

BEAVER ISLAND AIRPORT COMMISSION MEETING – May 14, 2011 at 10 am at the St. James Township Hall.

Members present: Elaine West, Jim Wojan, Don Vyse, Colleen Martin, and Ray Cole

Members absent: Pete Lodico, Mike Scripps

Meeting called to order by Elaine West at 10 am.

MOTION Wojan, second Vyse to approve March 5, 2011 meeting minutes, all approved.

Correspondence received from the State of Michigan regarding the annual MAP Meeting. A copy will be given to each commissioner by Don Vyse as there have been a number of procedural changes as compared to previous years.

MOTION Cole, second Wojan to approve the Airport Manager to lower the fuel mark up as needed in order to keep the price per gallon under \$6 for the next load of fuel, all approved.

RESOLUTION – To amend the bylaws to include a bill paying policy. Proposed by Elaine West, supported by Vyse

All routine budgeted bills for the maintenance/operation of the BI Airport will be handled by the Airport Manager through the Peaine Township Clerk. If any bills are outside the ordinary realm, they should be forwarded to the BI Airport Commission Chair for review and approval prior to payment.

Roll Call Vote

Ayes: Cole, Martin, Wojan, West, Vyse Nays: None

Absent: Scripps, Lodico Resolution Adopted

MOTION Wojan, second Cole to continue to utilize Jim Young as the Airport Attorney, all approved.

RESOLUTION – Set meeting dates to be posted for the rest of the fiscal year 2011/2012 with additional meetings added as needed. Proposed by West, supported by Vyse

The following meeting dates set:

September 17, 2011 10 am at the Peaine Township Hall

December 3, 2011 10 am at the St. James Township Hall

February 18, 2012 10 am at the Peaine Township Hall

Roll Call Vote

Ayes: Cole, Martin, Wojan, West, Vyse Nays: None

Absent: Scripps, Lodico Resolution Adopted

Terry Saxton provided very detailed and extensive outline of the duties and responsibilities he performs to maintain the grounds and equipment at the airport. To date Terry was considered an outside contractor but it is the desire of the commission to make this a permanent position at the airport. An hourly rate of \$13.50 was recommended by Mike Scripps. It is the opinion of the board that Terry has done an exceptional job at the airport over the last 7 years and would like to see him fill this new position. Jim Wojan will consult with attorney Jim Young to see if this position needs to be posted.

Airport Manager Report – Oscar Larsen will be coming to the island in June to install the new hose, reel, and cabinet. A headset for the new handheld radio needs to be ordered so that it can be used when Terry is mowing.

Commissioner Comments – The tree clearing company will be back on the island the week of May 23rd to complete seeding at the end of runway 27. In June Rod Nettleman from Mead & Hunt will come for a final inspection of the project. Jim Wojan requested the permission to contact Eric Hodgson about fixing the broken panel in his hangar door at the airport.

MOTION Wojan, second West to adjourn at 10:32 am, motion approved.