

BEAVER ISLAND AIRPORT COMMISSION MEETING – August 1, 2015 Beaver Island Airport Terminal.

Members present: Don Vyse, Ernie Martin, Rick Speck, Jim Wojan, Colleen Martin, and Elaine West

Members absent: Ron Jakubas

Meeting called to order by Elaine West at 9:01 am.

MOTION West, Second Vyse to approve regular meeting minutes April 4, 2015. All Approved.

Committee reports – Don and Elaine have been reviewing current leases and preparing for future renewal by reviewing lease agreements from other airports and receiving input from other hangar owners such as Dave Paul. It is suggested that future land leases be for more than 20 years to attract people to build hangars. Closer to 50 years would be more desirable and may attract more individuals willing to invest in hangars at the airport. Don and Elaine will have a draft lease agreement for the next meeting for review.

Water line and septic system – Due to the water line freezing last spring it is suggested that the water line be dug up under the parking log drive area, roughly 30 ft, run through the new sleeve and insulation put on top to prevent future freezing issues. Ernie Martin will contact John Roberts to discuss completing this work prior to winter. With regards to the septic area, Rachel will contact Darrel to spread more top soil over the tank area and then starting this fall will block off a couple handicap parking areas where the line runs from building to tank for the winter. The long run solution is to insulate the line before pavement is added in the future.

MOTION Colleen Martin, Second Elaine West to authorize Elaine West to sign and submit to the townships the Resolution – BIAC approves the acceptance of the \$156,000 grant to be used toward the reimbursement of the construction associated with the terminal building project. BIAC approves the Beaver Island Airport Commission Chair be authorized to sign all necessary documents. Roll call vote – Colleen Martin-Yes, Ernie Martin-Yes, Jim Wojan-Yes, Don Vyse-Yes, Elaine West-Yes, Rick Speck-Yes. No Nays. Absent Jakubas.

MOTION Wojan, Second Vyse to accept and submit the ACIP FY-2016 to FY-2021 to MDOT AERO. All approved.

Galen Bartels submitted a request for tree cutting on a section of airport property and then using that area to put in a campground. After review with our consultants it was determined it is not a viable option due to costs associated for the airport. A letter of explanation would be sent by Elaine West to Mr. Bartels to explain the issues and at this time would not be feasible.

A letter was received from Mrs. Birdsall regarding the installment of a sign at the airport about visiting the local museums. It was agreed that no commercial displays are allowed in the terminal other than the rack cards and other paper literature for businesses or events on the island. They are welcome to have brochures on location and Elaine West would write a response letter.

Fuel Monitor – A number of issues have come to light about the change order for the fuel monitor move from the old terminal to new terminal. The work that was requested was not completed as specified and ultimately the work that should have been completed was not up to current standards. An estimate from Oscar Larson to complete the move was quoted for a significant amount. As a result a meeting has been requested with Mead & Hunt to review this issue as well as the exterior outlets not being installed in light poles by the ramp area for planes to plug in, and the expense for fill in the parking lot that was not correctly specked by Mead & Hunt and resulted in costly overruns. Elaine West was going to make contact with Stephanie Ward and Ben Hoover of Mead & Hunt to set a meeting time.

Airport Manager Report – Aug 2015

Runway lights and fuel system are all operational. Warranty items have been recently addressed on the terminal such as garage door opener, ceiling tile replacement, floor repair, and vent fans. Will with Darrel regarding weed control in parking lot.

MOTION West, Second Wojan to adjourn at 10:19 am, motion approved.