

Beaver Island Emergency Services Authority  
Peaine Township Hall  
36825 Kings Highway  
Beaver Island, Michigan 49782  
Telephone (231) 448 2389

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**Minutes**

Present: William Kohls (March 2020); Jim McDonough (March 2021); Bob Turner (March 2021); Tammy Radionoff (March 2022); Kathleen McNamara (March 2020)

Also present: Krys Lyle: Recording Secretary, Cody Randall: EMS Director, Rick Speck: Zoning Administrator,

Absent: Jim McDonough (March 2021)

The Regular Meeting of the Beaver Island Emergency Services Authority was held today, Thursday, April 30, 2020 at 2:00 p.m. by conference call. Chairman Bill Kohls is present at Peaine Township Hall and Recording Secretary Krys Lyle present phone. A quorum has been established.

1. Review/revise agenda
2. Approve minutes of the December 19, 2019, January 30, 2020, and March 19, 2020 meetings. Motion from McNamara to approve three (3) sets of minutes as presented, 2<sup>nd</sup> Kohls. McNamara aye, Radionoff aye, Turner Aye Kohls Aye, Motion carries (4) Unanimous approval.
3. Reports
  - a. Fire – no report from Bob Turner. Bob will contact Jim McDonough for any updates.
  - b. EMS (attached) Cody submitted written reports. February Outstanding bills have been reduced but will increase due to COVID-19. Outstanding \$31,000 has not been collected. Speck reminded outstanding bills will only collect at approximately 60%. Can be accounted for based on reports submitted. New equipment has been acquired. New airways tubes. Mobile Computer Terminals finished. Refurbished monitors in good shape. 3 years old and like new. Ultrasound training in place. 4 students, 4 licensed. North Flight walk through, cancelled. Rural EMS suitability conference, September ? Radio outage. Cody on health center board. Work closer with EMS. Tammy is on board with collaboration.
  - c. Cody MFR's orienting, covering shifts due to COVID. Keep the team healthy. Once had 3 man crews. Would like to review having a 3-man crew again. In the mean time they are not being paid. Would like to add \$1 for on-call time. COVID-19 meeting with local groups and briefings. UV light (\$1500) to kill all viruses within 2 minutes on.
  - d. Check from Health and Human Services \$4000. CARES Act.

e. Fire should be compensated accordingly to be consistent with EMS. To committee. Motion Kitty authorizing 2 months payment. Bob 2<sup>nd</sup> Roll Call Kitty McNamara, 2<sup>nd</sup> Kohls. McNamara aye, Radionoff, aye, Turner, aye Kohls Aye, (4) Unanimous approval. EMT, MEDIC and third rider.

4. Review financial statements, check registers (attached)

Rick – passed the budget based on projections. Closely aligned with actual. Kohls may need to amend the budget at a later date. Kitty asked if the numbers are different from what was adopted. YTD was actual, is that correct? 2019-20 Bold column should not be changed because the board did not adopt. 2021 carry forward changed by \$50. Motion by McNamara, 2<sup>nd</sup> Kohls. Kitty aye, Tammy aye Bob Aye Kohls Aye (4) approved Motion the approve and disperse by Kohls, 2<sup>nd</sup> Kitty. McNamara, 2<sup>nd</sup> Kohls. McNamara aye, Radionoff aye, Turner Aye, Kohls Aye (4) Unanimous approval .

5. Organizational meeting: Bylaws Organizational meeting in January should actually be April.

- a. Appoint officers: Kohls will continue if approved, Kitty will agree to serve if approved by board. Motion by Kohls to Approve Radionoff as secretary, 2<sup>nd</sup> Turner, McNamara aye, Radionoff aye, Turner Aye, Kohls Aye (4) Unanimous approval
- b. McNamara made the motion supporting Kohls for board chair 2<sup>nd</sup> Kohls. McNamara, aye, Radionoff aye, Turner aye Kohls aye (4) Unanimous approval.
- c. Authorize audit of 2019 – 2020 financial statements Anderson and Tackman Motion by Kohls to retain Anderson and Tackman, McNamara, 2<sup>nd</sup>. McNamara aye, Radionoff aye, Turner Aye, Kohls Aye (4) Unanimous approval. Rick Speck will contact and set the audit.

6. Proposed amendment to By-laws to provide for April organization meeting.

7. McNamara stated the Ethics policies and any others organizational documents should be posted on the websites.

8. Public Comment - None

Next meeting is June 25, 2020 @ 2:00PM

Motion from Kohls to adjourn at 2:54 p.m. 2<sup>nd</sup> by McNamara Motion passed unanimously. Kohls. McNamara aye, Radionoff aye, Turner Aye Kohls Aye (4) approved

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Krys Lyle, Recording Secretary

Dated: April 30, 2020