

Beaver Island Emergency Services Authority
Peaine Township Hall
36825 Kings Highway, Beaver Island, Michigan 49782
Draft Minutes of Regular Meeting and Annual Meeting April 26, 2018 @ 2:00pm

Call to Order Present: William Kohls; Kathleen McNamara, Bob Turner, Jim McDonough

Absent: none (one member needs to be appointed by Peaine Township Board to complete the board)

Review/revise agenda: Revised meeting agenda to hold Annual Meeting at the May 24th Meeting, when there would be a full board, pending Peaine Township appointment of a member. Approved draft minutes of March 29, 2018 Meeting.

Heard Reports

1. Fire – Heard from board member Jim McDonough:
 - a. DNR Wildlife Training Officer held basic wildfire training session on island in April
 - b. Recently purchased used tanker in Gaylord for fit-out prior to coming to island
 - c. Need for BIFD Credit Card
 - i. Motion McNamara, 2nd Kohls, to authorize getting credit card – **Motion Passed**
 - ii. Draft credit card policy to be reviewed at next meeting
2. EMS – Heard from Cody Randall, Paramedic :
 - a. Billing – slow time of year, but going well
 - b. EMS staff willing to help individuals with insurance document
 - c. EMS and Rural Health Center Co-activities; co-hosted a second community CPR class with 14 attendees

Reviewed quotes for audited financial statement for fiscal year 2017-2018: Anderson, Tackman & Company, PLC, (\$2,500.00) and Vredevelde Haefner LLC (\$4,250.00). Motion Kohl, 2nd McNamara to engage Anderson, Takeman & Company to complete BIESA audit of 2017-2018 fiscal year – **Motion Passed.**

Adopted report from fire department compensation subcommittee (attached). Motion McNamara, 2nd Kohls to adopt the BIFD Compensation Recommendations as presented. **Motion Passed.**

Appointed Bob Turner and Cody Randall to work with CCE (Charlevoix - Cheboygan - Emmet Tri-County Office of Emergency Management) as the upgrade emergency radios and amd move to 800 megahertz radio service.

Learned that the 911 delay when dialing on Beaver Island is 7 seconds; recognized the need to make sure residents and visitors are aware of the slight delay and the need to stay on the line.

Approved BI Fire Department Millage Renewal Request for St James Township. Motion by McNamara, 2nd by McDonough to request a renewal of 1 mill for 5 years in St James Township, to be placed on the August 7, 2018 ballot – **Motion Passed.** Note: If the Township Consolidation Proposal passes on May 8th, the August renewal will not be necessary as the millage will be set as part of the ballot proposal.

Decided to use Jean's Lawn Care for work at both fire halls. Last year's expense for lawn care was less than \$300.00.