

BEAVER ISLAND AIRPORT COMMISSION MEETING – February 7, 2015 Beaver Island Airport Terminal.

Members present: Don Vyse, Colleen Martin, Jim Wojan, Ernie Martin, and Elaine West

Members absent: Rick Speck and Mike Scripps

Meeting called to order by Elaine West at 9:03 am.

MOTION Wojan, Second Vyse to approve regular meeting minutes Nov 1, 2014 with one correction to tree removal status. All Approved.

Communications – Received two letters of interest for the Peaine Township member at large position on the Beaver Island Airport Commission. The letters were from Dave Paul and Ron Jakubas.

MOTION Wojan, 2<sup>nd</sup> West to recommend Ron Jakubas to the Peaine Township Board for appointment to the BIAC. All approved.

Minimum Standards – Elaine West and Rachel Teague recently met to review outline and objectives for minimum standards. Continuing to fine tune the areas that need to be defined. Reviewing other airport's minimum standards of similar size for reference. Expect the process to take up to a year before final document will be approved. Airport ordinances will also have to be revised once minimum standards are finalized so that they can coordinate.

Tree topping status – Correspondence has been received from the FAA regarding trees that are penetrating the visual area surface (20:1) for the instrument approach. We are to respond to indicate our actions to remove these obstructions. GPS coordinates will be reviewed with Jim Wojan to confirm the trees that need attention. Once those trees are addressed correspondence will be sent back to the FAA via Mead & Hunt.

MOTION Vyse, Second Wojan to authorize Elaine West to finalize a one year agreement with John Works and Darrel Butler regarding crop planting on airport property east of Donnel Mors Lane. All Approved.

The Memorandum of understanding with the BI EMS and BIFD has been signed by all parties.

The township auditors suggested that all airport project income and costs be included in the budget even though the funds do not pass through the township accounts. MDOT handles the disbursement of project funds.

MOTION Vyse, Second Martin to adopt the amended budget April 2014- March 2015. All approved.

MOTION Wojan, Second Vyse to approve the April 2015 – March 2016 BIAC budget. All approved.

MOTION Wojan, Second West to reappoint Don Vyse for another 3 year term on BIAC. All approved. Vyse Abstain.

In order to prioritize projects a needs and wants list will be created. Suggestions are to be forwarded to Elaine West by the other BIAC members. Possible need items are a loader, roof repair on old hangar roof, and a mower.

Feb 2014

SJX Manager Report

#### OPERATIONS

We have had a few issues with the heating system. A sensor went out on main furnace and we were unable to maintain heat in main part of building for about 10 days. Heat has been restored. Presently having issues with the electric doors facing parking lot. Control pads are difficult to use. Have notified McDonough construction but they have not been out yet. Plus recently found a water stain on a ceiling tile in the FBO office. Maybe from ice back up on roof. Mcdonough has been notified of this issue to.

Fuel pump is operational –

Runways lights all operational.

MOTION West, Second Wojan to adjourn at 10:16 am, motion approved.