

Beaver Island Emergency Services Authority
Peaine Township Hall
36825 Kings Highway
Beaver Island, Michigan 49782
Telephone (231) 448 2389

Minutes

Present: William Kohls (March 2023); Jim McDonough (March 2021); Bob Turner (March 2021); Kathleen McNamara (March 2023); and Tammy Radionoff (March 2022).

Also present: Krys Lyle: Recording Secretary on the phone, Cody Randall: EMS Director, Rick Speck: Zoning Administrator

The Regular Meeting of the Beaver Island Emergency Services Authority was held today, Thursday, September 10, 2020 at 2:06 p.m. and was called to order by Chairman Bill Kohls. Recording Secretary Krys Lyle present via phone. A quorum was established.

1. Review/revise agenda. McNamara, the letter from Joe Moore. To Emergency Services. Item #4
2. Approve minutes of the June 25, 2020 meeting. Motion from Kohls to approve minutes as presented, 2nd by Tuner, Motion carries (5) Unanimous Approval.
3. Letter from Joe Moore: McNamara entered the letter dated August 11, 2020 with a request that ESA make a correction on the minutes from 'resigning' to 'retiring', into the record. Kitty suggested a letter be sent, recognizing Joe's years of service and that his letter will become part of the record. Minutes should not be amended at this late date.
4. Reports:
 - a. Fire Department: Jim McDonough. Replace overhead doors on fire department. Budget for next year a quote of. \$13,000 cost for 3 big doors which includes installation. Should bids be provided? Get a second quote. Good summer for the department. Calls for rescue have been low, only a couple rescues.
 - b. EMS Director's Report, (Attached), Cody Randall: it has been a busy month for EMS. There were 12 air evacuations since last meeting. Sat phone now available on the island. State inspections passed with no errors. Community paramedicine program fell apart due to COVID-19. Possible reschedule for next year. MFR orientation has concluded. Justin leaving the end of October. Will begin advertising for paramedics.
5. Compensation Report (Attached) Kitty McNamara reported revisions to attached document. Kohls would like to revisit staffing. A full time EMT candidate should be considered from the island if a full-time paramedic is not available. Randall suggested looking for all options to fill new positions. Advertising should go out seeking new candidates. September 25th by noon, is the deadline for applicants. Motion to adopt the timeline McNamara, 2nd by Kohls. 5 ayes, Unanimous approval. Motion by Kohls to include travel stipend in base salary, 2nd Jim McDonough 5 ayes. Motion McNamara to adopt compensation committee recommendation beginning the first pay period in

October, 2nd Turner. 4 ayes. (Kohls recused) Motion to revisit the EMT pay structure by McNamara. 2nd Turner 5 ayes. Unanimous approval.

6. Review Financial Statement, Check Register (Attached) McNamara would like to know if it is 2.3 mils. leveed. Motion to approve the check register. Kohls 2nd McNamara 5 ayes. Unanimous approval.
7. Justin Potter. A letter of thanks for his time working on the island. Kohls will sent a note of appreciation.
8. Public Comment - None

Next meeting is September 30, 2020 @ 2:00PM

Motion from Kohls to adjourn at 2:51 p.m. 2nd by McNamara Motion passed Aye (5) Unanimous approval.

Krys Lyle, Recording Secretary

Dated: September 10, 2020