

BEAVER ISLAND AIRPORT COMMISSION MEETING – November 17, 2012 9 am at the St. James Township Hall.

Members present: Mike Scripps, Elaine West, Jim Wojan, Don Vyse, Colleen Martin, and Pete Lodico

Members absent: Ray Cole

Meeting called to order by Mike Scripps at 9:02 am.

MOTION West, second Vyse to approve August 4, 2012 meeting minutes, all approved.

Committee Reports – Don Vyse reported that efforts are still being made to collect existing lease agreements and it is a work in progress.

MAP Meeting Report – Airport Capital Improvement Plan
October 25, 2012 Lansing, MI

The current ACIP plan for FY-2013 to FY-2019 was reviewed with MDOT.

News was received from Betsy Steudle (MDOT) that funding for the design and construction of a new terminal on Beaver Island was available for a budget up to \$650,000. The State will provide 95% of the necessary funding. These funds have become available through the HB No. 4025 for FY 2013 which comes from tax collected on aviation fuel and products. These funds can only be used for capital improvements at airports and the project must complete by end of the year 2013.

The next phase is for the BIAC to find an architect. MDOT would like to see this be completed by the end of December 2012. Also during this process the ALP is to be revised to show the location of the new property lines, new terminal location, and any other potential projects for the future.

A joint public meeting is planned for November 28th and the consultants from Mead & Hunt will be in attendance to help further explain the process as well as an opportunity for public input. Another public meeting will be planned after the retention of an architect and some preliminary designs are put together. The public will have an opportunity to comment on the suggested designs at that time.

The ACIP plan will be revised as a result of the new funding for the terminal project and the discussions with MDOT at the MAP meeting.

Joint Township Meeting is Scheduled for November 28th at Peaine Township Hall. Mead & Hunt will be there with a presentation. Peaine Township Supervisor Bill Kohls will chair the meeting. The purpose of the meeting is to discuss grant details, timeline, and architect selection for the new terminal building.

MOTION Lodico, second West to form a subcommittee of 3 members to do preliminary interviews of architect candidates to narrow the field to a reasonable number of candidates

which then will be brought before the whole commission for selection. Ayes: Wojan, Martin, Lodico, Scripps, West Nays: Vyse

MOTION Vyse, 2nd Wojan to extend the Beaver Island Airport Terminal Nonexclusive Lease with Fresh Air Aviation for 3 years effective November 17, 2012. All Approved

Airport Manager Report - November 2012

OPERATIONS

Runway lights have been marked for winter plowing.

All runway lighting is in good operation.

Fuel system is in good operating order.

Runway conditions –The pavement condition report was received. The runway, taxiway from runway to ramp, and ramp area are in good condition. A small section of taxiway near the maintenance hangar is in need of reconstruction.

Terminal – All mechanicals are operational.

MOTION Vyse, second West to pay office rent to St. James for \$960. All Approved.

MOTION Lodico, second Scripps to adjourn at 9:58 am, motion approved.