

**PERE MARQUETTE CHARTER TOWNSHIP
SHORT-TERM RENTAL PERMIT APPLICATION**

This application, completed in full with all required supporting documents, should be submitted to the **Zoning Administrator, 1699 S. Pere Marquette Hwy., Ludington, MI 49431** along with any applicable permit and inspection fees adopted by the Township Board and listed in the Building & Zoning Fee Schedule. Questions may be directed to kristin@pmtwp.org or by calling (231) 845-1277.

PROPERTY INFORMATION

Parcel Number: **53010** - _____ - _____ - _____ - _____ Street Address: _____

Owner Name: _____ Telephone: (____) _____

Email: _____

Mailing Address: _____

APPLICANT INFORMATION

Name: _____ Telephone: (____) _____

Email: _____

Mailing Address: _____

PROPERTY OWNER AUTHORIZATION FOR SUBMITTAL & CORRESPONDENCE

Complete this section if the APPLICANT **is not** the PROPERTY OWNER.

I hereby authorize _____ to file this application with Pere Marquette Charter Township for review and processing.

Signature of Property Owner Date

RENTAL INFORMATION

Number of dwelling units in structure: _____ Number of bedrooms per dwelling unit: _____

Number of off-street parking spaces*: _____ Maximum number of occupants intended: _____
(*Include a drawing of the property showing location and dimensions of the parking area.)

Length of typical rental term: _____

Will there be installation of a sign? **YES** or **NO** (Note: Sign Installation per Article 28 of Zoning Ordinance)

Attach a written statement certifying that each bedroom has a working smoke alarm, working carbon monoxide meter on each floor and that the owner or local agent will ensure that these devices are in proper working order every 90 days.

Attach a written statement certifying that the applicant consents to inspections by Pere Marquette Charter Township or a designee of the Township upon request. Inspection fees by the Township shall apply.

Local Agent Information – Per Section 109-3.48 (a) and (4) i:

Name: _____ Telephone: (____) _____

Email: _____

