

BEAVER ISLAND AIRPORT COMMISSION MEETING – Aug 2, 2014 Beaver Island Airport Terminal.

Members present: Elaine West, Jim Wojan, Colleen Martin, Pete Lodico, Mike Scripps, Don Vyse, and Rick Speck

Members absent: Colleen Martin

Meeting called to order by Elaine West at 9:00 am.

MOTION Vyse, Second West to approve Special meeting minutes January 28, 2014. All Approved. Motion West, second Lodico to approve regular April 5, 2014 regular meeting minutes. All approved.

It is expected that the Grand Traverse Bay Band of Ottawa and Chippewa Indians will announce the grants that they award August 8th and the airport will know more then if additional funding is available to finalize the furniture for the terminal.

MOTION West, Second Wojan to approve the 7 year lease agreement between Fresh Air Aviation, Inc. and the Beaver Island Airport Commission effective August 2, 2014. All approved.

Minimum Standards – Mike Scripps provided some initial information regarding recommendations for minimum standards. They should be reasonable and relevant to the type of airport and its operations. Next meeting Mike will have a more detailed outline for review.

Building Committee – There a few more punch list items that need to be addressed on the building and about \$14,000 is being held until all items are completed to satisfaction.

MOTION Wojan, Second Scripps to appoint Elaine West as Chairperson and Don Vyse as Vice chair. All approved.

Reviewed Airport Capital Improvement Program for FY 2014-2021. Potential projects were prioritized. Draft will be uploaded to AERO PM for review and finalization. Changes can be made at the MAP meeting if needed. MAP meeting is scheduled for September 29, 2014 in Lansing at 2 pm.

Rachel Teague will contact John Roberts to shut off water at old terminal. Electrical will be left on until further notice.

MOTION Vyse, second Lodico to suspend regular meeting and go into closed session at 9:33 am. All approved.

MOTION West, second Vyse to reopen regular meeting at 10:08 am.

Airport Manager Report –

Aug 2014

OPERATIONS

Getting settled into new terminal. Still moving items from old terminal to new as needed. Filtering what is to be kept. Once furniture for new office is installed will sort and move files. Old terminal has been locked up but mechanicals are still on until further notice.

Have just a few cars that need to be moved from new parking lot from old. Will work on those over the next month as time allows.

Once the apron expansion is complete we will want to look at putting some split rail fence up right in front of terminal to help keep separation of passengers from aircraft.

Fuel pump is operational and in good condition.

Runways lights all operational.

MOTION Wojan, Second West to adjourn at 10:34 am, motion approved.