

BEAVER ISLAND AIRPORT COMMISSION MEETING – Nov 1, 2014 Beaver Island Airport Terminal.

Members present: Pete Lodico, Mike Scripps, Don Vyse, and Rick Speck

Members absent: Colleen Martin, Jim Wojan, and Elaine West

Meeting called to order by Don Vyse at 9:00 am.

Added one agenda item – Right away change for airport entrance road.

MOTION Speck, Second Scripps to approve regular meeting minutes August 2, 2014. All Approved.

Minimum Standards – A discussion regarding the objectives of minimum standards and why to implement was had with an outline for a possible framework for topics to be included in the future minimum standards. Next meeting will have a rough outline to review.

Building Committee – Kevin McDonough still working on punch list but disagreeing with a few items that he doesn't think are his responsibility. Kendra Thompson is responsible for the final walkthrough which is expected mid November so that the project can be closed out with MDOT Aero.

Tree removal status – 2 of the 4 trees have already been addressed. For the 3rd tree on Banville's property an arborist will be brought over to address its removal. Jim Wojan is working on finding an arborist to coming over soon.

MAP meeting review – On October 9th Elaine West, Don Vyse, and Rachel Teague participated in a webinar with MDOT Aero and Mead & Hunt for our annual MAP meeting. A number of topics were discussed and Stephanie Ward with Mead & Hunt provided an summary of the meeting for BIAC members for their review. Topics reviewed were terminal building reimbursements status/timing. Parking lot and apron reimbursements. Demo of old terminal building. General overview of property acquisition procedures and recent changes instituted by the FAA. Land release for property in the west approach. ALP update for future apron expansion.

MOTION Vyse, Second Speck to approve the FBO services agreement with Fresh Air Aviation. All in favor.

MOTION Scripps, Second Speck for adoption of policy for Meeting Room use. All in favor.

MOTION Lodico, Second Scripps to hire Move it Movers to move desk and files from Government building to Manager's office at the terminal. All in favor.

The health department required the outdoor water spigot be removed we are finding people trying to get water from the outdoor water spigots on the new terminal building but that is not a legal public water source either so the spigots are being shut off from the inside.

MOTION Vyse, Second Scripps to approve the following meeting dates for 2015. All meetings start at 9 am and will be held at the Beaver Island Airport Terminal. All in favor.

Feb 7, 2015

April 4, 2015

Aug 1, 2015

Nov 7, 2015

MOTION Speck, Second Vyse to direct Mead & Hunt Engineer to contact the Charlevoix Road Commission to move the right of way center line 16ft to the north from where the line is now. All in favor.

Nov 2014

SJX Manager Report

OPERATIONS

Mechanicals in new terminal are all operational. I have had a walk through with the electrician on systems and should have a walk through soon with Haggard's to review HVAC system.

Fuel pump is operational – Fuel was purchased last month for winter reserves.

Runways lights all operational.

Darrel has been readying equipment for winter operations plus a walk behind snow blower was purchased to clear snow from sidewalks and drive areas around new terminal.

MOTION Scripps, Second Lodico to adjourn at 10 am, motion approved.