

SEALED BID: Request for Proposal (RFP) for Peaine Township Parks and Recreation Project

Issued By:

Peaine Township Board of Trustees

Project Overview

- **Project Title:** Solar Water Well installation - Lake Geneserath, Beaver Island
- **Project ID#:** PRK-0007
- **Project Location:** North Arm Rd., Lake Geneserath Boat Launch area, Beaver Island, MI
- **Project Description:** A new water well is needed at the location described above. There is no existing well. The well will run on solar and provide year round access to water for the lower end of the island.
- **Site Information:**
 - The land is leased to Peaine Township from the MDNR and includes the rights to improve the property, including water and sanitation facilities.
 - Land is flat and easily accessible
 - The drive into the area is easily accessible by large vehicles

Section 1: Scope of Work

The following describes the expected work and outcome of the project:

- **Well Drilling:**
 - Drilling method used
 - Estimated well depth
 - Drilling fluid management plan
- **Well Casing and Screen Installation:**
 - Casing size and material
 - Screen size and slot size
 - Gravel pack details
 - Hand pump Installation
- **Well Development:**
 - Development method (air, surging, etc.)
 - Water quality testing plan
 - Must include access to extract water via a hand pump
- **Grounds Cleaning:**
 - Discuss grounds maintenance procedures while drilling
 - Discuss common methods for ensuring limited grounds disruption

Section 2: Technical Specifications

All submissions should provide the following information to ensure submissions are evaluated fairly. Technical Specifications should match those required by the Charlevoix County Health Department permit and may vary from below.

- **Water Yield Requirements:** Desired water production rate (gallons per minute)
- **Water Quality Standards:** Acceptable levels of contaminants (per local regulations)

- **Wellhead Protection Area:** a strategy outlining how a drilling operation will select, manage, and control the drilling fluid (also known as "mud") used during the drilling process, ensuring efficient drilling while minimizing environmental impact by properly handling and disposing of the fluid throughout the wellbore life cycle

Section 4: Contractor Qualifications

- **Licensing and Certification:** Required licenses and certifications for well drilling operations in the project area
- **Experience:** Relevant project experience with similar well drilling conditions

Section 5: Timing and Delivery

This water well has been funded using a grant from the Michigan Department of Agriculture. A commitment to meet the following deadline will be used as part of the bid acceptance process. All submissions must include a statement that agrees to the timing listed below:

- Well drilling must be completed no later than June 15th, 2025
- All technical specifications must be met within the aforementioned timeframe

Section 6: Contact Information

- **Point of Contact:** Include Name, Title, Email, Phone Number

Section 7: Proposal Submission Instructions

- **Proposal Format:** Required sections in the proposal (technical approach, project schedule, pricing breakdown, qualifications)
- **Submission Deadline:** March 1st, 2025
- **This is a sealed bid RFP.** Any submission received via email or not sealed will automatically be returned to the submitter without consideration. Please submit your proposal via sealed envelope in person at the Peaine Township Hall to the Supervisor, Clerk, or Treasurer or to the address listed below.
- **Evaluation Criteria:**
Proposals will be evaluated based on completeness, cost-effectiveness, timeline feasibility, contractor experience and qualifications, and demonstrated commitment to ADA compliance.

Submission Contact:

Peaine Township Board of Trustees
Maria Dal Pra, Supervisor
PO Box 26
Beaver Island, MI 49782

330-413-4434

PeaineTownship@gmail.com

Terms and Conditions:

Peaine Township reserves the right to accept or reject any or all proposals and to award the contract in the best interest of the township.