

Beaver Island Emergency Services Authority  
Peaine Township Hall  
36825 Kings Highway  
Beaver Island, Michigan 49782  
Telephone (231) 448 2389

---

## **Minutes**

**Thursday, December 17, 2020**

**2:00 p.m.**

**Peaine Township Hall**

### **Regular Meeting (Held Remotely by Zoom- due to COVID-19)**

Present: William Kohls (March 2023) On phone; Jim McDonough (March 2021); Bob Turner (March 2021); Kathleen McNamara (March 2023); and Tammy Radionoff (March 2022).

Also present: Krys Lyle: Recording Secretary, Cody Randall: EMS Director, Doug Tilly, Supervisor

The remote Regular Meeting of the Beaver Island Emergency Services Authority was held today, Thursday, December 17, 2020 at 2:00 p.m. and was called to order by Chairman Bill Kohls. Recording Secretary Krys Lyle present. A quorum was established.

1. Review/revise agenda: Board members introduced
2. Approve Minutes from the November 5, 2020 Special meeting. A motion by McNamara to approve the minutes as presented with a 2<sup>nd</sup> by Turner.  
Roll Call:  
Kohls (Aye),  
McNamara (Aye),  
McDonough (Aye),  
Turner (Aye),  
Radionoff (Aye) Unanimous Approval

.

3. Presentation of the Audit (Documents Distributed) – McNamara The letter that was attached indicated overall the audit went well. A list of policies that should be in place. Need for a Policies and Procedures manual. Assigning a committee to review. (Kohls and McNamara). The issue of accruals needs addressing. Rick Speck will be contacted for clarification Kohls, we work on a cash basis. Establish an Accounts receivable for EMS runs. FD compensation is paid at the end of the calendar year. The end of the year is handled differently. Regular approval of bills was done correctly. No bonding insurance needs to be corrected. Correct long outstanding checks. How should be reconcile those from over a year. A motion by McNamara the board accept the Emergency Services audit prepared by Anderson Capman Co. as presented with a 2<sup>nd</sup> by Kohls

Roll Call:

Kohls (Aye),

McNamara (Aye),

McDonough (Aye),

Turner (Aye),

Radionoff (Aye) Unanimous Approval

4. COVID-19 Update – McNamara The County EOC team meeting has resumed once a week. Randall and McNamara have been attending. Tammy Radionoff may attend. Monday mornings at 10:00 ZOOM meeting. Vaccine – health department has the vaccine. EMT will be vaccinated. No specific plan yet. Also, Island wide is somewhat in the works down the line. The health department would come to the island. Send someone over here to administer at BIRHC or other locations. Jill McDonnall with going to contact Lisa Peacock regarding island vaccines. The school, Peaine Township, Health Center would be an option. Tammy and Will have been in communication. Tammy will reach out to the Health Department. Lisa Peacock. Next week to the island. Cody and Tammy to be the point of contact.

## 5. Reports

- a. Fire Department: McDonough. The new 800 radios have been installed. They have been tested today with first responders. They will be up and running next month. A vast difference in ability to communicate. Much improved. Use of cell towers and public radio towers.
- b. EMS: Director's Report: Cody Randall. County has paid for all the equipment with mileage money. Everything has been replaced in the trucks. State Police requires training of all individual. Going live in January 2021. Average runs 4 people went to Munson, 1 to McLearn and 1 to the health center. 5 refusals. Billables Total is \$95, 000 which is down by \$20,000. Medical leaves due to COVID. The gaps have been covered. Brian ankle

issue and may be available in January. Zero part time medics. Leave request on the website for interested parties. There is discussions about a County wide EMS authority. Some push back from some entities. Looking at feasibility study. 5 systems now running in the county. They have been tasked to consider the options to alleviate duplication of service. Low ball private company to manage. Charlevoix, East Jordan, Boyne City/Falls retiring EMS directors are all in favor of doing this. 18 jurisdictions.

1. 800 Mhz Radios
  - CCE Dispatch center paid for equipment with their mileage money.
  - Equipment has been added to the trucks.
  - State Police requires training for all individuals.
  - Projected go live date, January 2021 but will likely be extended.
2. Call volume average for this time of year.
3. Billables total \$95,000 with is down by \$20,000 from last year.
4. Medical leaves:
  - COVID-19 quarantines
  - Ankle injury
  - Gaps have been covered without issue.
5. Part time medics
  - Back to one
  - Leave application on website
6. Discussion about a County wide EMS authority.
  - County EMS directors did feasibility study and believe it to be feasible.
  - 5 systems now running in the county
  - Would alleviate duplication of efforts
  - 21 Jurisdictions

6. Financials: Kohls review Motion to approve the financials by Kohls, 2<sup>nd</sup>

McDonough

Roll Call:

Kohls (Aye),

McDonough (Aye),

McNamara – not present

Turner (Aye),

Radionoff (Aye) Unanimous Approval

7. Public Comment - None

The meeting was adjourned at 2:35 PM by Chairman, Kohls.

Next Meeting: February 25, 2021 at 2:00 PM