

**Pere Marquette Charter Township**  
**1699 S. Pere Marquette Hwy.**  
**Ludington, MI 49431**

**Email: kristin@pmtwp.org**

# Building & Zoning Complaint Form

Fill out both the Accused and Complainant Information Sections to ensure further investigation into the complaint.

Date	Parcel ID (tax) Number		
<b>ACCUSED INFORMATION</b>		<b>COMPLAINANT INFORMATION</b>	
Name		Name	
Physical Address of Possible Violation		Address	
City	State	Zip code	Signature of Complainant
Day Phone	Evening Phone		Day Phone      Evening Phone
Type of Violation		<input type="checkbox"/> Yes <i>If this case goes to court, would you be</i> <input type="checkbox"/> No <i>willing to testify?</i>	
Description of Violation			
Method of Determination (To be filled out by the Zoning Administrator)			
<input type="checkbox"/> Founded <input type="checkbox"/> Unfounded			
Signed		Date	
Contact with Property Owner			
If Complaint is a violation, document follow up actions below			
1 <sup>st</sup> Contact			
2 <sup>nd</sup> Contact			
Violation Letter			
ZBA Request			
Ticket Issued			
Conclusion			

Return to: Zoning Administrator, 1699 S Pere Marquette Hwy. Ludington, MI. 49431. Or email: kristin@pmtwp.org

Zoning Complaint Form