

Beaver Island Emergency Services Authority

Timeline and Process for Hiring Paramedic

Draft for Discussion/Amendment and Approval at 9/10/2020 BIESA Meeting

SEPTEMBER 10, 2020:

1. BIESA board accepts resignation of Paramedic Justin Potter
2. Board directs Cody Randall to pursue hiring of replacement paramedic
3. Board appoints subcommittee work with Cody Randall as needed to make recommendations about new hires as needed with expected start date of October 5, 2020.

SEPTEMBER AND OCTOBER 2020

1. BIESA Board Approves
 - a. Posting for Position
 - b. Timeline for Hiring
 - i. September 19, 2020 – Board Approval of Process
 - ii. September 10, 2020 - Posting for Position
 1. Township and BIEMS Websites
 2. Local Media Outlets
 3. Regional EMS Outlets
 - iii. September 25th Noon – Deadline for Applicants
 - iv. Executive Director receives, screens and interviews potential candidates, keeping subcommittee updated
 - v. September 30, 2020 – BIESA Board hears recommendation and authorizes hiring