

Beaver Island Waste Management  
Committee Peaine Township Hall 36825  
King's Hwy, Beaver Island, MI 49782  
September 17, 2019

## MINUTES **DRAFT**

MEMBERS PRESENT: Paul Cole (Chair), Frank D'Andraia (Recording Secretary),  
Carla Martin, and Sheri Richards

ABSENT: Paul Welke

OTHERS PRESENT: Robert Marsh, Transfer Station Manager

CALL TO ORDER: The Beaver Island Waste Management Committee (BIWMC)  
was called to order by the Chair at 1:02 p.m. on Tuesday, September 17, 2019  
at the Peaine Township Hall.

APPROVAL OF THE MINUTES: Motion to approve the minutes of June 4, 2019 as  
amended made by S. Richards and seconded by C. Martin. Unanimously Carried.

### REPORTS

#### I. CHAIR:

- A. Vacancies: The Chair announced that no appointment has yet been made to fill the vacancy created by the resignation of Nick Olson from the Committee. The Chair announced that since Travis Martin has moved from St. James Township to Peaine Township, Michigan law states (Section 62.11 of the GLV Act) that "If any officer shall cease to be a resident of the village during his or her term of office, the office shall be thereby vacated." Concomintally Martin was required to step down from his St. James appointment to the Waste Management Committee.
- B. Transfer Station (aka Station) Position Description Sub-Committee: The Chair indicated NO Report.

#### II. BUDGET

The Committee received and discussed a monthly budget update provided by the Peaine Township Clerk, who maintains the Station's accounts. Based on a recommendation made by the Station Manager,

Bob Marsh, the Committee approved a motion to update and adjust a transfer of funds among the various line items in the Station's budget. The motion was made by C. Martin and Seconded by Richards and unanimously passed.

### III. TRANSFER STATION MANAGER REPORT

Marsh reported all Station operations were running smoothly and that the August "call" for HHW was successful. The Manager indicated the Station's new truck has made a difference in operations. Marsh made a recommendation to the Committee to end the policy of allowing free dumping of residential yard waste during the months of October and June. Discussion followed. A motion was made by D'Andraia and seconded by Cole, to allow residents to drop off brush free of charge during the last week in May and October. Unanimously passed. The new policy is effective May 2020. The Manager raised the issue of replacing additional Station equipment and the Chair requested this topic be placed on the Committee's October agenda.

### IV. OLD BUSINESS

- A. The Committee proceeded to discuss and made recommendations to the Townships to approve revisions to the 1991 "charge document" that created the BI Waste Management Committee. A motion was made by Cole and seconded by Richards to forward the proposed revisions as presented to the Township Boards for approval and adoption. Unanimously passed.
- B. The Committee proceeded to review the content for the new Transfer Station web pages to be mounted on the Chamber of Commerce website. A motion was made by Cole and seconded by C. Martin to approve the adoption of the content as presented. Passed unanimously.
- C. The Chair indicated Welke will report on the evaluation of Station equipment w/recommendations when the Committee takes up the discussion of Station equipment (new/replacement) needs in October
- D. The Chair requested the Committee study the summary documentation recently distributed by Richards on credit card payment options for the Station and directed that discussion on the topic be placed on the October agenda.
- E. The Chair reported the St. James Township Attorney has taken under advisement his request for assistance with the development of Drug and Alcohol Policy for Station employees.

V. NEW BUSINESS

- A. Change in Mill Levy: The Committee took under advisement a recommendation from the Peaine Township Supervisor to make a slight adjust to the existing Mill levy for 2019/2020 to insure revenues continue to cover expenses and it was the consensus of the Committee that the Chair meet with the Peaine and St. James Township supervisors about the proposal and report back to the Committee.
- B. New BI Maintenance Vehicle and TS Share of Purchase and Maintenance Contribution: The Chair led a discussion on a request from St. James Township for proportional support from the Station to cover the purchase and annual maintenance costs associated with the recent purchase of a new BI Maintenance Work Truck. The Chair observed three other entities (Peaine and St. James Townships and the BI Airport Commission) were contributing a proportional sum in support of the truck. The Station uses the truck for snow removal. The proportional amount requested was 10% of costs and maintenance expenses or \$5000. Motion made by Cole and seconded by C. Martin to approve up to \$5000 for said purpose. Unanimously passed.

VI. PUBLIC COMMENT - None

NEXT MEETING: The BIWMC meets next on Tuesday, July 2, 2019 at 1:00PM.

ADJOURNMENT: Coles adjourned the meeting at 2:03 p.m.

Respectfully Submitted:

Frank D'Andraia, Recording Secretary