

# Draft - AGENDA

Beaver Island Waste Management Committee  
Peaine Township Hall  
36825 King's Hwy, Beaver Island, MI 49782  
Tuesday, May 17, 2022 at [1:30PM](#)

## **DRAFT AGENDA AND CALL FOR OTHER AGENDA ITEMS**

### I. CALL TO ORDER

### II. APPROVAL OF THE MINUTES for March 15, 2022 (attached)

### III. REPORTS

- A. Budget Report (Tilly)
- B. Transfer Station & Recycle Center Manager Report (Marsh)

### IV. ANNOUNCEMENTS (Chair)

- A. Up-date on Meeting between Chair and Township Supervisors Regarding the Committee Structure
- B. Up-date on Consultant Activities
- C. Filling committee vacancy

### V. OLD BUSINESS

Continuation deliberations on Committee Top Priorities: space, staffing & equipment for FY 2021/22+ (Chair)

### VI NEW BUSINESS

#### A. Single Stream

1. Draft Press release for one or more of the following: BIA Newsletter, Northern Islander, Transfer Station webpage and Township websites
2. Selection of a flier(s) for public distribution —they do require adaptation & editing (Why reinvent the wheel - 3 samples attached and Tilly has a 4th to share)

### VI. PUBLIC COMMENT

### VII. ADJOURNMENT

Beaver Island Waste Management Committee

Peaine Township Hall  
36825 King's Hwy, Beaver Island, MI 49782  
Tuesday, February 15, 2022 at 1:30PM

**DRAFT - Minutes**

Meeting called to order at 1:30pm by Chair Cole.

Committee Members Present: Paul Cole, Chair, Vicky Fingerroot, Travis Martin, Sheri Richards, Brock Rosema, and Doug Tilly

Members Absent: Frank D'Andraia, Secretary

Others attending: Bob Marsh

MOTION Martin, second Tilly to approve the minutes of the 2/15/2022 Regular Meeting, motion approved unanimously.

Tilly distributed a current budget statement and provided an update. Discussion followed.

Marsh provided his monthly report on the operations of the Transfer Station.

Cole led a continuation of discussions on current budget matters and the committee's top three priorities (space, staffing & equipment) for FY 2021/22, as well as his discussion with township supervisors on the Committee Charge. In addition he provided an update on the status of the consultant's activities.

There was no public comment.

MOTION Richards, second Maritn to adjourn, motion approved.

Meeting adjourned at 2:36 pm.

Respectfully Submitted,

Paul Cole, Chair

## **Single Stream Recycling is in the Bag - DRAFT dated 5/12/2022**

**(for the Northern Islander, BIA Newsletter, WVBI, and the TS web pages)**

In June the Beaver Island Transfer Station and Recycle Center will officially celebrate the launch of its Single Stream Recycling Program. The single-stream sorting and recycling system exemplifies the Transfer Station's commitment to recovering value from waste materials.

The old recycling process required Transfer Station customers to pre-sort recyclables by type of material –cardboard, mixed paper, plastic, glass, tin, metal etc. – and then deposit them into specially marked receptacles when they arrive at the Station. Single-stream recycling streamlines and simplifies the process of collecting and processing recyclable materials. Studies have found that communities that use the Single Stream process increase recycling rates.

In the single-stream system being introduced at the Island's Transfer Station, residents and commercial customers may now place recyclables in a single container at the Station. Plus residents no longer need to pre sort and separate recyclable materials at their homes, workplaces or the Transfer Station. When recyclables arrive at the Transfer Station, the new single stream equipment, screens, separates, sorts and processes newspaper, mixed paper, cardboard, plastic (#'s 1-7), aluminum, metal, tin, and glass, which are then shipped off island for reuse. At the Transfer Station residents can use any recycle bin to deposit all types of recyclables. Green bags still need to be used for food waste, soiled cardboard, such as pizza boxes, wire, broken glass, styrofoam, plastic peanuts, used paper products, and other non-recyclable materials.

"Waste is no longer something to get rid of - it's a resource. That's why the

Transfer Center and Recycle Center is implementing innovative solutions such as single-stream recycling to benefit our island communities and the customers we serve," said Waste Management Committee Chair Paul Cole. "We are pleased to make the investment in our facility to help keep Beaver Island beautiful and to move the island forward in the recycling arena."

The Transfer Station, with assistance from Charlevoix County, invested approximately \$00,000 in new specialized equipment to create the single-stream operation. The Stations single stream recycling equipment can sort and process several tons of recyclable items each month.

"The less work the customer has to do to get these materials to the Transfer Station the more it helps increase participation. Residents should be able significantly reduce their unloading time, " said Station Manager Bob Marsh. Committee member Vicky Fingerroot added, "Everyone is busy, but wants to do their part in making our island greener. My fellow committee members are excited to help make this a reality by investing in this single stream recycle process. A clean island is a plus for our tourist economy and our residents."

"The Transfer Station is focused on recovering more of the valuable recyclables through the single-stream recycling process," said Doug Tilly, a member of the Waste Management Committee and Peaine Township Supervisor. "By making the process of handling recyclables simpler for local residents and businesses, the island's Transfer Station has the potential to significantly increase local recycling participation rates,

enabling us to further reduce waste, recover more material and improve the effectiveness of our municipal recycling program."

**About Waste Management Committee:** The seven member Waste Management Committee is a joint committee of Peaine and St. James Townships. The committee is made up of citizen volunteers who are appointed by the townships. Members serve staggered 3 year terms. The Manager of the Transfer Station is an ex-officio member of the Waste Management Committee. The WMC is responsible for recommending policy and procedures to the townships for adoption.

—END—

Three sample single stream fliers are depicted below (why reinvent the wheel). Some editing is required.

# RECYCLING IS NOW *Single Stream*

**YES!** Please recycle these items:

- ✓ Newspapers, Inserts & Junk Mail
- ✓ Magazines, Catalogs & Envelopes
- ✓ Paperback Books & Phone Books
- ✓ Cardboard & Clean Pizza Boxes
- ✓ Office & School Paper (colored paper too)
- ✓ Boxboard (cereal, cake & cracker boxes)
- ✓ Paper Egg Cartons
- ✓ Paper Bags (grocery type)
- ✓ Aluminum Cans & Clean Foil
- ✓ Tin & Steel Aerosol Cans (empty)
- ✓ Empty Glass Jars & Bottles
- ✓ All Plastic Containers Labeled through

PLEASE REMEMBER ALL CONTAINERS SHOULD BE EMPTY AND CLEAN.

PLEASE REMOVE ALL LIDS FROM PLASTIC CONTAINERS.

**NO MORE SORTING NEEDED**  
ALL OF THE ITEMS THAT ARE RECYCLABLE (LISTED HERE IN GREEN) CAN NOW BE MIXED TOGETHER AND PLACED IN YOUR RECYCLE CONTAINER.



PUBLIC SERVICES DEPARTMENT  
610-828-1092  
[www.comshohockenpa.gov](http://www.comshohockenpa.gov)

**NO!** Do NOT recycle these items:

- × No Garbage
- × No Loose Plastic Bags
- × No Food Waste
- × No Food Tainted Items (used paper plates, paper towels or paper napkins)
- × No Polystyrene Cups or Plates
- × No Motor Oil Bottles
- × No Hazardous Chemical Containers
- × No Plastic Toys or Sporting Goods
- × No Electronics or Batteries
- × No Compact Discs or DVDs
- × No Foam Egg Cartons
- × No Ice Cream Cartons
- × No Light Bulbs
- × No Hangers
- × No Yard Waste or Garden Tools

# Single-Stream Recycling Guide

Now all recyclables go in one bin!



**PLEASE**

- Empty and rinse all containers
- Flatten cardboard and boxboard

**Do Not Put Trash in Our Recycling Carts**

**Recyclables:**

- phone books
- paper cartons
- and plastic bottles
- mixed paper
- newspapers
- magazines
- Clean Scrap Metal
- metal cans
- boxboard
- shredded paper
- Bathroom Recyclables
- cardboard
- glass bottles and jars
- mail
- aluminum cans

**NO**

- Garbage
- Styrofoam
- Other plastic, glass, metal or paper items not listed
- Electronics, appliances, or household hazardous waste

# all-in-one

## SINGLE-STREAM RECYCLING

**Cartons\***



**Metal cans & clean aluminum foil\*, pie plates\* & trays\***



**#1, #2 and #4\*, #5\*, #7\* plastic food & beverage containers (bottle & non-bottle\* packaging)**



**Phone books**



**Corrugated cardboard & paper bags (flattened)**



**Cardboard beverage carriers\***



**File folders & office paper**



**Newspapers, brochures & inserts (no plastic bags, do not tie & bundle)**



**Glass bottles & jars**



**Junk mail, catalogs & magazines**



**Paperboard boxes (cereal, pasta & tissue)**



**Loose metal jar lids & steel bottle caps**



**Paper towel rolls**



**Paperback books**



**Follow Guidelines Carefully**

**NO NEED TO REMOVE:**  
Paper clips, stamps, address labels, staples, metal fasteners, cellophane address windows, rubber bands, spiral bindings, plastic tabs

- Please flatten all cardboard boxes.
- Empty and rinse all containers.
- Put all shredded paper into plastic bags (preferably clear), and tie bags securely. Don't use paper bags for shredded paper. Don't shred more paper than necessary. Shred confidential information only.
- Collection container size is limited to 32 gallons (50 lbs). Use more than one container if necessary.

**Not Acceptable**

- No scrap metal
- No VHS/VCR tapes
- No plastic bags
- No needles or syringes
- No window panes, mirrors, ceramics & Pyrex® dishware
- No stickers or address label sheet waste
- No plastics other than those listed
- No electronic waste (batteries, cell phones, computers, etc.)
- No paint, pesticides, oil & cleansers
- No motor oil or antifreeze containers
- No organic material and food waste
- No waxed paper or waxed cardboard
- No Styrofoam™ or paper-to-go containers
- No plastic caps
- No hard cover books

**Questions? Please contact:**

Borough of Mendham  
Department of Public Works  
(973) 543-6535  
Fax (973) 543-1822  
dpw@mendhamnj.org



The Phoenix House  
EST. 1928




Collection by:  
MORRIS COUNTY

Processing by:




MUNICIPAL UTILITIES AUTHORITY

\* Indicates newly accepted materials