

PERE MARQUETTE CHARTER TOWNSHIP
2024 General Appropriations Act
Resolution #2023-12

The Pere Marquette Charter Township Board resolves:

SECTION 1: Title--This resolution shall be known as the Pere Marquette Charter Township **2024** General Appropriations Act.

SECTION 2: Public Hearing on the Budget – Pursuant to MCL 42.26, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on December 2, 2023, and a public hearing on the proposed budget was held on December 12, 2023.

SECTION 3: Millage Levy – The Pere Marquette Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an amount equal to 2.85 mills for township operations, and voter authorized millage of .20 mills for public transportation. The millage for township operations is levied at less than the 5 mills authorized by statute.

SECTION 4: Adoption of budget by Department – Pere Marquette Charter Township Board adopts the 2024 budgets for the various funds by Department. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Department. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

SECTION 5: Payment of Bills – Pursuant to MCL 41.75, all claims (bills) against the Township shall be approved by the Pere Marquette Charter Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

SECTION 6: Authorized salary, hourly and per meeting rates – Included in the various Departments are amounts of the salary, hourly and per meeting/diem rates for the officials and employees of the Township as set in the Schedule of Salaries and Wages as adopted by the Pere Marquette Charter Township Board.

SECTION 7: Estimated Revenues and Expenditures – Estimated total revenues and expenditures for the various funds of Pere Marquette Charter Township are:

<u>Fund 101 - General Fund</u>			
TOTAL ESTIMATED REVENUE	3,356,868		
APPROPRIATIONS			
Dept 101-Township Board	277,950		
Dept 171-Township Supervisor	303,700		
Dept 191-Election Commission	61,460		
Dept 209-Assessor	165,600		
Dept 215-Clerk	252,431		
Dept 247-Board Of Review	4,150		
Dept 253-Treasurer	214,300		
Dept 265-Township Hall & Properties	219,700		
Dept 276-Cemetery Operation	2,800		
Dept 336-Fire Department	282,776		
Dept 371-Building Official	59,150		
Dept 400-Planning Commission	17,500		
Dept 410-Zoning Board of Appeals	4,665		
Dept 411-Zoning/Planning Official	91,430		
Dept 441-Dept. Of Public Works	252,250		
Dept 446-Roads & Streets	200,000		
Dept 448-Street Lighting	27,750		
Dept 528-Refuse Collection / Disposal	218,000		

Dept 751-Parks & Recreation Department	245,850		
Dept 752-Campground (NEW)	137,196		
Dept 890-Contingency	60,200		
Dept 899-Tax/Tribunal Refunds	4,000		
Dept 965-Transfer To Other Funds	254,010		
TOTAL ESTIMATED APPROPRIATIONS	3,356,868		
NET OF REVENUES/APPROPRIATIONS - FUND 101	0		
Beginning fund balance			3,718,982
Anticipated ending fund balance (12/31)			3,718,982
<u>Fund 275 - Metro Act Special</u>			
TOTAL ESTIMATED REVENUES	4,800		
TOTAL ESTIMATED APPROPRIATIONS	30,000		
NET OF REVENUES/APPROPRIATIONS - FUND 275	(25,200)		
Beginning fund balance			74,435
Anticipated ending fund balance (12/31)			49,235
<u>Fund 288 - Transportation System Special</u>			
TOTAL ESTIMATED REVENUES	143,000		
TOTAL ESTIMATED APPROPRIATIONS	170,000		
NET OF REVENUES/APPROPRIATIONS - FUND 288	(27,000)		
Beginning fund balance			231,923
Anticipated ending fund balance (12/31)			204,923

SECTION 8: Periodic Financial Reports – The Township Clerk shall provide the Township Board at the Board meeting following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

SECTION 9: Budget Monitoring – Whenever it appears to the Township Supervisor or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

SECTION 10: Board Adoption – **Moved** by Soberalski, seconded by Iteen to adopt the foregoing resolution and General Appropriations Act.

Roll call vote: Yes: Soberalski, Rasmussen, Iteen, Smith, Enbody, Kmetz, and Nordlund.
No: None.
Absent: None.

Resolution declared adopted.

2024 Sewer and Water Fund Budgets

<u>Fund 590 - Sewer Fund</u>			
TOTAL ESTIMATED REVENUES	430,500		
APPROPRIATIONS			
Dept 536-Transmission & Distribution	296,130		
Dept 538-Administrative & General	1,006,030		
TOTAL ESTIMATED APPROPRIATIONS	1,302,160		
NET OF REVENUES/APPROPRIATIONS - FUND 590	(871,660)		
Beginning fund balance			5,241,515
Anticipated ending fund balance (12/31)			4,369,855
<u>Fund 591 - Water Fund</u>			
TOTAL ESTIMATED REVENUES	1,288,900		
APPROPRIATIONS			
Dept 536-Transmission & Distribution	456,270		
Dept 538-Administrative & General	1,878,960		
TOTAL ESTIMATED APPROPRIATIONS	2,335,230		
NET OF REVENUES/APPROPRIATIONS - FUND 591	(1,046,330)		
Beginning fund balance			6,825,204
Anticipated ending fund balance (12/31)			5,778,874

Moved by Enbody, seconded by Smith to adopt the foregoing 2024 Sewer and Water Fund Budgets.

Roll call vote: Yes: Rasmussen, Iteen, Smith, Enbody, Kmetz, Nordlund, and Soberalski.
 No: None.
 Absent: None.

Motion carried.