

Beaver Island Emergency Services Authority (BIESA)

SPECIAL MEETING

Thursday, March 11, 2021

2:00 p.m.

Peaine Township Hall

Present: William Kohls (March 2023) On phone; Bob Turner (March 2021); Kathleen McNamara (March 2023); and Tammy Radionoff (March 2022).

Absent: Jim McDonough (March 2021)

Also present: Krys Lyle: Recording Secretary, Cody Randall: EMS Director, Kathleena Mason, Doug Tilly: Peaine Township Supervisor.

The Special Meeting of the Beaver Island Emergency Services Authority (BIESA) was held today, Thursday, March 11, 2021 at 2:00 p.m. and was called to order by Chairman Bill Kohls. Recording Secretary Krys Lyle present. A quorum was established.

1. Review/revise agenda: Agenda approved as presented.
2. Approve Minutes from the December 17, 2020 Regular Meeting: A motion by Kohls to approve the minutes as written with a 2nd by McNamara. Unanimous Approval with 4 ayes.
3. **EMS Budget for 2021-2022:** Kitty presented the budgets. EMS similar to last years. Final amendment is best estimate YTD. This budget was not amended during this fiscal year. Proposing a levy of 2.2 mils. One more payment for the ambulance plus one more year. This will need to be confirmed. Dial mileage back with \$75, 000. Slight reduction in mileage from last year 2.3. Randall added to McNamara comments regarding future capital. Saved money by buying repurposed materials and grants. The purchase of used monitors. The list of needed items has shrunk. Insurance and expenses came down slightly. Year into the new contract with Island Airways, working well. Contract is for 3 years. Ambulance 2019 purchase. Motion to approve the amendments and budget by McNamara 2nd by Kohls, Unanimous Approval with 4 ayes.

Fire Department budget very similar to last year. This year the levy will be .9 mils from .8 which left cash on hand pretty low at \$174,000. Only item will be capital outlay facilities, \$15,000 for overhead doors for downtown. Change in utilities in heating system amounts changed with electric is higher and fuel is down. A motion to adopt as presented by McNamara with a 2nd Kohls. Unanimous Approval with 4 ayes.

Motion to approve the bills as presented by the bookkeeper by McNamara with a 2nd from Kohls Unanimous Approval with 4 ayes.

4. **Annual Meeting:** Consideration of auditors. Authority was created the articles were amended to change to April 1 to March 31st. This was not changed in the bylaws. The townships would need to make the changes to the bylaws and articles of incorporation.

Appointment of Officers: Kohls stated he was willing to continue as chair. It might be someone who is more plugged in to the township should be considered. McDonough and Turner appointments have expired and would need to be reappointed. McNamara stated she could not take on chairing with all her other responsibilities. Kohls to continue as chair. Motion by McNamara to have Kohls continue to chair, 2nd Turner. Unanimous Approval with 4 ayes.

McNamara agrees to continue as treasurer. A motion was put forth by Kohls and Turner 2nd Unanimous Approval with 4 ayes.

Radionoff as Secretary Kohls 2nd by Turner Unanimous Approval with 4 ayes.

Anderson and Tackman Auditors have been with the Authority for 2 years. Motion to continue the services with Anderson and Tackman by Kohls, 2nd McNamara. Unanimous Approval with 4 ayes.

5. COVID-19 Update on Vaccine Distribution: Tammy no information. Randall indicated there was nothing new to report last week. No new clinics. Jill McDonnoll is the contact and there is no clear chain of command. McNamara has been attending the conference calls however, and not had direct contact with the health department. Is this new information on where to sign up for vaccines. Beaver Island link should be used. Med center will be certified to give vaccines soon. Radionoff does not know the procedure yet. Waiting on the go ahead. Potentially have another clinic. The school had a different link that the townships. About 40% of the island has been vaccinated. By comparison to other islands we are well ahead of the game for getting vaccinated. Covid-19 leadership team for the Island should meet again. There should be a common message sent out to the returning islanders.

6. Reports:

a. **Fire: McDonough:** Everything is okay. Turner reported brush fire season is upon us. Tim McDonough will monitor burn permits. Chimney fires are being watched.

b. **EMS: Randall:**

- 800 MHz radios are still on hold but should be in place in the near fut
- The education sponsorship has been reapproved for three more years.
- Started an EMT class Monday. Three students enrolled. Will conclude in June.
- Charlevoix County EMS Authority concept has been put on hold indefinitely.
- Would like to sell old Zoll Auto-Pulse. Board approved - McNamara
- New EMT started. Landon VanderRoest. He is a full-time fire fighter EMT from Traverse City who makes regular trips to the island. He has agreed to help cover some shifts while here.

-2 medics have expressed interest in helping cover part time.

c. Financials: Speck- No report. Covered by McNamara in the budget report.

7. Public Comment. 2:50 Adjourned

Respectfully submitted,
Krys Lyle: Recording Secretary
March 13, 2021

Next Regular Meeting: April 29, 2021 – 2:00PM Peaine Township Hall.