discrimination based on disability in public meetings. Individuals with disabilities who need a reasonable accommodation to participate in these meetings, or who require this information in an alternate format, may call the Town of Pima at 485-2611 or TDD (928) 428-0778, as soon as possible to allow sufficient time to arrange for the accommodation.

**NOTICE OF THE REGULAR MEETING MINUTES OF THE
PIMA TOWN COUNCIL
March 21, 2023**

Pursuant to A.R.S.§38- 431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the general public that the Town Council will hold its meeting on **Tuesday, March 21, 2023, beginning at 7:00pm, in the Pima Town Hall located at 110 W Center, Pima, Arizona 85543**

Call to Order: 7:00pm – Mayor Brian P.

Prayer: Teresa B.

Pledge of Allegiance: C.B. Fletcher

Those Present: Vernon B., Tosca H. (via phone), Brian P., C.B. Fletcher, Sherrill T., Teresa B., Lucas H., Cody M.

**Approval of Minutes of the Regular Town Council Meeting held February 14, 2023.
Action**

Motion to approve the minutes to edit agenda item #1 to read “Motion failed, not seconded” by: Brian P. 2nd: Sherrill T. Vote: unanimous

CALL TO THE PUBLIC

Please submit a Request to Address the Town Council. The Council will hear brief comments (3min.) from the general public, and can respond to criticism, ask staff to review a matter or direct staff to include the matter on a future agenda.

-NONE

DECLARATION ON CONFLICT OF INTEREST

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

-Lucas H. recused himself from agenda item #1

PUBLIC HEARING:

Vernon will open a Public Hearing in compliance with A.R.S.§ 38- 431.02 to take input and discuss potential projects funded by the Community Development Block Grant program (CDBG):

Vernon turned the Public Hearing to Keith Dennis from SEAGO. He explained that the Town of Pima would possibly be receiving between \$240,000 to \$270,000 from the CDBG grant and he explained some guidelines on what the money could be used for. Comments and recommendations were received from the public, which will be posted and addressed at the next Public Hearing.

Close Public Hearing and Reconvene Regular Meeting: Keith Dennis closed the Public Hearing after all comments were made.

COUNCIL BUSINESS:

- 1. Discussion and possible action regarding sewer extension/addition with Ellerman properties: (Vernon B.)**
Motion to approve and allow Brian Ellerman to continue with the sewer extension/addition to go 12 feet in depth using 10 inch pipe and the Town of Pima will contribute \$68,000 by: C.B. Fletcher 2nd: Sherrill T. Vote: 3-1 (1 recusal and 1-Nay)
- 2. Discussion and possible action regarding possible annexation and sewer extension: (Paul Charette)**
Paul Charette expressed to the council his desire to establish an R.V. park and eventually a manufactured home subdivision off of Cluff Ranch Road, East of Ash Creek Acres. He would like the town to annex his property and extend the sewer there also.
Motion to begin process of annexation by C.B. Fletcher was rescinded.
Brian P. gave Vernon direction to get information on annexation of Paul Charette's property.
- 3. Discussion and possible action regarding a moratorium for multi-family building: (Vernon B.)**
Motion to put a moratorium for multi-family building within the Town limits until the new Town Zoning map is finalized by: Lucas H. 2nd: Teresa B. Vote: unanimous
- 4. Discussion and possible action regarding P&Z rezoning map: (Evan S.)**
Evan presented the proposed rezoning map with street addresses and color codes.
Motion to approve and move forward with the new rezoning map with a Public Hearing by: Lucas H. 2nd: Sherrill T. Vote: unanimous
- 5. Discussion and possible action regarding revision of Town Code Chapter 7, addition of Article 7-13: Second Reading (Jimmie L.)**
Motion to approve the second reading regarding revisions of Town Code Chapter 7, Article 7-13 by: Sherrill T. 2nd: C.B. Fletcher Vote: unanimous
- 6. Discussion and possible action regarding revision of Town Code Chapter 12, addition of Section 12-5-1.D: First Reading (Jimmie L.)**
Motion to approve revision of Town Code Chapter 12, section 12-5-1.D by: C.B. Fletcher 2nd: Lucas H. Vote: unanimous
- 7. Discussion and possible action regarding the OPIOID settlement: (Vernon B.)**
Motion to Opt in and delegate Vernon to be the signer on the OPIOD settlement by: Sherrill T. 2nd: C.B. Fletcher Vote: unanimous

8. **Discussion and possible action regarding moving Town funds to a Money Market Account:** (Vernon B.)
Motion to approve Vernon to move \$1 million into a laddered CD money market account with verification of FDIC protection by: Brian P. 2nd: C.B. Fletcher Vote: unanimous

9. **Discussion and possible action regarding a proposed resolution to appoint a Chief Fiscal Officer for FY 2019, 2020, 2021:** (Vernon B.)
Motion to approve resolutions and appoint Vernon as the Chief Fiscal Officer for FY 2019,2020, and 2021 by: C.B. Fletcher 2nd: Sherrill T. Vote: unanimous

10. **Discussion and possible action regarding the Annual Expenditure Limitations Report for FY 2019, 2020, 2021:** (Vernon B.)
Motion to approve the AELR's for FY 2019,2020, and 2021 by: C.B. Fletcher 2nd: Sherrill T. Vote: unanimous

11. **Discussion and possible action regarding adding Teresa Bailey as a signer on all Town of Pima Bank accounts and remove Dale Rogers from all Town of Pima bank accounts:** (Vernon B.)
Motion to approve Teresa Bailey as a signer on all Town of Pima Bank accounts and remove Dale Rogers from all Town of pima bank accounts by: Sherrill T. 2nd: C.B. Fletcher Vote: unanimous

12. **Discussion and possible action regarding FBI investigation:** (Vernon B.)

Motion to adjourn to executive session by: Lucas H. at 9:00pm 2nd: Teresa B. Vote: unanimous

Motion to adjourn executive session and return to regular session by: Sherrill T. at 9:18pm 2nd: Lucas H. Vote: unanimous

Pursuant to (A.R.S. §38-431.03(A)(3), the Council may vote to recess into executive session for discussion and consultation with the Town Attorney for legal advice regarding FBI investigation. No action will be taken during executive session.

DEPARTMENT BUSINESS:

CITY SERVICES
SANITATION
PUBLIC WORKS
EMERGENCY SERVICES
BUILDING PERMIT REPORT

CONSENT AGENDA:

MANAGER'S REPORT

- A. Grant Applications – looking for possible grants for a stop light for the new High School

B. Update on Soccer Fields –it is currently in progress
FINANCIAL REPORT
PLANNING AND ZONING
POLICE REPORT
LIBRARY REPORT – Rane just received approval for \$200,000 from a grant from United Way
COUNCIL REPORT – Teresa B. would like to schedule a work session to discuss a ‘Master Plan’ for the Town and C.B. Fletcher would like all the council members to be Addressed the same as “council members” not council woman or councilman.
FIRE DEPARTMENT – Scott Howell gave an update on their grant application that has Been turned in to the D.C. office and they are waiting to hear back. Their next fund Raiser will be a Car Show this Saturday, March 25th by the high school between 200 S. Main St. to 200 E.

ADJOURNMENT: 9:31pm - Motion to adjourn by: Lucas H. 2nd: Brian P. Vote: unanimous

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PLANNING AND ZONING

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**NOTICE OF THE REGULAR MEETING MINUTES OF THE
PIMA TOWN COUNCIL
April 11, 2023**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the general public that the Town Council will hold its meeting on **Tuesday, April 11, 2023, beginning at 7:00pm, in the Pima Town Hall located at 110 W Center, Pima, Arizona 85543**

Call to Order: 7:00pm – Brian P.

Prayer: Sherrill T.

Pledge of Allegiance: Teresa B.

**Those Present: Vernon B., Brian P., Sherrill T., Lucas H., Teresa B., Cody M.
Absent- C.B. Fletcher**

Approval of Minutes of the Regular Town Council Meeting held March 21, 2023.

Action

Motion to approve the Minutes from the March 21, 2023 meeting with the change on agenda item #1 to read “12 feet” not 12 inch by: Sherrill T. 2nd: Lucas H. Vote: unanimous

CALL TO THE PUBLIC -NONE

Please submit a Request to Address the Town Council. The Council will hear brief comments (3min.) from the general public, and can respond to criticism, ask staff to review a matter or direct staff to include the matter on a future agenda.

DECLARATION ON CONFLICT OF INTEREST -NONE

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

COUNCIL BUSINESS:

- 1. Discussion and presentation from United Way regarding grant for the new library building: (Vernon B.)
United Way Committee presented a \$200,000 grant to the Pima Library Staff and Board to go towards the building of the New Library.**
- 2. Discussion and possible action regarding final plat on Craig Bloomfield properties: (Heath Brown)**

Heath Brown presented the final Plat for the Craig Bloomfield properties subdivision (Silo Farms Subdivision) informing the Council of no changes from the previous presentation except the infrastructure drainage and roads. They plan to put a bar ditch along the road with designated culverts to control drainage. Jim Bryce spoke on behalf of the subdivision and with his experience in building subdivisions, he supports the Silo Plat subdivision.

Vernon hired Jason Brimhall as an engineer to represent the interest of the Town. He had a few minor concerns that will be addressed by Public Works before permits are issued.

- 3. Discussion and possible action regarding revision of Town Code Chapter 12, addition of Section 12-5-1.D: Second Reading (Jimmie L.)
Motion to approve the second reading of the revision of the Town Code Chapter 12, addition of Section 12-5-1.D by: Sherrill T. 2nd: Teresa B. Vote: unanimous**

- 4. Discussion and Possible Decision: Personnel Matters to hire a Town Attorney.
Vernon informed the Council that our current attorney Tosca Henry has taken on another job opportunity and will no longer be representing us as our town attorney. Vernon sent out a couple of RFQ's and presented information to the Council regarding an engagement letter from Pierce Coleman Law Firm. The Council did feel they needed to go into executive session to discuss this matter.
Motion to accept the engagement letter from Pierce Coleman Law Firm to hire them as our Town Attorney by: Sherrill T. 2nd: Teresa B. Vote: unanimous**

A. Motion to adjourn to executive session: (A.R.S. 38-431.03A3) (A.R.S. 38-431- 03A1)

B. Motion to update personnel matters:

Pursuant to (A.R.S. §38-431.03(A)(3)), the Council may vote to recess into executive session for discussion. No action will be taken during executive session.

DEPARTMENT BUSINESS:

**CITY SERVICES
SANITATION
PUBLIC WORKS
EMERGENCY SERVICES
BUILDING PERMIT REPORT**

CONSENT AGENDA:

MANAGER'S REPORT

- A. Update on Soccer Fields – the fields are underway, and Allen Pump has been repairing the main well and we should have plenty of water to do the soccer fields and baseball fields with that one pump.**
- B. Update on Easter Event – Sherrill T. informed everyone that the Easter Event was very well attended and was a success.**
- C. Pioneer Day 2023- Vernon presented the parade route that will be in Pima this year and more information on all other events is in the works.**

FINANCIAL REPORT
PLANNING AND ZONING
POLICE REPORT
LIBRARY REPORT
COUNCIL REPORT
FIRE DEPARTMENT

ADJOURNMENT: 7:41pm

Motion to adjourn by: Sherrill T. 2nd: Lucas H. Vote: unanimous

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PUBLIC NOTICE

March 22, 2023

PROPOSED CDBG PROJECTS

The Town of Pima is expected to receive approximately \$281,440 in FY 2024 federal CDBG funds from the Arizona Department of Housing Regional Account (RA). CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on citizen input as well as local and state planning objectives, potential projects will be selected to be forwarded to the State of Arizona with a request for funding. A public hearing will be held at a Special Council meeting on Tuesday, April 18, 2023 at 7:00 p.m. at Pima Town Hall, 110 West Center Street, to discuss the potential projects. It is expected that the Council will select the final project at this hearing and adopt applicable resolutions. The potential CDBG projects are as follows:

- Park Improvements
- Upgrade park for special needs and handicap accessibility;
- Sidewalks on 200 E and 200 S;
- Repave S. Main Street from Hwy 70 to the railroad or from the school to the railroad;
- Help with new development of the library;
- A new fire station;
- Stop light on Highway 70 for new high school;
- Traffic control on 450 S.;
- Traffic crossing for pedestrians on main street across highway 70;
- Community garden;
- Blight clause -Pima Motel;
- Upgrade street lights on 450 S.;
- Land acquisition – possibly out by Pima Cotton Gin;

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Name, Title: Vernon Batty, Town Manager
Organization: Town of Pima
Address: 110 West Center
City, State, Zip: Pima, AZ 85543
Telephone: (928) 485-2611
Fax: (928) 485-9230

Persons with disabilities who require accommodations may contact Cody Marshall at the above location at least 48 hours before the hearing.

**AUTHORIZATION TO SUBMIT APPLICATIONS
AND IMPLEMENT CDBG PROJECTS**

RESOLUTION NO. 2023-09

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PIMA AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY 2024 REGIONAL ACCOUNT (RA) COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.

WHEREAS, the Town of Pima is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant Program; and

WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressional mandated National Objectives; and

WHEREAS, the activities within this application address the community's identified housing and community development needs, including the needs of low and moderate income persons; and

WHEREAS, an Applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Council of the Town of Pima authorize application to be made to the State of Arizona, Department of Housing for FY2024 CDBG RA funds, and authorize the Mayor to sign application and contract or grant documents for receipt and use of these funds for: _____, and to take all actions necessary to implement and complete the activities submitted in said application; and

THAT this application for State CDBG funds meets the requirements of low- and moderate-income benefit for activities justified as benefiting low- and moderate-income persons, aids in the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and

THAT, the Town of Pima will comply with all State CDBG Program guidelines, Federal Statutes and regulations applicable to the State CDBG Program and the certifications contained in the application.

Passed and adopted by the Mayor and Council of the Town of Pima of this 18th day of April, 2023.

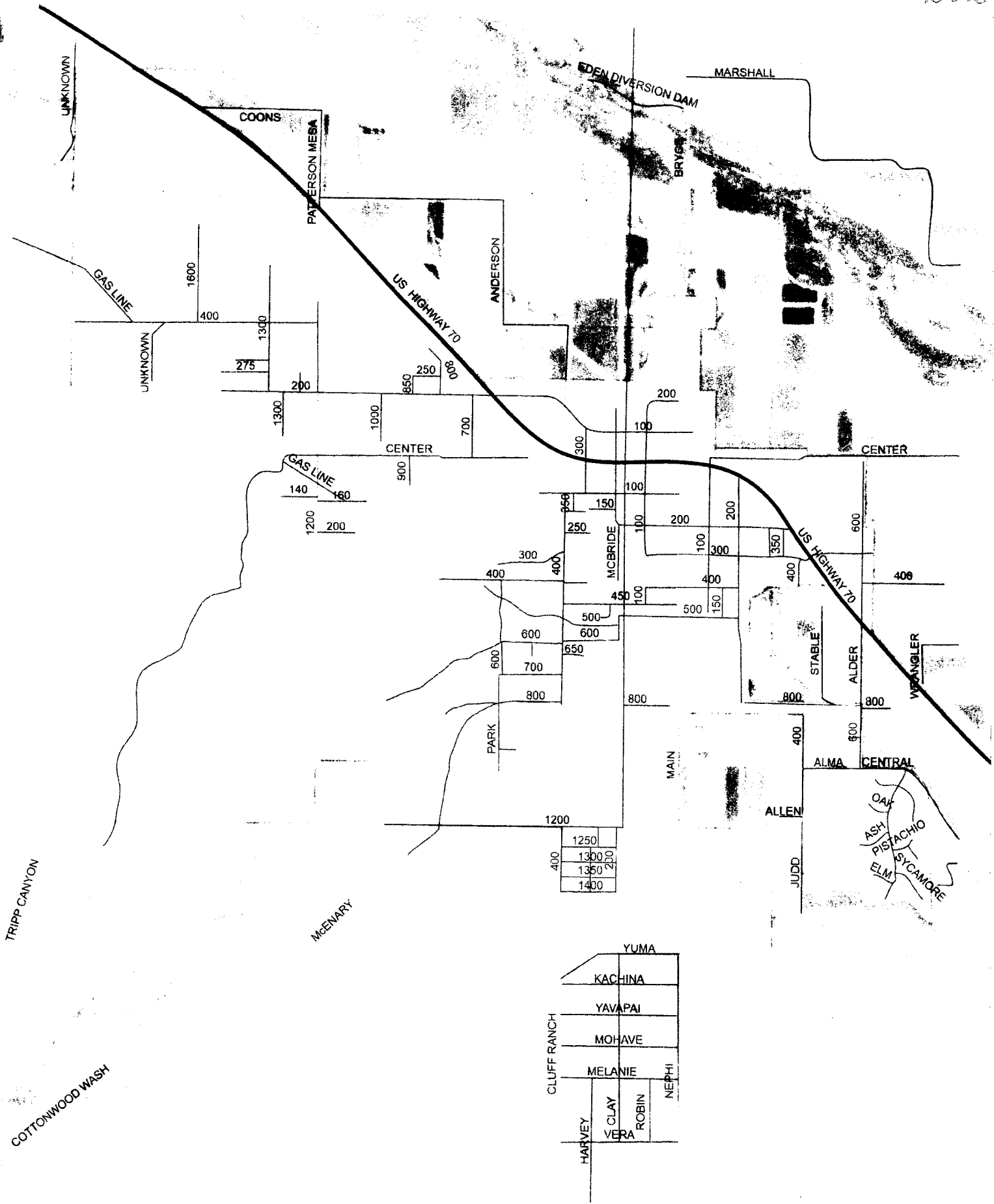
Mr. Brian Paull, Mayor

ATTEST:

Cody Marshall, Clerk

APPROVED AS TO FORM:

Tosca Henry, Attorney



N

Town Of Pima

Zoning Map

Agricultural Residential

Commercial

Multi-Family

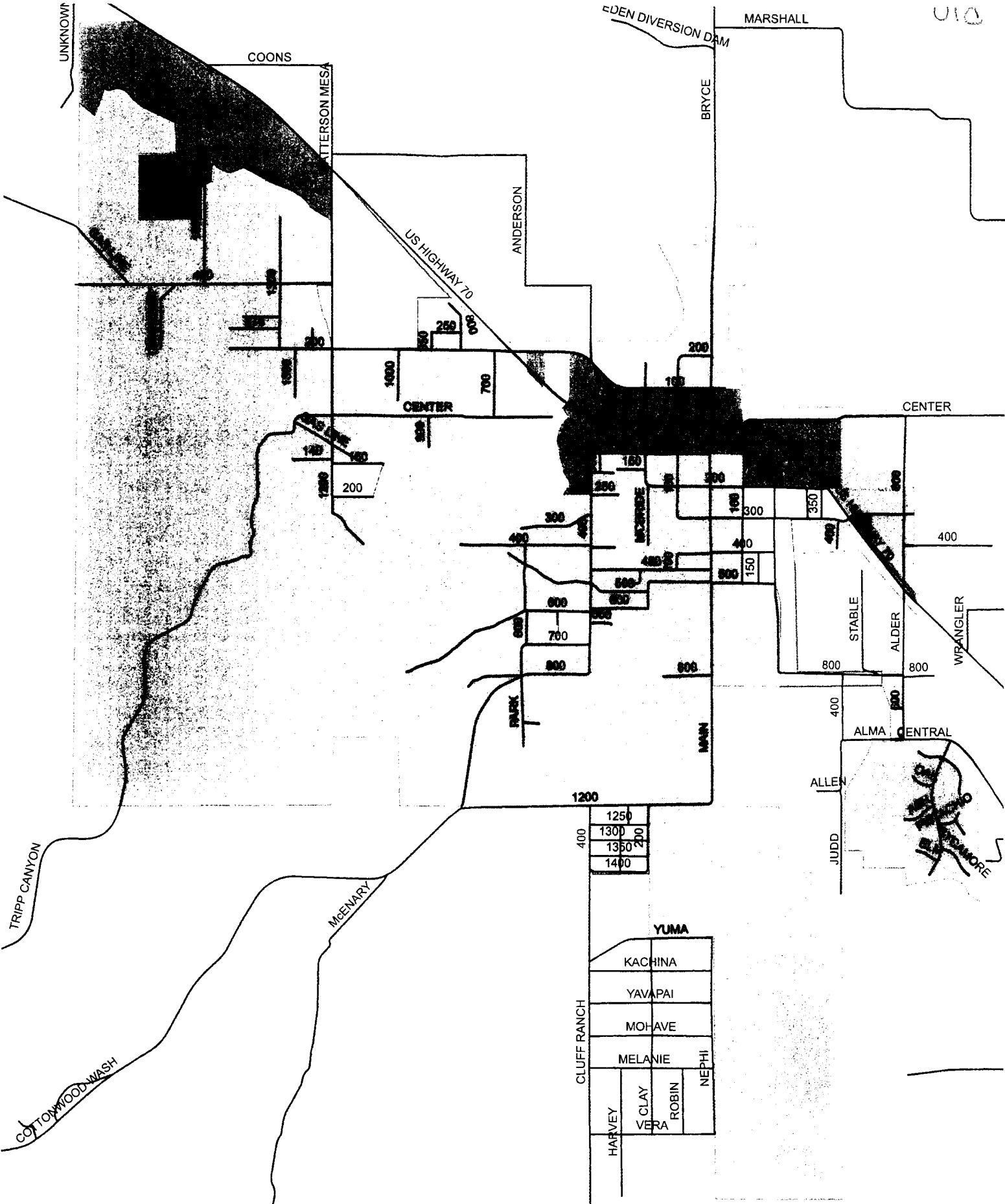
Industrial

YUMA	
KACHINA	
YAVAPAI	
MOHAVE	
MELANIE	
CLIFF RANCH	NEPHI
HARVEY	CLAY
	VERA
	ROBIN

TRIPP CANYON

COTTONWOOD WASH

McENARY



Town Of Pima

Zoning Map

- -
 -
- Agricultural Residential
 Residential Manufactured Home
- Commercial