



Park Township Board of Trustees

November 10, 2022, at 6:30 p.m.

MEETING AGENDA

The public is invited to attend the meeting in-person or view via webinar

Go to: <https://us02web.zoom.us/j/84150784594?pwd=VWV5T3RTTm8yeGVOS1AxOUE3dFhLdz09>

(Please turn off or set to "silent" mode all cell phones and other electronic devices.)

1. **Call to order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Approval of Agenda** (Additions to or Deletions from Agenda)
5. **Approval of Consent Agenda**
 - a. Approval of Minutes: October 13, 2022 – regular meeting
 - b. Payment of Bills
6. **Public Comment:** This is an opportunity for the public (in-person only) to address the Board and to make any appropriate comments. Please limit your comments to 2 minutes per person.
7. **Department Reports**
 - a. Fire Department
 - b. Sheriff's Office
 - c. Finance
 - d. Building and Zoning
 - e. Recreation
8. **Presentations**
 - a. Former Airport property – Christopher Khorey, McKenna
9. **Action Items**
 - a. Adoption of former airport site master plan
 - b. Short Term Rental
 - c. Planning Commission zoning request: 15606 Quincy St. (AGR to R-1)
 - d. Township Hall architect proposals
 - e. Township approval and recognition for The Panther Fund, a non-profit, to apply for a raffle license through the State
 - f. 2023 meeting schedule
 - g. Coastal Zone Management Grant: James Street road end
 - h. Department of Natural Resources Spark Grant: pickleball and restrooms at former airport property
 - i. Community Center insurance analysis

10. Discussion Items and Possible Action

- a. Amphitheater
- b. Community Center

11. Manager’s Report

12. Public Comment: This is an opportunity for the public (in-person only) to address the Board and to make any appropriate comments. Please limit your comments to 2 minutes per person.

13. Board Comments and Committee/Agency Reports

- a. Ottawa County Fair Board
- b. West Michigan Regional Airport
- c. Macatawa Area Coordinating Council
- d. Zoning Board of Appeals
- e. Planning Commission
- f. MAX Transportation (meeting canceled, no report)
- g. MACC Community Enhancement Program

14. Announcements

15. Reminder Dates

- a. December 8, 2022 – regular meeting

16. Adjourn

*NOTE: Public comment may be accepted at the time the Board is considering agenda items marked with *

The Park Township Office will provide necessary and reasonable auxiliary aids and services at the above meetings such as signers for hearing impaired persons and audio tapes of printed materials for visually impaired persons, upon receipt of five days prior notice. Disabled persons requiring such auxiliary aids or services should so notify the Park Township by contacting:

WWW.PARKTOWNSHIP.ORG

Park Township Office, 52-152nd Avenue, Holland, MI 49424

Phone: 616-399-4520, Fax: 616-399-8540, Email: info@parktownship.org



PARK TOWNSHIP

REGULAR BOARD MEETING

October 13, 2022

ART 1. CALL TO ORDER
Supervisor Gerard called to order the regular meeting of the Park Township Board held on October 13, 2022, at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424 in person and via ZOOM (meeting ID 84150784594).

Present were Supervisor Jim Gerard, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Terry DeHaan, Bryan Jones (arrived at 6:52pm), Loran Serne and Steve Spoelhof and Manager Howard Fink and Legal Counsel Dan Martin.

ART 2. INVOCATION - Fink

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by DeHaan and supported by Spoelhof to amend the agenda and remove item 9f Short Term Rental from the agenda and place it on the November 10 agenda. (5-1 Gerard)

Roll Call:
Yes: DeHaan, Serne, Spoelhof, Steggerda, Keeter
No: Gerard

The Board discussed the motion at length.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the agenda as amended. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA
a. Approval of Minutes: September 29, 2022, Special Meeting
b. Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Serne to approve the consent agenda. (6-0)

ART 6. PUBLIC COMMENT (6:41pm)
Gerard opened the public comment period:
11 people spoke at the public comment period.
Gerard closed the public comment period. (7:03pm)

Trustee Jones arrived at 6:52pm

ART 7. DEPARTMENT REPORTS

- a. Fire Department- no questions were asked of the Fire Department
- b. Sheriff's Office – no questions were asked of the Sheriff's Office
- c. Finance – no questions were asked of the Finance Department
- d. Building and Zoning – no questions were asked of the Building and Zoning department
- e. Recreation – no questions were asked of the Recreation Department

ART 8. PRESENTATIONS

a. West Michigan Airport Authority Update
Keeter introduced Executive Director of the West Michigan Airport Authority, Aaron Thelenwood.

Thelenwood presented the Board with an update on the West Michigan Regional Airport.

b. Former Airport Property: McKenna
Chris Khorey, McKenna and Associates, briefed the Board on the plan.

Khorey fielded a few questions from the Board.

ART 9. ACTION ITEMS

a. Former Airport Property
Khorey asked a few questions of the Board for clarification on the design of the former airport property.

- 1. Should the new park include a splash pad?
Consensus of the board is to keep it on and see what the public thinks
- 2. Should the lawn area behind Township Hall be designed for use as a soccer field?
The Board by consensus would like to area to stay as a full-size soccer field
- 3. Should the historic hangar be converted into an event stage/amphitheater?
The Board was made aware of a significant donation offered to the township specifically for this amenity. The Board agreed to move forward with the amphitheater in this location
- 4. How many pickleball courts should be included?

- The Board agreed the number proposed is adequate at this time.
5. Approximately how big should the new community center be?
The Board consensus was to move forward with the size currently in the plan.
 6. Should the Perry Street trailhead parking lot be closed to auto traffic from Perry Street and connected to Ottawa Beach Road instead?
Consensus from the Board is yes, close access off Perry and connect to Ottawa Beach Road.
 7. Should the new maintenance building be located on the former airport property?
The Board agreed it should be located on the property.

Khorey told the Board on October 25 there will be a community meeting at the Township Hall to give an opportunity for the public to have input on the plan before it goes to the Board for approval in November.

The Board asked Khorey to guide them on what amenities are the easiest to move forward with and get the project moving.

The Board agreed with Khorey to solicit a name for the new park during the public input time on October 25th.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to accept the plan as presented with the amendments brought forward by general consensus items agreed to by the Board of Trustees. (7-0)

b. Waukazoo Drive Traffic Issues

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Spoelhof to approve the Waukazoo Drive traffic solution with the funds coming from the Capital Improvement Fund as outlined in the Manager's memo. (5-2 Steggerda, Serne)

Fink stated the Ottawa County Road Commission is agreeable to the solution.

MOTION MADE; MOTION SUPPORTED; MOTION DEFEATED: A motion was made by Steggerda and supported by DeHaan to amend the former motion to take the funds from the Street Fund instead of the Capital Improvement Fund. (0-7 Keeter, Spoelhof, Gerard, Jones, DeHaan, Steggerda, Serne)

c. Counts Cove Ct. Sidewalk Proposal

The Board discussed where the funds would be taken.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Serne to approve the bike path extension from Counts Cove Ct. to Forest Hills Drive to be taken from the bike path fund. (5-2 Spoelhof, Keeter)

d. Cost of Living Adjustment Recommendation

MOTION MADE; MOTION NOT SUPPORTED: A motion was made by Keeter and there was no support to approve 2% COLA increase for staff effective November 1, 2022.

e. On Premise Liquor License, Dockside Market

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Serne and supported by Spoelhof to approve a resolution for the Class C Liquor License for the Dockside Market. (7-0)

Roll Call:

Yes: DeHaan, Jones, Serne, Spoelhof, Steggerda, Keeter and Gerard.

No: none

~~f. Short Term Rental~~

ART 10. DISCUSSION ITEMS AND POSSIBLE ACTION

a. Lobbyist, Arlan Meekhof, offered his services to help Park Township to find funds from the State of Michigan to fund Township projects.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Serne to engage Mr. Arlan Meekhof in a 6-month contract at \$18,000. (7-0)

Gerard asked the Board to send an email of possible projects to him for discussion with Mr. Meekhof.

b. Park Township Foundation

The board discussed establishing a foundation where the Township can purchase property to be saved for greenspace. The foundation would be funded by private donors and possible grant dollars.

There is Board consensus to move forward with this idea.

ART 11. MANAGER'S REPORT

The Manager informed the Board of the activities of his office during the month of September.

Fink is scheduling open houses regarding the public safety millage and the strategic plan will be forthcoming

ART 12. PUBLIC COMMENT (8:29pm)

Gerard opened the public comment period:

2 spoke at the public comment period.

Gerard closed the public comment period. (8:31pm)

ART 13. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

a. Ottawa County Fair Board - Serne

b. West Michigan Regional Airport - Keeter

c. Macatawa Area Coordinating Counsel - Gerard

- d. Zoning Board of Appeals - Serne
- e. Planning Commission – DeHaan
- f. MAX Transportation - Steggerda
- g. MACC Community Enhancement Program – Spoelhof

ART 14. ANNOUNCEMENTS

ART 15. REMINDER DATES

- a. November 10, 2022 – Regular meeting

ART 16. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Serne to adjourn at 9:35pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter
Daniele Dykens
Recording Secretary

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000					
101-000-090.100	PREPAID POSTAGE	QUADIEN FINANCE USA	POSTAGE	3,081.30	
101-000-231.000	PAYROLL DEDUCTIONS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	1,520.02	1634
101-000-407.000	Trailer Taxes	OTTAWA COUNTY TREASURER	HOLIDAY WEST MHT SEPTEMBEF	852.50	1624
101-000-477.000	Plumbing Permit Fees	VISSER PLUMBING	PARTIAL REFUND OF PERMIT	45.00	85101
101-000-479.000	Mechanical Permit Fees	JOSH NELSON BUILDER INC.	APPLICATION HAS BEEN WITHI	325.00	85085
101-000-479.000	Mechanical Permit Fees	SPOELSTRA POOLS	PARTIAL REFUND OF PERMIT F	40.00	85099
Total For Dept 000				5,863.82	
Dept 101 Township Board Of Trustees					
101-101-801.000	Professional Fees	ARM CONSULTING SERVICES LIN	OVEMBER 2022 CONSULTING S	2,500.00	85078
101-101-900.000	Printing & Pub	LOCALIQ	PUBLICATIONS IN THE HOLLAN	254.92	85095
Total For Dept 101 Townshi				2,754.92	
Dept 172 Manager					
101-172-717.000	HOSPITALIZATION INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	1,536.33	1634
101-172-720.000	MGR. FRNG BEN - OTHER EMP	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	19.88	85072
101-172-720.000	Mgr. Frng Ben - Other Empl	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	74.70	85097
101-172-720.000	Mgr. Frng Ben - Other Empl	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	124.55	1636
Total For Dept 172 Manager				1,755.46	
Dept 201 Finance					
101-201-717.000	HOSPITALIZATION INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	502.66	1634
101-201-720.000	FINANCE-OTHER EMPLOYEE BEN	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	7.26	85072
101-201-720.000	FINANCE-OTHER EMPLOYEE BEN	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	70.54	85097
101-201-720.000	FINANCE-OTHER EMPLOYEE BEN	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	34.07	1636
Total For Dept 201 Finance				614.53	
Dept 215 Clerk					
101-215-717.000	HOSPITALIZATION INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	1,125.95	1634
101-215-720.000	CLERK FRNG BEN - OTHER EMP	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	5.81	85072
101-215-720.000	CLERK FRNG BEN - OTHER EMP	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	47.58	85097
101-215-720.000	Clerk Frng Ben - Other Empl	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	27.26	1636
101-215-727.000	Clerk Supplies	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	27.99	
101-215-750.000	Clerk-Dues & Subscriptions	CNA SURITY DIRECT BILL	NOTARY BOND - DD	55.00	85049
Total For Dept 215 Clerk				1,289.59	
Dept 228 Information Technology					
101-228-740.000	Small Equipment	OTTAWA COUNTY TREASURER	IT REIMBURSEMENT/EQUIPME	106.84	
101-228-803.000	IT PURCHASED SERVICES	ADOBE	ADOBE PRO & ILLUSTRATOR	50.98	85049
101-228-803.000	IT PURCHASED SERVICES	Board of Public Works	52 152ND AVE	450.00	
101-228-803.000	IT PURCHASED SERVICES	BS&A Software	CEMETERY MANAGEMENT SYSTEM	304.00	
101-228-803.000	IT PURCHASED SERVICES	OTTAWA COUNTY TREASURER	IT REIMBURSEMENT/EQUIPME	238.85	
Total For Dept 228 Informa				1,150.67	
Dept 253 Treasurer					
101-253-717.000	TREASURER HOSP INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	720.98	1634
101-253-720.000	Treas. Frng Ben - Other Em	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	7.07	85072
101-253-720.000	Treas. FRNG BEN - OTHER EM	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	30.81	85097
101-253-720.000	Treas. Frng Ben - Other Em	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	41.44	1636
101-253-728.000	Postage	KENT COMMUNICATIONS	TAX BILL AND NEWSLETTER	4,095.00	85086
Total For Dept 253 Treasur				4,895.30	
Dept 257 Assessor					
101-257-717.000	ASSESSING HOSP. INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	1,633.61	1634
101-257-720.000	Assessor Frng Ben - Other	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	11.09	85072
101-257-720.000	ASSESSOR FRNG BEN - OTHER	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	98.90	85097
101-257-720.000	Assessor Frng Ben - Other	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	65.00	1636
101-257-750.000	Dues & Subscriptions	STATE OF MICHIGAN	MAAO CERTIFICATION AL NYKA	175.00	
101-257-750.000	Dues & Subscriptions	STATE OF MICHIGAN	MCAT CERTIFICATION RENEWAL	50.00	
101-257-860.000	Mileage	ELIZABETH VANDENBOSCH	MILEAGE FOR MCAT CLASS	112.50	85094
101-257-956.000	Meetings/seminars	MICHIGAN DEPARTMENT OF TRE	MCAO PROGRAM FOR E. VANDEN	50.00	85090

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 257 Assessor					
Total For Dept 257 Assessc				2,196.10	
Dept 262 Elections					
101-262-727.000	Supplies	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	7.49	
101-262-727.000	Supplies - HAVA funds	ULINE SHIPPING SUPPLY SPEC	SECURITY CARTS	2,139.93	85070
101-262-801.000	Professional Fees	THE RAPID GROUP, LLC	SHREDDING SERVICES, CONSOI	33.00	1645
Total For Dept 262 Electic				2,180.42	
Dept 264 Twp Property					
101-264-717.000	HOSPITALIZATION INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	92.57	1634
101-264-720.000	TWP PROP. FRNG BEN - OTHE	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	2.47	85072
101-264-720.000	TWP PROP. FRNG BEN - OTHE	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	3.92	85097
101-264-720.000	Twp Prop. Frng Ben - Other	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	14.37	1636
101-264-727.000	Supplies	SMART BUSINESS SOURCE, LLC	OFFICE SUPPLIES	26.41	
101-264-850.000	Telephone	CHARTER COMMUNICATIONS	1464 OBR	19.99	85103
101-264-851.000	Communication	CHARTER COMMUNICATIONS	1464 OBR	77.97	85103
101-264-920.000	Light & Power	Consumers Energy	1468 OBR	105.40	1635
101-264-921.000	Property Water & Sewer	Holland Charter Township	1464 OBR	118.79	85082
101-264-921.000	Property Water & Sewer	Holland Charter Township	1464 OBR	197.67	85082
101-264-921.000	Property Water & Sewer	Board of Public Works	1464 OBR	22.43	
101-264-922.000	Heat	SEMCO ENERGY	1286 OBR BATHROOM	47.11	85091
101-264-922.000	Heat	SEMCO ENERGY	1466 OBR MAINTENANCE	40.48	85091
101-264-930.000	Repairs & Maint	GODWIN PLUMBING INC.	1464 OBR-MAINTENANCE, BACK	125.00	85081
101-264-930.000	Repairs & Maint	Menards - Holland	METAL GAS CAN	99.98	85105
101-264-930.000	Repairs & Maint	FASTENAL COMPANY	WHT ROLL TOWEL	109.94	
101-264-930.000	Repairs & Maint	KIMBALL MIDWEST	ITEMS FOR MAINTENANCE	577.62	
Total For Dept 264 Twp Prc				1,682.12	
Dept 265 Twp Office					
101-265-717.000	Hospitalization Ins	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	1,922.34	1634
101-265-720.000	Twp Off. Frng Ben - Other	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	18.69	85072
101-265-720.000	TWP OFF. FRNG BEN - OTHER	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	75.42	85097
101-265-720.000	Twp Off. Frng Ben - Other	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	109.54	1636
101-265-727.000	Office Supplies	BEST BUY	TV MOUNT FOR LOBBY	434.77	85049
101-265-727.000	Office Supplies	Julie Northrup	MILEAGE AND COOKIES FOR PU	13.98	1644
101-265-727.000	Office Supplies	SMART BUSINESS SOURCE, LLC	OFFICE SUPPLIES	199.96	
101-265-727.000	Office Supplies	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	6.49	
101-265-728.000	Postage	QUADIENT FINANCE USA	LEASE PAYMENT ON POSTAGE M	425.97	85064
101-265-740.000	Small Equipment	COPY - TECH, INC.	TOSHIBA MFP - SCSGM32320	5,196.00	85046
101-265-750.000	Twp Off- Dues & Subscripti	WHITE PAGES PREMIUM	WHITE PAGES PREMIUM	4.99	85049
101-265-801.000	Professional Fees	THE RAPID GROUP, LLC	SHREDDING SERVICES, CONSOI	45.18	1645
101-265-850.000	Telephone	VERIZON WIRELESS	OFFICE DATA/EQUIPMENT	177.05	1631
101-265-850.000	Telephone	CHARTER COMMUNICATIONS	52 152ND AVE	199.95	85103
101-265-851.000	Communication	CHARTER COMMUNICATIONS	52 152ND AVE	159.98	85103
101-265-860.000	Mileage	Julie Northrup	MILEAGE AND COOKIES FOR PU	10.00	1644
101-265-920.000	Light & Power	Board of Public Works	52 152ND AVE	973.78	
101-265-921.000	Office Water & Sewer	Holland Charter Township	52 152ND AVE	116.07	85082
101-265-921.000	Office Water & Sewer	Board of Public Works	52 152ND AVE	26.14	
101-265-922.000	Heat	SEMCO ENERGY	52 152ND AVE	63.44	85091
101-265-930.000	Repairs & Maint	CINTAS	TRAFFIC MATS AT OFFICE	62.15	85043
101-265-930.000	Repairs & Maint	REPUBLIC SERVICES	WASTE CHARGES FOR SEPTEMBE	180.00	85066
101-265-930.000	Repairs & Maint	Van Wieren Hardware	ITEMS FOR OFFICE	93.94	85071
101-265-930.000	Repairs & Maint	Van Wieren Hardware	ITEMS FOR MAINTENANCE	7.29	85071
101-265-930.000	Repairs & Maint	Van Wieren Hardware	ITEMS FOR OFFICE	21.96	85071
101-265-930.000	Repairs & Maint	Menards - Holland	CAULK FOR OFFICE	75.36	85089
101-265-930.000	Repairs & Maint	Menards - Holland	ITEMS FOR PARKS AND OFFICE	25.12	85089
101-265-930.000	Repairs & Maint	CINTAS	52 152ND AVE	62.15	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 265 Twp Office					
101-265-930.000	Repairs & Maint	HAVEMAN ELECTRICAL SERVICE	INOPERABLE OUTLET IN BUILI	95.00	
Total For Dept 265 Twp Off				10,802.71	
Dept 266 Attorney/ Counsel					
101-266-801.000	General Legal	THRUN LAW FIRM, P.C.	GENERAL MATTERS	1,742.40	1629
101-266-801.000	General Legal	THRUN LAW FIRM, P.C.	MEETING ATTENDANCE	300.00	1629
101-266-801.000	General Legal	THRUN LAW FIRM, P.C.	MEETING ATTENDANCE	300.00	
101-266-801.000	General Legal	THRUN LAW FIRM, P.C.	GENERAL MATTERS	2,252.80	
101-266-801.000	Professional Fees	THRUN LAW FIRM, P.C.	GENERAL MATTERS	35.20	1629
101-266-801.007	Legal-Planning & Zoning	THRUN LAW FIRM, P.C.	ZONING ORDINANCE	9,028.80	1629
101-266-801.007	Legal-Planning & Zoning	THRUN LAW FIRM, P.C.	ZONING ORDINANCE	7,251.20	
Total For Dept 266 Attorne				20,910.40	
Dept 276 Cemetery					
101-276-717.000	HOSPITALIZATION INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	150.40	1634
101-276-720.000	FRNG BEN - OTHER EMPLOYEE	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	2.72	85072
101-276-720.000	CEMETERY FRING BEN-OTHER	ERELIANCE STANDARD LIFE	LIFE, ADD, LTD	6.05	85097
101-276-720.000	Frng Ben - Other Employee	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	15.87	1636
101-276-727.000	Supplies	Holland Supply Co, Inc.	FLAGS	299.51	
101-276-920.000	Light & Power	Consumers Energy	2197 W. LAKEWOOD	113.80	1615
101-276-920.000	Light & Power	Consumers Energy	332 N 168TH AVE	30.12	1615
101-276-920.000	Light & Power	Consumers Energy	2197 W. LAKEWOOD	113.80	1635
101-276-930.000	Repairs & Maint	Van Wieren Hardware	COLD PATCH	7.99	85071
101-276-930.000	Repairs & Maint	WEST COAST IRRIGATION SERV	REPAIR LAKEWOOD CEMETERY	307.85	85092
101-276-930.000	Repairs & Maint	Van Wieren Hardware	COLD PATCH-PAID \$7.99, NEE	10.00	85109
101-276-930.000	Repairs & Maint	KERKSTRA PORTABLE RESTROOM	LAKEWOOD CEMETERY	200.00	
Total For Dept 276 Cemeter				1,258.11	
Dept 336 Fire Department					
101-336-717.000	Hospitalization Ins	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	1,288.04	1634
101-336-720.000	FIRE FRNG BEN - OTHER EMP	IVISION SERVICE PLAN	VISION INSURANCE FOR STAFF	11.44	85072
101-336-720.000	FIRE FRNG BEN - OTHER EMP	IRELIANCE STANDARD LIFE	LIFE, ADD, LTD	2.05	85097
101-336-720.000	Fire Frng Ben - Other Empl	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	66.93	1636
101-336-727.000	Fire Supplies	C. ANDREW SLAGH	TRUCK DRINKS/SNACKS, ACTIV	254.82	85040
101-336-727.000	Fire Supplies	Chromatic Graphics	NAVY TEES	309.00	85042
101-336-727.000	Fire Dept - Supplies	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES FOR FD	237.46	85047
101-336-727.000	Fire Supplies	Menards - Holland	ITEMS FOR FD	105.14	85061
101-336-727.000	Fire Supplies	MICHIGAN STATE INDUSTRIES	FLAG FOR FD	95.90	85062
101-336-727.000	Fire Supplies	Scott Gamby	FD EXPENSES FOR OCTOBER 11	512.34	85067
101-336-727.000	Fire Supplies	Lemon Fresh Cleaners	FD	18.30	85087
101-336-727.000	Fire Dept - Supplies	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES #1589	23.97	
101-336-727.000	Fire Dept - Supplies	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	10.28	
101-336-729.000	Gas & Oil-Vehicles	WEX BANK	FUEL FOR FD	595.92	
101-336-750.000	Dues & Subscriptions	C. ANDREW SLAGH	TRUCK DRINKS/SNACKS, ACTIV	491.58	85040
101-336-750.000	Dues & Subscriptions	C. ANDREW SLAGH	ACTIVE 911 SINGLE LICENSE	603.06	85080
101-336-750.000	Dues & Subscriptions	Ottawa County Fire Chiefs	CHIEF'S DUES 2022-2023	150.00	
101-336-850.000	Telephone	TDS METROCOM	FD 2	20.64	85069
101-336-850.000	Telephone	VERIZON WIRELESS	FD PHONES AND DATA	147.85	1641
101-336-851.000	Communication	CHARTER COMMUNICATIONS	644 S 160TH AVE	219.96	85041
101-336-851.000	Communication	CHARTER COMMUNICATIONS	12 S 160TH AVE	104.98	85093
101-336-851.000	Communication	Tele-Rad Inc.	CLEAN PAGER - GREENDYKE	75.00	85107
101-336-920.000	Light & Power	Consumers Energy	12 S 160TH AVE	358.85	1635
101-336-920.000	Light & Power	VAN DEN BERGE PEST CONTROL	QUARTERLY HOME SERVICE FD2	280.00	1630
101-336-920.000	Light & Power	Board of Public Works	644 160TH AVE	228.54	
101-336-921.000	Fire Water & Sewer	Holland Charter Township	12 S 160TH AVE	162.31	85082
101-336-921.000	Fire Water & Sewer	Board of Public Works	12 S 160TH AVE	79.53	85102
101-336-921.000	Fire Water & Sewer	Board of Public Works	644 160TH AVE	211.59	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 336 Fire Department					
101-336-921.000	Fire Water & Sewer	Board of Public Works	644 160TH AVE	19.50	
101-336-921.000	Fire Water & Sewer	Board of Public Works	644 S 160TH SPRINKLING	22.66	
101-336-922.000	Heat	SEMCO ENERGY	12 S 160TH AVE	47.52	85091
101-336-922.000	Heat	SEMCO ENERGY	644 S 160TH AVE	30.60	85098
101-336-930.000	Repairs & Maint	VAN DEN BERGE PEST CONTROL	QUARTERLY SERVICE FD2	280.00	1630
101-336-930.000	Repairs & Maint	K & R TRUCK SALES	ITEMS FOR TRUCK 1572	339.96	
101-336-930.000	Repairs & Maint	Randy's Carpet Care	FLOOR CLEANING AT FD2	379.40	
101-336-930.000	Repairs & Maint	S.A. MORMAN & CO	DOOR HARDWARE REPAIRS	660.00	
101-336-940.000	Fire Hydrant Rental	Board of Public Works	HYDRANT RENTAL	4,600.20	85102
101-336-956.000	Meetings/seminars	LAKESHORE SAFETY SERVICES	MEDICAL FIRST RESPONDER TF	1,200.00	85104
101-336-956.000	Meetings/seminars	BRET GROENDYKE, EMS I/C,	E2022 MEDICAL CONTINUING EI	50.00	
101-336-956.000	Meetings/seminars	JACOB JOHNSON	MEDICAL CONTINUE ED-SPECIA	120.00	
101-336-957.000	Fire Prevention	Scott Gamby	FD EXPENSES FOR OCTOBER 11	187.84	85067
101-336-957.000	Fire Prevention	ALERT-ALL CORP.	JR FIREFIGHTER STICK ON BA	390.00	
101-336-957.000	Fire Prevention	FREEDOM CUSTOM CARVINGS	PROMOTIONAL PRODUCTS- TUME	768.00	
101-336-957.000	Fire Prevention	Scott Gamby	EXPENSES	100.42	
Total For Dept 336 Fire De				15,861.58	
Dept 371 Building Inspection Department					
101-371-717.000	Hospitalization Ins	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	848.21	1634
101-371-720.000	BLDG. FRNG BEN - OTHER EM	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	7.77	85072
101-371-720.000	BLDG. FRNG BEN - OTHER EM	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	32.71	85097
101-371-720.000	Bldg. Frng Ben - Other Em	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	45.50	1636
101-371-727.000	Supplies	ICC INC	2015 INTERNATIONAL PROPERI	176.00	
101-371-727.000	Supplies	SMART BUSINESS SOURCE, LLC	OFFICE SUPPLIES	218.31	
101-371-801.000	Professional Fees	DeLeeuw Lumber Company	FORMICA FOR BUILDING OFFIC	208.61	1643
101-371-801.002	Professional Services-Plum	WEST SHORE INSPECTIONS	MECHANICAL, PLUMBING AND E	2,035.00	
101-371-801.003	Electrical Inspector - Sale	ELECTRICAL INSPECTION SERV	INSPECTIONS FOR OCTOBER 2C	3,575.00	
101-371-801.004	Professional Services-Mech	Mast Heating & Cooling	PARTIAL REFUND OF PERMIT E	45.00	85059
101-371-801.004	Professional Services-Mech	WEST SHORE INSPECTIONS	MECHANICAL, PLUMBING AND E	5,225.00	
101-371-850.000	Telephone	VERIZON WIRELESS	OFFICE DATA/EQUIPMENT	40.01	1631
Total For Dept 371 Buildir				12,457.12	
Dept 447 Engineering					
101-447-801.000	ENGINEERING-PROFESSIONAL	PREIN & NEWHOF	GENERAL CONSULTING	1,284.30	1625
Total For Dept 447 Enginee				1,284.30	
Dept 596 Transportation - MAX Transit					
101-596-803.000	Purchased Services	MACATAWA AREA EXPRESS	CONTRACT PRICING IN LIEU C	33,543.25	
Total For Dept 596 Transpc				33,543.25	
Dept 722 Community Development					
101-722-717.000	HOSPITALIZATION INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	339.29	1634
101-722-720.000	ZONING FRNG BEN - OTHER EM	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	23.21	85072
101-722-720.000	ZONING FRNG BEN - OTHER EM	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	71.99	85097
101-722-720.000	ZONING FRNG BEN - OTHER EM	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	53.57	1636
101-722-801.006	Professional Fees - Escrow	PREIN & NEWHOF	RESERVE ON LAKE MACATAWA	320.00	1625
101-722-801.006	Professional Fees - Escrow	PREIN & NEWHOF	TIMBERLINE WOODS	749.20	1625
101-722-801.006	Professional Fees - Escrow	PREIN & NEWHOF	WO STADIUM	336.00	1625
101-722-801.006	Professional Fees - Escrow	PREIN & NEWHOF	MACATAWA LEGENDS PARK HOME	420.00	1625
101-722-900.000	Printing & Pub	LOCALIQ	PUBLICATIONS IN THE HOLLAN	531.80	85095
Total For Dept 722 Communi				2,845.06	
Dept 748 Community Services					
101-748-803.000	Purchased Services	BOAT LIFTS UNLIMITED	PULL OUT BROKEN BOUY PINE	150.00	85036
101-748-803.000	Purchased Services	Ottawa County Road Commis	SPED CROSSING SIGN INSTALLE	272.90	1640
101-748-803.000	Purchased Services	Ottawa County Road Commis	NO STOPPING STANDING ON RI	100.17	1640
Total For Dept 748 Communi				523.07	
Dept 852 Retiree Expenses					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 852 Retiree Expenses					
101-852-720.000	FRNG BEN - OTHER EMPLOYEE	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	25.61	85072
101-852-720.000	Frng Ben - Other Employee	PRIORITY HEALTH	SUPPLEMENTAL INSURANCE FOF	16.00	85096
Total For Dept 852 Retiree				41.61	
Total For Fund 101 General				123,910.14	
Fund 207 Police Fund					
Dept 301 Police/sheriff					
207-301-802.000	Police Protection	OTTAWA COUNTY TREASURER	COPS PROGRAM OCTOBER 2022	48,721.70	
Total For Dept 301 Police/				48,721.70	
Total For Fund 207 Police				48,721.70	
Fund 208 Parks & Recreation Fund					
Dept 000					
208-000-255.000	SECURITY DEPOSITS	PINE ISLAND HOMEOWNERS ASSBOARD	ROOM SECURITY DEPOSI	200.00	85063
208-000-255.000	SECURITY DEPOSITS	AIMEE CAUDILL	SECURITY DEPOSIT REFUND MA	200.00	85077
208-000-255.000	SECURITY DEPOSITS	JORGE OCTAVIO GARCIA	SECURITY DEPOSIT REFUND MA	200.00	85084
208-000-255.000	SECURITY DEPOSITS	MARIA BARRERA	SECURITY DEPOSIT REFUND MA	200.00	85088
208-000-255.000	SECURITY DEPOSITS	PATRICIA KARR	REFUND OF FULL RENTAL FOR	200.00	85106
208-000-607.000	Recreation Fees	JOOYOUNG CHUNG	REFUND - PICKLEBALL	60.00	85083
208-000-667.000	Building Rentals	PATRICIA KARR	REFUND OF FULL RENTAL FOR	150.00	85106
Total For Dept 000				1,210.00	
Dept 751 Recreation Department					
208-751-717.000	HOSPITALIZATION INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	288.77	1634
208-751-720.000	Rec. Frng Ben - Other Empl	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	19.07	85072
208-751-720.000	REC. FRNG BEN - OTHER	EMPIRELIANCE STANDARD LIFE	LIFE, ADD, LTD	39.42	85097
208-751-720.000	Rec. Frng Ben - Other Empl	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	117.09	1636
208-751-727.000	Supplies	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	92.13	
208-751-730.000	Program Materials	AMAZON	SCRIMMAGE VESTS FOR SOCCEF	38.15	85049
208-751-730.000	Program Materials	AMAZON	PENNIES FOR KIDS/ADULTS	74.18	85049
208-751-730.000	Program Materials	AMAZON	SOCCER GOALS	127.36	85049
208-751-730.000	Program Materials	KERKSTRA PORTABLE RESTROOM	TOWNSHIP OFFICE FOR SOCCEF	100.00	1638
208-751-803.000	Purchased Services	KEITH WILLIAMS	FALL SOCCER REFEREE - 3 @	441.00	
208-751-803.000	Purchased Services	LENNON STRONG	FALL SOCCER REFEREE - 14 @	350.00	
208-751-803.000	Purchased Services	LEWIS FORD	FALL SOCCER REFEREE - 3 @	341.00	
208-751-803.000	Purchased Services	LOGAN WEISNER	FALL SOCCER REFEREE - 22 @	484.00	
208-751-803.000	Purchased Services	TAVIAN A. GARVELINK	FALL SOCCER REFEREE - 16 @	352.00	
Total For Dept 751 Recreat				2,864.17	
Dept 756 Parks Department					
208-756-717.000	HOSPITALIZATION INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	3,407.38	1634
208-756-720.000	PARKS FRNG BEN - OTHER EMF	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	40.81	85072
208-756-720.000	Parks Frng Ben - Other Emf	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	140.66	85097
208-756-720.000	Parks Frng Ben - Other Emf	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	243.63	1636
208-756-829.000	PARKS UNIFORMS	ERIC TRACE	WORK BOOTS AND GLOVES	138.56	1637
208-756-829.000	PARKS UNIFORMS	ACTION INDUSTRIAL SUPPLY	CITEMS FOR J HEATH	235.16	85076
208-756-850.000	Telephone	VERIZON WIRELESS	OFFICE DATA/EQUIPMENT	40.19	1631
208-756-920.000	Parks Light & Power	Consumers Energy	1774 PERRY ST.	30.12	1615
208-756-920.000	Parks Light & Power	Consumers Energy	16576 RANSOM	103.09	1615
208-756-920.000	Parks Light & Power	Consumers Energy	14599 JAMES ST	45.61	1635
208-756-920.000	Parks Light & Power	Consumers Energy	14595 JAMES ST.	39.98	1635
208-756-920.000	Parks Light & Power	Consumers Energy	14595 JAMES ST.	137.32	1635
208-756-920.000	Parks Light & Power	Consumers Energy	1774 PERRY ST	161.57	1635
208-756-920.000	Parks Light & Power	Consumers Energy	669 HARRINGTON	101.54	1635
208-756-920.000	Parks Light & Power	Board of Public Works	1282 OBR	12.55	
208-756-920.000	Parks Light & Power	Board of Public Works	1269 OBR	37.74	
208-756-920.000	Parks Light & Power	Board of Public Works	1286 OBR	37.65	
208-756-920.000	Parks Light & Power	Board of Public Works	1285 OBR SPRINKLING	371.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 Parks & Recreation Fund					
Dept 756 Parks Department					
208-756-920.000	Parks Light & Power	Board of Public Works	1284 OBR	55.90	
208-756-920.000	Parks Light & Power	Board of Public Works	1269 OBR 3W	34.00	
208-756-920.000	Parks Light & Power	Board of Public Works	1269 OBR 1W2	39.45	
208-756-920.000	Parks Light & Power	Board of Public Works	1269 OBR 1W1	35.70	
208-756-920.000	Parks Light & Power	Consumers Energy	1700 PERRY ST.	108.86	
208-756-921.000	Parks Water & Sewer	Holland Charter Township	14595 JAMES ST	55.21	85082
208-756-921.000	Parks Water & Sewer	Holland Charter Township	1269 OBR	110.63	85082
208-756-921.000	Parks Water & Sewer	Holland Charter Township	1700 PERRY ST.	132.39	85082
208-756-921.000	Parks Water & Sewer	Holland Charter Township	JAMES ST	223.63	85082
208-756-921.000	Parks Water & Sewer	Board of Public Works	669 HARRINGTON SPRINKLING	118.85	
208-756-921.000	Parks Water & Sewer	Board of Public Works	1286 OBR	34.84	
208-756-921.000	Parks Water & Sewer	Board of Public Works	1700 PERRY	31.36	
208-756-921.000	Parks Water & Sewer	Board of Public Works	FIRES STATION SOCCER SPRIN	345.75	
208-756-921.000	Parks Water & Sewer	Board of Public Works	WINSTROM PARK SPRINKLING	741.74	
208-756-921.000	Parks Water & Sewer	Board of Public Works	KEPPEL FOREST PRESERVE	81.82	
208-756-921.000	Parks Water & Sewer	Board of Public Works	1269 OBR AIRPORT	13.73	
208-756-922.000	Parks Heat	SEMCO ENERGY	1286 OBR COMM HANGAR	16.51	85091
208-756-922.000	Parks Heat	SEMCO ENERGY	1269 OBR STE 1	16.51	85091
208-756-922.000	Parks Heat	SEMCO ENERGY	1269 OBR STE 2	77.13	85091
208-756-930.000	Parks Repairs & Maint	DeLeeuw Lumber Company	WINSTROM PARK REPAIRS	48.00	1616
208-756-930.000	Parks Repairs & Maint	KERKSTRA PORTABLE RESTROOM	DOG PARK	200.00	1619
208-756-930.000	Parks Repairs & Maint	LOWE'S	ITEMS FOR KEPPEL	16.14	1620
208-756-930.000	Parks Repairs & Maint	LOWE'S	KEPPEL WALL REPAIR	66.05	1620
208-756-930.000	Parks Repairs & Maint	ARROWASTE	2520988, 2520989, 2520990,	392.08	85034
208-756-930.000	Parks Repairs & Maint	Menards - Holland	ITEMS FOR PARKS	123.06	85061
208-756-930.000	Parks Repairs & Maint	RepcoLite Paints Inc	ITEMS FOR WENDT PARK REPAI	187.45	85065
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	ITEMS FOR PARKS	18.98	85071
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	WASHERS	7.98	85071
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	ITEMS FOR PARKS	15.77	85071
208-756-930.000	Parks Repairs & Maint	LOWE'S	ITEMS FOR KEPPEL PARK	76.40	1639
208-756-930.000	Parks Repairs & Maint	GODWIN PLUMBING INC.	669 HARRINGTON - BACKFLOW	105.00	85081
208-756-930.000	Parks Repairs & Maint	GODWIN PLUMBING INC.	14504 JAMES ST., BACKFLOW	125.00	85081
208-756-930.000	Parks Repairs & Maint	Menards - Holland	ITEMS FOR PARKS	132.85	85089
208-756-930.000	Parks Repairs & Maint	Menards - Holland	ITEMS FOR PARKS AND OFFICE	25.12	85089
208-756-930.000	Parks Repairs & Maint	Menards - Holland	ITEMS FOR PARKS	145.17	85105
208-756-930.000	Parks Repairs & Maint	Menards - Holland	ITEMS FOR WINSTROM PARK	87.96	85105
208-756-930.000	Parks Repairs & Maint	CINTAS	669 HARRINGTON	33.04	
208-756-930.000	Parks Repairs & Maint	CINTAS	MAATMAN CENTER	33.04	
208-756-930.000	Parks Repairs & Maint	Etna Supply Company	WINSTROM PARK BATHROOM REF	440.45	
208-756-930.000	Parks Repairs & Maint	Etna Supply Company	WINSTROM BATHROOM REPAIRS	220.23	
208-756-930.000	Parks Repairs & Maint	KERKSTRA PORTABLE RESTROOM	KEPPEL PARK	100.00	
208-756-930.000	Parks Repairs & Maint	KERKSTRA PORTABLE RESTROOM	SOUTH SHORE LANDING	200.00	
208-756-930.000	Parks Repairs & Maint	KERKSTRA PORTABLE RESTROOM	VIRGINIA PARK	200.00	
208-756-930.000	Parks Repairs & Maint	RepcoLite Paints Inc	PAINT FOR DOG PARK	93.15	
208-756-930.000	Repairs & Maint	PREIN & NEWHOF	GENERAL CONSULTING	707.00	1625
208-756-930.000	Repairs & Maint	TODD HOUSENGA	REFUND FOR SATURDAY MORNIN	660.00	85100
		Total For Dept 756 Parks I		12,058.49	
		Total For Fund 208 Parks &		16,132.66	
Fund 211 Bike Path Fund					
Dept 755 Bike Path					
211-755-717.000	HOSPITALIZATION INS	PLANSOURCE BENFITS ADMINIS	HEALTH INSURANCE FOR STAFF	1,034.55	1634
211-755-720.000	FRNG BEN - OTHER EMPLOYEE	VISION SERVICE PLAN	VISION INSURANCE FOR STAFF	17.69	85072
211-755-720.000	FRNG BEN - OTHER EMPLOYEE	RELIANCE STANDARD LIFE	LIFE, ADD, LTD	55.71	85097
211-755-720.000	Frng Ben - Other Employee	DELTA DENTAL OF MICHIGAN	DENTAL INSURANCE FOR STAFF	99.73	1636
211-755-801.000	Professional Fees	PREIN & NEWHOF	BIKE PATH ADMIN	1,018.00	1625

INVOICE GL DISTRIBUTION REPORT FOR PARK TOWNSHIP
 EXP CHECK RUN DATES 10/14/2022 - 11/10/2022
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 211 Bike Path Fund					
Dept 755 Bike Path					
211-755-801.000	Professional Fees	FISHBECK	PROFESSIONAL SERVICES THRC	2,272.00	85048
211-755-801.000	Professional Fees	FISHBECK	160TH PATHWAY DRAINAGE SEF	827.00	
211-755-930.000	Repairs & Maint	FISHER AUTO PARTS, INC	OIL FILTERS	8.80	1618
211-755-930.000	Repairs & Maint	FISHER AUTO PARTS, INC	ENGINE OIL FILTERS	17.60	1618
211-755-930.000	Repairs & Maint	Van Wieren Hardware	ITEMS FOR BIKE PATH	9.58	85071
211-755-975.000	BIKE PATH- CONSTRUCTION	PREIN & NEWHOF	SHARED USE PATH	3,109.00	1625
Total For Dept 755 Bike Pa				8,469.66	
Total For Fund 211 Bike Pa				8,469.66	
Fund 219 STREET LIGHTING FUND					
Dept 448 Street Lighting					
219-448-920.000	Light & Power	Consumers Energy	STREET LIGHTS	331.19	1615
219-448-920.000	Light & Power	Consumers Energy	2139 OBR	103.93	1615
219-448-920.000	Light & Power	Consumers Energy	STREET LIGHTS	1,223.96	1615
219-448-920.000	Light & Power	Consumers Energy	STREET LIGHTS	6,210.11	1635
219-448-920.000	Light & Power	Consumers Energy	2357 OBR	92.37	1642
219-448-920.000	Light & Power	Board of Public Works	STREET LIGHTS	3,027.15	85102
219-448-920.000	Light & Power	Board of Public Works	STREET LIGHTS	328.80	85102
219-448-920.000	Light & Power	Board of Public Works	SILVER RIDGE	75.30	85102
219-448-920.000	Light & Power	Board of Public Works	STREET LIGHTS	760.50	85102
Total For Dept 448 Street				12,153.31	
Total For Fund 219 STREET				12,153.31	
Fund 351 Sewer Distribution Fund					
Dept 000					
351-000-801.002	Professional Services-Plum	WEST SHORE INSPECTIONS	MECHANICAL, PLUMBING AND E	275.00	
351-000-804.000	Sewer - Engineering Fees	PREIN & NEWHOF	WASTEWATER COLLECTION	84.00	1625
Total For Dept 000				359.00	
Total For Fund 351 Sewer I				359.00	
Fund 403 Capital Projects Fund					
Dept 000					
403-000-803.000	Purchased Services	MCKENNA ASSOCIATES INC.	SERVICES REGARDING COMMUNI	1,125.00	85060
403-000-973.000	Land Improvements	PREIN & NEWHOF	GENERAL CONSULTING	393.00	1625
403-000-973.000	Land Improvements	HAVEMAN ELECTRICAL SERVICE	BUBBLER AT SOUTH SHORE LAN	18,950.00	
Total For Dept 000				20,468.00	
Total For Fund 403 Capital				20,468.00	
Fund 405 Water Capital Improvement Fund					
Dept 000					
405-000-601.000	Water Connection	WADE SCHUT BUILDER INC	PARTIAL REFUND OF PERMIT F	355.00	85110
Total For Dept 000				355.00	
Dept 901 Capital Outlay					
405-901-801.000	Professional Fees	PREIN & NEWHOF	WATER SUPPLY SYSTEM	1,001.00	1625
405-901-801.002	Professional Services-Plum	WEST SHORE INSPECTIONS	MECHANICAL, PLUMBING AND E	220.00	
405-901-963.000	Water Service	Holland Charter Township	HOOKUPS FOR 3RD QTR - 2022	10,507.11	85055
405-901-963.000	Water Service	Board of Public Works	156 LAKE FOREST DE. WATER	230.00	85079
405-901-963.000	Water Service	Board of Public Works	686 PARK AVE., 1' WATER ME	350.00	85102
405-901-963.000	Water Service	Board of Public Works	1926 LAKE ST 1' WATER METE	350.00	85102
405-901-963.000	Water Service	Tulip City Asphalt Paving	SPRUCE ST/3035 152ND AVE.	1,070.00	85108
405-901-963.000	Water Service	Board of Public Works	329 N LAKESHORE DR	350.00	
405-901-963.000	Water Service	Board of Public Works	1918 LAKE ST. 5/8' WATER M	230.00	
405-901-963.000	Water Service	Board of Public Works	1680 WHITE SPRINGS DR 1' W	350.00	
Total For Dept 901 Capital				14,658.11	
Total For Fund 405 Water C				15,013.11	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	General Fund	123,910.14
Fund 207	Police Fund	48,721.70
Fund 208	Parks & Recreatic	16,132.66
Fund 211	Bike Path Fund	8,469.66
Fund 219	STREET LIGHTING F	12,153.31
Fund 351	Sewer Distributic	359.00
Fund 403	Capital Projects	20,468.00
Fund 405	Water Capital Imp	15,013.11
		<hr/>
		245,227.58

Memorandum



Date: November 1, 2022

To: Howard Fink and Park Township Board

From: Chief Gamby

RE: Automatic Aid Agreement with
Holland Township Fire Department

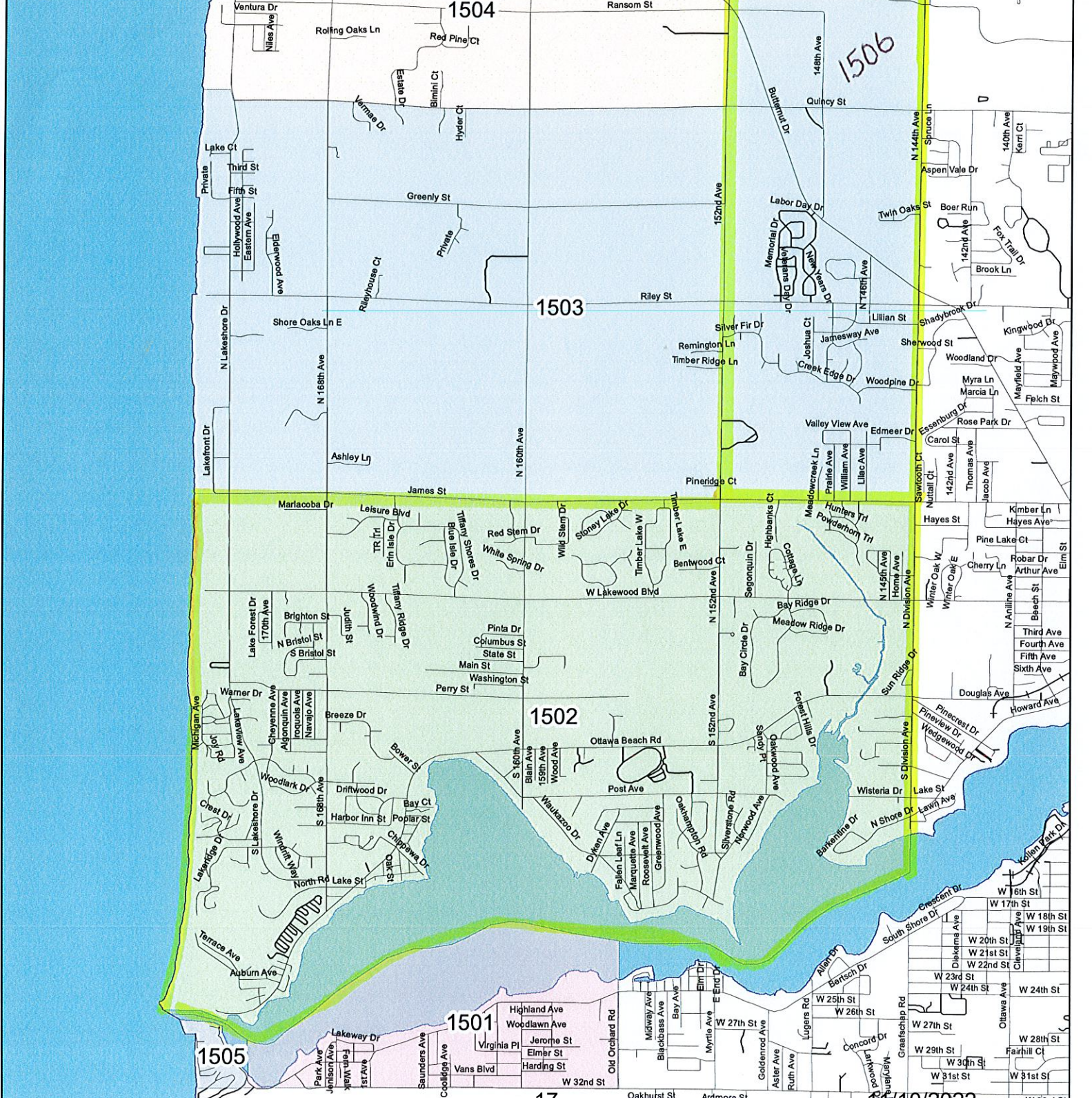
This is to inform you that Park and Holland Charter Township Fire departments has agreed upon an automatic aid contract for the attached response area (see maps attached).

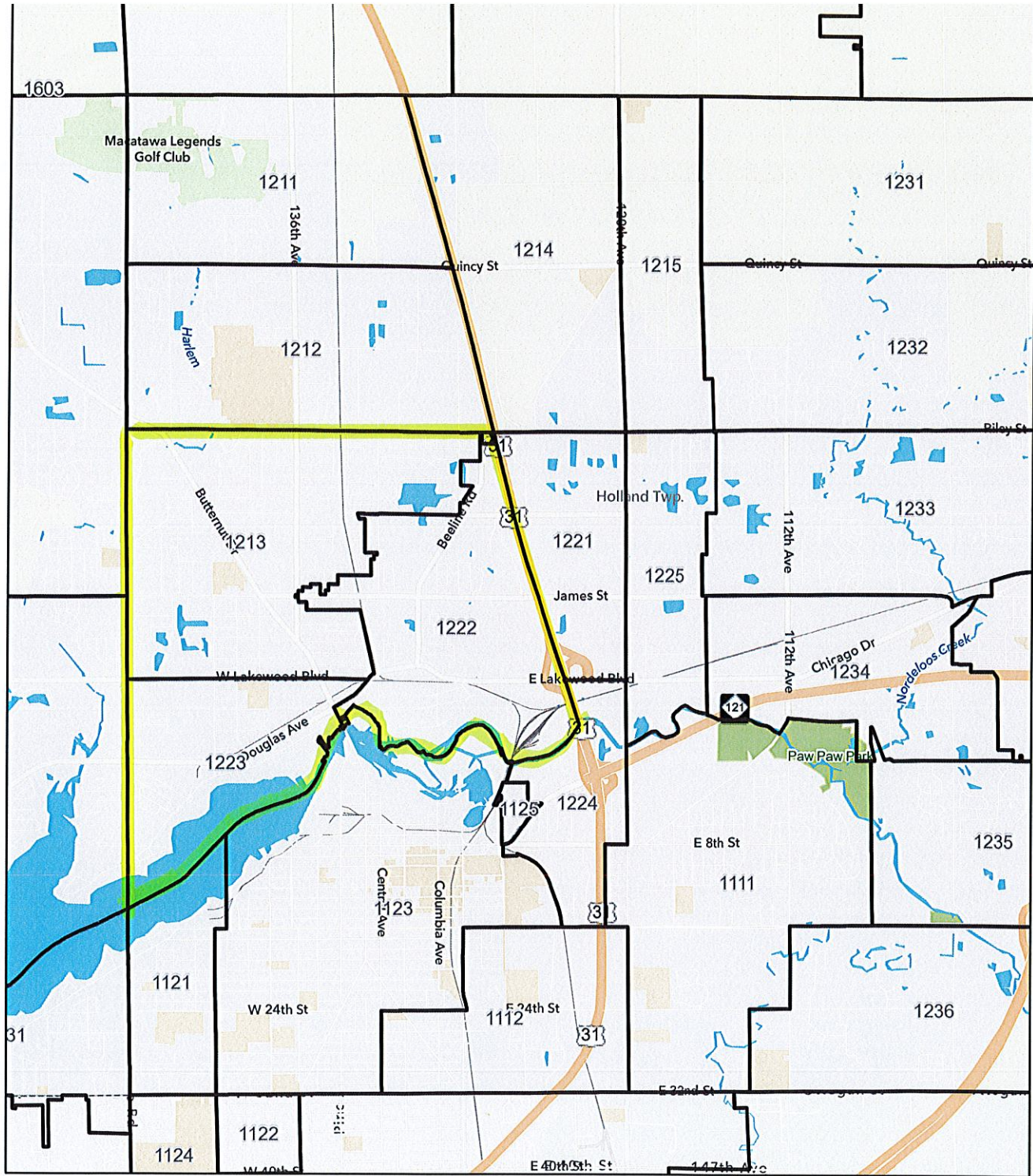
This agreement affects residential and commercial structures in the respective response area. If a call comes to Ottawa County Central dispatch reporting a structure fire both departments will automatically tone out.

This agreement will help both departments with manpower, equipment and ISO (Insurance Services Office) ratings. We have the same agreements with the City of Holland, Graafschap and Port Sheldon Fire Departments. All of Park Township's response area now will now be covered with automatic aid agreements.

This agreement falls under the MABAS (Michigan Aid Box Alarm System) agreement that we signed years ago.

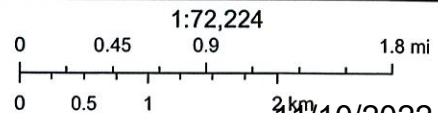
Thanks
Chief Gamby





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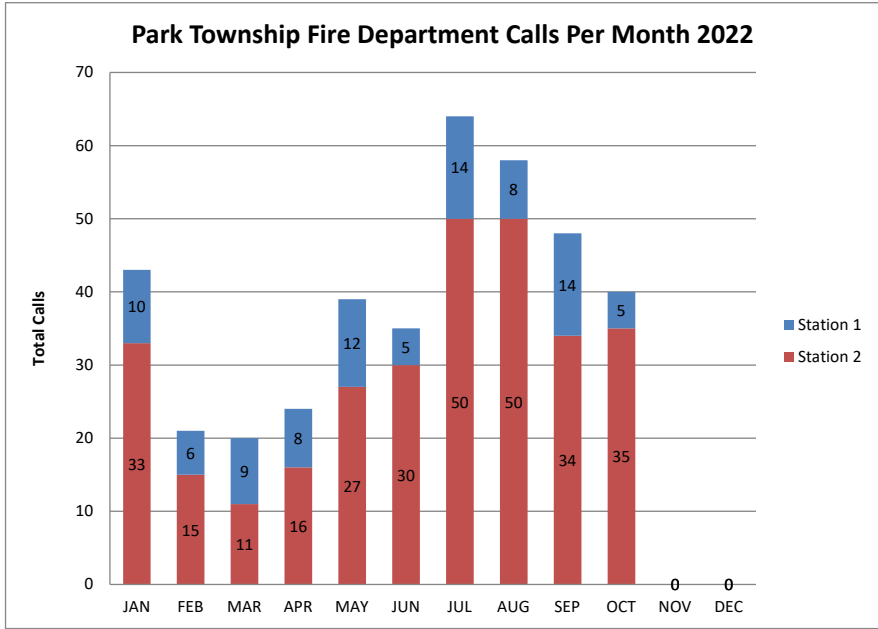
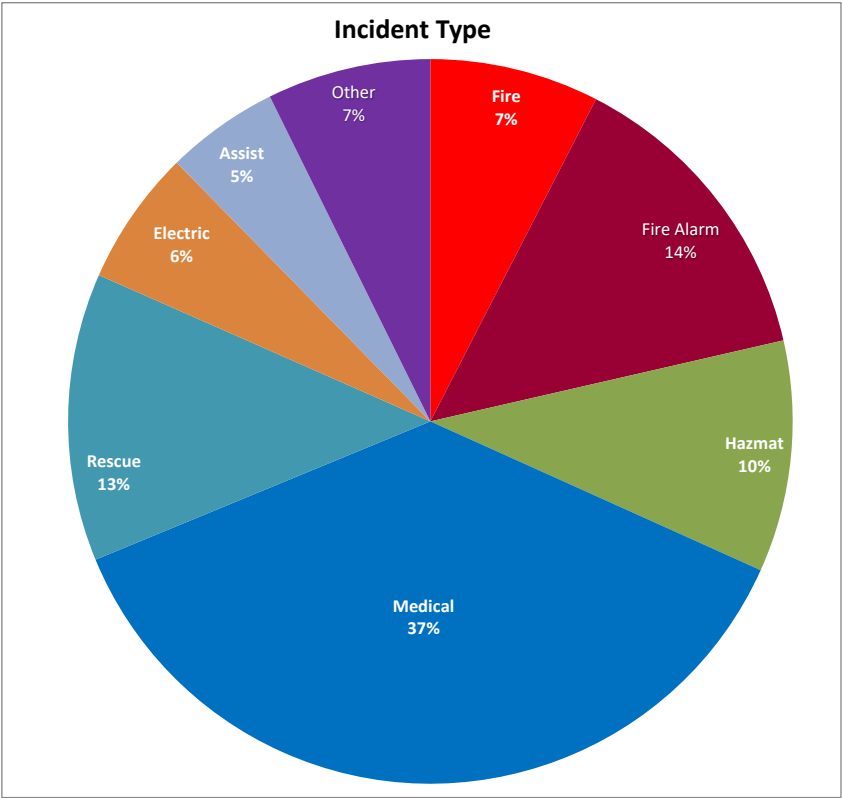
Fire Quadrants (Update Layer)



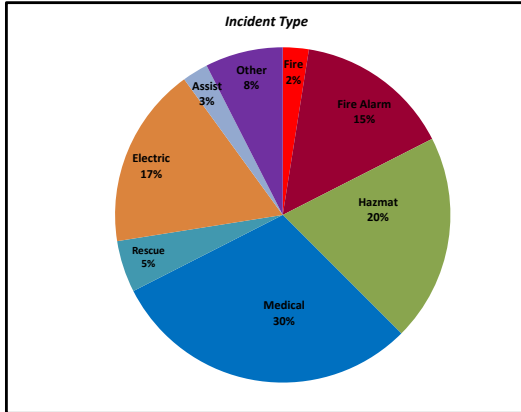
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PARK TOWNSHIP FIRE DEPARTMENT
2022 ANNUAL ACTIVITY SUMMARY

Total Burning Permits Issued:	442
Total Number of Calls:	392
Total Estimated Dollar Loss:	\$1,297,108



**PARK TOWNSHIP FIRE DEPARTMENT
Activity for October 2022**



Monthly Summary for October 2022		
Burning Permits Issued:		25
Calls For:	ST#1	5
Calls For:	ST#2	35
Total Number of Calls:		40
Total Estimated Dollar Loss:		\$0

MONTH	DATE	STATION	BOTH STATIONS	INCIDENT #	INCIDENT DESCRIPTION	INCIDENT TYPE	LOCATION	ACTION TAKEN	ESTIMATED \$ LOSS
OCTOBER	10/1/2022	ST#1		353	Medical	Medical	2086 S. Shore Dr.	Medical	\$0
OCTOBER	10/5/2022	ST#2		354	Medical	Medical	1162 Waukazoo Dr.	Assist AMR	\$0
OCTOBER	10/7/2022	ST#2		355	Medical	Medical	15820 Riley St.	Disregarded	\$0
OCTOBER	10/8/2022	ST#2		356	Electrical Lines Down	Electric	3391 Maple Ave.	Investigate	\$0
OCTOBER	10/8/2022	ST#2		357	Medical	Medical	2243 Brighton St.	Assist AMR	\$0
OCTOBER	10/10/2022	ST#2		358	Fire Alarm	Fire Alarm	3200 152nd Ave.	Disregarded	\$0
OCTOBER	10/11/2022	ST#1		359	Medical	Medical	1871 S. Shore Dr. 3	Lift Assist	\$0
OCTOBER	10/11/2022	ST#2		360	Fire Alarm	Fire Alarm	480 N. 152nd Ave.	Investigate	\$0
OCTOBER	10/12/2022	ST#2		361	Fire Alarm	Fire Alarm	271 Norwood Ave.	Investigate	\$0
OCTOBER	10/13/2022	ST#2		362	Fire Alarm	Fire Alarm	981 Meadow Ridge Dr.	Investigate	\$0
OCTOBER	10/13/2022	ST#2		363	Electrical Lines Down	Electric	1988 Perry St.	Investigate	\$0
OCTOBER	10/15/2022	ST#2		364	CO Alarm	Hazmat	477 Highbanks Ct.	Investigate	\$0
OCTOBER	10/17/2022	ST#2		365	Tree Down	Assist	66 N. Lakeshore Dr.	Assist OCSD	\$0
OCTOBER	10/17/2022	ST#2		366	Electrical Lines Down	Electric	3416 Hollywood Dr.	Investigate	\$0
OCTOBER	10/18/2022	ST#2		367	Tree Down	Other	1003 Acorn Dr.	Investigate	\$0
OCTOBER	10/18/2022	ST#2		367	Tree Down	Other	1003 Acorn Dr.	Investigate	\$0
OCTOBER	10/18/2022	ST#2		368	Electrical Lines Down	Electric	1543 W. Lakewood Blvd.	Investigate	\$0
OCTOBER	10/18/2022	ST#2		369	Electrical Lines Down	Electric	Forest Dr. @ Chippewa Dr.	Investigate	\$0
OCTOBER	10/19/2022	ST#2		370	Electrical Lines Down	Electric	16845 Quincy St.	Investigate	\$0
OCTOBER	10/19/2022	ST#2		371	Fire Alarm	Fire Alarm	3765 N. 168th Ave.	Investigate	\$0
OCTOBER	10/19/2022	ST#2		372	CO Alarm	Hazmat	99 Brett Wood Ct.	Investigate	\$0
OCTOBER	10/20/2022	ST#2		373	Electrical Lines Down	Electric	1576 W. Lakewood Blvd.	Investigate	\$0
OCTOBER	10/21/2022	ST#2		374	PI Accident	Rescue	Ottawa Beach Rd. @ Poplar St.	BLS and Traffic Control	\$0
OCTOBER	10/22/2022	ST#2		375	Medical	Medical	3611 Butternut Dr. #203	Assist AMR	\$0
OCTOBER	10/22/2022	ST#2		376	Medical	Medical	128 Heights Dr.	Investigate	\$0
OCTOBER	10/22/2022	ST#1		377	Lift Assist	Other	1871 S. Shore Dr. 3	Assist EMS	\$0
OCTOBER	10/23/2022	ST#2		378	CO Alarm	Hazmat	2149 Marlacoba Dr.	Investigate	\$0
OCTOBER	10/24/2022	ST#2		379	CO Alarm	Hazmat	4351 N. Lakeshore Dr.	Investigate	\$0
OCTOBER	10/25/2022	ST#2		380	Fire Alarm	Fire Alarm	480 N. 152nd Ave.	Investigate	\$0
OCTOBER	10/25/2022	ST#2		381	Gas Leak	Hazmat	2254 Lakeridge Dr.	Investigate	\$0
OCTOBER	10/25/2022	ST#1		382	Medical	Medical	1642 S. Shore Dr.	Assist AMR	\$0
OCTOBER	10/25/2022	ST#2		383	CO Alarm	Hazmat	714 N. 144th Ave.	Investigate	\$0
OCTOBER	10/26/2022	ST#1		384	Medical	Medical	2223 S. Shore Dr.	Medical	\$0
OCTOBER	10/26/2022	ST#2		385	PI Accident	Rescue	Butternut Dr. @ 148th Ave.	Assist EMS	\$0
OCTOBER	10/27/2022	ST#2		386	Medical	Medical	64 Navajo Ave.	Medical	\$0
OCTOBER	10/28/2022	ST#2		387	Gas Leak	Hazmat	3611 Butternut Dr. #165	Investigate	\$0
OCTOBER	10/28/2022	ST#2		388	Medical	Medical	786 North Shore Dr.	Assist AMR	\$0
OCTOBER	10/30/2022	ST#2		389	Medical	Medical	12 S. 160th Ave.	Medical	\$0
OCTOBER	10/31/2022	ST#2		390	CO Alarm	Hazmat	17129 Lakeview Rd.	Investigate	\$0
OCTOBER	10/31/2022	ST#2		391	Residential Fire	Fire	6360 Butternut Dr.	Assist PSFD	\$0

Funds Available from the American Rescue Plan Act
10/31/22

ARPA Funds Received to Date	\$1,986,702.24
ARPA Funds recognized as of 3/31/22 and assigned in Fund Balance (General Ledger Account number 101-000-385.000)	\$527,034.00
ARPA Funds Received, Not Yet Recognized (General Ledger Account number 101-000-339.010)	\$1,459,668.24

Township Use of ARPA Funds
10/31/22

Total ARPA Allocation	\$1,986,702.26
<u>Township Projects Approved Using Available ARPA Funds</u> <i>No Identified Projects to Date</i>	\$0.00
Net Funds Available for Township Use	\$1,986,702.26

Park Township Investments
10/31/2022

Changes from Prior Month Highlighted in Yellow

Certificates of Deposit

Fund	Purchase Date	Amount of Investment	Bauer Rating (out of 5)	Bank Name	Interest Percentage	Maturity
Police	10/06/20	523,794	4	Morgan Stanley Private Bank (Step-Up .3% - .5%)	0.30	01/27/24
Capital Improvement	11/09/21	237,000	4	BMW Bank North America	0.75	11/12/24
Capital Improvement	10/03/19	250,000	4	Morgan Stanley Private Bank	1.90	10/03/23
Capital Improvement	10/23/20	426,000	5	JP Morgan Chase	0.55	01/16/26
Water	10/21/20	295,690	4	Goldman Sachs	0.40	12/05/23
Water	09/09/21	264,000	5	UBS Financial	0.65	09/09/24

Savings

Fund	Amount of Investment	Bauer Rating (out of 5)	Bank Name	Interest Percentage
Multiple	301,710	5	Flagstar Bank	2.30
Multiple	511,339	5	Flagstar Bank (Collateral Savings)	2.20
Tax	230,163	5	Flagstar Bank	2.30

Park Township Investments
10/31/2022

Investment Pool

Fund	Amount of Investment	Rating	Entity	Interest Percentage
Multiple	2,454,065	Aaa	Michigan Class Investment Pool	3.29
Tax	2,624	Aaa	Michigan Class Investment Pool	3.29

Commercial Paper

Fund	Amount of Investment	Total by Fund	Rating	Entity	Interest Percentage	Maturity
General Fund	493,694		A1/P1	CDP Financial	3.85	2/1/2023
General Fund	496,833		A1/P1	Australia & New Zealand Bkg Group	0.86	11/8/2022
General Fund	495,878	1,486,405	A1/P1	Charta LLC	2.89	11/10/2022
Police/E-Unit	385,821	385,821	A1/P1	Crown Point Capital	4.94	7/14/2023
Capital Improvement	396,974		A1/P1	GTA Funding	2.84	11/21/2022
Capital Improvement	494,112	891,086	A1/P1	Gotham Funding Corp	3.95	1/17/2023

Treasuries

Fund	Amount of Investment	Total by Fund	Rating	Instrument	Interest Percentage	Maturity
Parks & Rec	248,292	248,292	Aaa	Treasury Note	0.70	1/26/2023
Sewer	199,300	199,300	Aaa	Treasury Note	0.36	12/29/2022

Park Township Investments
10/31/2022

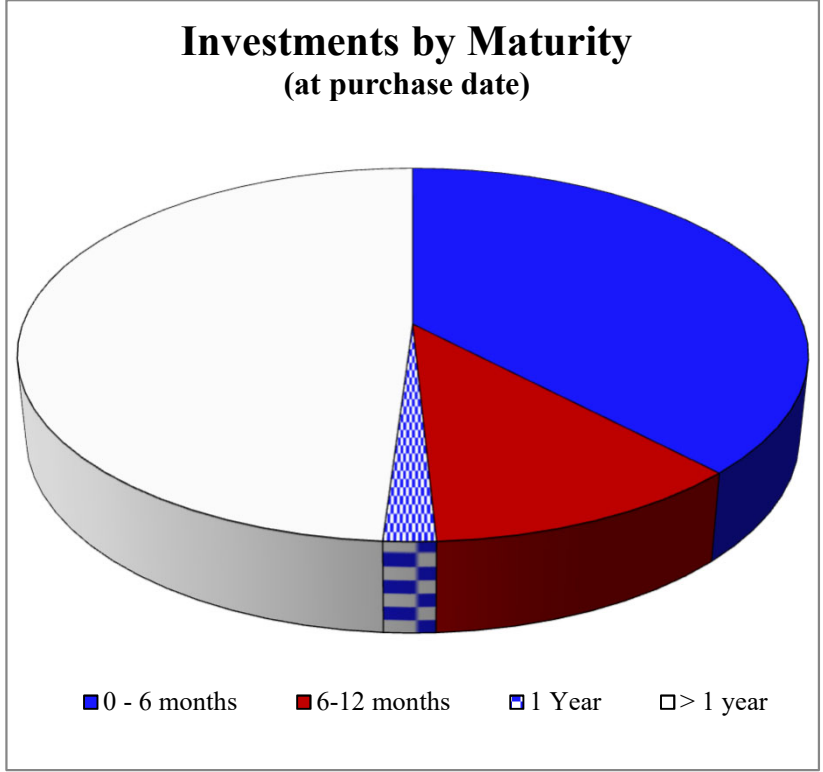
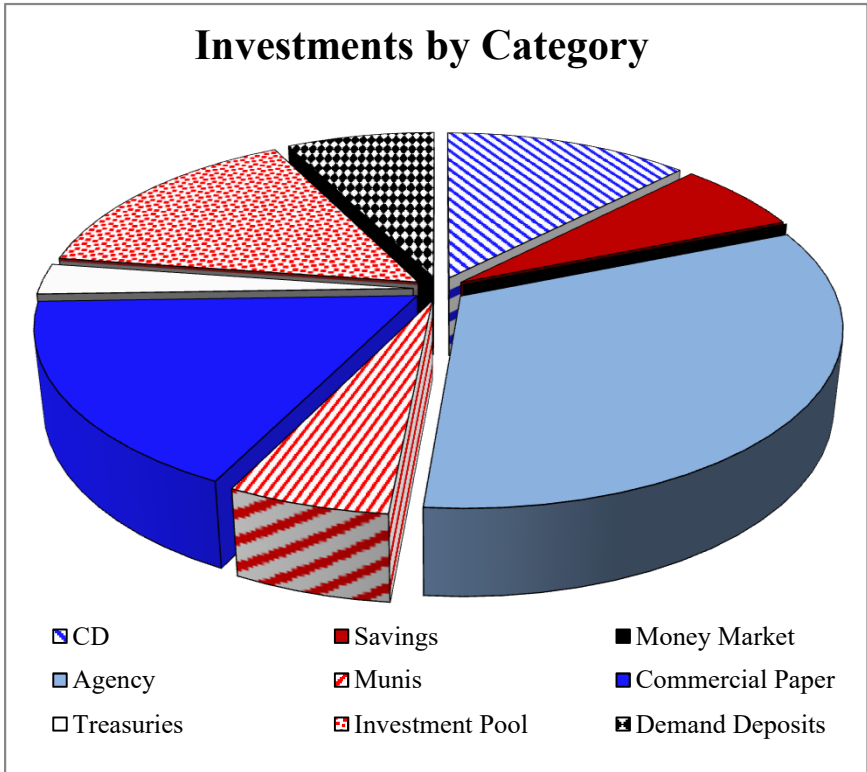
Agency Bonds

Fund	Amount of Investment	Total by Fund	Rating	Agency	Interest Percentage	Maturity
General	200,000		Aaa/AA+	FHLMC	0.410	10/28/2024
General	750,000		Aaa/AA+	FHLB	1.000	6/24/2026
General	500,000	1,450,000	Aaa/AA+	FHLB	0.980	3/30/2026
Sewer	750,000		Aaa/AA+	FHLB - Step Up - .5% - 1.35%	0.500	3/30/2026
Sewer	1,000,000	1,750,000	Aaa/AA+	FHLB -Step-Up - 1% - 4%	1.125	1/28/2027
Water	1,000,000		Aaa/AA+	FHLB - Step-Up - .6% - 3%	0.750	4/29/2026
Water	290,000		Aaa/AA+	FHLB Step-Up .625% - 2.0%	0.625	6/10/2026
Water	750,000	2,040,000	Aaa/AA+	FFCB	0.530	9/29/2025

Municipal Bonds/Notes

Fund	Amount of Investment	Total by Fund	Rating	Entity	Interest Percentage	Maturity
General	600,000	600,000	AA	Westland, Michigan Pension Obligation Bonds	0.42	11/1/2024
Capital Improvement	343,442	343,442	Aa1	West Ottawa Public Schools	1.12	11/1/2024

Park Township Investments 10/31/2022



Fund 101 General Fund

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	Check Account	478,709.90
101-000-002.000	CASH ON HAND	400.00
101-000-002.100	Savings	130,795.02
101-000-002.300	COLLATERALIZED SAVINGS	75,477.87
101-000-017.100	Investments - Huntington	3,536,405.13
101-000-017.200	MI Class Investment Pool	157,756.63
101-000-017.900	Fair Value Adjustment	(113,988.00)
101-000-028.000	Account Receivable	409.02
101-000-084.000	Due From Other Funds	150,000.00
101-000-084.703	Due From Tax Account	3,020.19
101-000-090.000	Prepaid Insurance	11,569.67
101-000-090.100	PREPAID POSTAGE	3,770.60
101-000-095.000	PREPAID EXPENSE	4,878.55
Total Assets		4,439,204.58
*** Liabilities ***		
101-000-202.000	Accounts Payable	7,573.32
101-000-229.004	Due To Retirement	1.38
101-000-231.000	Payroll Deductions	(2,227.83)
101-000-255.000	Deposits	23,659.94
101-000-339.010	ARPA Unearned Revenue	1,459,668.24
Total Liabilities		1,488,675.05
*** Fund Balance ***		
101-000-385.000	Assigned Fund Balance-ARPA	527,034.00
101-000-390.000	Fund Balance - General Fund	2,782,195.44
101-000-392.000	COMMITTED FUND BALANCE	358,000.00
101-000-394.000	NONSPENDABLE FUND BALANCE	57,501.85
Total Fund Balance		3,724,731.29
Beginning Fund Balance		3,724,731.29
Net of Revenues VS Expenditures		(774,201.76)
Ending Fund Balance		2,950,529.53
Total Liabilities And Fund Balance		4,439,204.58

Fund 207 Police Fund

GL Number	Description	Balance
*** Assets ***		
207-000-001.000	Checking Account (police)	74,468.59
207-000-002.100	Savings	45.96
207-000-003.100	CDs - Huntington	523,793.61
207-000-017.100	Investments - Huntington	385,821.08
207-000-017.200	MI Class Investment Pool	165,872.02
207-000-017.900	Fair Value Adjustment	(14,212.86)
Total Assets		1,135,788.40
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
207-000-390.000	Fund Balance - Police	1,399,044.87
Total Fund Balance		1,399,044.87
Beginning Fund Balance		1,399,044.87
Net of Revenues VS Expenditures		(263,256.47)
Ending Fund Balance		1,135,788.40
Total Liabilities And Fund Balance		1,135,788.40

Fund 208 Parks & Recreation Fund

GL Number	Description	Balance
*** Assets ***		
208-000-001.000	Checking Accounts (parks)	163,274.71
208-000-002.100	Savings	76.44
208-000-002.300	COLLATERALIZED SAVINGS	144.54
208-000-017.100	Investments - Huntington	248,292.04
208-000-017.200	MI Class Investment Pool	70.66
208-000-017.900	Fair Value Adjustment	(1,074.54)
Total Assets		410,783.85
*** Liabilities ***		
208-000-202.000	Accounts Payable (parks)	2,873.17
208-000-214.000	Due To Other Funds	150,000.00
208-000-255.000	SECURITY DEPOSITS	3,520.00
Total Liabilities		156,393.17
*** Fund Balance ***		
208-000-390.000	Fund Balance - Parks	621,438.62
Total Fund Balance		621,438.62
Beginning Fund Balance		621,438.62
Net of Revenues VS Expenditures		(367,047.94)
Ending Fund Balance		254,390.68
Total Liabilities And Fund Balance		410,783.85

Fund 211 Bike Path Fund

GL Number	Description	Balance
*** Assets ***		
211-000-001.000	Checking (bike Path)	113,277.73
211-000-002.100	Savings	85,415.30
211-000-002.300	COLLATERALIZED SAVINGS	596.18
211-000-017.200	MI Class Investment Pool	700,028.56
211-000-095.000	PREPAID EXPENSE	13,813.15
Total Assets		913,130.92
*** Liabilities ***		
211-000-202.000	Accounts Payable	827.00
211-000-255.000	Deposits	42,095.00
Total Liabilities		42,922.00
*** Fund Balance ***		
211-000-390.000	Fund Balance - Bike Path	966,843.92
Total Fund Balance		966,843.92
Beginning Fund Balance		966,843.92
Net of Revenues VS Expenditures		(96,635.00)
Ending Fund Balance		870,208.92
Total Liabilities And Fund Balance		913,130.92

Fund 219 STREET LIGHTING FUND

GL Number	Description	Balance
*** Assets ***		
219-000-001.000	Check Account	12,479.96
Total Assets		12,479.96
*** Liabilities ***		
219-000-202.000	Accounts Payable	92.37
Total Liabilities		92.37
*** Fund Balance ***		
219-000-390.000	FUND BALANCE - STREET LIGHTING	84,547.66
Total Fund Balance		84,547.66
Beginning Fund Balance		84,547.66
Net of Revenues VS Expenditures		(72,160.07)
Ending Fund Balance		12,387.59
Total Liabilities And Fund Balance		12,479.96

Fund 351 Sewer Distribution Fund

GL Number	Description	Balance
*** Assets ***		
351-000-001.000	Sd - Checking	55,277.74
351-000-002.100	Savings	18,704.20
351-000-002.300	COLLATERALIZED SAVINGS	105,469.57
351-000-017.100	Investments - Huntington	1,949,299.87
351-000-017.200	MI Class Investment Pool	150,573.13
351-000-017.900	Fair Value Adjustment	(77,743.37)
351-000-028.001	Sd - Accounts Rec - Deferred	231,234.22
351-000-028.002	SP ASSMTS ON TAX ROLL	1,127.33
Total Assets		2,433,942.69
*** Liabilities ***		
351-000-339.000	Deferred Revenue	231,234.22
Total Liabilities		231,234.22
*** Fund Balance ***		
351-000-390.000	Sd - Fund Balance	2,067,108.73
Total Fund Balance		2,067,108.73
Beginning Fund Balance		2,067,108.73
Net of Revenues VS Expenditures		135,599.74
Ending Fund Balance		2,202,708.47
Total Liabilities And Fund Balance		2,433,942.69

Fund 403 Capital Projects Fund

GL Number	Description	Balance
*** Assets ***		
403-000-001.000	Improv Fund - Checking	93,957.27
403-000-002.100	Savings	8,713.05
403-000-002.300	COLLATERALIZED SAVINGS	108,599.94
403-000-003.100	CDs - Huntington	913,000.00
403-000-017.100	Investments - Huntington	1,234,528.20
403-000-017.200	MI Class Investment Pool	276,923.23
403-000-017.900	Fair Value Adjustment	(63,172.48)
403-000-095.000	PREPAID EXPENSE	887,553.00
Total Assets		3,460,102.21
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
403-000-390.000	Imp Fund - Fund Balance	2,116,866.24
403-000-390.001	ASSIGNED FUND BALANCE - FIRE EQUIP	535,167.38
403-000-390.002	ASSIGNED FUND BALANCE - CEMETERY C	321,801.58
Total Fund Balance		2,973,835.20
Beginning Fund Balance		2,973,835.20
Net of Revenues VS Expenditures		486,267.01
Ending Fund Balance		3,460,102.21
Total Liabilities And Fund Balance		3,460,102.21

Fund 404 Local Streets

GL Number	Description	Balance
*** Assets ***		
404-000-001.000	Check Account	120,202.32
404-000-002.100	Savings	308.63
404-000-002.300	COLLATERALIZED SAVINGS	20,087.90
404-000-017.200	MI Class Investment Pool	674,640.31
Total Assets		815,239.16
*** Liabilities ***		
404-000-202.000	Accounts Payable	375,297.13
Total Liabilities		375,297.13
*** Fund Balance ***		
404-000-390.004	Assigned Fund Balance - Local Stre	888,345.17
Total Fund Balance		888,345.17
Beginning Fund Balance		888,345.17
Net of Revenues VS Expenditures		(448,403.14)
Ending Fund Balance		439,942.03
Total Liabilities And Fund Balance		815,239.16

Fund 405 Water Capital Improvement Fund

GL Number	Description	Balance
*** Assets ***		
405-000-001.000	Check Account	73,110.11
405-000-002.100	Savings	57,063.60
405-000-002.300	COLLATERALIZED SAVINGS	200,009.59
405-000-003.100	CDs - Huntington	559,690.48
405-000-017.100	Investments - Huntington	2,040,000.00
405-000-017.200	MI Class Investment Pool	321,610.75
405-000-017.900	Fair Value Adjustment	(142,211.88)
405-000-028.002	SP ASSMTS ON TAX ROLL	766.32
405-000-045.000	Special Assessment Receivable	175,217.75
Total Assets		3,285,256.72
*** Liabilities ***		
405-000-202.000	Accounts Payable	355.00
405-000-339.000	Deferred Revenue	175,217.75
Total Liabilities		175,572.75
*** Fund Balance ***		
405-000-390.000	Fund Balance	3,141,168.27
Total Fund Balance		3,141,168.27
Beginning Fund Balance		3,141,168.27
Net of Revenues VS Expenditures		(31,484.30)
Ending Fund Balance		3,109,683.97
Total Liabilities And Fund Balance		3,285,256.72

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT
		03/31/2022	ORIGINAL	2022-23	10/31/2022	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - General Fund							
Revenues							
Dept 000							
101-000-403.000	Current Taxes-Allocated	1,105,471.50	1,188,287.00	1,188,287.00	304.91	1,187,982.09	0.03
101-000-404.000	Street Light Assessments	0.00	0.00	0.00	0.00	0.00	0.00
101-000-405.000	Drain Assessments	0.00	0.00	0.00	0.00	0.00	0.00
101-000-406.000	Road Assessments	0.00	0.00	0.00	0.00	0.00	0.00
101-000-407.000	Trailer Taxes	2,541.00	2,550.00	2,550.00	1,577.50	972.50	61.86
101-000-424.000	PILT SWAMP TAXES	0.00	0.00	0.00	0.00	0.00	0.00
101-000-451.000	Liquor License Fees	4,374.15	4,750.00	4,750.00	4,565.55	184.45	96.12
101-000-476.000	Building Permit Fees	311,700.05	254,000.00	254,000.00	219,775.50	34,224.50	86.53
101-000-477.000	Plumbing Permit Fees	32,390.00	32,090.00	32,090.00	22,072.50	10,017.50	68.78
101-000-478.000	Electrical Permit Fees	50,095.00	47,000.00	47,000.00	33,450.00	13,550.00	71.17
101-000-479.000	Mechanical Permit Fees	63,045.00	54,000.00	54,000.00	40,470.00	13,530.00	74.94
101-000-501.000	FEDERAL GRANTS - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
101-000-528.000	Other Federal Grants	527,034.00	0.00	0.00	0.00	0.00	0.00
101-000-573.000	Local Comm Stabztn Share	576.87	0.00	0.00	0.00	0.00	0.00
101-000-574.000	State Revenue Sharing	2,003,484.00	1,807,171.00	1,807,171.00	1,088,448.00	718,723.00	60.23
101-000-609.000	Zoning Fees	18,138.00	20,000.00	20,000.00	10,297.60	9,702.40	51.49
101-000-609.006	Zoning Escrows Utilized	54,790.00	40,000.00	40,000.00	14,921.90	25,078.10	37.30
101-000-609.007	Zoning Escrows - Staff Time	455.34	0.00	0.00	0.00	0.00	0.00
101-000-610.000	Misc Building Fees	3,316.50	2,000.00	2,000.00	1,861.50	138.50	93.08
101-000-611.000	Tax Collection Fees	26,728.31	26,750.00	26,750.00	26,932.08	(182.08)	100.68
101-000-626.000	Plan Review Income	0.00	0.00	0.00	0.00	0.00	0.00
101-000-643.000	Cemetery Lots	51,150.00	40,000.00	40,000.00	36,100.00	3,900.00	90.25
101-000-664.000	Interest Earned	41,220.44	19,500.00	19,500.00	13,270.24	6,229.76	68.05
101-000-664.003	Interest On rd and drain Assessm	84.78	1,000.00	1,000.00	453.49	546.51	45.35
101-000-664.900	Increase (Decrease) in Fair Val	(113,101.00)	0.00	0.00	0.00	0.00	0.00
101-000-668.000	Lease/franchise Fees	301,664.56	309,200.00	309,200.00	78,890.42	230,309.58	25.51
101-000-671.000	Miscellaneous Income	4,569.72	5,000.00	5,000.00	5,568.67	(568.67)	111.37
101-000-671.002	RETIREE INSURANCE INCOME	364.68	400.00	400.00	0.00	400.00	0.00
101-000-671.003	Election Reimbursements	21,840.27	21,000.00	21,000.00	23,060.63	(2,060.63)	109.81
101-000-671.007	Fire Dept - Miscellaneous Inc	200.00	0.00	0.00	0.00	0.00	0.00
101-000-671.016	Water bill payoffs	5,068.72	0.00	0.00	0.00	0.00	0.00
101-000-673.000	SALE OF FIXED ASSETS	9,000.00	0.00	0.00	0.00	0.00	0.00
101-000-675.000	CONTRIBUTIONS./DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
101-000-675.001	FIRE-CONTRIBUTIONS./DONATIONS	3,500.00	0.00	0.00	0.00	0.00	0.00
101-000-676.000	V.p. Station Reimbursements	11,254.94	18,000.00	18,000.00	3,008.84	14,991.16	16.72
101-000-699.000	Transfer From Other Fund	0.00	0.00	0.00	0.00	0.00	0.00
101-000-699.100	Adm Fees-Police	20,000.00	20,000.00	20,000.00	10,000.00	10,000.00	50.00
101-000-699.200	Adm Fees-Park/rec	65,000.00	65,000.00	65,000.00	32,500.00	32,500.00	50.00
101-000-699.300	Adm Fees-Bike Path	30,000.00	30,000.00	30,000.00	15,000.00	15,000.00	50.00
101-000-699.400	Adm Fees-Sewer	10,000.00	10,000.00	10,000.00	5,000.00	5,000.00	50.00
101-000-699.404	Adm Fees - Local Streets	0.00	0.00	0.00	0.00	0.00	0.00
101-000-699.500	Adm Fees - Water	15,000.00	15,000.00	15,000.00	7,500.00	7,500.00	50.00
101-000-699.550	Adm Fees - Street Lighting	2,500.00	2,500.00	2,500.00	1,250.00	1,250.00	50.00
101-000-699.581	Admin Fees - Park Twp Airport	0.00	0.00	0.00	0.00	0.00	0.00
101-000-699.600	From Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		4,683,456.83	4,035,198.00	4,035,198.00	1,696,279.33	2,338,918.67	42.04
TOTAL REVENUES		4,683,456.83	4,035,198.00	4,035,198.00	1,696,279.33	2,338,918.67	42.04
Expenditures							
Dept 101 - Township Board Of Trustees							
101-101-702.000	Board Of Trustee Salary	7,200.00	12,000.00	12,000.00	6,750.00	5,250.00	56.25

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BGDG USED
		03/31/2022	ORIGINAL	2022-23	10/31/2022	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	
Fund 101 - General Fund							
Expenditures							
101-101-715.000	Board - Soc Sec Tax Ee	446.40	744.00	744.00	418.50	325.50	56.25
101-101-715.002	Board Medicare Ee	104.38	174.00	174.00	97.88	76.12	56.25
101-101-727.000	Board Supplies	1,286.14	1,000.00	1,000.00	527.27	472.73	52.73
101-101-728.000	Postage	141.55	100.00	100.00	6.21	93.79	6.21
101-101-750.000	Board Dues & Subscriptions	45,361.63	47,000.00	47,000.00	28,313.55	18,686.45	60.24
101-101-801.000	Professional Fees	1,800.00	750.00	750.00	2,500.00	(1,750.00)	333.33
101-101-860.000	BOARD-MILEAGE	0.00	350.00	350.00	304.97	45.03	87.13
101-101-900.000	Printing & Pub	5,296.09	6,000.00	6,000.00	999.21	5,000.79	16.65
101-101-956.000	Meetings/seminars	140.00	2,000.00	2,000.00	3,074.53	(1,074.53)	153.73
101-101-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - Township Board Of Trustees		61,776.19	70,118.00	70,118.00	42,992.12	27,125.88	61.31
Dept 171 - Supervisor							
101-171-702.000	Supervisor - Salaries	13,608.00	13,104.00	13,104.00	7,560.00	5,544.00	57.69
101-171-715.000	Supervisor Social Security Ee	843.70	813.00	813.00	468.72	344.28	57.65
101-171-715.002	Supervisor Medicare Ee	197.32	191.00	191.00	109.62	81.38	57.39
101-171-728.000	Postage	0.00	0.00	0.00	0.00	0.00	0.00
101-171-860.000	Mileage	0.00	250.00	250.00	0.00	250.00	0.00
101-171-900.000	Printing & Pub	0.00	250.00	250.00	0.00	250.00	0.00
101-171-956.000	Meetings/seminars	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 171 - Supervisor		14,649.02	15,608.00	15,608.00	8,138.34	7,469.66	52.14
Dept 172 - Manager							
101-172-702.000	Township Managers Salary	133,110.00	143,260.00	143,260.00	80,137.65	63,122.35	55.94
101-172-715.000	Manager Social Security Ee	8,569.92	9,106.00	9,106.00	5,146.63	3,959.37	56.52
101-172-715.002	Manager Medicare Ee	2,004.25	2,130.00	2,130.00	1,203.65	926.35	56.51
101-172-717.000	Hospitalization Ins	19,152.34	20,171.00	20,171.00	12,988.89	7,182.11	64.39
101-172-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-172-719.000	Mgr. Fringe Ben - Retirement Pl	16,405.08	19,259.00	19,259.00	9,649.81	9,609.19	50.11
101-172-720.000	Mgr. Frng Ben - Other Employee I	2,639.46	3,163.00	3,163.00	1,753.04	1,409.96	55.42
101-172-727.000	Supplies	0.00	100.00	100.00	0.00	100.00	0.00
101-172-728.000	Postage	0.00	25.00	25.00	0.00	25.00	0.00
101-172-750.000	Dues & Subscriptions	2,082.10	2,311.00	2,311.00	1,966.27	344.73	85.08
101-172-801.000	Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00
101-172-860.000	Mileage	3,738.42	4,000.00	4,000.00	2,196.24	1,803.76	54.91
101-172-956.000	Meetings/seminars	0.00	1,586.00	1,586.00	1,098.20	487.80	69.24
Total Dept 172 - Manager		187,701.57	205,111.00	205,111.00	116,140.38	88,970.62	56.62
Dept 201 - Finance							
101-201-702.000	FINANCE DIRECTOR SALARY	97,683.87	104,152.00	104,152.00	58,200.58	45,951.42	55.88
101-201-715.000	FINANCE SOCIAL SECURITY EE	5,910.01	6,458.00	6,458.00	3,665.09	2,792.91	56.75
101-201-715.002	FINANCE MEDICARE EE	1,382.18	1,511.00	1,511.00	857.16	653.84	56.73
101-201-717.000	Hospitalization Ins	7,415.19	7,396.00	7,396.00	4,705.15	2,690.85	63.62
101-201-718.000	FINANCE GROUP LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
101-201-719.000	FINANCE- RETIREMENT PLAN	13,124.72	14,002.00	14,002.00	6,983.99	7,018.01	49.88
101-201-720.000	FINANCE-OTHER EMPLOYEE BENS	1,320.69	1,498.00	1,498.00	894.96	603.04	59.74
101-201-727.000	FINANCE-SUPPLIES	159.00	100.00	100.00	0.00	100.00	0.00
101-201-728.000	FINANCE-POSTAGE	0.00	25.00	25.00	0.00	25.00	0.00
101-201-750.000	FINANCE-DUES & SUBSCRIPTIONS	797.50	1,000.00	1,000.00	447.50	552.50	44.75
101-201-860.000	FINANCE-MILEAGE	288.96	750.00	750.00	112.50	637.50	15.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BGDG USED
		03/31/2022	ORIGINAL	2022-23	10/31/2022	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	
Fund 101 - General Fund							
Expenditures							
101-201-900.000	Printing & Pub	0.00	75.00	75.00	0.00	75.00	0.00
101-201-956.000	Meetings/seminars	1,481.45	2,850.00	2,850.00	534.50	2,315.50	18.75
Total Dept 201 - Finance		129,563.57	139,817.00	139,817.00	76,401.43	63,415.57	54.64
Dept 215 - Clerk							
101-215-702.000	Clerk - Salary (see Details)	13,608.00	13,104.00	13,104.00	7,560.00	5,544.00	57.69
101-215-703.000	Other Clerk Salary	72,910.26	81,033.00	81,033.00	38,725.74	42,307.26	47.79
101-215-715.000	Clerk Social Security Ee	5,336.90	5,818.00	5,818.00	2,867.77	2,950.23	49.29
101-215-715.002	Clerk Medicare Ee	1,248.22	1,361.00	1,361.00	670.73	690.27	49.28
101-215-717.000	Hospitalization Ins	15,516.89	16,137.00	16,137.00	10,016.65	6,120.35	62.07
101-215-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-215-719.000	Clerk- Retirement	8,357.48	9,730.00	9,730.00	4,328.48	5,401.52	44.49
101-215-720.000	Clerk Frng Ben - Other Employee	1,824.49	2,056.00	2,056.00	645.17	1,410.83	31.38
101-215-727.000	Clerk Supplies	0.00	500.00	500.00	149.85	350.15	29.97
101-215-728.000	CLERK POSTAGE	646.78	750.00	750.00	252.73	497.27	33.70
101-215-750.000	Clerk-Dues & Subscriptions	455.00	700.00	700.00	55.00	645.00	7.86
101-215-850.000	Telephone	210.00	240.00	240.00	105.00	135.00	43.75
101-215-860.000	Mileage	84.90	500.00	500.00	277.99	222.01	55.60
101-215-956.000	Meetings/seminars	4,334.83	10,000.00	10,000.00	414.07	9,585.93	4.14
101-215-967.000	Imaging Project Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - Clerk		124,533.75	141,929.00	141,929.00	66,069.18	75,859.82	46.55
Dept 223 - Audit							
101-223-801.000	Professional Fees	17,865.00	17,500.00	17,500.00	11,750.00	5,750.00	67.14
Total Dept 223 - Audit		17,865.00	17,500.00	17,500.00	11,750.00	5,750.00	67.14
Dept 228 - Information Technology							
101-228-727.000	Supplies	0.00	0.00	0.00	0.00	0.00	0.00
101-228-740.000	Small Equipment	14,881.66	20,000.00	20,000.00	8,692.57	11,307.43	43.46
101-228-803.000	IT PURCHASED SERVICES	46,892.47	60,750.00	60,750.00	37,048.01	23,701.99	60.98
101-228-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 228 - Information Technology		61,774.13	80,750.00	80,750.00	45,740.58	35,009.42	56.64
Dept 247 - Board Of Review							
101-247-702.000	Bd Of Rev - Salaries	2,370.00	2,900.00	2,900.00	160.00	2,740.00	5.52
101-247-715.000	Bor Social Security Ee	146.94	180.00	180.00	9.92	170.08	5.51
101-247-715.002	Bor Medicare Ee	34.38	43.00	43.00	2.32	40.68	5.40
101-247-727.000	Bor-Supplies	189.35	200.00	200.00	16.50	183.50	8.25
101-247-900.000	Printing & Pub	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 247 - Board Of Review		2,740.67	3,323.00	3,323.00	188.74	3,134.26	5.68
Dept 253 - Treasurer							
101-253-702.000	Treasurer Salary	13,608.00	13,104.00	13,104.00	7,560.00	5,544.00	57.69
101-253-702.005	DEPUTY TREASURER	43,860.26	45,106.00	45,106.00	25,599.53	19,506.47	56.75
101-253-715.000	Treasurer Social Security Ee	3,570.36	3,610.00	3,610.00	2,062.15	1,547.85	57.12
101-253-715.002	Treasurer Medicare Ee	834.96	846.00	846.00	482.24	363.76	57.00

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022	ORIGINAL	2022-23	10/31/2022	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	
Fund 101 - General Fund							
Expenditures							
101-253-717.000	Hospitalization Ins	10,319.19	10,402.00	10,402.00	6,648.91	3,753.09	63.92
101-253-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-253-719.000	Treas. Fringe Ben - Retirement	5,865.84	5,916.00	5,916.00	3,071.85	2,844.15	51.92
101-253-720.000	Treas. Frng Ben - Other Employee	952.63	1,024.00	1,024.00	634.56	389.44	61.97
101-253-727.000	Treasurer Supplies	228.99	1,500.00	1,500.00	0.00	1,500.00	0.00
101-253-728.000	Postage	8,777.05	8,500.00	8,500.00	8,629.18	(129.18)	101.52
101-253-750.000	Treasurer-Dues & Subscriptions	185.00	300.00	300.00	0.00	300.00	0.00
101-253-810.000	Bank Service Charges	3,299.45	5,000.00	5,000.00	1,440.47	3,559.53	28.81
101-253-860.000	Mileage	131.51	500.00	500.00	80.35	419.65	16.07
101-253-956.000	Meetings/seminars	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
Total Dept 253 - Treasurer		91,633.24	98,308.00	98,308.00	56,209.24	42,098.76	57.18
Dept 257 - Assessor							
101-257-702.000	ASSESSING SALARIES	166,105.84	173,397.00	173,397.00	85,959.31	87,437.69	49.57
101-257-715.000	Assessor Social Security Ee	10,172.47	10,751.00	10,751.00	5,192.72	5,558.28	48.30
101-257-715.002	Assessor Medicare Ee	2,379.05	2,515.00	2,515.00	1,214.42	1,300.58	48.29
101-257-717.000	Hospitalization Ins	19,279.82	18,829.00	18,829.00	12,618.28	6,210.72	67.02
101-257-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-257-719.000	Assessor Fringe Ben - Retirement	16,998.45	19,536.00	19,536.00	7,114.39	12,421.61	36.42
101-257-720.000	Assessor Frng Ben - Other Emplo	3,292.91	4,141.00	4,141.00	1,542.53	2,598.47	37.25
101-257-727.000	Assessor Supplies	509.31	500.00	500.00	748.03	(248.03)	149.61
101-257-728.000	Postage	4,606.27	4,600.00	4,600.00	82.59	4,517.41	1.80
101-257-750.000	Dues & Subscriptions	893.62	1,200.00	1,200.00	120.00	1,080.00	10.00
101-257-801.000	Professional Fees	787.20	1,500.00	1,500.00	87.25	1,412.75	5.82
101-257-851.000	Communication	0.00	0.00	0.00	0.00	0.00	0.00
101-257-860.000	Mileage	814.07	1,800.00	1,800.00	733.67	1,066.33	40.76
101-257-900.000	Printing & Pub	1,997.98	2,000.00	2,000.00	150.00	1,850.00	7.50
101-257-930.000	Repairs & Maint	0.00	0.00	0.00	0.00	0.00	0.00
101-257-956.000	Meetings/seminars	1,825.00	3,550.00	3,550.00	86.14	3,463.86	2.43
Total Dept 257 - Assessor		229,661.99	244,319.00	244,319.00	115,649.33	128,669.67	47.34
Dept 262 - Elections							
101-262-702.000	Elections - Salaries	21,776.14	65,478.00	65,478.00	41,118.69	24,359.31	62.80
101-262-715.000	Social Security Ee	841.72	1,485.00	1,485.00	1,271.91	213.09	85.65
101-262-715.002	Election Medicare Ee	196.86	348.00	348.00	297.43	50.57	85.47
101-262-717.000	Hospitalization Ins	124.73	70.00	70.00	106.42	(36.42)	152.03
101-262-719.000	Fringe Ben - Retirement Plan	243.91	366.00	366.00	744.24	(378.24)	203.34
101-262-727.000	Supplies	5,643.60	10,000.00	10,000.00	9,419.63	580.37	94.20
101-262-728.000	Postage	4,357.65	12,000.00	12,000.00	9,642.54	2,357.46	80.35
101-262-740.000	Small Equipment	3,997.45	6,000.00	6,000.00	570.49	5,429.51	9.51
101-262-801.000	Professional Fees	3,857.78	6,000.00	6,000.00	789.15	5,210.85	13.15
101-262-850.000	Telephone	0.00	210.00	210.00	0.00	210.00	0.00
101-262-860.000	Mileage	124.41	500.00	500.00	98.03	401.97	19.61
101-262-900.000	Printing & Pub	0.00	5,000.00	5,000.00	5,751.58	(751.58)	115.03
101-262-940.000	Election Equipment Storage Exp	0.00	0.00	0.00	0.00	0.00	0.00
101-262-941.000	ELECTIONS-BUILDING RENTAL	350.00	2,000.00	2,000.00	350.00	1,650.00	17.50
101-262-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 262 - Elections		41,514.25	109,457.00	109,457.00	70,160.11	39,296.89	64.10
Dept 264 - Twp Property							

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022	ORIGINAL	2022-23	10/31/2022	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	
Fund 101 - General Fund							
Expenditures							
101-264-702.000	Twp Prop - Salaries	5,446.40	5,742.00	5,742.00	2,204.81	3,537.19	38.40
101-264-715.000	Property Social Security Ee	337.76	357.00	357.00	136.80	220.20	38.32
101-264-715.002	Property Medicare Ee	78.96	85.00	85.00	31.94	53.06	37.58
101-264-717.000	Hospitalization Ins	1,256.29	1,305.00	1,305.00	1,483.31	(178.31)	113.66
101-264-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-264-719.000	Twp Prop. Fringe Ben - Retirement	616.08	733.00	733.00	241.21	491.79	32.91
101-264-720.000	Twp Prop. Frng Ben - Other Empl	294.94	153.00	153.00	196.95	(43.95)	128.73
101-264-727.000	Supplies	749.04	800.00	800.00	68.85	731.15	8.61
101-264-729.000	Gas & Oil-Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
101-264-740.000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00
101-264-801.000	Professional Fees	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
101-264-829.000	PROPERTY UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00
101-264-850.000	Telephone	199.90	250.00	250.00	99.95	150.05	39.98
101-264-851.000	Communication	779.70	950.00	950.00	467.82	482.18	49.24
101-264-860.000	Mileage	0.00	0.00	0.00	0.00	0.00	0.00
101-264-920.000	Light & Power	2,016.02	2,500.00	2,500.00	997.17	1,502.83	39.89
101-264-921.000	Property Water & Sewer	1,557.60	1,800.00	1,800.00	755.99	1,044.01	42.00
101-264-922.000	Heat	2,304.36	2,000.00	2,000.00	484.78	1,515.22	24.24
101-264-930.000	Repairs & Maint	13,153.15	11,000.00	11,000.00	4,214.36	6,785.64	38.31
101-264-940.000	Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00
101-264-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
101-264-972.000	Building Improvements	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
101-264-973.000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 264 - Twp Property		28,790.20	57,675.00	57,675.00	11,383.94	46,291.06	19.74
Dept 265 - Twp Office							
101-265-702.000	Twp Office- Salaries	110,796.05	115,798.00	115,798.00	64,838.35	50,959.65	55.99
101-265-715.000	Office Social Security Ee	6,844.35	7,180.00	7,180.00	4,009.80	3,170.20	55.85
101-265-715.002	Office Medicare Ee	1,600.86	1,681.00	1,681.00	937.86	743.14	55.79
101-265-716.000	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00
101-265-717.000	Hospitalization Ins	25,757.13	26,212.00	26,212.00	16,801.23	9,410.77	64.10
101-265-719.000	Twp Off. Fringe Ben - Retirement	13,462.13	14,211.00	14,211.00	7,269.87	6,941.13	51.16
101-265-720.000	Twp Off. Frng Ben - Other Empl	2,405.15	2,656.00	2,656.00	1,627.56	1,028.44	61.28
101-265-727.000	Office Supplies	8,454.18	12,705.00	12,705.00	5,450.63	7,254.37	42.90
101-265-728.000	Postage	4,165.46	4,100.00	4,100.00	2,250.87	1,849.13	54.90
101-265-740.000	Small Equipment	826.28	1,000.00	1,000.00	5,196.00	(4,196.00)	519.60
101-265-750.000	Twp Off- Dues & Subscriptions	651.18	1,000.00	1,000.00	445.94	554.06	44.59
101-265-801.000	Professional Fees	5,762.03	10,000.00	10,000.00	81.37	9,918.63	0.81
101-265-850.000	Telephone	14,461.16	15,750.00	15,750.00	6,603.60	9,146.40	41.93
101-265-851.000	Communication	0.00	0.00	0.00	0.00	0.00	0.00
101-265-860.000	Mileage	9.13	100.00	100.00	20.30	79.70	20.30
101-265-900.000	Printing & Pub	5,503.75	8,500.00	8,500.00	2,808.71	5,691.29	33.04
101-265-920.000	Light & Power	8,641.76	9,500.00	9,500.00	6,021.51	3,478.49	63.38
101-265-921.000	Office Water & Sewer	934.27	3,600.00	3,600.00	407.31	3,192.69	11.31
101-265-922.000	Heat	2,618.23	2,300.00	2,300.00	563.39	1,736.61	24.50
101-265-930.000	Repairs & Maint	24,519.97	16,542.00	16,542.00	14,371.47	2,170.53	86.88
101-265-956.000	Meetings/seminars	0.00	800.00	800.00	150.00	650.00	18.75
101-265-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
101-265-972.000	Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00
101-265-973.000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 265 - Twp Office		237,413.07	253,635.00	253,635.00	139,855.77	113,779.23	55.14

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	10/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - General Fund							
Expenditures							
Dept 266 - Attorney/ Counsel							
101-266-801.000	General Legal	148,667.04	160,000.00	160,000.00	21,332.80	138,667.20	13.33
101-266-801.006	Legal - Escrows	0.00	0.00	0.00	492.80	(492.80)	100.00
101-266-801.007	Legal-Planning & Zoning	0.00	0.00	0.00	23,038.40	(23,038.40)	100.00
Total Dept 266 - Attorney/ Counsel		148,667.04	160,000.00	160,000.00	44,864.00	115,136.00	28.04
Dept 276 - Cemetery							
101-276-702.000	Cemetery Wages	29,166.97	34,314.00	34,314.00	21,178.22	13,135.78	61.72
101-276-715.000	Cemetery Social Security Ee	1,807.96	2,128.00	2,128.00	1,313.16	814.84	61.71
101-276-715.002	Cemetery Medicare Ee	422.98	498.00	498.00	307.18	190.82	61.68
101-276-717.000	Hospitalization Ins	2,043.55	2,147.00	2,147.00	1,725.84	421.16	80.38
101-276-719.000	Cemetery - Retirement Plan	964.24	1,157.00	1,157.00	736.32	420.68	63.64
101-276-720.000	Frng Ben - Other Employee Bens	317.96	254.00	254.00	213.46	40.54	84.04
101-276-727.000	Supplies	518.46	1,200.00	1,200.00	0.00	1,200.00	0.00
101-276-728.000	Postage	1.67	50.00	50.00	0.57	49.43	1.14
101-276-729.000	CEMETERY GAS & OIL-VEHICLES	68.92	300.00	300.00	16.63	283.37	5.54
101-276-740.000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00
101-276-860.000	Mileage	213.92	400.00	400.00	218.26	181.74	54.57
101-276-920.000	Light & Power	1,319.51	1,200.00	1,200.00	1,023.34	176.66	85.28
101-276-930.000	Repairs & Maint	17,364.01	17,000.00	17,000.00	3,720.66	13,279.34	21.89
101-276-940.000	Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00
101-276-956.000	Meetings/seminars	0.00	0.00	0.00	0.00	0.00	0.00
101-276-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
101-276-973.000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 276 - Cemetery		54,210.15	60,648.00	60,648.00	30,453.64	30,194.36	50.21
Dept 336 - Fire Department							
101-336-702.000	Fire Dept - Salaries	309,840.32	408,862.00	408,862.00	220,790.54	188,071.46	54.00
101-336-705.000	Fire Training	0.00	0.00	0.00	0.00	0.00	0.00
101-336-715.000	Fire Social Security Ee	19,209.72	25,350.00	25,350.00	13,689.79	11,660.21	54.00
101-336-715.002	Fire Medicare Ee	4,492.53	5,929.00	5,929.00	3,201.62	2,727.38	54.00
101-336-717.000	Hospitalization Ins	967.40	17,099.00	17,099.00	9,966.30	7,132.70	58.29
101-336-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-336-719.000	Fire Fringe Ben - Retirement	375.52	12,539.00	12,539.00	6,100.47	6,438.53	48.65
101-336-720.000	Fire Frng Ben - Other Employee	78.39	1,894.00	1,894.00	637.62	1,256.38	33.67
101-336-727.000	Fire Supplies	31,372.35	49,540.00	49,540.00	22,085.78	27,454.22	44.58
101-336-728.000	Postage	18.23	250.00	250.00	5.97	244.03	2.39
101-336-729.000	Gas & Oil-Vehicles	4,587.22	5,500.00	5,500.00	5,335.63	164.37	97.01
101-336-740.000	Small Equipment	47,167.57	42,000.00	42,000.00	4,793.56	37,206.44	11.41
101-336-750.000	Dues & Subscriptions	1,685.61	2,680.00	2,680.00	1,746.28	933.72	65.16
101-336-801.000	Professional Fees	397.04	1,600.00	1,600.00	0.00	1,600.00	0.00
101-336-850.000	Telephone	3,142.25	5,725.00	5,725.00	1,801.64	3,923.36	31.47
101-336-851.000	Communication	3,286.05	6,000.00	6,000.00	1,714.71	4,285.29	28.58
101-336-860.000	Mileage	220.59	500.00	500.00	0.00	500.00	0.00
101-336-900.000	Printing & Pub	531.61	500.00	500.00	52.79	447.21	10.56
101-336-920.000	Light & Power	8,505.64	14,300.00	14,300.00	4,868.95	9,431.05	34.05
101-336-921.000	Fire Water & Sewer	4,475.80	5,100.00	5,100.00	2,764.70	2,335.30	54.21
101-336-922.000	Heat	6,302.10	7,500.00	7,500.00	1,174.84	6,325.16	15.66
101-336-930.000	Repairs & Maint	51,277.80	58,750.00	58,750.00	39,608.79	19,141.21	67.42
101-336-940.000	Fire Hydrant Rental	81,323.80	86,625.00	86,625.00	57,345.50	29,279.50	66.20
101-336-956.000	Meetings/seminars	4,830.00	9,925.00	9,925.00	1,710.00	8,215.00	17.23
101-336-957.000	Fire Prevention	957.45	2,900.00	2,900.00	1,258.23	1,641.77	43.39

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	10/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - General Fund							
Expenditures							
101-336-960.000	Fire Dept - Insurance	2,926.00	4,000.00	4,000.00	3,888.83	111.17	97.22
101-336-961.000	Fire Medical	8,350.42	7,050.00	7,050.00	520.23	6,529.77	7.38
101-336-970.000	Capital Outlay-Reserve	0.00	0.00	0.00	0.00	0.00	0.00
101-336-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336 - Fire Department		596,321.41	782,118.00	782,118.00	405,062.77	377,055.23	51.79
Dept 371 - Building Inspection Department							
101-371-702.000	Building Salary	110,571.45	121,649.00	121,649.00	71,882.48	49,766.52	59.09
101-371-715.000	Building Social Security Ee	6,891.45	7,543.00	7,543.00	4,546.42	2,996.58	60.27
101-371-715.002	Building Medicare Ee	1,611.63	1,764.00	1,764.00	1,063.28	700.72	60.28
101-371-716.000	Bldg Department Unemployment	0.00	0.00	0.00	0.00	0.00	0.00
101-371-717.000	Hospitalization Ins	12,052.66	14,747.00	14,747.00	8,916.36	5,830.64	60.46
101-371-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-371-719.000	Bldg. Fringe Ben - Retirement P.	4,927.80	6,088.00	6,088.00	3,062.73	3,025.27	50.31
101-371-720.000	Bldg. Frng Ben - Other Employee	981.81	1,136.00	1,136.00	672.80	463.20	59.23
101-371-727.000	Supplies	2,217.04	2,500.00	2,500.00	178.59	2,321.41	7.14
101-371-728.000	BUILDING POSTAGE	276.65	525.00	525.00	118.95	406.05	22.66
101-371-740.000	Small Equipment	58.28	6,110.00	6,110.00	4,499.00	1,611.00	73.63
101-371-750.000	Dues & Subscriptions	350.00	900.00	900.00	145.00	755.00	16.11
101-371-801.000	Professional Fees	9,649.84	7,500.00	7,500.00	5,079.23	2,420.77	67.72
101-371-801.002	Professional Services-Plumbing	25,534.33	24,685.00	24,685.00	13,311.66	11,373.34	53.93
101-371-801.003	Professional Services-Electrical	37,909.34	36,154.00	36,154.00	22,296.67	13,857.33	61.67
101-371-801.004	Professional Services-Mechanical	50,899.33	41,538.00	41,538.00	26,671.67	14,866.33	64.21
101-371-850.000	Telephone	420.00	500.00	500.00	80.06	419.94	16.01
101-371-851.000	Communication	0.00	0.00	0.00	0.00	0.00	0.00
101-371-860.000	Mileage	3,168.86	7,244.00	7,244.00	0.20	7,243.80	0.00
101-371-900.000	Printing & Pub	393.49	1,500.00	1,500.00	0.00	1,500.00	0.00
101-371-930.000	Repairs & Maint	0.00	550.00	550.00	0.00	550.00	0.00
101-371-956.000	Meetings/seminars	693.20	1,500.00	1,500.00	0.00	1,500.00	0.00
101-371-971.000	EQUIPMENT-BUIDING	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 371 - Building Inspection Department		268,607.16	284,133.00	284,133.00	162,525.10	121,607.90	57.20
Dept 445 - Drains - Public Benefit							
101-445-702.000	SALARIES	0.00	500.00	500.00	0.00	500.00	0.00
101-445-715.000	Social Security Ee	0.00	31.00	31.00	0.00	31.00	0.00
101-445-715.002	Medicare Ee	0.00	8.00	8.00	0.00	8.00	0.00
101-445-727.000	Supplies	0.00	50.00	50.00	0.00	50.00	0.00
101-445-801.000	Professional Fees	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
101-445-860.000	Mileage	0.00	100.00	100.00	0.00	100.00	0.00
101-445-920.000	Light & Power	0.00	0.00	0.00	0.00	0.00	0.00
101-445-930.000	Repairs & Maint	194,070.41	75,000.00	75,000.00	0.00	75,000.00	0.00
101-445-969.000	Drains At Large-Construction	0.00	0.00	0.00	0.00	0.00	0.00
101-445-973.000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00
101-445-995.000	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 445 - Drains - Public Benefit		194,070.41	82,689.00	82,689.00	0.00	82,689.00	0.00
Dept 446 - Highways, Streets, Bridges (Not Act 51)							
101-446-702.000	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
101-446-715.000	Social Security Ee	0.00	0.00	0.00	0.00	0.00	0.00
101-446-715.002	Medicare Ee	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE 03/31/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - General Fund							
Expenditures							
101-446-801.000	Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00
101-446-860.000	Mileage	0.00	0.00	0.00	0.00	0.00	0.00
101-446-930.000	Repairs & Maint	0.00	0.00	0.00	0.00	0.00	0.00
101-446-975.000	Hwy & Streets - Construction	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 446 - Highways, Streets, Bridges (Not Act 51)		0.00	0.00	0.00	0.00	0.00	0.00
Dept 447 - Engineering							
101-447-801.000	ENGINEERING-PROFESSIONAL FEES	17,405.00	20,600.00	20,600.00	6,052.60	14,547.40	29.38
101-447-801.005	PROFESSIONAL FEES - PWI	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 447 - Engineering		17,405.00	20,600.00	20,600.00	6,052.60	14,547.40	29.38
Dept 596 - Transportation - MAX Transit							
101-596-803.000	Purchased Services	128,948.00	136,685.00	136,685.00	33,543.25	103,141.75	24.54
Total Dept 596 - Transportation - MAX Transit		128,948.00	136,685.00	136,685.00	33,543.25	103,141.75	24.54
Dept 722 - Community Development							
101-722-702.000	Plg/zba -Salaries	54,940.35	137,292.00	137,292.00	73,126.00	64,166.00	53.26
101-722-715.000	Zoning Social Security Ee	3,438.48	8,513.00	8,513.00	4,680.58	3,832.42	54.98
101-722-715.002	Zoning Medicare Ee	804.17	1,992.00	1,992.00	1,094.73	897.27	54.96
101-722-716.000	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00
101-722-717.000	Hospitalization Ins	5,413.05	7,399.00	7,399.00	4,563.08	2,835.92	61.67
101-722-717.001	HSA DEDUCTIBLE	0.00	0.00	0.00	0.00	0.00	0.00
101-722-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-722-719.000	Zoning Fringe Ben - Retirement	2,158.93	13,166.00	13,166.00	6,890.32	6,275.68	52.33
101-722-720.000	Zoning Frng Ben - Other Employee	475.26	3,016.00	3,016.00	1,278.18	1,737.82	42.38
101-722-727.000	Zoning Supplies	1,567.02	750.00	750.00	261.03	488.97	34.80
101-722-728.000	Postage	1,238.72	2,500.00	2,500.00	381.23	2,118.77	15.25
101-722-750.000	Dues & Subscriptions	99.00	2,100.00	2,100.00	0.00	2,100.00	0.00
101-722-801.000	Professional Fees	51,344.45	5,000.00	5,000.00	8,631.34	(3,631.34)	172.63
101-722-801.006	Professional Fees - Escrows	54,790.00	40,000.00	40,000.00	16,254.30	23,745.70	40.64
101-722-801.007	Professional Services - Zoning	28,224.00	0.00	0.00	0.00	0.00	0.00
101-722-850.000	PLANNING/ZBA - TELEPHONE	0.00	420.00	420.00	0.00	420.00	0.00
101-722-851.000	Communication	0.00	0.00	0.00	0.00	0.00	0.00
101-722-860.000	Mileage	828.23	1,500.00	1,500.00	468.75	1,031.25	31.25
101-722-900.000	Printing & Pub	6,951.82	7,500.00	7,500.00	2,237.57	5,262.43	29.83
101-722-930.000	Repairs & Maint	0.00	0.00	0.00	0.00	0.00	0.00
101-722-956.000	Meetings/seminars	465.00	2,500.00	2,500.00	870.50	1,629.50	34.82
Total Dept 722 - Community Development		212,738.48	233,648.00	233,648.00	120,737.61	112,910.39	51.68
Dept 748 - Community Services							
101-748-702.000	Comm Prom - Salaries	0.00	0.00	0.00	0.00	0.00	0.00
101-748-728.000	Postage	0.00	0.00	0.00	0.00	0.00	0.00
101-748-803.000	Purchased Services	117,241.92	125,504.00	125,504.00	75,728.00	49,776.00	60.34
101-748-900.000	Printing & Pub	0.00	0.00	0.00	0.00	0.00	0.00
101-748-930.000	Repairs & Maint	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 748 - Community Services		117,241.92	125,504.00	125,504.00	75,728.00	49,776.00	60.34

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	10/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - General Fund							
Expenditures							
Dept 851 - Insurance & Bonds							
101-851-960.000	Insurance & Bonds	66,957.92	69,680.00	69,680.00	67,309.08	2,370.92	96.60
Total Dept 851 - Insurance & Bonds		66,957.92	69,680.00	69,680.00	67,309.08	2,370.92	96.60
Dept 852 - Retiree Expenses							
101-852-717.000	Hospitalization Ins	0.00	0.00	0.00	0.00	0.00	0.00
101-852-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-852-719.000	Fringe Ben - Retirement Plan	0.00	0.00	0.00	0.00	0.00	0.00
101-852-720.000	Frng Ben - Other Employee Bens	1,640.32	1,700.00	1,700.00	496.88	1,203.12	29.23
Total Dept 852 - Retiree Expenses		1,640.32	1,700.00	1,700.00	496.88	1,203.12	29.23
Dept 966 - Other Expenses							
101-966-959.000	Contingency Reserve	0.00	35,550.00	35,550.00	0.00	35,550.00	0.00
101-966-965.000	Airport Expenses	0.00	0.00	0.00	0.00	0.00	0.00
101-966-965.006	Misc. Payment	0.00	0.00	0.00	0.00	0.00	0.00
101-966-965.007	Health Reimbursement Payments	0.00	0.00	0.00	0.00	0.00	0.00
101-966-999.000	Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00
101-966-999.208	T/O Parks/Recreation	0.00	0.00	0.00	0.00	0.00	0.00
101-966-999.403	T/O - Capital Projects	1,034,299.10	673,900.00	673,900.00	763,029.00	(89,129.00)	113.23
101-966-999.404	T/O - Local Streets	200,000.00	200,000.00	200,000.00	0.00	200,000.00	0.00
Total Dept 966 - Other Expenses		1,234,299.10	909,450.00	909,450.00	763,029.00	146,421.00	83.90
TOTAL EXPENDITURES		4,270,723.56	4,304,405.00	4,304,405.00	2,470,481.09	1,833,923.91	57.39
Fund 101 - General Fund:							
TOTAL REVENUES		4,683,456.83	4,035,198.00	4,035,198.00	1,696,279.33	2,338,918.67	42.04
TOTAL EXPENDITURES		4,270,723.56	4,304,405.00	4,304,405.00	2,470,481.09	1,833,923.91	57.39
NET OF REVENUES & EXPENDITURES		412,733.27	(269,207.00)	(269,207.00)	(774,201.76)	504,994.76	287.59

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	10/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 207 - Police Fund							
Revenues							
Dept 000							
207-000-403.000	Current Taxes-E-Unit	510,949.51	549,118.00	549,118.00	177.77	548,940.23	0.03
207-000-573.000	Local Comm Stabztn Share	261.61	0.00	0.00	0.00	0.00	0.00
207-000-655.000	Ordinance Fines	9,106.50	10,500.00	10,500.00	5,380.00	5,120.00	51.24
207-000-655.001	ORDINANCE FINES - PARKING ENFOR	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
207-000-664.000	Interest Earned	5,860.85	6,000.00	6,000.00	3,561.09	2,438.91	59.35
207-000-664.900	Increase (Decrease) in Fair Val	(15,891.75)	0.00	0.00	0.00	0.00	0.00
207-000-671.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
207-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		510,286.72	567,118.00	567,118.00	9,118.86	557,999.14	1.61
TOTAL REVENUES		510,286.72	567,118.00	567,118.00	9,118.86	557,999.14	1.61
Expenditures							
Dept 301 - Police/sheriff							
207-301-702.000	Police Protection - Salaries	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
207-301-704.000	Police Prot - Telephone	0.00	0.00	0.00	0.00	0.00	0.00
207-301-715.000	Social Security Ee	0.00	62.00	62.00	0.00	62.00	0.00
207-301-715.001	Federal Withholding	0.00	0.00	0.00	0.00	0.00	0.00
207-301-715.002	MEDICARE EE	0.00	15.00	15.00	0.00	15.00	0.00
207-301-727.000	Supplies	0.00	850.00	850.00	32.98	817.02	3.88
207-301-729.000	Gas & Oil-Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
207-301-740.000	Small Equipment	7,086.50	0.00	0.00	0.00	0.00	0.00
207-301-801.000	Professional Fees	880.00	6,000.00	6,000.00	0.00	6,000.00	0.00
207-301-802.000	Police Protection	522,808.31	600,000.00	600,000.00	262,342.35	337,657.65	43.72
207-301-802.100	School Crossing Guard	0.00	17,280.00	17,280.00	0.00	17,280.00	0.00
207-301-860.000	Mileage	0.00	200.00	200.00	0.00	200.00	0.00
207-301-920.000	Light & Power	0.00	0.00	0.00	0.00	0.00	0.00
207-301-930.000	Repairs & Maint	0.00	0.00	0.00	0.00	0.00	0.00
207-301-940.000	Police Prot-Building/equip Rent	0.00	0.00	0.00	0.00	0.00	0.00
207-301-959.000	Contingency Reserve	0.00	0.00	0.00	0.00	0.00	0.00
207-301-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
207-301-990.000	Adm. Fees	20,000.00	20,000.00	20,000.00	10,000.00	10,000.00	50.00
Total Dept 301 - Police/sheriff		550,774.81	645,407.00	645,407.00	272,375.33	373,031.67	42.20
TOTAL EXPENDITURES		550,774.81	645,407.00	645,407.00	272,375.33	373,031.67	42.20
Fund 207 - Police Fund:							
TOTAL REVENUES		510,286.72	567,118.00	567,118.00	9,118.86	557,999.14	1.61
TOTAL EXPENDITURES		550,774.81	645,407.00	645,407.00	272,375.33	373,031.67	42.20
NET OF REVENUES & EXPENDITURES		(40,488.09)	(78,289.00)	(78,289.00)	(263,256.47)	184,967.47	336.26

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE 03/31/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - Parks & Recreation Fund							
Revenues							
Dept 000							
208-000-403.000	Current Taxes-Parks	591,086.03	629,137.00	629,137.00	162.98	628,974.02	0.03
208-000-408.000	Forestry \$	0.00	0.00	0.00	0.00	0.00	0.00
208-000-539.000	Capital Grants	0.00	0.00	0.00	0.00	0.00	0.00
208-000-573.000	Local Comm Stabztn Share	312.40	0.00	0.00	0.00	0.00	0.00
208-000-607.000	Recreation Fees	56,134.64	48,700.00	48,700.00	65,528.30	(16,828.30)	134.56
208-000-608.000	Tot Time Enrollments	0.00	0.00	0.00	0.00	0.00	0.00
208-000-664.000	Interest Earned	1,214.62	1,250.00	1,250.00	609.51	640.49	48.76
208-000-664.900	Increase (Decrease) in Fair Val	(1,074.54)	0.00	0.00	0.00	0.00	0.00
208-000-667.000	Building Rentals	11,762.00	10,000.00	10,000.00	9,110.00	890.00	91.10
208-000-671.000	Miscellaneous Income	2,358.00	700.00	700.00	0.00	700.00	0.00
208-000-671.663	TOT TIME MISC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
208-000-673.000	SALE OF FIXED ASSETS	0.00	10,000.00	10,000.00	4,712.50	5,287.50	47.13
208-000-675.000	DONATIONS/CONTRIBUTIONS	2,019.00	0.00	0.00	5,200.00	(5,200.00)	100.00
208-000-675.751	REC CONTRIBUTIONS/DONATIONS	1,180.00	700.00	700.00	2,181.00	(1,481.00)	311.57
208-000-699.000	Transfer From Other Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		664,992.15	700,487.00	700,487.00	87,504.29	612,982.71	12.49
TOTAL REVENUES		664,992.15	700,487.00	700,487.00	87,504.29	612,982.71	12.49
Expenditures							
Dept 751 - Recreation Department							
208-751-702.000	Rec - Salaries	52,951.60	58,570.00	58,570.00	29,686.93	28,883.07	50.69
208-751-706.000	Rec Program	0.00	0.00	0.00	0.00	0.00	0.00
208-751-715.000	Rec. Social Security Ee	3,429.92	3,632.00	3,632.00	1,928.86	1,703.14	53.11
208-751-715.002	Rec. Medicare Ee	802.02	850.00	850.00	451.06	398.94	53.07
208-751-717.000	Hospitalization Ins	6,595.75	6,256.00	6,256.00	4,281.10	1,974.90	68.43
208-751-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
208-751-719.000	Rec. Fringe Ben - Retirement Pl	6,099.54	6,240.00	6,240.00	3,174.59	3,065.41	50.87
208-751-720.000	Rec. Frng Ben - Other Employee	2,341.79	2,434.00	2,434.00	1,416.63	1,017.37	58.20
208-751-727.000	Supplies	111.61	400.00	400.00	247.27	152.73	61.82
208-751-728.000	Postage	0.00	200.00	200.00	1.67	198.33	0.84
208-751-730.000	Program Materials	7,102.88	11,200.00	11,200.00	10,219.01	980.99	91.24
208-751-740.000	Small Equipment	0.00	250.00	250.00	0.00	250.00	0.00
208-751-750.000	Rec. Dues & Subscriptions	402.50	800.00	800.00	0.00	800.00	0.00
208-751-803.000	Purchased Services	29,184.50	25,950.00	25,950.00	35,301.30	(9,351.30)	136.04
208-751-803.001	Purchased Services - Summer Con	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
208-751-803.002	Purchased Services - Community	10,000.00	16,000.00	16,000.00	5,000.00	11,000.00	31.25
208-751-829.000	UNIFORMS	0.00	400.00	400.00	208.00	192.00	52.00
208-751-850.000	Telephone	455.00	720.00	720.00	105.00	615.00	14.58
208-751-860.000	Mileage	598.23	500.00	500.00	9.47	490.53	1.89
208-751-900.000	Printing & Pub	361.38	6,000.00	6,000.00	699.00	5,301.00	11.65
208-751-920.000	Light & Power	0.00	0.00	0.00	0.00	0.00	0.00
208-751-921.000	Water & Sewer	0.00	0.00	0.00	0.00	0.00	0.00
208-751-930.000	Repairs & Maint	1,191.60	1,500.00	1,500.00	337.35	1,162.65	22.49
208-751-956.000	Meetings/seminars	5,013.02	5,000.00	5,000.00	0.00	5,000.00	0.00
208-751-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - Recreation Department		126,641.34	153,902.00	153,902.00	93,067.24	60,834.76	60.47
Dept 756 - Parks Department							
208-756-702.000	Parks - Wages	219,055.08	239,336.00	239,336.00	142,876.62	96,459.38	59.70
208-756-715.000	Parks Social Security Ee	13,573.07	14,839.00	14,839.00	8,863.86	5,975.14	59.73

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022	ORIGINAL	2022-23	10/31/2022	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	
Fund 208 - Parks & Recreation Fund							
Expenditures							
208-756-715.002	Parks Medicare Ee	3,174.37	3,472.00	3,472.00	2,073.01	1,398.99	59.71
208-756-716.000	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00
208-756-717.000	Hospitalization Ins	48,352.36	48,136.00	48,136.00	27,713.84	20,422.16	57.57
208-756-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
208-756-719.000	Parks Fringe Ben - Retirement P.	22,329.03	26,497.00	26,497.00	13,261.46	13,235.54	50.05
208-756-720.000	Parks Frng Ben - Other Employee	4,769.13	5,880.00	5,880.00	3,281.16	2,598.84	55.80
208-756-727.000	Park Supplies	433.58	3,500.00	3,500.00	92.61	3,407.39	2.65
208-756-728.000	Postage	61.93	100.00	100.00	1.63	98.37	1.63
208-756-729.000	Gas & Oil-Vehicles	8,541.10	11,000.00	11,000.00	7,310.48	3,689.52	66.46
208-756-740.000	Small Equipment	21,505.58	4,000.00	4,000.00	3,150.00	850.00	78.75
208-756-750.000	PARKS DUES & SUBSCRIPTIONS	402.50	500.00	500.00	0.00	500.00	0.00
208-756-801.000	Professional Fees	131.25	3,000.00	3,000.00	174.50	2,825.50	5.82
208-756-829.000	PARKS UNIFORMS	1,254.94	1,350.00	1,350.00	767.20	582.80	56.83
208-756-850.000	Telephone	2,131.16	2,100.00	2,100.00	1,130.20	969.80	53.82
208-756-860.000	Mileage	138.10	200.00	200.00	0.00	200.00	0.00
208-756-900.000	Printing & Pub	297.70	300.00	300.00	0.00	300.00	0.00
208-756-920.000	Parks Light & Power	14,046.50	16,250.00	16,250.00	9,444.02	6,805.98	58.12
208-756-921.000	Parks Water & Sewer	28,577.34	29,500.00	29,500.00	26,545.66	2,954.34	89.99
208-756-922.000	Parks Heat	5,380.64	3,700.00	3,700.00	1,313.73	2,386.27	35.51
208-756-930.000	Parks Repairs & Maint	86,214.86	109,500.00	109,500.00	65,528.42	43,971.58	59.84
208-756-956.000	Meetings/seminars	1,770.83	2,000.00	2,000.00	0.00	2,000.00	0.00
208-756-971.000	Equipment	0.00	38,000.00	38,000.00	15,456.59	22,543.41	40.68
208-756-972.000	Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00
208-756-973.000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00
208-756-974.000	Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 756 - Parks Department		482,141.05	563,160.00	563,160.00	328,984.99	234,175.01	58.42
Dept 966 - Other Expenses							
208-966-959.000	Contingency Reserve	0.00	0.00	0.00	0.00	0.00	0.00
208-966-965.008	Forestry	0.00	0.00	0.00	0.00	0.00	0.00
208-966-990.000	Adm. Fees	65,000.00	65,000.00	65,000.00	32,500.00	32,500.00	50.00
208-966-999.000	Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 966 - Other Expenses		65,000.00	65,000.00	65,000.00	32,500.00	32,500.00	50.00
TOTAL EXPENDITURES		673,782.39	782,062.00	782,062.00	454,552.23	327,509.77	58.12
Fund 208 - Parks & Recreation Fund:							
TOTAL REVENUES		664,992.15	700,487.00	700,487.00	87,504.29	612,982.71	12.49
TOTAL EXPENDITURES		673,782.39	782,062.00	782,062.00	454,552.23	327,509.77	58.12
NET OF REVENUES & EXPENDITURES		(8,790.24)	(81,575.00)	(81,575.00)	(367,047.94)	285,472.94	449.95

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022	ORIGINAL	2022-23	10/31/2022	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	
Fund 211 - Bike Path Fund							
Revenues							
Dept 000							
211-000-403.000	Current Taxes-Bike Paths	457,219.67	486,550.00	486,550.00	127.65	486,422.35	0.03
211-000-539.000	Capital Grants	0.00	0.00	0.00	0.00	0.00	0.00
211-000-539.001	STATE GRANTS - METRO AUTHORITY	16,912.42	16,900.00	16,900.00	17,227.31	(327.31)	101.94
211-000-573.000	Local Comm Stabztn Share	241.66	0.00	0.00	0.00	0.00	0.00
211-000-664.000	Interest Earned	2,067.21	2,160.00	2,160.00	4,797.05	(2,637.05)	222.09
211-000-671.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
211-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
211-000-699.600	From Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		476,440.96	505,610.00	505,610.00	22,152.01	483,457.99	4.38
TOTAL REVENUES		476,440.96	505,610.00	505,610.00	22,152.01	483,457.99	4.38
Expenditures							
Dept 755 - Bike Path							
211-755-702.000	Bicycle Path-Salaries	76,670.33	89,411.00	89,411.00	44,432.04	44,978.96	49.69
211-755-715.000	Social Security Ee	4,771.09	5,544.00	5,544.00	2,769.40	2,774.60	49.95
211-755-715.002	Medicare Ee	1,115.75	1,297.00	1,297.00	647.64	649.36	49.93
211-755-716.000	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00
211-755-717.000	Hospitalization Ins	13,384.27	14,616.00	14,616.00	11,936.85	2,679.15	81.67
211-755-717.001	BIKE PATH HSA DEDUCTIBLE	0.00	0.00	0.00	0.00	0.00	0.00
211-755-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
211-755-719.000	Fringe Ben - Retirement Plan	8,157.17	9,850.00	9,850.00	4,882.94	4,967.06	49.57
211-755-720.000	Frng Ben - Other Employee Bens	2,163.87	1,791.00	1,791.00	1,467.93	323.07	81.96
211-755-727.000	Bike Path Supplies	51.14	1,500.00	1,500.00	51.02	1,448.98	3.40
211-755-728.000	Postage	0.00	20.00	20.00	0.81	19.19	4.05
211-755-729.000	Gas & Oil-Vehicles	5,576.89	4,500.00	4,500.00	3,873.23	626.77	86.07
211-755-740.000	Small Equipment	0.00	4,000.00	4,000.00	3,150.00	850.00	78.75
211-755-750.000	BP DUES & SUBSCRIPTIONS	0.00	200.00	200.00	0.00	200.00	0.00
211-755-801.000	Professional Fees	34,649.50	25,000.00	25,000.00	5,569.40	19,430.60	22.28
211-755-829.000	BIKE PATH UNIFORMS	300.00	325.00	325.00	27.51	297.49	8.46
211-755-850.000	Telephone	420.00	420.00	420.00	210.00	210.00	50.00
211-755-900.000	Printing & Pub	0.00	0.00	0.00	0.00	0.00	0.00
211-755-930.000	Repairs & Maint	42,852.24	60,000.00	60,000.00	14,301.84	45,698.16	23.84
211-755-956.000	Meetings/seminars	1,770.84	0.00	0.00	0.00	0.00	0.00
211-755-959.000	Contingency Reserve	0.00	0.00	0.00	0.00	0.00	0.00
211-755-971.000	Equipment	0.00	6,000.00	6,000.00	0.00	6,000.00	0.00
211-755-975.000	BIKE PATH- CONSTRUCTION	116,955.60	432,000.00	432,000.00	10,466.40	421,533.60	2.42
211-755-990.000	Adm. Fees	30,000.00	30,000.00	30,000.00	15,000.00	15,000.00	50.00
Total Dept 755 - Bike Path		338,838.69	686,474.00	686,474.00	118,787.01	567,686.99	17.30
Dept 852 - Retiree Expenses							
211-852-715.000	Social Security Ee	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 852 - Retiree Expenses		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		338,838.69	686,474.00	686,474.00	118,787.01	567,686.99	17.30

REVENUE AND EXPENDITURE REPORT FOR PARK TOWNSHIP

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE		% BDGT USED
		03/31/2022	ORIGINAL	2022-23	10/31/2022	BALANCE		
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)		
Fund 211 - Bike Path Fund								
Fund 211 - Bike Path Fund:								
TOTAL REVENUES		476,440.96	505,610.00	505,610.00	22,152.01	483,457.99		4.38
TOTAL EXPENDITURES		338,838.69	686,474.00	686,474.00	118,787.01	567,686.99		17.30
NET OF REVENUES & EXPENDITURES		137,602.27	(180,864.00)	(180,864.00)	(96,635.00)	(84,229.00)		53.43

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022	ORIGINAL	2022-23	10/31/2022	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	
Fund 219 - STREET LIGHTING FUND							
Revenues							
Dept 000							
219-000-404.000	Street Light Assessments	146,544.00	146,915.00	146,915.00	0.00	146,915.00	0.00
219-000-664.000	Interest Earned	88.13	120.00	120.00	273.53	(153.53)	227.94
219-000-699.000	Transfer From Other Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		<u>146,632.13</u>	<u>147,035.00</u>	<u>147,035.00</u>	<u>273.53</u>	<u>146,761.47</u>	<u>0.19</u>
TOTAL REVENUES		<u>146,632.13</u>	<u>147,035.00</u>	<u>147,035.00</u>	<u>273.53</u>	<u>146,761.47</u>	<u>0.19</u>
Expenditures							
Dept 448 - Street Lighting							
219-448-920.000	Light & Power	148,472.92	160,650.00	160,650.00	70,683.60	89,966.40	44.00
219-448-930.000	Repairs & Maint	0.00	0.00	0.00	500.00	(500.00)	100.00
219-448-990.000	Adm. Fees	2,500.00	2,500.00	2,500.00	1,250.00	1,250.00	50.00
Total Dept 448 - Street Lighting		<u>150,972.92</u>	<u>163,150.00</u>	<u>163,150.00</u>	<u>72,433.60</u>	<u>90,716.40</u>	<u>44.40</u>
TOTAL EXPENDITURES		<u>150,972.92</u>	<u>163,150.00</u>	<u>163,150.00</u>	<u>72,433.60</u>	<u>90,716.40</u>	<u>44.40</u>
Fund 219 - STREET LIGHTING FUND:							
TOTAL REVENUES		146,632.13	147,035.00	147,035.00	273.53	146,761.47	0.19
TOTAL EXPENDITURES		<u>150,972.92</u>	<u>163,150.00</u>	<u>163,150.00</u>	<u>72,433.60</u>	<u>90,716.40</u>	<u>44.40</u>
NET OF REVENUES & EXPENDITURES		(4,340.79)	(16,115.00)	(16,115.00)	(72,160.07)	56,045.07	447.78

REVENUE AND EXPENDITURE REPORT FOR PARK TOWNSHIP

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	10/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 241 - WEST MICHIGAN AIRPORT AUTHORITY FUND							
Revenues							
Dept 000							
241-000-403.000	Current Taxes	116,891.71	124,387.00	124,387.00	39.72	124,347.28	0.03
241-000-573.000	Local Comm Stabztn Share	61.84	0.00	0.00	0.00	0.00	0.00
241-000-664.000	Interest Earned	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		116,953.55	124,387.00	124,387.00	39.72	124,347.28	0.03
TOTAL REVENUES		116,953.55	124,387.00	124,387.00	39.72	124,347.28	0.03
Expenditures							
Dept 000							
241-000-831.000	AIRPORT AUTHORITY TAX COLLECTIO	116,953.55	124,387.00	124,387.00	39.72	124,347.28	0.03
Total Dept 000		116,953.55	124,387.00	124,387.00	39.72	124,347.28	0.03
TOTAL EXPENDITURES		116,953.55	124,387.00	124,387.00	39.72	124,347.28	0.03
Fund 241 - WEST MICHIGAN AIRPORT AUTHORITY FUND:							
TOTAL REVENUES		116,953.55	124,387.00	124,387.00	39.72	124,347.28	0.03
TOTAL EXPENDITURES		116,953.55	124,387.00	124,387.00	39.72	124,347.28	0.03
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	10/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 351 - Sewer Distribution Fund							
Revenues							
Dept 000							
351-000-477.000	Sewer Inspection Fees	4,470.00	5,000.00	5,000.00	3,850.00	1,150.00	77.00
351-000-626.000	Plan Review Income	0.00	0.00	0.00	0.00	0.00	0.00
351-000-664.000	Interest Earned	10,158.68	12,420.00	12,420.00	5,956.05	6,463.95	47.96
351-000-664.003	Interest On Assessments	12,440.18	13,350.00	13,350.00	13,504.51	(154.51)	101.16
351-000-664.900	Increase (Decrease) in Fair Val	(76,535.87)	0.00	0.00	0.00	0.00	0.00
351-000-671.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
351-000-672.000	Sewer-Special Assessments	208,518.85	170,000.00	170,000.00	119,715.18	50,284.82	70.42
351-000-687.000	Over Payments / Refunded	0.00	0.00	0.00	0.00	0.00	0.00
351-000-699.500	Transfer In - Water Propr Fund	0.00	0.00	0.00	0.00	0.00	0.00
351-000-699.600	From Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		159,051.84	200,770.00	200,770.00	143,025.74	57,744.26	71.24
TOTAL REVENUES		159,051.84	200,770.00	200,770.00	143,025.74	57,744.26	71.24
Expenditures							
Dept 000							
351-000-801.000	Professional Fees	1,176.45	1,200.00	1,200.00	0.00	1,200.00	0.00
351-000-801.002	Professional Services-Plumbing	3,800.00	5,000.00	5,000.00	2,090.00	2,910.00	41.80
351-000-804.000	Sewer - Engineering Fees	1,484.50	0.00	0.00	336.00	(336.00)	100.00
351-000-958.000	Assessment Overpayments	0.00	0.00	0.00	0.00	0.00	0.00
351-000-963.000	Sewer Reu Fees	435.00	5,000.00	5,000.00	0.00	5,000.00	0.00
351-000-963.003	SANITARY LATERALS	0.00	0.00	0.00	0.00	0.00	0.00
351-000-975.000	Sewer - Sewer Lines Constructio	0.00	0.00	0.00	0.00	0.00	0.00
351-000-990.000	Adm. Fees	10,000.00	10,000.00	10,000.00	5,000.00	5,000.00	50.00
351-000-999.000	Sewer- Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		16,895.95	21,200.00	21,200.00	7,426.00	13,774.00	35.03
TOTAL EXPENDITURES		16,895.95	21,200.00	21,200.00	7,426.00	13,774.00	35.03
Fund 351 - Sewer Distribution Fund:							
TOTAL REVENUES		159,051.84	200,770.00	200,770.00	143,025.74	57,744.26	71.24
TOTAL EXPENDITURES		16,895.95	21,200.00	21,200.00	7,426.00	13,774.00	35.03
NET OF REVENUES & EXPENDITURES		142,155.89	179,570.00	179,570.00	135,599.74	43,970.26	75.51

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	10/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 403 - Capital Projects Fund							
Revenues							
Dept 000							
403-000-539.000	Capital Grants	231,925.54	12,500.00	12,500.00	(3,175.54)	15,675.54	(25.40)
403-000-664.000	Interest Earned	24,177.31	25,925.00	25,925.00	8,767.91	17,157.09	33.82
403-000-664.006	Sd - Interest Earn/investments	0.00	0.00	0.00	0.00	0.00	0.00
403-000-664.900	Increase (Decrease) in Fair Val	(69,963.55)	0.00	0.00	0.00	0.00	0.00
403-000-671.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
403-000-699.000	Transfer From Other Fund	1,034,299.10	673,900.00	673,900.00	763,029.00	(89,129.00)	113.23
403-000-699.600	From Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,220,438.40	712,325.00	712,325.00	768,621.37	(56,296.37)	107.90
TOTAL REVENUES		1,220,438.40	712,325.00	712,325.00	768,621.37	(56,296.37)	107.90
Expenditures							
Dept 000							
403-000-803.000	Purchased Services	29,601.59	34,000.00	34,000.00	14,625.00	19,375.00	43.01
403-000-955.003	RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
403-000-971.000	Equipment	24,146.62	228,183.00	228,183.00	228,143.36	39.64	99.98
403-000-972.000	Building Improvements	215,486.00	39,000.00	39,000.00	0.00	39,000.00	0.00
403-000-973.000	Land Improvements	322,244.63	195,000.00	195,000.00	39,586.00	155,414.00	20.30
403-000-974.000	Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00
403-000-975.000	Cpf - Water Sad Loan	0.00	0.00	0.00	0.00	0.00	0.00
403-000-999.000	Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		591,478.84	496,183.00	496,183.00	282,354.36	213,828.64	56.91
TOTAL EXPENDITURES		591,478.84	496,183.00	496,183.00	282,354.36	213,828.64	56.91
Fund 403 - Capital Projects Fund:							
TOTAL REVENUES		1,220,438.40	712,325.00	712,325.00	768,621.37	(56,296.37)	107.90
TOTAL EXPENDITURES		591,478.84	496,183.00	496,183.00	282,354.36	213,828.64	56.91
NET OF REVENUES & EXPENDITURES		628,959.56	216,142.00	216,142.00	486,267.01	(270,125.01)	224.98

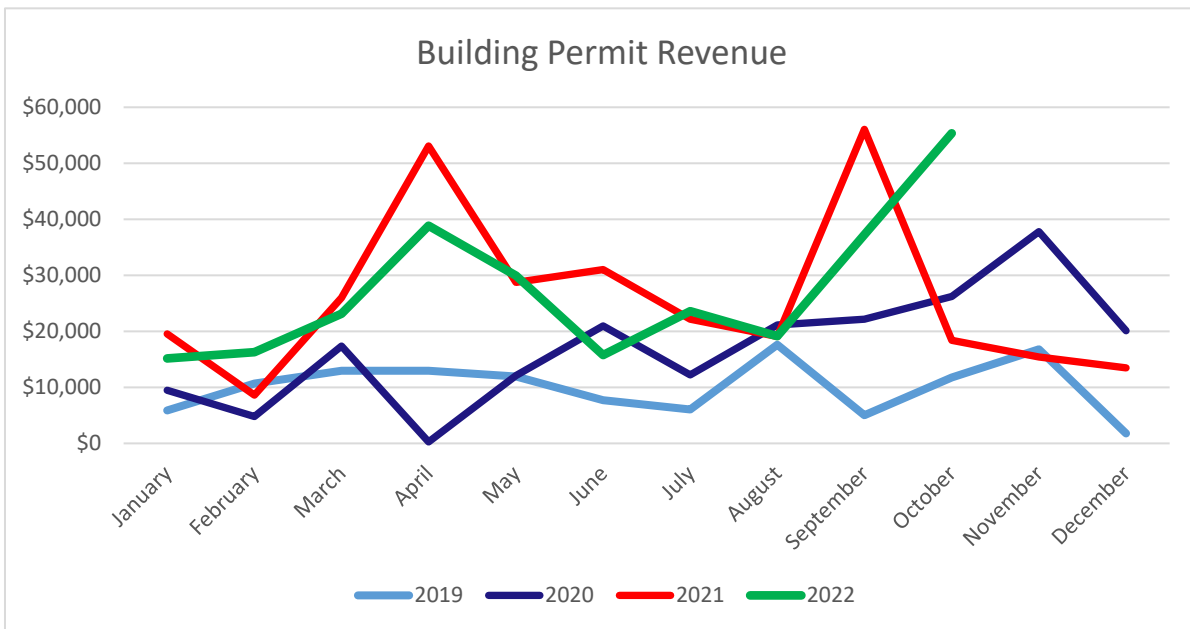
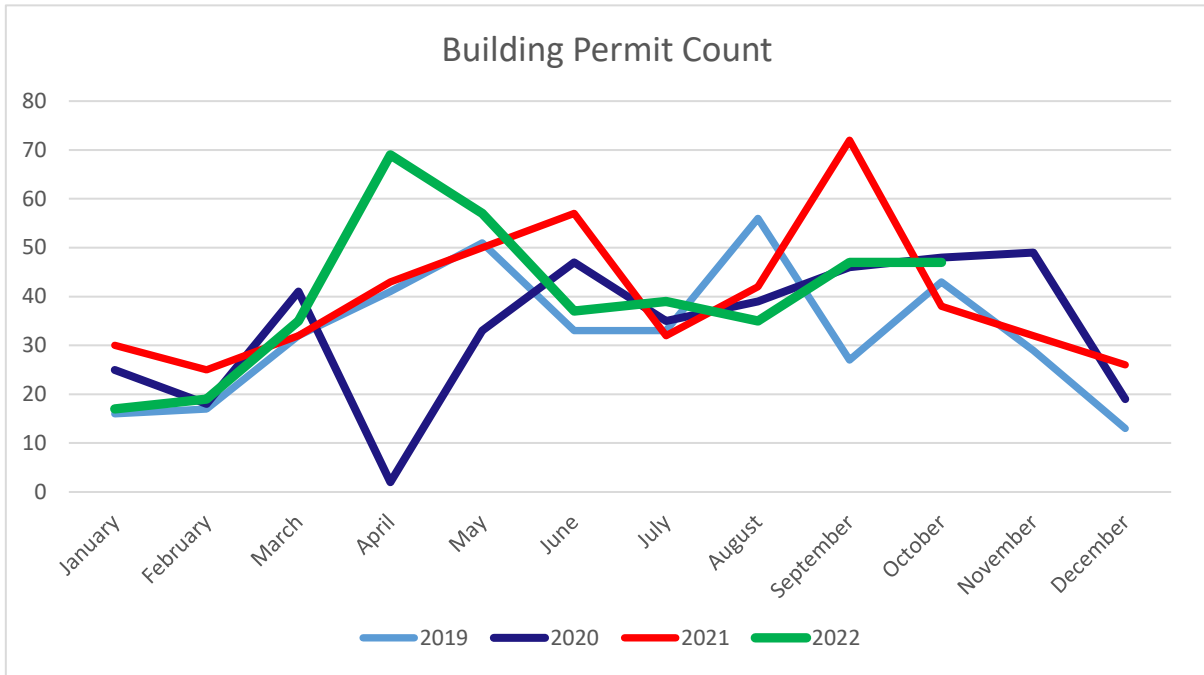
PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	10/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 404 - Local Streets							
Revenues							
Dept 000							
404-000-403.000	Current Taxes - Local Streets	568,795.43	605,307.00	605,307.00	159.37	605,147.63	0.03
404-000-573.000	Local Comm Stabztn Share	300.64	0.00	0.00	0.00	0.00	0.00
404-000-664.000	Interest Earned	2,069.21	1,836.00	1,836.00	4,582.52	(2,746.52)	249.59
404-000-699.000	Transfer From Other Fund	200,000.00	200,000.00	200,000.00	0.00	200,000.00	0.00
Total Dept 000		771,165.28	807,143.00	807,143.00	4,741.89	802,401.11	0.59
TOTAL REVENUES		771,165.28	807,143.00	807,143.00	4,741.89	802,401.11	0.59
Expenditures							
Dept 901 - Capital Outlay							
404-901-702.000	Salary	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
404-901-715.000	Social Security Ee	0.00	62.00	62.00	0.00	62.00	0.00
404-901-715.002	Medicare Ee	0.00	15.00	15.00	0.00	15.00	0.00
404-901-717.000	Hospitalization Ins	0.00	0.00	0.00	0.00	0.00	0.00
404-901-719.000	Fringe Ben - Retirement Plan	0.00	0.00	0.00	0.00	0.00	0.00
404-901-720.000	Frng Ben - Other Employee Bens	0.00	0.00	0.00	0.00	0.00	0.00
404-901-740.000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00
404-901-801.000	Professional Fees	0.00	8,000.00	8,000.00	0.00	8,000.00	0.00
404-901-930.000	Repairs & Maint	35,012.63	75,000.00	75,000.00	27,528.80	47,471.20	36.71
404-901-975.000	Hwy & Streets - Construction	676,993.97	650,000.00	650,000.00	425,616.23	224,383.77	65.48
404-901-990.000	Adm. Fees	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - Capital Outlay		712,006.60	734,077.00	734,077.00	453,145.03	280,931.97	61.73
TOTAL EXPENDITURES		712,006.60	734,077.00	734,077.00	453,145.03	280,931.97	61.73
Fund 404 - Local Streets:							
TOTAL REVENUES		771,165.28	807,143.00	807,143.00	4,741.89	802,401.11	0.59
TOTAL EXPENDITURES		712,006.60	734,077.00	734,077.00	453,145.03	280,931.97	61.73
NET OF REVENUES & EXPENDITURES		59,158.68	73,066.00	73,066.00	(448,403.14)	521,469.14	613.70

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	10/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 405 - Water Capital Improvement Fund							
Revenues							
Dept 000							
405-000-477.000	Water Inspection Fees	0.00	0.00	0.00	0.00	0.00	0.00
405-000-601.000	Water Connection	103,253.00	100,000.00	100,000.00	73,325.00	26,675.00	73.33
405-000-664.000	Interest Earned	27,822.53	29,000.00	29,000.00	8,084.75	20,915.25	27.88
405-000-664.003	Interest On Assessments	10,232.88	7,800.00	7,800.00	9,447.84	(1,647.84)	121.13
405-000-664.900	Increase (Decrease) in Fair Value	(132,618.63)	0.00	0.00	(81.00)	81.00	100.00
405-000-672.000	Sd - Special Assessments	343,822.70	90,386.00	90,386.00	93,486.90	(3,100.90)	103.43
405-000-699.000	Transfer From Other Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		352,512.48	227,186.00	227,186.00	184,263.49	42,922.51	81.11
TOTAL REVENUES		352,512.48	227,186.00	227,186.00	184,263.49	42,922.51	81.11
Expenditures							
Dept 901 - Capital Outlay							
405-901-801.000	Professional Fees	2,108.94	2,500.00	2,500.00	1,001.00	1,499.00	40.04
405-901-801.002	Professional Services-Plumbing	2,975.00	3,000.00	3,000.00	600.00	2,400.00	20.00
405-901-963.000	Water Service	276,760.32	230,000.00	230,000.00	206,646.79	23,353.21	89.85
405-901-990.000	Adm. Fees	15,000.00	15,000.00	15,000.00	7,500.00	7,500.00	50.00
Total Dept 901 - Capital Outlay		296,844.26	250,500.00	250,500.00	215,747.79	34,752.21	86.13
TOTAL EXPENDITURES		296,844.26	250,500.00	250,500.00	215,747.79	34,752.21	86.13
Fund 405 - Water Capital Improvement Fund:							
TOTAL REVENUES		352,512.48	227,186.00	227,186.00	184,263.49	42,922.51	81.11
TOTAL EXPENDITURES		296,844.26	250,500.00	250,500.00	215,747.79	34,752.21	86.13
NET OF REVENUES & EXPENDITURES		55,668.22	(23,314.00)	(23,314.00)	(31,484.30)	8,170.30	135.04
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		9,101,930.34	8,027,259.00	8,027,259.00	2,916,020.23	5,111,238.77	36.33
TOTAL EXPENDITURES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS		7,719,271.57	8,207,845.00	8,207,845.00	4,347,342.16	3,860,502.84	52.97
NET OF REVENUES & EXPENDITURES		1,382,658.77	(180,586.00)	(180,586.00)	(1,431,321.93)	1,250,735.93	792.60

Building Permit Data by Month: 2019 thru October-2022



Building Permit Data by Month: 2019 thru October-2022

Permit Count by Type/Year	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Building													
2019	16	17	32	41	51	33	33	56	27	43	29	13	391
2020	25	18	41	2	33	47	35	39	46	48	49	19	402
2021	30	25	32	43	50	57	32	42	72	38	32	26	479
2022	17	19	35	69	57	37	39	35	47	47			402
Electrical													
2019	27	15	27	32	33	31	34	25	33	32	14	36	339
2020	20	24	22	2	26	43	42	36	30	48	35	27	355
2021	34	29	38	36	33	37	23	34	38	45	40	36	423
2022	17	14	30	20	47	31	29	41	38	42			309
FIREPLACE													
2019	9	2	8	6	10	8	4	2	12	4	5	4	74
2020	5	5	6		3	6	9	4	8	10	8	13	77
2021	17	8	8	12	6	17	9	8	10	12	5	4	116
2022	5	10	8	13	11	4	8	13	8	10			90
Mechanical													
2019	50	34	38	49	40	32	67	43	41	42	29	27	492
2020	33	31	31	8	24	72	55	46	39	57	54	58	508
2021	40	34	62	43	50	74	48	54	35	37	60	31	568
2022	32	34	53	44	49	64	42	52	45	50			465
Plumbing													
2019	12	10	23	20	17	22	17	12	11	23	5	15	187
2020	11	13	14	4	18	20	18	23	15	24	29	15	204
2021	21	18	21	17	23	17	27	19	25	28	12	10	238
2022	9	11	14	16	36	24	13	10	10	22			165
Sewer Permit													
2019	1	7	8	6	5	6	9	10	2	5	2	3	64
2020	4	1	8	3	4	8	7	4	10	10	16	9	84
2021	7	1	6	12	5	11	6	8	14	8	4		82
2022		1		7	15	5	7	5	7	10			57
Water Permit													
2019	3	16	24	18	24	20	30	39	10	14	26	8	232
2020	20	7	31		18	26	26	13	34	43	54	24	296
2021	25	14	44	55	22	47	33	33	58	53	12	1	397
2022	1	2	3	8	18	6	11	5	11	13			78
ZONING													
2019				2	2	1		2		4	4		15
2020	2	3	3		8	7	2	2	6	5	4	1	43
2021	2	1	4	2	3	8	2	7	4	1	1	2	37
2022	1	2	2	4	4	5	4	3	3	3			31

Permit Count by Year (all Permit Types)	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
2019	118	101	160	174	182	153	194	189	136	167	114	106	1,794
2020	120	102	156	19	134	229	194	167	188	245	249	166	1,969
2021	176	130	215	220	192	268	180	205	256	222	166	110	2,340
2022	82	93	145	181	237	176	153	164	169	197			1,597

Building Permit Data by Month: 2019 thru October-2022

Revenue Collected by Type/Year	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Building													
2019	\$5,865	\$10,700	\$12,944	\$12,946	\$11,959	\$7,689	\$6,052	\$17,616	\$5,027	\$11,744	\$16,813	\$1,776	\$121,131
2020	\$9,472	\$4,779	\$17,374	\$267	\$12,121	\$20,990	\$12,238	\$21,161	\$22,199	\$26,244	\$37,798	\$20,094	\$204,735
2021	\$19,538	\$8,618	\$26,022	\$53,107	\$28,757	\$31,019	\$22,189	\$19,092	\$56,060	\$18,397	\$15,423	\$13,468	\$311,688
2022	\$15,166	\$16,279	\$23,120	\$38,857	\$29,972	\$15,761	\$23,602	\$19,151	\$37,267	\$55,356			\$274,529
Electrical													
2019	\$3,425	\$1,620	\$3,960	\$3,660	\$3,420	\$3,720	\$3,290	\$2,880	\$3,480	\$3,480	\$1,200	\$4,440	\$38,575
2020	\$2,100	\$3,600	\$2,520	\$180	\$2,460	\$3,960	\$4,740	\$3,780	\$3,780	\$5,760	\$3,960	\$4,035	\$40,875
2021	\$4,505	\$3,310	\$4,265	\$4,120	\$4,030	\$5,330	\$3,055	\$3,640	\$6,110	\$6,495	\$6,040	\$3,430	\$54,330
2022	\$1,950	\$1,885	\$3,185	\$2,405	\$6,830	\$3,850	\$3,290	\$5,460	\$4,765	\$4,970			\$38,590
FIREPLACE													
2019	\$1,080	\$180	\$900	\$660	\$1,140	\$900	\$480	\$240	\$1,380	\$540	\$540	\$420	\$8,460
2020	\$720	\$480	\$660		\$300	\$720	\$1,020	\$480	\$840	\$1,025	\$845	\$1,265	\$8,355
2021	\$1,880	\$905	\$905	\$1,410	\$585	\$2,210	\$1,105	\$1,040	\$1,170	\$1,495	\$650	\$520	\$13,875
2022	\$520	\$1,365	\$975	\$1,625	\$1,465	\$490	\$980	\$1,820	\$1,050	\$1,330			\$11,620
Mechanical													
2019	\$3,760	\$2,400	\$3,200	\$4,640	\$3,615	\$2,340	\$4,560	\$2,940	\$3,420	\$3,330	\$2,040	\$2,280	\$38,525
2020	\$2,820	\$2,595	\$2,655	\$480	\$1,860	\$5,000	\$4,175	\$3,240	\$3,225	\$4,560	\$4,390	\$4,650	\$39,650
2021	\$3,370	\$2,600	\$5,065	\$4,295	\$4,625	\$6,110	\$3,845	\$4,545	\$2,860	\$3,380	\$4,680	\$2,805	\$48,180
2022	\$3,120	\$3,315	\$4,615	\$3,835	\$4,155	\$5,320	\$3,570	\$4,690	\$4,410	\$4,480			\$41,510
Plumbing													
2019	\$1,310	\$1,140	\$3,180	\$2,880	\$1,920	\$2,880	\$1,730	\$1,980	\$1,500	\$3,420	\$600	\$2,100	\$24,640
2020	\$1,320	\$1,560	\$1,935	\$360	\$2,230	\$2,520	\$2,460	\$2,760	\$2,280	\$3,300	\$3,910	\$2,040	\$26,675
2021	\$2,640	\$2,220	\$3,000	\$2,985	\$3,380	\$2,730	\$4,290	\$2,925	\$4,415	\$4,230	\$1,295	\$1,625	\$35,735
2022	\$910	\$1,495	\$1,820	\$1,690	\$6,410	\$3,430	\$2,240	\$1,680	\$1,610	\$3,920			\$25,205
Sewer Permit													
2019	\$60	\$460	\$520	\$360	\$300	\$360	\$540	\$600	\$120	\$360	\$120	\$180	\$3,980
2020	\$240	\$60	\$480	\$180	\$240	\$480	\$420	\$240	\$600	\$600	\$960	\$540	\$5,040
2021	\$420	\$60	\$360	\$725	\$305	\$710	\$390	\$520	\$910	\$520	\$260		\$5,180
2022		\$65		\$455	\$1,050	\$350	\$490	\$350	\$490	\$700			\$3,950
Water Permit													
2019	\$566	\$3,209	\$4,501	\$3,429	\$6,837	\$7,242	\$7,878	\$8,416	\$2,932	\$4,699	\$8,387	\$3,567	\$61,663
2020	\$5,501	\$1,957	\$6,019		\$7,612	\$5,159	\$7,591	\$4,850	\$10,675	\$11,015	\$10,635	\$5,380	\$76,394
2021	\$4,200	\$6,205	\$16,665	\$18,357	\$8,935	\$12,915	\$9,075	\$7,657	\$18,092	\$14,430	\$1,940	\$1,680	\$120,151
2022	\$2,842	\$4,245	\$3,480	\$5,220	\$22,685	3480	10410	2900	14745	10900			\$80,907
ZONING													
2019				\$120	\$120	\$60		\$110		\$240	\$240		\$890
2020	\$120	\$180	\$180		\$420	\$300	\$120	\$120	\$360	\$300	\$240	\$120	\$2,460
2021	\$120	\$60	\$240	\$130	\$195	\$520	\$130	\$455	\$260	\$65	\$65	\$130	\$2,370
2022	\$65	\$130	\$130	\$260	\$260	\$390	\$260	\$195	\$195	\$163			\$2,048
Grand Total	99,604.50	87,677.05	154,875.25	169,637.50	180,192.50	158,934.50	146,213.50	147,532.00	216,226.00	211,447.50	123,030.50	76,544.50	1,771,915.30

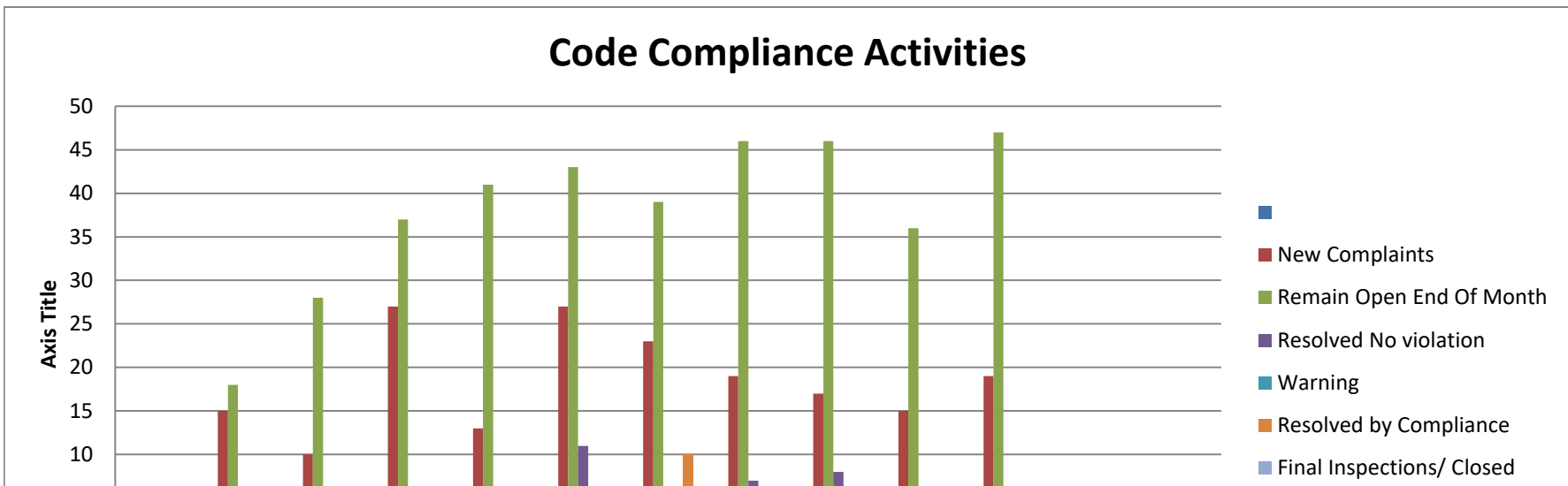
Revenue Collected by Year (all Permit Types)	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
2019	\$16,066	\$19,709	\$29,205	\$28,695	\$29,311	\$25,191	\$24,530	\$34,782	\$17,859	\$27,813	\$29,940	\$14,763	\$297,864
2020	\$22,293	\$15,211	\$31,823	\$1,467	\$27,243	\$39,129	\$32,764	\$36,631	\$43,959	\$52,804	\$62,738	\$38,124	\$404,184
2021	\$36,673	\$23,978	\$56,522	\$85,129	\$50,812	\$61,544	\$44,079	\$39,874	\$89,877	\$49,012	\$30,353	\$23,658	\$591,509
2022	\$24,573	\$28,779	\$37,325	\$54,347	\$72,827	\$33,071	\$44,842	\$36,246	\$64,532	\$81,819			\$478,359

Building Permit Data by Month: 2019 thru October-2022

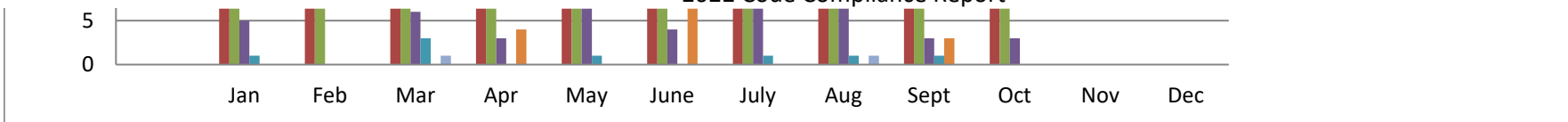
Building Permit Construction Value	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Building													
2019	\$1,517,950	\$2,958,986	\$4,351,327	\$3,456,085	\$3,407,504	\$1,992,942	\$1,624,015	\$5,807,551	\$1,166,452	\$3,785,690	\$4,619,230	\$340,768	\$35,028,500
2020	\$2,545,049	\$1,101,347	\$9,367,391	\$36,356	\$2,973,762	\$5,384,904	\$3,233,795	\$5,246,205	\$4,361,508	\$6,134,144	\$8,198,728	\$4,258,740	\$52,841,929
2021	\$4,210,544	\$1,868,496	\$5,761,510	\$11,356,694	\$7,234,657	\$6,246,154	\$4,878,922	\$3,839,658	\$15,074,692	\$5,752,064	\$3,091,896	\$2,658,634	\$71,973,921
2022	\$3,025,770	\$3,430,396	\$4,707,757	\$7,827,126	\$6,132,418	\$2,923,350	\$4,766,481	\$3,791,641	\$7,744,898	\$11,768,511			\$56,118,348

2022 Code Compliance Report

2022	New Complaints	Remain Open End Of Month	Resolved No violation	Warning	Resolved by Compliance	Final Inspections/ Closed	Court Action	Ticket
Jan	15	18	5	1			1	1
Feb	10	28						
Mar	27	37	6	3		1		
Apr	13	41	3		4			1
May	27	43	11	1				1
June	23	39	4		10			2
July	19	46	7	1				1
Aug	17	46	8	1		1		
Sept	15	36	3	1	3			1
Oct	19	47	3					
Nov								
Dec								
Year to date	185		50	8	17	2	1	



2022 Code Compliance Report



2022 Code Compliance Report

2022 Enforcements by Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Nov	Dec
Boat/Trailer Parking (Nov. 1 to end of Feb.)														
Building without a permit	4		2	2	5	3	3	1		2				
Burning Complaints*			1						1					
Business in Residential														
Dangerous Building	1			1			1							
Dog Barking/Leash/Soiling*	1		2			3	1	1	1	1				
Fireworks*														
Inoperative/Unregistered Vehicle		1		2	2		4	2		4				
Long grass/Weeds					7	7	2	1	1	1				
Miscellaneous	2	1	3		9	2	2	2	6	1				
No Zoning Permit														
Noise*					1	1			1					
Non-household pets			1	1										
Property Maint./Unwholesome substance/Waste	2		5	3	2	2		5	3					
Semi/Commercial Vehicle in Residential area														
Signs														
Snow Removal*	3	1												
Zoning	2	7	13	4	1	5	6	5	2	10				

* This type of complaint also may be reported to Law Enforcement and is not reflective of all complaints of this type.

Park Township Recreation

November 10, 2022

Soccer

Park Township Fall soccer season came to an end in late October. We've had a great season and saw a boost in the number of kids playing soccer this season. This year we were able to move our 5th-6th grade teams back to Park Township at the field located behind the Township office. In previous years we used Quincy Park in Holland Charter Township. The Lakeshore League with Holland City, Fennville and Saugatuck continues to be an amazing benefit for our 3rd - 6th graders signed up for Park Township Soccer.

We are currently gearing up to start registration for spring soccer. We will again be following previous seasons and only running Little Kicker and Kinder Kicker leagues at Wendt Park.

Art

We have selected and hired a new art instructor. Kathy Kingsley will be our new Art instructor for both Adult and Youth classes. Kathy comes to us with a great deal of experience teaching art classes in the public school system. We are excited to be able to offer more art classes in the near future.

Training

This winter we will again be offering speed and agility training. Normally the training is held at the Community Center but this time we are excited to be at West Ottawa High School. This training class has been a good tool for student athletes ranging from 1st to 12th grade to help them get faster and stronger in whatever sport they play.

Zumba

Zumba is still going strong, each month we offer a 4-class session two nights a week. We look forward to offering this class as we go into the winter months and have secured Woodside Elementary for those months. Our instructor Maria Schafer is a great instructor, we tend to see the same people sign up month after month because they love her class.

Kids Zumba

For the first time we can offer kids Zumba to Park Township residents. This is a great activity for younger kids to get active, move and dance.

Parent and Child Yoga

Along with our current yoga offerings, we are adding a parent and child yoga class in November. This class will allow parents and children ages 3+ to experience all the benefits that yoga has to offer.

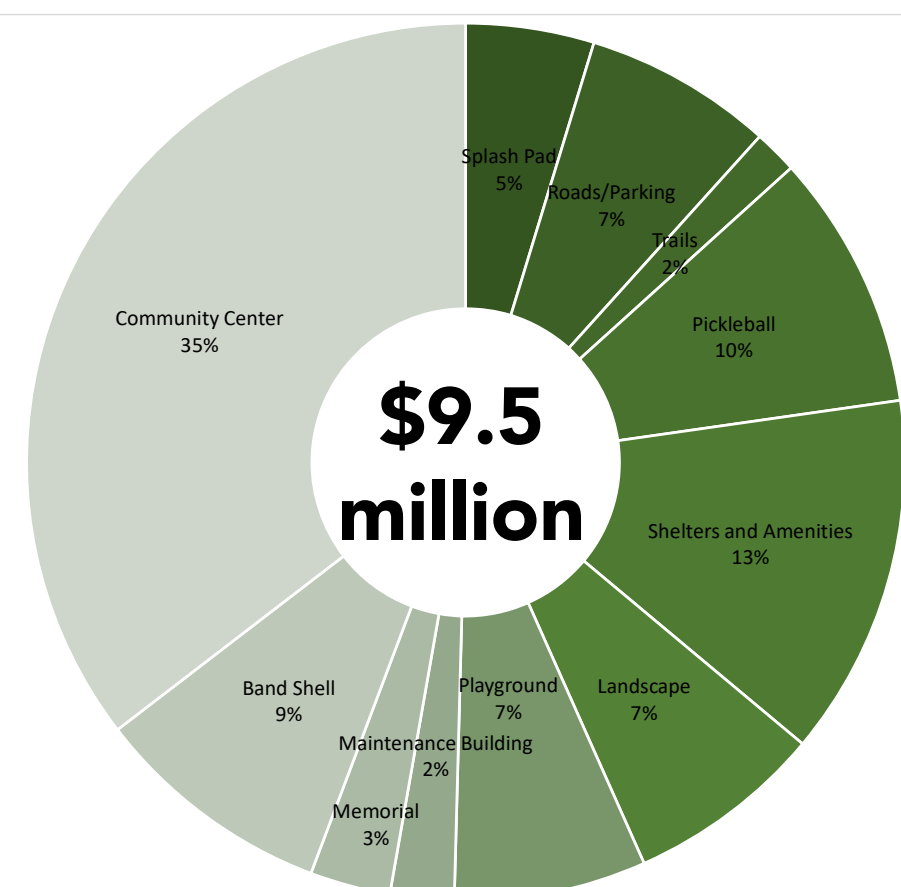
MASTER PLAN



PRELIMINARY OPINION OF PROBABLE COSTS

Capital Cost
\$9.5m

Operations & Maintenance
\$400,000 annually



LEGEND

- | | | |
|--|---|--|
| (A) Restroom and Large Pavilion | (G) Cooper Van Wieren Trailhead and bike trail along Perry Street | (M) Unpaved Barrier-Free Trail |
| (B) Play Area and Picnic Areas with three age-specific areas and potential nature-based play | (H) Helipad | (N) Outdoor Pickleball Courts with bleachers and shade pavilions |
| (C) Splash Pad with Picnic Shelter | (I) Paved Walking and Bike Paths | (O) Maintenance Building (10,000 ft ²) |
| (D) New Parking Area with potential EV Charging Stations | (J) Native Meadow | (P) Portable Restroom |
| (E) Future Military Museum | (K) Large Pavilion | (Q) Small Picnic Shelters, Potentially Solar-Powered |
| (F) Future Military History Garden | (L) Future Band Shell in Historic Hangar with lawn amphitheater | (R) Recreation Center (40,000 ft ²) with 10,000 ft ² Community Space and 6-8 Indoor/Outdoor Sports Courts |

PHASE 1 PLAN



LEGEND

- | | | |
|--|---|---|
| (D) New Parking Area with potential EV Charging Stations | (I) Paved Walking and Bike Paths | (M) Unpaved Barrier-Free Trail |
| (G) Cooper Van Wieren Trailhead and bike trail along Perry Street | (J) Native Meadow | (P) Portable Restroom |
| (H) Helipad | (K) Large Pavilion | (Q) Small Picnic Shelters, Potentially Solar-Powered |

PHASE 2 PLAN



LEGEND

- | | |
|--|--|
| (A) Restroom and Large Pavilion | (I) Paved Walking and Bike Paths |
| (B) Play Area and Picnic Areas with three age-specific areas and potential nature-based play | (N) Outdoor Pickleball Courts with bleachers and shade pavilions |
| (C) Splash Pad with Picnic Shelter | (O) Maintenance Building (10,000 ft ²) |
| (D) New Parking Area with potential EV Charging Stations | (Q) Small Picnic Shelters, Potentially Solar-Powered |



LEGEND

- L **Future Band Shell in Historic Hangar** with lawn amphitheater
- R **Community Center** (40,000 ft²) with 10,000 ft² Community Space and 6-8 Indoor/Outdoor Sports Courts



To: Park Township Board
From: Jim Gerard, Supervisor
Date: 11/10/22
Re: Short Term Rentals

Executive Summary

The Planning Commission continues the immense task of creating a regulatory framework should STR remain legal in Park Township. They are reaching the conclusion of their efforts. During this process, the Planning Commission has not had the benefit of understanding the board's wishes and direction on Short Term Rentals. I would like the board to consider, prior to reviewing the ordinance from the Planning Commission, if Short Term Rentals are to be made a lawful use in Residential Districts.

Legal Review

N/A

Supervisor Recommendation

This is a policy decision



To: Park Township Board
From: Howard Fink, Manager
Date: 11/10/22
Re: Witteveen Re-zoning

Executive Summary

Attached you will find the application and staff analysis on the Witteveen re-zoning request. The applicant has requested a conditional rezoning of property from AGR to R-1. They have voluntarily offered that the site will be split only three times, thus creating approximately 3 five acre lots. The Planning Commission voted to recommend the Board of Trustees deny the application. I do not find any unique circumstances to compel an alternative recommendation from the Planning Commission.

Legal Review

N/A

Manager Recommendation

Support the Planning Commission's recommendation to deny the conditional re-zoning request.



MEMORANDUM

To: Park Township Planning Commission
Re: Map Amendment (Rezoning) Request – 15606 Quincy
Date: October 19, 2022
From: Meika Weiss, Community Development Director

General Information

Applicant: Tom Witteveen
Address: 15606 Quincy Street (parcel number 70-15-11-100-011)
Request: Rezone the above parcel from AGR Agricultural and Permanent Open Space Zoning District to R-1 Rural Estates Residence Zoning District. The applicant is offering the condition that a maximum of three parcels would be created.
Staff recommendation: Recommend denial of map amendment to Township Board

Background and Site Description

The parcel under consideration is located on the south side of Quincy, in the center of the block between 152nd and 160th and just west of Butternut. It is 15.6 acres in size and the bulk of the parcel is wooded. Structures on the property include a single-family home and several outbuildings classified for agricultural use.

If rezoned, the applicant has offered the condition of limiting the site to three new parcels. Depending on site layout, a 15-acre parcel zoned R-1 could normally be expected to result in at least six parcels. Below are aerial views of the property under consideration, both in neighborhood context and closer-up.

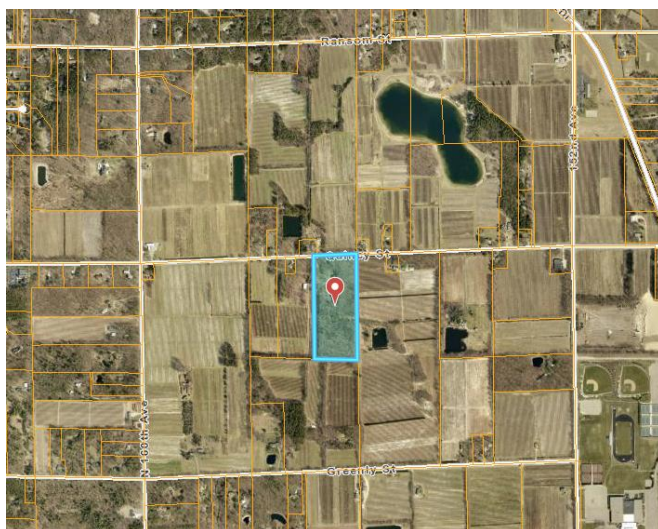


Figure 1. 15606 Quincy in neighborhood context.

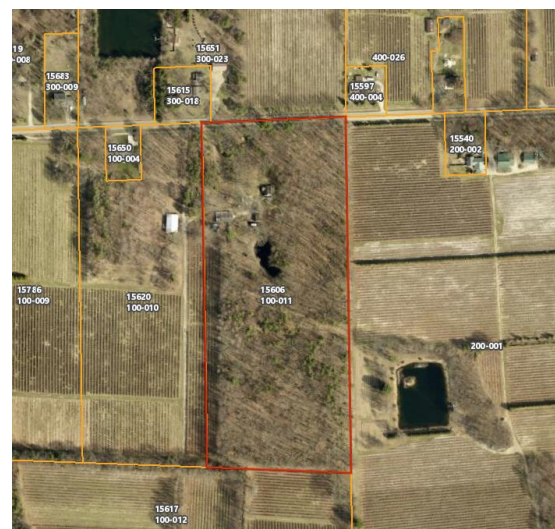


Figure 2. 15606 Quincy aerial view.

The figures below show where the parcel is located on both the Zoning Map (left, Figure 3) and the Future Land Use Map (right, Figure 4). The current zoning of the parcel is AGR Agricultural and Permanent Open Space, and the Future Land Use Map tags the parcel for AG – Agriculture use. Surrounding zoning and future uses are agricultural on both maps.

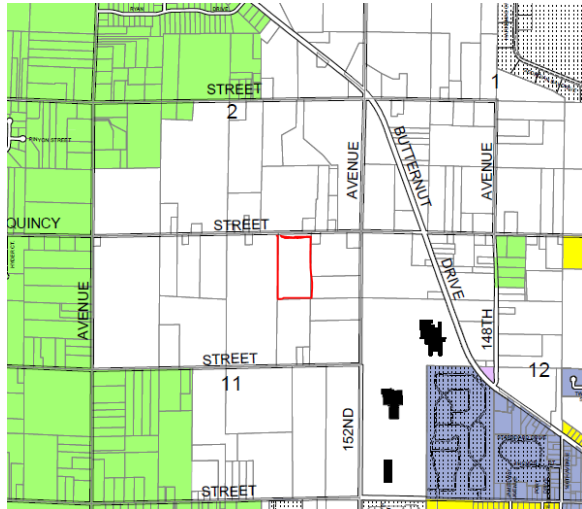


Figure 3. Zoning Map.
White = AGR, green = R-2, purple = R-4

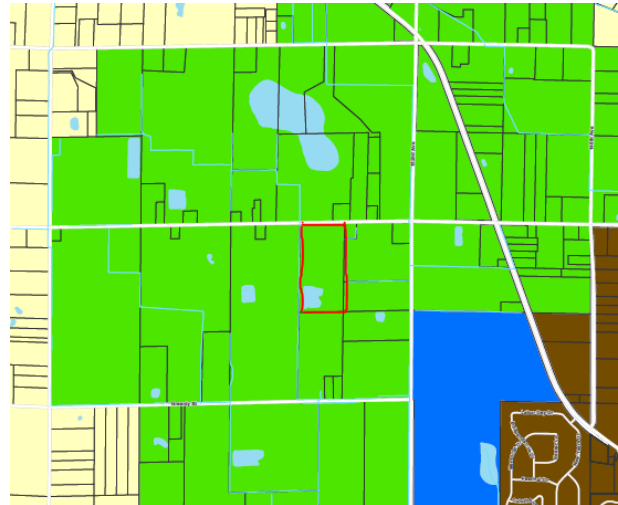


Figure 4. Future Land Use Map.
green = AG, pale yellow = Rural Estates Residential, blue = public/open space, brown = High-Density Residential

Rezoning Criteria

Sec. 38-129 of the Park Township Code of Ordinances outlines the criteria and standards for map amendments in general with additional criteria for cases in which conditions have been voluntarily offered by the applicant, as is the case here. The criteria are included below, with staff comment under the listed criteria.

Criteria for a map amendment:

Whether there is consistency with the goals, policies and future land use map of the master plan, including any sub area or corridor studies. If conditions have changed significantly since the master plan was adopted, then consistency with recent development trends in the area shall also be considered.

As shown above, the Future Land Use Map indicates that this parcel and those surrounding it are intended to remain agricultural. Conditions in this area have not changed significantly since Master Plan adoption, and in spite of significant development pressure this area of agricultural land remains intact.

Under the Community Agenda portion of the Park Township Master Plan (p. 48), the value of retaining agricultural land was emphasized. “One problem or challenge related to preserving farmland is the demand for rural home sites in areas which are currently being farmed. Serious conflicts can arise between agricultural practices and non-farm residential uses.”

This section does acknowledge the demand for rural residential building sites and suggests that the Planning Commission consider developing regulations to allow building on non-productive agricultural land as a special use; however, this is not currently part of the governing Code of Ordinances.

In addition to the inherent conflict between agricultural and residential uses, consideration of surrounding land uses is a criterion used to determine whether a rezoning is appropriate. As a result, granting a rezoning in this agricultural district may make future residential development more likely.

Whether there is compatibility of the site's physical, geological, hydrological and other environmental features with the host of uses permitted in the proposed zoning district.

Possible permitted uses in the R-1 zoning district, especially given the conditions offered, appear to be compatible with the physical environment. According to the State of Michigan's EGLE Wetlands Map Viewer, there does appear to be a section of wetlands in the northeast portion of the parcel which the property owner would need to work through.



Figure 5. EGLE wetlands map. Wetlands are shown in green, wetland soils are shown in orange, and when both are present they are shown in striped green and orange.

Whether there is evidence that if the current zoning remains enforced, the restriction may preclude the use of the property for any purpose to which it is reasonably adapted.

Current zoning doesn't preclude the reasonable use of this property as the current single-family home can remain as well as any other use permitted in the AGR district.

Whether there is compatibility of all the potential uses allowed in the proposed zoning district with the surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic safety impacts, aesthetics, infrastructure, utilities, potential influence on property values, and the general health, safety and welfare of the Township.

Once a property is rezoned it can be used for any purpose permitted in the new zoning district, within the confines of the conditions offered by the applicant. For your convenience, the use regulations for the R-1 zoning district are appended to this memo. Permitted uses in the R-1 zoning district don't appear likely to be problematic in this context, as the more intense uses would require a special use permit from the Planning Commission and so could be mitigated. The exception is the general incompatibility often seen between residential uses and generally accepted agricultural practices.

Additional criteria for whether the voluntary conditions offered serve the following purposes:

Bear a reasonable and rational connection and/or benefit to the property being proposed for rezoning;

The conditions offered appear to take into consideration both the specific characteristics of the property proposed for rezoning and values such as tree preservation that have previously been expressed by the Township.

Are necessary to ensure that the property develops in such a way that protects the surrounding neighborhood and minimizes any potential impacts to adjacent properties;

The conditions that have been offered do minimize potential impacts to adjacent properties in comparison to a straight R-1 zoning classification.

Will lead to a development that is more compatible with abutting or surrounding uses than would have been likely if the property had been rezoned without the proposed voluntarily offered conditional zoning agreement, or if the property were left to develop under the existing zoning classification; and

The proposal would make the development more compatible with surrounding uses than a straight R-1 designation, but less compatible with surrounding uses than maintaining the AGR designation.

Meet the basic requirements of the requested zoning district.

This appears to meet the basic requirements use and area requirements of the R-1 zoning district.

Additional Staff Comments and Recommendation

The conditions attached to this proposal are sensible and, on the level of the individual parcel, in line with the values expressed by the Planning Commission for residential development. However, when considered in the broader context of land use in the Township this proposal runs counter to the bulk of guidance in the Master Plan. I have three primary concerns which prevent me from recommending approval.

First, permitting an isolated R-1 zoning district in the middle of an AGR district gives the appearance of spot zoning even considering the conditional nature of the request. As a refresher, I've included a one-pager from the MSU Extension Office explaining what spot zoning is, and this meets most of those criteria – it's a small area, it allows a land use inconsistent with those around it (in this case, more dense), and perhaps most importantly it confers a special benefit on the individual property owner not commonly enjoyed by owners of similar property.

Second, around a quarter of the land in Park Township is designated for R-1 density on the Future Land Use Map. For someone seeking large-lot residential living, Park Township has provided plenty of options that are in line with the Master Plan.

Finally, as noted earlier in the memo one of the criteria we consider when looking at rezoning applications is the surrounding land uses. This parcel is currently surrounded by agricultural land. If this parcel is rezoned the case becomes more compelling for a rezoning of the agricultural parcel next door as well.

Following a public hearing, staff recommends a motion to recommend denial of the proposed map amendment from AGR to R-1 to the Township Board.

APPENDIX

Sec. 38-214 Use regulations. R-1, Rural Estates Residential.

Land, buildings or structures in the R-1 Rural Estate District may be used for the following purposes only:

- (1) Farms for both general and specialized farming, except livestock, feed lots and poultry farms, together with farm dwellings and buildings and other installations necessary to such farms. Temporary housing for migratory workers is prohibited.
- (2) Greenhouses, nurseries, orchards, vineyards, or blueberry farms.
- (3) Riding stables, where horses are boarded and/or rented, if there is a minimum lot area of 20 acres and a site plan that is in accordance with the requirements of Article II, Division 3, of this chapter is approved by the Planning Commission.
- (4) Single-family dwellings.
- (5) Home occupations when authorized in accordance with Section 38-506.
- (6) Removal and processing of topsoil, sand, gravel, or other such minerals when authorized by the Planning Commission in accordance with Section 38-505. [Amended by Ord. No. 2020-001, eff. 1-27-2020]
- (7) Roadside stands when authorized as a special use. The same standards as are provided in Section 38-184(10) shall be considered. [Amended by Ord. No. 2018-1, eff. 3-23-2018]
- (8) Publicly owned athletic grounds and parks.
- (9) Business signs.
- (10) Private and public schools, libraries, museums, art galleries, and similar uses, when owned and operated by a governmental agency or nonprofit organization and when authorized by the Planning Commission as a special use. In considering such authorization, the Planning Commission shall consider the following standards:
 - a. The size, nature and character of the proposed use;
 - b. The proximity of the proposed use to adjoining properties;
 - c. The parking facilities provided for the proposed use;
 - d. Any traffic congestion or hazards that will be occasioned by the proposed use;
 - e. How well the proposed use harmonizes, blends with and enhances adjoining properties and the surrounding neighborhood; and
 - f. The effect of the proposed use on adjoining properties and the surrounding neighborhood.
- (11) Churches when authorized by the Planning Commission as a special use. In considering such authorization, the Planning Commission shall consider the following standards:
 - a. The size, character and nature of the church building;
 - b. The proximity of the church to adjoining properties;
 - c. The off-street parking that is to be provided for the church;
 - d. The potential traffic congestion and hazards that will be caused by the church use;
 - e. The degree with which the church harmonizes, blends with and enhances adjoining properties and the surrounding neighborhood; and
 - f. The effect of the church on adjoining properties and the surrounding neighborhood.

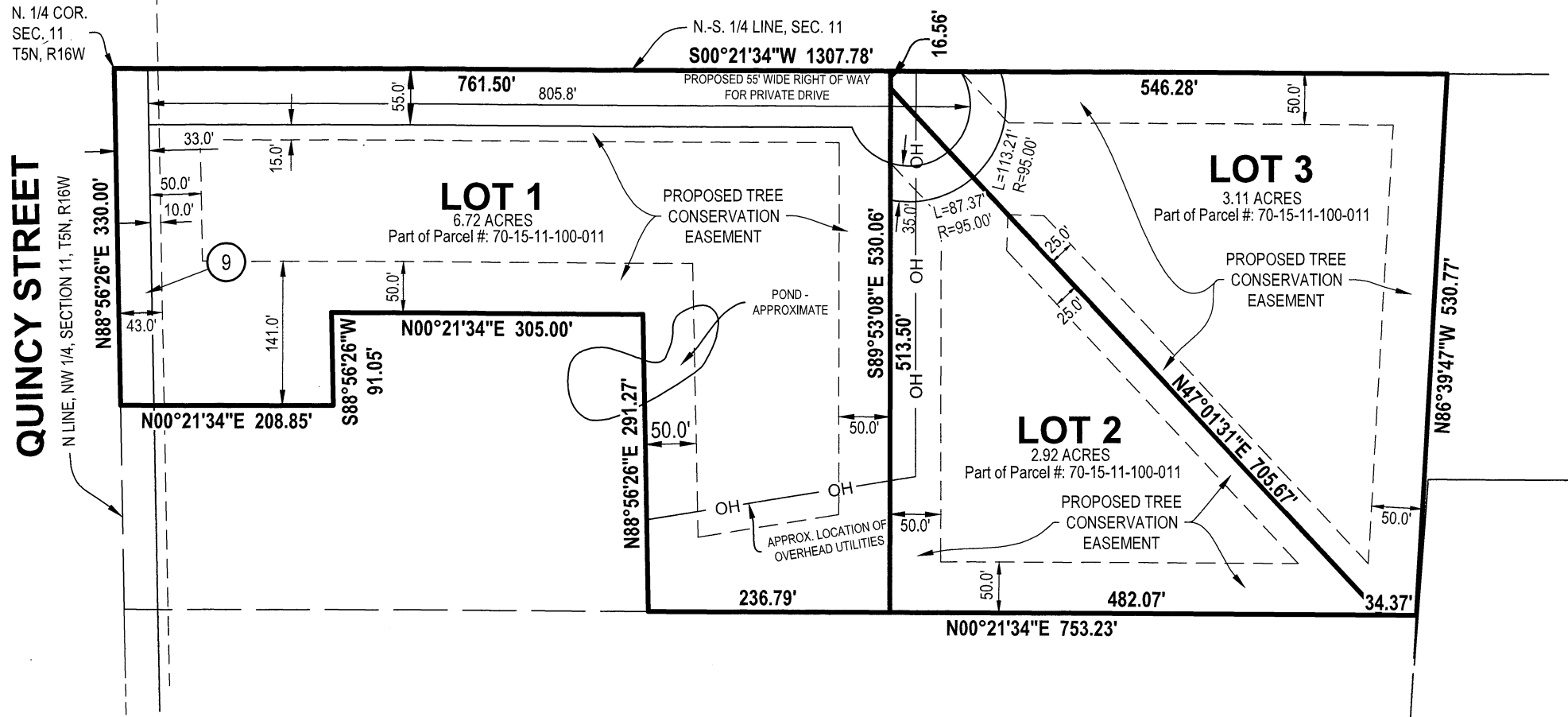
- (12) Recreational or church camps with no travel trailers, when owned and operated by a governmental agency or by a nonprofit organization which has been determined by the United States Internal Revenue Service to an organization tax exempt under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended, or similar successor statute. A site plan for the recreational or church camp or any expansion or extension thereof, which is in accordance with the requirements of Article II, Division 3, of this chapter, shall be approved by the Planning Commission before a building permit is issued.
- (13) Adult foster care facilities that are subject to Township zoning jurisdiction and nursing homes are permitted if authorized by the Planning Commission as a special use. In considering such authorization, the Planning Commission shall consider the following standards:
- a. The number of residents who are to occupy the proposed facility;
 - b. The effect of the proposed facility on the immediate surrounding neighborhood;
 - c. Potential traffic that will be generated by the proposed facility;
 - d. Available parking for employees, visitors and others;
 - e. The adequacy of the recreational areas and the open space areas provided for the proposed facility; and
 - f. The proximity of the proposed facility to any other adult foster care facility or nursing home.
- (14) Foster family homes, foster family group homes, family child care homes, and adult foster care family homes are permitted uses as required by the Zoning Act. Group child care homes are special uses to the extent required by the Zoning Act.
- (15) Bed-and-breakfast operations when authorized by the Planning Commission as a special use. In considering such authorization, the Planning Commission shall consider the following standards:
- a. The number of bed-and-breakfast sleeping rooms;
 - b. The effect of the proposed operation on the adjoining properties and the surrounding neighborhood;
 - c. Potential traffic that will be generated by the proposed bed-and-breakfast operation;
 - d. Available parking; and
 - e. The ability of the proposed bed-and-breakfast operation to comply with all requirements of Chapter 8, pertaining to bed-and-breakfast establishments, as amended.
- (16) A building which has existed for at least five years may be used to store boats, trailers and other recreational vehicles during off season as an accessory use to an on-going farming operation. No outdoor storage of such articles shall be permitted. Stored articles may not be used for living or recreational purposes while on the property. No sales of the stored articles shall be permitted while on the property. Except for watercraft stored on the property, no repairs, maintenance or other work shall be permitted on the stored articles while on the property. Repairs to, maintenance of, or any other work on watercraft stored on the property may only be conducted within the building. No signage advertising the storage activities shall be permitted on the property. The storage of such articles shall not adversely affect surrounding neighborhoods or adjoining properties, nor shall it adversely affect the environment. Buildings that are located closer than 200 feet from a residential structure on neighboring property, or which are on a lot less than five acres in size, must first obtain a special use permit from the Planning Commission

before being used to store such items. In considering such authorization the Planning Commission shall consider the following standards:

- a. The nature and character of the surrounding neighborhoods and adjoining properties, including the proximity of residential structures to the building to be used for such storage;
- b. The effect of such use on surrounding neighborhoods and adjoining properties, such as but not limited to noise, screening, lights and fumes;
- c. The ingress and egress to the property and the building to be used for such storage, including driveways and turnarounds;
- d. The effect of increased traffic on the surrounding neighborhoods, including connections to major streets;
- e. The nature and character of the building to be used for such storage, including but not limited to its architectural features, previous and/or current use;
- f. The effect of current and/or increased outdoor storage of items and materials on the property, including parking of vehicles; and
- g. The environmental effects of the requested use.

All bed-and-breakfast operations shall comply at all times with all requirements and other provisions of Chapter 8, pertaining to bed-and-breakfast establishments, as amended.

This sketch was made from the legal description shown above. The description should be compared with the Abstract of Title or Title Policy for accuracy, easements and exceptions.



PARTIAL DESCRIPTION

PART OF THE NORTHWEST 1/4 OF SECTION 11, T5N, R16W, PARK TOWNSHIP, OTTAWA COUNTY, MICHIGAN.

LEGEND

— OH — Overhead Utility

QUINCY STREET

N. 1/4 COR. SEC. 11, T5N, R16W

NW. COR. SEC. 11, T5N, R16W

SCHEDULE B - SECTION II NOTES

- 8 Right(s) of Way and/or Easement(s) and rights incidental thereto, as granted to Michigan Bell Telephone Company in a document recorded as recording no. Liber 736 Page 639. **Said easement is not on, does not touch, and/or - based on the description contained in the record document - does not affect the surveyed property.**
- 9 Terms, Covenants, and Conditions of Bicycle Path and Walkway Easement set forth as Recording No. Liber 3168 Page 683. **The easement described in this document is shown on this survey.**

TENTATIVE PARCEL MAP

SCALE: 1" = 150' 0' 75' 150' NORTH

Tom Witteveen 2992 Fransworth Drive Holland, MI, 49424		 www.nederveld.com • 800.222.1868 Holland 347 Hoover Blvd. Holland, MI 49423 Ann Arbor, Chicago, Columbus, Grand Rapids, Indianapolis, St. Louis
Quincy Street		
DRAWN BY: DS REV. BY: DS REV.: CLIENT REVISIONS	DATE: 08.29.22 REV. DATE: 9/9/2022	PRJ #: 22201444TPM.3 1 OF 1

REQUEST FOR ZONING ORDINANCE AMENDMENT

REQUEST FEE: \$1,200.00 (+\$3,000 escrow¹)

CHECK THE APPLICABLE REQUEST

MAP AMENDMENT (Rezoning) TEXT AMENDMENT

All petitions for an amendment to the Zoning Ordinance or the Zoning Map shall include the following information.

SECTION 38-127 – PETITION PROCEDURE

Name of Petitioner:
Tom Witteveen

Address of Petitioner:
2992 Fransworth Drive

Holland, MI 49424

Telephone: 616-298-0210 Email: tjwitteveen@ameritech.net

What is the Petitioner's interest in making this petition?

I wish to conditionally rezone the property at 15606 Quincy St. in order to create

(3) additional homes sites. One site will be a home for me and my family and the

other two homes sites will be sold to others who also desire some additional

land and privacy but can't afford a large 10+ acre parcel.

What is the nature and effect of the proposed amendment?

Requesting a conditional rezone to create (3) additional homes sites rather than

(1) additional home site as currently allowed. Applicant is volunteering conditions

to limit the rezone to the (3) lots as shown on the attached site plan.

RECEIVED
SEP 12 2022
Park Township

¹ Escrow funds are used to reimburse planning, engineering, and legal fees incurred. If the fund drops below 10% of the deposit, an additional deposit will be required to continue. Any funds remaining will be refunded when the project is complete. Any approvals will be subject to requiring any outstanding funds due are paid in full.

MAP AMENDMENT

List the name, address and interest of every person who has a legal or equitable interest in any land to be rezoned (map amendment).

Bruce and Julia Rooke

15606 Quincy Street

Holland, MI 49424

What is the current zoning of any property requested to be rezoned?

Agriculture

What is the proposed zoning of any property requested to be rezoned?

R-1 (Conditional)

Parcel Number of property requested to be rezoned:

70-15-11-100-011

Provide a scaled map of the property, fully-dimensioned and correlated with the legal description, showing the following:

1. The land which would be affected by the proposed amendment;
2. If the land proposed for rezoning does not include the entire parcel or lot, the land and legal description of the portion of the parcel of the lot which is proposed for rezoning and the portion of the parcel of the lot which is not proposed for rezoning;
3. The present zoning of the land proposed for rezoning;
4. The present zoning of all abutting lands; and
5. All public and private rights-of-way and easements bounding and intersecting the land proposed for rezoning.

Attach the legal description of the property.

ADDITIONAL INFORMATION

Please provide proof of ownership. If ownership is pending a purchase agreement that is conditional to the Zoning Amendment request, please provide proof of said agreement.

In the instance there is an alleged error in the Ordinance which would be corrected by the proposed amendment, provide a detailed explanation of such alleged error and detailed reasons why the proposed amendment would correct the same:

State the changed or changing conditions in the area or in the Township that make the proposed amendment reasonably necessary to the promotion of the public health, safety and general welfare:

See attached

State all other circumstances, factors and reasons which the petitioner offers in support of the proposed amendment:

See attached

TEXT AMENDMENT

Provide the exact text you are proposing with Section numbers (or new section number if a new section is proposed). Separately, provide text that shows all proposed changes, which include deletions and/or additions.

PARK TOWNSHIP DEVELOPMENT APPLICATION AGREEMENT

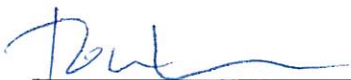
****AFFIDAVIT:**

I agree to comply with the statements below, and if I fail to comply, this development application and subsequent decision may be voided.

The cost to the Township in reviewing applications for various development or zoning approvals differs greatly between applications, and may be significant when there are additional out-of-pocket expenses (such as professional planning consultant, engineering, and/or legal review) above and beyond what is associated with the typical zoning review of minor projects. This cost cannot always be accurately projected at the time an application is made. The Township Board has determined that it is reasonable and appropriate to pass the charges for the actual costs and expenses associated with reviewing such applications, except for the routine expenses, on to the applicant rather than having the taxpayers of the Township subsidize the application. The Township has therefore established an appropriate fee schedule, which includes an escrow account/fee in addition to the base fee for some application when deemed by Township staff to be appropriate.

The basic application fee set forth in the Township’s fee schedule covers general expenses such as the initial review of the application by the zoning administrator, and the publication and mailing of the required legal notice for a single public hearing held at a regularly scheduled meeting of the public body. Any other fees and expenses incurred by Park Township as a part of the review process (including but not limited to planning, engineering, and/or legal fees) will be transmitted and charged to the applicant for timely payment. This is a legal requirement for development review in Park Township. The Township does not fund the private development utilizing taxpayer monies. Failure to timely pay the escrow fee or escrow charges may result in the application being put on hold, no action being taken by the Township, or subsequent building or occupancy permits being denied.

I agree to comply with the conditions and regulations provided with any permit that may be issued. Further, I agree the permit that may be issued is with the understanding all applicable sections of the Park Township Zoning Ordinance, and Michigan Construction Code will be complied with. Further, I agree to notify the Park Township Building Dept. for inspections when required. Further, I agree to give permission for officials of Park Township, the County of Ottawa and the State of Michigan to enter the property subject to this permit application for purposes of inspection. Finally, I understand this is a planning commission application, and any permit issued conveys only land use rights, and does not include any representation or conveyance of rights in any other statute, deed restriction, or other property rights.



**Signature of Applicant

Bruce Rooke dotloop verified
09/12/22 3:46 PM EDT
U9VI-UKTW-PILS-EHEW

**Signature of Property Owner

9/12/22

Date

09/12/2022

Date

Additional Information for Park Township Zoning Amendment Application:

Applicant Name: Tom Witteveen

Owner Name: Bruce and Julia Rooke

Property Address: 15606 Quincy Street

Property Parcel Number: 70-15-11-100-011

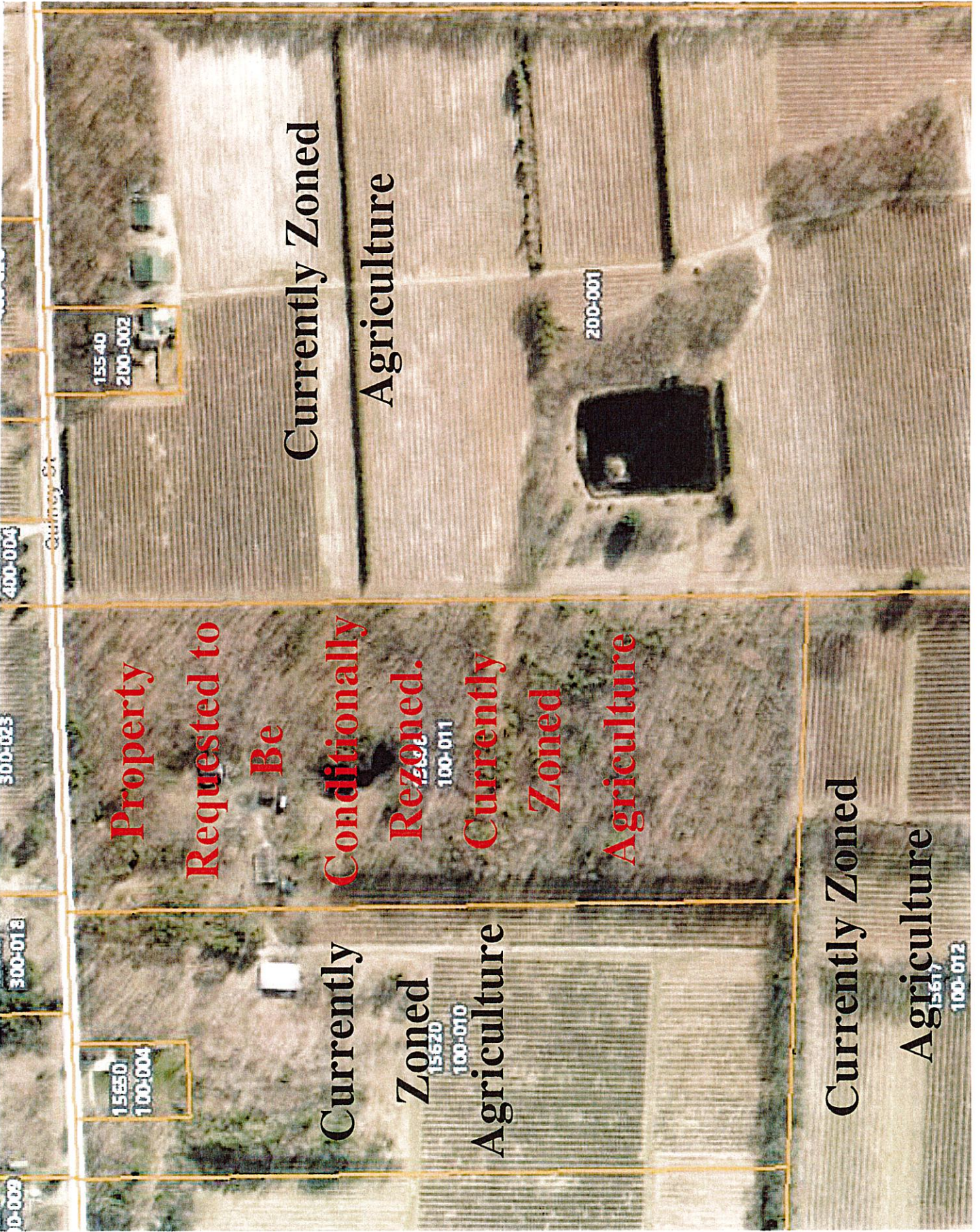
State the changed or changing conditions in the area or in the Township that make the proposed amendment reasonable necessary to the promotion of the public health, safety, and general welfare:

Park Township is an amazing place to live. There is a strong desire for hardworking families to live in Park Township and many people desire to live in a private setting with mature trees on land ranging from 2 – 5 acres. With the rising real estate values and construction costs, it is not financially feasible for many people to purchase a 10+ acre parcel of property to build a home for their family on. Without some additional zoning options in Park Township, they are forced to either move north into Port Sheldon or Grand Haven Township, or northeast to Blendon or Olive Township in order to achieve this dream.

In addition to the desire of many residents noted above, it is increasingly difficult for farmers to sustain their existing farms, let alone purchase additional property at higher values to expand their farming operations. Since this property has never been farmed, it is near impossible for anyone to purchase this property to begin farming it, and doing so would require full tree clearing of beautiful and mature trees.

State all other circumstances, factors and reasons which the petitioner offers in support of the proposed amendment:

- The planning commission has showed tree preservation to be a priority. The proposed property has never been farmed and has is wooded. The proposed site plans makes tree preservation a priority and has tree conservation easements on the perimeter of each proposed lot.
- Park Township recently approved a conditional rezone request on the southwest corner of Riley and 152nd Ave. This property was land used for farming, was zoned agricultural, and master planned for agricultural and a request to rezone to rural residential was approved.
- Applicant is voluntarily offering a conditional re-zone request that will limit the number of lots to three (3) as shown on the attached site plan even though a rural residential zoning could allow up to six (6) lots based on the minimum lot size based on the overall size of the parcel.
- I have communicated my proposed plan to multiple surrounding property owners and all have supported this plan.
- Housing options in Park Township are needed, and this site plans allows for additional housing without sacrificing any existing farm land.



Property

Requested to

Be

Conditionally

Zoned.

Currently

Zoned

Agriculture

Currently Zoned

Agriculture

Currently

Zoned

Agriculture

Currently Zoned

Agriculture

15540
200-002

200-001

15650
100-004

100-011

15670

100-010

15670

100-012

400-006

500-025

300-013

10-009

Culney St

15606 Quincy St Holland, MI 49424 (Property Address)

Parcel Number: 70-15-11-100-011



Item 1 of 2

1 Image / 1 Sketch

Property Owner: Rooke Bruce D-Julia M

Summary information

> Residential Building Summary

- Year Built: 1946
- Full Baths: 2
- Sq. Feet: 1,586
- Bedrooms: 3
- Half Baths: 0
- Acres: 15.670

- > Assessed Value: \$183,000 | Taxable Value: \$172,635
- > Property Tax information found
- > 10 Building Department records found

Owner and Taxpayer Information

Owner

Rooke Bruce D-Julia M
15606 Quincy St
Holland, MI 49424

Taxpayer

SEE OWNER INFORMATION

Legal Description

PART OF NW 1/4 COM AT N 1/4 COR. TH S 0D 21M 34S W 1307.78 FT. N 86D 39M 47S W 530.77 FT. N 0D 21M 34S E 1267.08 FT. TH N 88D 56M 26S E 530.22 FT. ALG N SEC 11 TO BEG. SEC 11 T5N R.16W 15.67 AC

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WEST MICHIGAN REGIONAL VACANT LAND PURCHASE AGREEMENT

DATE: August 12, 2022 (time) _____ MLS # _____

SELLING OFFICE: Five Star Real Estate Lakeshore LLC BROKER LIC.#: _____ REALTOR@ PHONE: (616) 298-0210

LISTING OFFICE: Five Star Real Estate Lakeshore LLC REALTOR@ PHONE: _____

1. **Effective Date:** This Agreement is effective on the date of Seller's acceptance of Buyer's offer or Buyer's acceptance of any counteroffer, as the case may be, and this date shall hereafter be referred to as the "Effective Date". Further, any reference to "days" in this Agreement refers to calendar days. The first calendar day begins at 12:01 a.m. on the day after the Effective Date. Any reference to "time" refers to local time.

2. **Agency Disclosure:** The Undersigned Buyer and Seller each acknowledge that they have read and signed the Disclosure Regarding Real Estate Agency Relationships. The selling licensee is acting as (check one):
 Agent/Subagent of Seller Buyer's Agent Dual Agent (with written, informed consent of both Buyer and Seller)
 Transaction Coordinator
Primary Selling Agent Name: Brad VanderZwaag Email: _____ Lic.#: _____
Alternate Selling Agent Name: _____ Email: _____ Lic.#: _____

3. **Disclosure Statement:** Seller SHALL or SHALL NOT complete the attached Seller's Disclosure Statement for Vacant Land within three (3) days after the Effective Date. The parties agree that a Disclosure Statement for Vacant Land is not mandated by Michigan law. Nevertheless, if indicated above, Seller will complete the form voluntarily based on Seller's personal knowledge of the Property (as defined below). The Disclosure Statement is not a warranty of any kind by Seller or by any agent representing Seller in this transaction. Further, it is NOT a substitute for any inspections Buyer is advised to obtain under the Inspections Paragraph contained herein. If the Disclosure Statement is unacceptable to Buyer, for any reason, Buyer shall have the right to terminate this Agreement and receive any applicable Earnest Money Deposit by giving Seller written notice within four (4) days after Buyer's receipt of the Disclosure Statement, otherwise the right to terminate shall be deemed to have been waived.

4. **Property Description:** Buyer offers to buy the property located in the City Village Township of Park, County of Ottawa, Michigan, commonly known as (insert mailing address: (street/city/zip code): 0 Quincy Street Holland 49424, with the following legal description and parcel ID numbers: TBD PP# TBD (the "Property").

The following paragraph applies only if the Property includes unplatted land:
Seller agrees to grant Buyer at closing the right to make (insert number) ALL division(s) under Section 108(2), (3), and (4) of the Michigan Land Division Act. (If no number is inserted, the right to make divisions under the sections referenced above stays with any remainder of the parent parcel retained by Seller. If a number is inserted, Seller retains all available divisions in excess of the number stated; however, Seller and/or REALTOR® do not warrant that the number of divisions stated is actually available.) If this sale will create a new division, Seller's obligations under this Agreement are contingent on Seller's receipt of municipal approval on or before _____, of the proposed division to create the Property.

5. **Purchase Price:** Buyer offers to buy the property for the sum of \$ 370,000.00 U.S. Dollars
Three Hundred Seventy Thousand

6. **Seller Concessions**, if any: _____

7. **Terms:** The Terms of Purchase will be as indicated by "X" below: (Other unmarked terms of purchase do not apply.)
SOURCE OF FUNDS TO CLOSE: Buyer represents that the funds necessary to close this transaction on the terms specified below are currently available to Buyer in cash or an equally liquid equivalent.

If the Property's value stated in an appraisal obtained by Buyer or Buyer's lender is less than the Purchase Price, Buyer shall within three (3) days after receipt of the appraisal: 1) renegotiate with Seller; 2) terminate the transaction, in which case Buyer shall receive a refund of Buyer's Earnest Money Deposit; or 3) proceed to close the transaction at the agreed Purchase Price.

CASH The full Purchase Price upon execution and delivery of Warranty Deed. Buyer Agrees to provide Buyer Agent/Dual Agent verification of funds within five (5) days after the Effective Date, and consents to the disclosure of such information to Seller and/or Seller's Agent. If verification of funds is not received within 5 days after the Effective Date, Seller may terminate this Agreement at any time before verification of funds is received by giving written notice to Buyer. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement.

0 Quincy Street, Holland MI 49424 08/12/2022
Subject Property Address / Description Date Time
Page 1 of 5 ©Copyright, West Michigan REALTOR® Associations Revised 1/2021

FW Buyer's Initials
BR JR Seller's Initials
08/12/22 08/12/22
3:31 PM EDT 9:29 PM EDT
dotloop verified, dotloop verified
Fax: (616) 796-6625

NEW MORTGAGE The full Purchase Price upon execution and delivery of Warranty Deed, contingent upon Buyer's ability to obtain a _____ type _____ (year) mortgage in the amount of _____ % of the sale price bearing interest at a rate not to exceed _____ % per annum (rate at time of loan application), on or before the date the sale is to be closed. Buyer agrees to apply for a mortgage loan, and pay all fees and costs customarily charged by Buyer's lender to process the application, within _____ days after the Effective Date, not to impair the Buyer's credit after the date hereof, and to accept such loan if offered. Buyer agrees does not agree to authorize Buyer's Agent/Dual Agent to obtain information from Buyer's lender regarding Buyer's financing, and consents to the disclosure of this information to Seller and/or Seller's Agent.

SELLER FINANCING (check one of the following): **LAND CONTRACT** or **PURCHASE MONEY MORTGAGE**

In the case of Seller financing, Buyer agrees to provide Seller with a credit report within 72 hours after the Effective Date. If the credit report is unacceptable to the Seller, then the Seller shall have the right to terminate this offer within 48 hours of Seller's receipt, or if Buyer fails to provide said credit report to Seller within the time frame allotted, then the Seller shall have the right to terminate this offer within 48 hours. Seller is advised to seek professional advice regarding the credit report.

\$ _____ upon execution and delivery of a _____ form (name or type of form and revision date), a copy of which is attached, wherein the balance of \$ _____ will be payable in monthly installments of \$ _____ or more including interest at _____ % per annum, interest to start on date of closing, and first payment to become due thirty (30) days after date of closing. The entire unpaid balance will become due and payable _____ months after closing.

EQUITY (check one of the following): **Formal Assumption** or **Informal Assumption**
Upon execution and delivery of: **Warranty Deed** subject to existing mortgage OR **Assignment of Vendee Interest in Land Contract**, Buyer to pay the difference (approximately \$ _____) between the Purchase Price above provided and the unpaid balance (approximately \$ _____) upon said mortgage or land contract, which Buyer agrees to assume and pay. Buyer agrees to reimburse Seller for accumulated funds held in escrow, if any, for payment of future taxes and insurance premiums, etc.

Exceptions: _____

OTHER: _____

8. Contingencies: The Buyer's obligation to consummate this transaction (check one):

IS NOT CONTINGENT - is not contingent upon the sale or exchange of any other property by Buyer.

IS CONTINGENT UPON CLOSING - is contingent upon closing of a sale or exchange of Buyer's property located at: _____

A copy of Buyer's agreement to sell or exchange that property is being delivered to Seller along with this offer. If the existing sale or exchange terminates for any reason, Buyer will immediately notify Seller, and either party may terminate this Agreement, in writing, within three (3) days of Buyer's notice to Seller. If either party terminates, Buyer shall receive a refund of any applicable Earnest Money Deposit.

IS CONTINGENT UPON THE SALE AND CLOSING - is contingent upon the execution of a binding agreement and the closing of a sale or exchange of Buyer's property located at _____

on or before _____. Seller will have the right to continue to market Seller's property until Buyer enters into a binding agreement to sell or exchange Buyer's property and delivers a copy thereof to Seller. During such marketing period, Seller may enter into a binding contract for sale to another purchaser on such price and terms as the Seller appropriate. In such event, this Agreement will automatically terminate, Buyer will be notified promptly, and Buyer's deposit will be refunded.

Exceptions: _____

9. Fixtures and Improvements: All improvements and appurtenances are included in the Purchase Price; and any and all items and fixtures permanently affixed to the Property.

Exceptions: _____

10. Assessments (choose one):

If the Property is subject to any assessments

Seller to pay entire balance of any assessments related to the Property (regardless of any installment arrangements), except for any fees that are required to connect to public utilities. OR

Seller shall pay all installments of such assessments that become due and payable on or before day of closing. Buyer shall assume and pay all other installments of such assessments.

11. Property Taxes: Seller will be responsible for any taxes billed prior to those addressed below. Buyer will be responsible for all taxes billed after those addressed below.

No proration. (Choose one):

Buyer Seller will pay taxes billed summer _____ (year);

Buyer Seller will pay taxes billed winter _____ (year);

Calendar Year Proration (all taxes billed or to be billed in the year of the closing). Calendar year tax levies will be estimated, if necessary, using the taxable value and the millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying for January 1 through the day before closing.

0 Quincy Street, Holland MI 49424 08/12/2022

Subject Property Address / Description Date Time

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		Buyer's Initials
		Seller's Initials
08/12/22 9:29 PM EDT dotloop verified	08/12/22 9:29 PM EDT dotloop verified	Quincy Property

Fiscal Year Proration - Taxes will be prorated as though they are paid in (choose one): advance. arrears.
Fiscal Year will be assumed to cover a 12 month period from date billed, and taxes will be prorated to the date of closing. Fiscal year tax levies will be estimated, if necessary, using the taxable value and millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying through the day before closing.

Buyer is also advised that the state equalized value of the Property, principal residence exemption information and other real property tax information is available the appropriate local assessor's office. Buyer acknowledges and agrees that property taxes for the Property may be higher than the amount of current property taxes. Under Michigan law, real property tax obligations can change significantly when property is transferred.

12. **Sidewalk Inspection:** If Property is in a municipality that requires a sidewalk inspection, Seller shall order the inspection and pay for any repairs deemed necessary by the municipality, so that the Property will be in compliance with any applicable sidewalk ordinance as of the closing date.

13. **Inspections:** By signing this Agreement, Buyer is representing that the Buyer is aware that professional services are commercially available at a fee by expert(s) selected by Buyer.

NO INSPECTIONS. Buyer elects to waive any and all inspections and agrees to accept the Property in "as-is" condition.

INSPECTIONS. The Buyer has elected to arrange and pay for the following services/investigations, which shall include, but not be limited to: soil suitability for intended use zoning classification availability of utilities availability of building or driveway permits existence of wetlands tax classification contents of applicable restrictive covenants and building codes general suitability for Buyer's intended use any existing well/septic Other (specify): Township Approval of 3 lots

Buyer shall have the right to terminate this Agreement and receive any applicable Earnest Money Deposit if the due diligence results are not acceptable to Buyer by giving Seller written notice within 90 calendar days after the Effective Date of this Agreement, otherwise the right to terminate shall be deemed to have been waived.

During this period, Buyer, Buyer's agents and representatives shall have reasonable access to the Property to conduct such investigations as Buyer deems appropriate. Buyer agrees to indemnify and hold Seller harmless from any liability or claim arising from or in any way connected with any such inspections, including all costs and reasonable attorney's fees. To the extent the Property is damaged due to any of Buyer's investigations, Buyer agrees to restore the Property to its original condition.

By closing this transaction, Buyer agrees to accept the Property in "as-is" condition and "with all faults."

Exceptions: _____

14. **Title Insurance:** Seller agrees to convey marketable title to the Property subject to conditions, limitations, reservation of oil, gas and other mineral rights, existing zoning ordinances, and building and use restrictions and easements of record. An expanded coverage ALTA Homeowner's Policy of Title Insurance in the amount of the Purchase Price shall be ordered by Seller and furnished to Buyer at Seller's expense, and a commitment to issue a policy insuring marketable title vested in Buyer, including a real estate tax status report, will be made available to Buyer within ten (10) days after the Effective Date. If Buyer so chooses, or if an expanded policy is not applicable, then a standard ALTA Owners' Policy of Title Insurance shall be provided.

If Buyer objects to any conditions, Buyer may, within three (3) days of receipt of the Title Commitment, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the Title Commitment as-is. Seller may negotiate with Buyer, or, by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and shall receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Title Commitment as-is and will proceed to closing according to the terms.

Exceptions: _____

15. **Property Survey:** Broker advises that Buyer should have a survey performed to satisfy Buyer as to the boundaries of the property and the location of improvements thereon.

Buyer Seller (check one) shall within ten (10) days of the Effective Date, order, at their expense, a boundary survey with iron corner stakes showing the location of the boundaries, improvements and easements in connection with the Property. Upon receipt of the survey, Buyer will have three (3) days to review the survey. If the survey shows any condition, in Buyer's sole discretion, which would interfere with Buyer's intended use of the Property, the marketability of title, or zoning non-compliance, then Buyer may, within said three (3) day period, terminate this Agreement, in writing, and Buyer will receive a full refund of Buyer's Earnest Money Deposit.

No Survey. Buyer has waived all rights under this paragraph.

When closing occurs, Buyer shall be deemed to have accepted the boundaries of the property and the location of such improvements thereon.

Exceptions: **Buyer has received copy of existing survey**

16. **Prorations:** Rents, leases or interest on any existing land contract, mortgage or lien assumed by Buyer and other items normally prorated in real estate transactions, shall be adjusted to the date of closing. All rental security deposits shall be paid to Buyer at closing. Crop shares or land rents shall be prorated on a calendar year basis unless otherwise agreed to above. Growing crops or land prepared for crops shall not be ruined without permission from a compensation to owner of crops.

0 Quincy Street, Holland MI 49424 08/12/2022

Subject Property Address / Description Date Time




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08/12/22 3:31 PM EDT dotloop verified

08/12/22 9:29 PM EDT dotloop verified

 Buyer's Initials
 Seller's Initials
 Quincy Property


- 17. **Loss/Damage to Property:** If between the Effective Date of this Agreement and the closing date, all or any part of the Property is damaged by fire or natural elements or other causes beyond Seller's control which cannot be repaired prior to the closing date, or any part of the Property is taken pursuant to any power of eminent domain, Seller shall immediately notify Buyer of such occurrence, and either Seller or Buyer may terminate this Agreement by written notice to the other within fifteen (15) days after the date of the notice, and Buyer shall receive a refund of Buyer's Earnest Money Deposit. If neither party elects to terminate this Agreement, then the parties shall proceed to close, in which case there shall be no reduction in the Purchase Price and at closing Seller shall assign to Buyer whatever rights Seller may have with respect to any insurance proceeds or eminent domain award.
- 18. **Closing:** If agreeable to both parties, the sale will be closed as soon as closing documents are ready, but not later than November 25, 2022. An additional period of fifteen (15) days will be allowed for closing to accommodate the correction of title defects or survey problems which can be readily corrected. During this additional period, the closing will be held within 5 days after all parties have been notified that all necessary documents have been prepared. Buyer and Seller will each pay their share of any title company closing fee, if applicable, **except in the case of VA financing where Seller will pay the entire closing fee.**
Exceptions: _____
- 19. **Possession:** Seller shall tender to Buyer possession of the Property upon completion of the closing, subject to all existing leases and rights of tenants in possession. Seller shall deliver a written assignment by Seller of Seller's interest in all leases and a transfer to Buyer of all security deposits, accompanied by the original or a true copy of each lease, as well as a notice to any tenants advising the tenants of the sale and directing that future payments be made to Buyer and Buyer agrees to assume all obligations under any such lease.
Exceptions: _____
- 20. **Earnest Money Deposit:** For valuable consideration, Buyer gives Seller until 5pm (time) on August 15, 2022 (date), to deliver the written acceptance of this offer and agrees that this offer, when accepted by Seller, will constitute a binding Agreement between Buyer and Seller. An Earnest Money Deposit in the amount of \$ 2,000.00 shall be submitted to Chicago Title (insert name of broker, title company, other), within 72 hours of the Effective Date of this Agreement, and shall be applied against Purchase Price. If the Earnest Money Deposit is not received within 72 hours of the Effective Date or is returned for insufficient funds, Seller may terminate this Agreement until such time as the Earnest Money Deposit is received. If Seller terminates this Agreement under this provision, Seller waives any claim to the Earnest Money Deposit. If the sale is not closed due to a failure to satisfy a contingency for a reason other than the fault of Buyer, the Earnest Money Deposit shall be refunded to Buyer. If the sale is not closed as provided in this Agreement and Buyer and Seller do not agree to the disposition of the Earnest Money Deposit, then Buyer and Seller agree that the Broker holding the Earnest Money Deposit may notify Buyer and Seller, in writing, of Broker's intended disposition of the deposit. If Buyer and Seller do not object to such disposition in writing within fifteen (15) days after the date of Broker's notice, they will be deemed to have agreed to Broker's proposed disposition; if either Buyer or Seller objects and no mutually agreeable disposition can be negotiated, Broker may deposit the funds by interpleader with a court of proper jurisdiction or await further actions by Buyer or Seller. In the event of litigation involving the deposit, in whole or in part, the non-prevailing party, as determined by the court, will reimburse the other for reasonable attorneys' fees and expenses incurred in connection with the litigation, and will reimburse the Broker for any reasonable attorneys' fees and expenses incurred in connection with any interpleader action instituted. If the entity holding the Earnest Money Deposit is not the Broker, then to the extent that the terms of any escrow agreement conflict with this paragraph, then the terms and conditions of the escrow agreement shall control.
- 21. **Professional Advice:** Broker hereby advises Buyer and Seller to seek legal, tax, environmental and other appropriate professional advice relating to this transaction. Broker does not make any representations or warranties with respect to the advisability of, or the legal effect of this transaction. Buyer further acknowledges that REALTOR® above named in the Agreement hereby recommends to Buyer that an attorney be retained by Buyer to pass upon the marketability of the title and to ascertain that the required details of the sale are adhered to before the transaction is consummated. Buyer agrees that Buyer is not relying on any representation or statement made by Seller or any real estate salesperson (whether intentionally or negligently) regarding any aspect of the Property or this sale transaction, except as may be expressly set forth in this Agreement, a written amendment to this Agreement, or a disclosure statement separately signed by the Seller.
- 22. **Disclosure of Information:** Buyer and Seller acknowledge and agree that the price, terms, and other details with respect to this transaction (when closed) are not confidential, will be disclosed to REALTORS® who participate in the applicable Multiple Listing Service, and may otherwise be used and/or published by Multiple Listing Service in the ordinary course of its business.
- 23. **Other Provisions:**
- 24. **Mergers and Integrations:** This Agreement is the final expression of the complete agreement of Buyer and Seller and there are no oral agreements existing between Buyer and Seller relating to this transaction. This Agreement may be amended only in writing signed by Buyer and Seller and attached to this Agreement.
- 25. **Fax/Electronic Distribution and Electronic Signatures:** Buyer and Seller agree that any signed copy of this Agreement and any amendments or addendums related to this transaction transmitted by facsimile or other electronic means shall be competent evidence of its contents to the same effect as an original signed copy. Buyer and Seller further agree that an electronic signature is the legal equivalent of a manual or handwritten signature, and consent to use of electronic signatures. Buyer and Seller agree that any notice(s) required or permitted under this Agreement may also be transmitted by facsimile or other electronic means.

0 Quincy Street, Holland MI 49424 08/12/2022
 Subject Property Address / Description Date Time
 Page 4 of 5 ©Copyright, West Michigan REALTOR® Associations Revised 1/2021

JW Buyer's Initials
BR Seller's Initials
GR Quincy Property
 08/12/22 3:31 PM EDT 08/12/22 9:29 PM EDT
 dotloop verified dotloop verified

26. **Wire Fraud:** Seller and Buyer are advised that wire fraud is an increasingly common problem. If you receive any electronic communication directing you to transfer funds or provide nonpublic personal information (such as social security numbers, drivers' license numbers, wire instructions, bank account numbers, etc.), **even if that electronic communication appears to be from the Broker, Title Company, or Lender, DO NOT REPLY** until you have verified the authenticity of the email by direct communication with Broker, Title Company, or Lender. **DO NOT** use telephone numbers provided in the email. Such requests may be part of a scheme to steal funds or use your identity.

27. **Buyer's Approval and Acknowledgment:** Buyer approves the terms of this offer and acknowledges receipt of a copy of this offer.

Buyer 1 Address _____ X  08/12/2022 **Buyer**
Buyer 1 Phone: (Res.) _____ (Bus.) _____
Print name as you want it to appear on documents.
Buyer 2 Address _____ X _____ **Buyer**
Buyer 2 Phone: (Res.) _____ (Bus.) _____
Print name as you want it to appear on documents.



28. **Seller's Response:** The above offer is approved: As written. As written except:

Counteroffer, if any, expires _____, at _____ (time). Seller has the right to withdraw this counter offer and to accept other offers until Seller or Seller's Agent has received notice of Buyer's acceptance.

29. **Notice to Seller:** Seller understands that consummation of the sale or transfer of the Property described in this Agreement will not relieve the Seller of any liability that Seller may have under the mortgages to which the Property is subject, unless otherwise agreed to by the lender or required by law or regulation. The parties to the transaction have been advised that a Notice to Seller & Buyer of Underlying Mortgage form is available from the respective agents via the West Michigan REALTOR® Boards.


30. **Listing Office Address:** _____ Listing Broker License # _____
Listing Agent Name: _____ Listing Agent License # _____

31. **Seller's Approval and Acknowledgment:** Seller approves the terms of this Agreement and acknowledges receipt of a copy. If Seller's response occurs after Buyer's offer expires, then Seller's response is considered a counteroffer and Buyer's acceptance is required below.

X (Seller's Signature, Date, Time):  dotloop verified 08/12/22 3:31 PM EDT AJLD-PF4S-ZUP7-OFWD
Is Seller a U.S. Citizen? Yes No*
Print name as you want it to appear on documents.
X (Seller's Signature, Date, Time):  dotloop verified 08/12/22 9:29 PM EDT OONA-YFJZ-XF5E-NNB1
Is Seller a U.S. Citizen? Yes No*
Print name as you want it to appear on documents.

Seller's Address: _____ Seller's Phone: (Res.) _____ (Bus.) _____
* If Seller(s) is not a U.S. Citizen, there may be tax implications and Buyer and Seller are advised to seek professional advice.




32. **Buyer's Receipt/Acceptance:** Buyer acknowledges receipt of Seller's response to Buyer's offer. In the event Seller's response constitutes a counteroffer, Buyer accepts said counteroffer. All other terms and conditions in the offer remain unchanged.

X (Buyer's Signature, Date, Time): 
X (Buyer's Signature, Date, Time): _____

33. **Seller's Receipt:** Seller acknowledges receipt of Buyer's acceptance of counter offer.

X (Seller's Signature, Date, Time): _____
X (Seller's Signature, Date, Time): _____

0 Quincy Street, Holland MI 49424 08/12/2022
Subject Property Address / Description Date Time
Page 5 of 5 ©Copyright, West Michigan REALTOR® Associations Revised 1/2021

 Buyer's Initials
  Seller's Initials
Quincy Property
08/12/22 3:31 PM EDT dotloop verified
08/12/22 9:29 PM EDT dotloop verified



How to spot a spot zoning

By Brad Neumann, Michigan State University Extension

Planning commissions are occasionally presented with requests to change the current zoning of a parcel or parcels to a different zoning district. Sometimes, it is the planning commission that proposes a rezoning of one or more parcels. A rezoning is an amendment of the zoning map and it requires a specific set of steps to be followed in order to ensure due process (see *For Adoption of a Zoning Ordinance Amendment*). It is the same process for amending the text of the zoning ordinance.

Rezoning property requires consistency with the community's master plan, according to the Michigan Planning Enabling Act. The master plan should include criteria, or guidance for considering zoning amendments. The plan should guide the planning commission as to the appropriate zoning district to rezone a property to, moving towards consistency with the plan. The plan should also guide the planning commission as to when the rezoning is appropriate; for instance, once there are public utilities in place that can serve residential use of a certain density. The zoning plan portion of the master plan will be key to this review for consistency (also see *All rezonings are not good rezonings*).

One illegal form of rezoning is spot zoning. This practice gets its name from the appearance of small spots of different zoning districts on a zoning map that otherwise has large contiguous areas in the same zoning district around the spots. To be considered a spot zone, the property, in most cases, must meet the following four criteria:

- The area is small compared to districts surrounding the parcel in question.
- The new district allows land uses inconsistent with those allowed in the vicinity.
- The spot zone would confer a special benefit on the individual property owner not commonly enjoyed by the owners of similar property.
- The existence of the spot zone conflicts with the policies in the text of the master plan and the future land use map.

Rezonings that have the four characteristics of spot zoning listed above run a high risk of invalidation if challenged in court and not consistent with the master plan. In some cases, master plans anticipate these relationships and provide for them (for example, a small commercial area may serve a residential neighborhood). In those cases where the master plan supports a relatively small zoning district that is dissimilar to the zoning that surrounds it, this is probably not a spot zone.

The most important thing is consistency with the master plan. Remember, the master plan should have been prepared with extensive public engagement and that process is intended to create a consensus vision of future land use and infrastructure – including the future configuration of zoning districts.

Originally posted on the Michigan State University Extension web site, June 17, 2016

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To: Park Township Board
From: Howard Fink, Manager
Date: 11/10/22
Re: Township Hall Expansion

Executive Summary

As you are aware, we have been working on a Township Hall expansion for quite some time. Attached are the three proposals Chad and I have solicited. All three architect / design professionals were individuals we felt would be a good fit with the project size and scope. Given cost and familiarity with our existing office staff / consultants, we are recommending using DLB Architects for this project.

If the board moves forward with this expansion, the architect working with our internal team will create a set of drawings and cost estimate for construction. This will be approved by the board prior to receiving bids from general contractors or specific subcontractors.

Legal Review

N/A

Manager Recommendation

Recommend approval of DLB Architect's scope of services.

Mr. Chad Warden
Mr. Howard Fink
Park Township
52 S. 152nd Avenue
Holland, MI 49424

10/7/2022

RE: Proposal for Limited Professional Services
Park Twp Building Reno & Addition - 52 S. 152nd Avenue

Dear Chad & Howard:

I appreciated the opportunity to meet with both of you to discuss your Building Renovation & Addition project. I am excited about this opportunity to join your team and provide professional services to Park Township. This letter will serve as our contract defining the terms of our agreement including scope, services, fees and conditions.

PROJECT SCOPE

1. Prepare construction drawings for a +/-1,227 sf addition(s). Addition must not trigger a fire suppression system (see owner's sketch).
2. Show demolition, new walls & doors in existing areas as required for a +/- 800 sf area of renovation (see owner's sketch).
3. During 10/4/22 phone conversation with Chad he noted that the proposal should include verifying that a westward expansion would be preferable to a southern one. He noted that a northern addition had already been disqualified because of the existing electrical equipment located there.
4. Verify that proposed addition(s) will be compatible with a very complicated existing roof line.
5. Expand, supplement or replace existing 32 yr old mechanical equipment, as required for new space. Note proximity of existing 2nd Floor Mechanical Room to the proposed addition.
6. Consider changing out existing lights to more energy efficient ones, if a grant is available. Finding these grants, running energy analysis and submitting the necessary applications will be the responsibility of a 3rd party and not the Electrical engineer. No additional electrical is planned in the existing building.
7. According to 10/4/22 email from Chad, a +/-1,000 sf addition is allowed by the code, using area increases, and there is no need for fire walls to be added to the existing building.
8. Interior finishes will not be refurbished or replaced as part of this work scope.
9. Furnishings will be handled by the owner and are not part of the work scope.
10. There are no new or renovated restrooms, or plumbing fixtures in the work scope.

PROFESSIONAL SERVICES (Intent & Extent)

1. Provide Architectural, Structural, Plumbing, Mechanical and Electrical Construction Documents for the Building Renovation & Addition Project.
2. Coordinate owner provided information regarding architectural systems. The Owner and/or contractor will provide an Outline Specification identifying systems, construction components and the type of construction preferred. This information will be included in the key notes, and not in a separate specification.
3. Cost estimating/ budget development is solely the responsibility of the Contractor/ Owner.
4. Provide reasonable professional opinion (not certify, guarantee or warrantee) that the interior renovation and addition meet Local, State and Federal code, including ADA/BF requirements.
5. Communicate with local building official to verify that the proposed built-out meets code requirements as he interprets them.
6. All documents and data produced by dlb Architects are "instruments of professional service" and under this agreement shall remain the "copyrighted" property of the firm and may not be used by the Client for any other endeavor without written consent of the firm.
7. Bidding assistance and Construction Observation services are NOT included in our scope of work, although they are available at additional cost (billed hourly), and recommended. The owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the design professional from any claim that is a result of this service being excluded from the scope of work. The owner and/ or

contractor must inform the local building official who will be providing this and any other required inspection/ testing services.

ESTIMATED FEE PROPOSAL

Based on our conversations and previous experience (with projects similar to yours), tabulated below is the work necessary to get a building permit for this project. The tasks and associated times are approximate. Although the actual hours spent may vary for individual tasks, the total hours required are realistic. This list should not be considered a “smorgasbord” of services, although it can be very useful to communicate expectations. Additional services will be billed hourly.

	TASK	HOURS	RATE	TOTAL
1.	(5) Owner/ Contractor Meetings (*Additional meetings will be charged at the \$75/ hr billing rate)	15*	\$75/ hr	\$ 1,125
2.	Schematic Design	20	\$75/ hr	\$ 1,500
3.	Floor Plan	24	\$75/ hr	\$ 1,800
4.	Exterior Elevations	16	\$75/ hr	\$ 1,200
5.	Building Section	16	\$75/ hr	\$ 1,200
6.	Wall Sections & Details	32	\$75/ hr	\$ 2,400
7.	Reflected Ceiling Plan	12	\$75/ hr	\$ 900
8.	Roof Plan	6	\$75/ hr	\$ 450
9.	Code research	8	\$75/ hr	\$ 600
10.	Structural Engineer	10	\$95/ hr	\$ 950
11.	M & E Construction Docs	45	\$80/ hr	\$ 3,600
12.	Liability & Complexity (5%)	NA	NA	\$ 786
	TOTALS	188		\$16,511

I propose that **dlb Architects, LLC** work on a time and material basis billing hourly with our proposed approximate fee range of **\$16,000 - \$18,000**. Our goal is to spend as few hours as possible and bill only for the time actually spent. We understand you want a minimal (yet complete) construction set that will get a building permit and minimize confusion during construction. Our goal is to keep the hours to 188 (or less), so that the total fee for our services stays under the maximum quoted above. Invoices will be submitted monthly and payments will be due in 15 days, unless special arrangements are made in advance. Invoices are presumed to be correct unless objected to in writing within 7 days of the issuance date. Failure to pay could result in late charges (2% per month), or service disruption.

ADDITIONAL COSTS

Work that wasn’t anticipated, and isn’t listed above. Typical additional costs include surveys, special investigations (beyond the scope of this proposal), special consultants, special reports, models, printing, mailing, photographs, renderings, record drawings (“as-built”), multiple “redraws” due to owner indecision, excessive code administrator issues and/or similar expenses beyond the scope of everyday architectural firm operations. The firm will not be required to provide any assurances that would increase the design professional’s risk or cost of professional or general liability insurance.

LIABILITY/ DISPUTE RESOLUTION

In recognition of the relative risks, rewards and benefits of the project to both the Client and dlb Architects, the risks have been allocated. The Client agrees that, to the fullest extent permitted by law, the Firm’s liability to the Client for any and all claims arising out of this agreement shall not exceed the **fee paid** for the professional services provided. All claims arising out of this agreement must be filed within 2 years from the date of Substantial Completion.

At the first indication of a problem, team members will work together to resolve it and not allow it to escalate into a dispute or where a third-party resolution is required. If this effort is not affective, any claim or dispute made during design, construction or post-construction involving the client, dlb Architects, dlb consultants, contractors, sub-contractors, suppliers or fabricators shall be submitted to non-binding mediation (the primary method for dispute resolution between all parties).

PROJECT SCHEDULE

Work will begin as soon as this form is received with the owner's and **\$3,500 retainer** (non-refundable). Construction documents will be completed approximately (8-12) weeks after the design and associated budget are approved (or sooner if possible). The above schedule requires a team effort and should

allow for excusable delays that arise from events beyond the architect's reasonable control. The Construction will begin shortly thereafter (after March 15, 2023) and the entire project will be complete by October 15, 2023 (control of construction schedule is solely the responsibility of the contractor).

DESIGN TEAM

You have assembled a team specifically tailored to your needs. At this point we understand the team consists of Park Twp (Owner), TBD (Design-Build Contractor), TBD (Mechanical), TBD (Electrical), and dlb Architects, LLC (Architectural, Structural, Plumbing, Mechanical and Electrical construction documents).

CONTRACTOR/ OWNER RESPONSIBILITIES

The contractor and owner's representative shall provide on a timely basis all necessary and pertinent information relevant to the proposed facility to the Architect (& Engineer- other) for use in completing the project. The contractor is solely responsible for fabrication processes, means, methods, sequences, procedures, techniques, coordination of the work of all the trades, schedule, budget, and job site safety. The contractor and owner understand that despite efforts to limit them, errors and omissions by the design professional, unforeseen changes and unexpected requirements or revisions may occur. When and if they do occur, the team will work together to correct them as quickly and inexpensively as possible. The owner shall maintain a contingency fund of 6% of the project cost to pay for these occurrences, should they arise.

PROJECT COMPLETION/ TERMINATION

Termination of the terms agreed to can occur when the project is complete, if changed or unanticipated conditions arise, contract terms (including appropriate fees) have not been met, if the owner officially abandons the project, or without cause, in writing, by either party. In any case, all moneys due the Architect for daily and hourly charges will be due and payable within thirty days of the final billing. Since Howard Fink of Park Township has commissioned the architect, the responsibility for that payment will be his.

ENTIRE AGREEMENT

This letter contract is the entire agreement of the parties that can not be modified, except in writing and signed by both parties. The project will be accomplished as a team effort with full cooperation and sharing of responsibilities and information between team members. Maximum efficiency, speed and economy will be a mutual goal of the owner and all other team members.

Both parties have read and consent to the Limit of Liability Clause section above. The cost of our services will be invoiced monthly at the hourly rate with our approximate fee range as described in the "estimated fee proposal" section above.

I look forward to working with you on this exciting project. I am honored to be part of your team and will strive to exceed your expectations. We aren't building just one project, but rather building an ongoing relationship. Feel free to call with any questions or concerns regarding this proposal.

Sincerely,

dlb ARCHITECTS, LLC

Park Township

David Bareman, RA
President

Howard Fink
Manager



September 14, 2022

Howard Fink
Township Manager – Park Township
52 152nd Avenue
Holland, MI 49424

**Proposal / Contract for Architectural Services:
Facility Expansion / Renovations:
Township Offices**

The following is a general break down of the scope of Architectural services to be provided under this contract:

PROJECT COORDINATION / PERMITTING:

Coordinate planning, permitting and production effort with appropriate consultants, and engineers as necessary and with Park Township staff. Conduct a complete review of all local building codes, ordinances, zoning issues, and State of Michigan barrier free laws.

DESIGN:

Based on Owner provided information, and existing drawings, preliminary plans will be developed. The design effort will include various concept plans for renovations to the existing office areas, as well as a planned addition off the west side of the facility. Design services will include further confirmation of existing interactions between departments within the workspaces to enhance the efficiencies between departments and within each. Concepts will minimize interference with existing workspaces. The proposed facility addition will assist in accommodating present and future needs. Two-dimensional floor plans will be developed for Owner review, followed by two dimensional exterior elevations to represent the proposed plan. Consideration for budget will be incorporated into design decisions. Plans and elevations will be reviewed and updated per Owners comments.

PRODUCTION:

Architectural documents will be produced describing an appropriate level of detail to submit to obtain a building permit, and to solicit bids from local general contractors. Mechanical, Electrical, and Plumbing, design and production, will be by Owner and architect approved, general contractor selected, design build subcontractors, licensed in their disciplines. Documents will include, but not be limited to, general code and

construction notes, floor plans, details, and schedules necessary for permitting and to share with bidders for competitive bids. Exact requirements to be determined. Structural engineering is included. Standard materials and methods will be included in the documents with final selections determined by Owner, architect and selected general contractor.

BIDDING:

Documents will be presented to three selected general contractors for a modified design build proposal. Contractors will be required to submit a proposal that includes a lump sum price to construct the renovations and addition as designed and to include complete design and production of necessary mechanical, plumbing, electrical disciplines. This will be administered under Architect and Owner. The final proposal will be reviewed with owner, as necessary.

PERMITTING:

Architect will manage and coordinate, on the Owners behalf, all necessary and appropriate permitting requirements, and processes.

CONSTRUCTION OBSERVATION:

Regular site visits will occur during the duration of construction, (approximately six months), to review general contractor's materials, methods, and progress. Contractor will be required to, under architect's administration, hold no less than one progress meeting every week to review all aspects of the construction process. Architect will be responsible for relaying any, and all aspects of construction that affect the intent of the finished project, for appropriate decisions and direction. An Owners representative is encouraged to attend meetings, but not required. Architect will advise, depending on current activities.

The total fee for **architectural and structural services** will be **\$31,500.00**, invoiced monthly, and based on percentage of completion of the project. A **10% (\$3150.00)** project initiation fee is due upon signing of this agreement. All invoices are due upon receipt. Additional miscellaneous costs such as project specific printing and plotting, 3D modeling, special consultants, including civil engineering, potential mechanical or electrical consultations, furnishings, landscaping, etc., will be invoiced directly for reimbursement.

Breakdown of Architectural Services:

Project Coordination:	\$2500.00
Design:	\$6500.00
Structural Engineering:	\$6500.00
Production:	\$6500.00
Bidding / Construction Observation:	\$9500.00

Any deviations from the general description of this agreement and knowledge of the scope of work to date may constitute additional services. The Owner will be notified in a timely manner of possible additional services to appropriately discuss the circumstances and negotiate the situation. Both parties involved have the authority to terminate this contract with a minimum 30-day notice. Work will pay to the date of termination.

J. Andrew Baer

J. Andrew Baer - Architect

Howard Fink – Township Manager



Gen1 Architectural



Available Services

- Master Planning
- Architecture
- Engineering
- Civil Engineering
- Landscape Design
- Photo Realistic Rendering Services
- Interior Design

Project Types:

- Commercial
- Industrial
- Religious
- Corporate
- Retail
- Municipal
- Educational

Gen1 Architectural Group

October 18, 2022

Mr. Chad Warden
Building Inspector
Park Township

Dear Mr. Warden,

Allow us to introduce ourselves; we are Gen1 Architectural Group, a team of dedicated professionals with over 130 combined years of experience in architectural, engineering, horticultural, and landscape design. We incorporate a deep commitment to preserving the Earth's precious natural resources into every step of our exceptional design work. We would like to show you how our commitment to personal service can best serve your needs. We are excited about this opportunity and welcome your questions, comments, and conversation regarding this project and how our partnership with you can make it a success.

Gen1 Architectural Group has been responsible for the design of many Public Township + Public Safety Buildings and Fire Stations in the West Michigan area including:

- *New Fire Station, Graafschap Fire Department, Park Township, Holland, MI*
- *New Township Office, Park Township, Holland MI*
- *New Fire Station, Riley Street Station, Holland Charter Township*
- *Additions & Renovations to James Street Fire Station, Holland Charter Township*
- *Additions & Renovations to Chicago Drive Fire Station, Holland Charter Township*
- *The Holland Township Parks Department Building, Park Township, Holland MI*
- *New Fire Station #2, Park Township, Holland, MI*
- *New Fire Station, Virginia Park, Park Township, Holland, MI*
- *New Fire Station, Port Sheldon Township*
- *New Public Safety Facility, City of Zeeland, Zeeland, MI*

Scope of Architectural/Engineering Work:

A. Master Planning, Pre-Design & Schematic Design Phase

- Lead information gathering meetings with representatives of Park Township, to define the Statement of Need.
- Gen1 will take the Statement of Need and convert into graphic format, consisting of a sketched floor plan of the design solution. This would also include any future phases, including the existing building renovation including any interior renovations to the existing building.
- Gen1 will develop a site plan sketch to meet the needs of parking requirements, circulation drives and landscaped areas.
- Complete a code review of proposed building, for compliance with building code and zoning ordinance
- Gen1 will review the design with the Owner and if needed, revise sketches based on Owner review. Cost estimates (provided by a participating General Contractor) will then be reviewed with Owner, based on preliminary sketches. These estimates will be square foot costs only at this time, to determine design direction and general aesthetics of the building and site.

Gen1 Architectural Group

- Upon approval of design direction by the Owner, Gen1 Architectural Group will develop the following graphical information:

Preliminary Design Deliverables Content:

- Presentation Floor Plans - CAD Sketches
 - Room Layouts, Showing Sizes and Locations, Room Labels, Room Size Labels
 - Door and Window Locations
 - Counters, Cabinets, Lavatories Etc.
 - Plumbing Fixtures and Compliance with ADA Requirements
 - Floor Patterns
 - General Furniture and Equipment Layouts
 - Preliminary Landscaping Layout
- Presentation Site Plan - Overall Site Sketches
 - Property Lines and Dimensions, Including Setback Requirements
 - Building Location and Configuration On Site Plan
 - Parking Layout, Connector Drives and Drive Approaches
 - General Landscaping
- Photo-Renderings Of Exterior and Interior Spaces.
 - Shots of Exterior of Building Clearly Showing All Wall Surfaces
 - Interior Renderings of Major Interior Spaces Such as Entrance, Apparatus Room
- Presentation to required approval groups as required.

B. Design Development Phase

- The Design Development Phase plans are intended to give a more focused view of the chosen building design. This phase will clearly show selected materials to be used for the building, but not exact specifications of these materials or installation methods.
- For example, materials will be classified as carpet, tile painted gypsum board, wood base, suspended tile ceilings etc., as examples of the level of detail on the plans.
- Additionally the plans will be more fully dimensioned and noted to give accurate information for budgeting purposes. Plans will also include information on site layout, exterior elevations, roof plans, structural elements to aid in the estimating process.
- By the end of the Design Development Phase, the Owner will have very reliable, detailed information as to very clearly have knowledge of the building appearance including all materials.
- Update Cost Estimate with more detailed pricing.
- Make adjustments to the selected design, if necessary, due to cost constraints.

Design Development Deliverables Content:

- Design Development Foundation Plan
 - Show All Wall Footings and Column Footings
 - Show Concrete Foundation Walls
 - Dimension and Note Plans As Required
- Design Development Floor Plans
 - All Walls, Partitions and Spaces Dimensioned
 - Show Cabinetwork, Countertops, Bulkheads, Skylights (if any) Etc.
 - Doors and Windows in Detail, Showing Swing, Type, and Materials
- Design Development Wall Types Plan

Indicate Wall Types For All Walls on Floor Plans Indicating The Following:

Structural Core

Finish Materials

Waterproofing and Damproofing if Required

Insulation

Structural Veneers Such as Wood Siding, Masonry, Stone Etc.

- Design Development Floor Finish Plans
 - General Selection of Flooring Types
 - General Selection of Base Materials and Finishes
 - General Selection of Wall Materials and Finishes
- Design Development Reflected Ceiling Plans
 - Show Type, Material and Patterns of All Ceilings
 - Show Bulkheads, Skylights Etc.
- Design Development Roof Plan
- Design Development Exterior Elevations
- Preliminary Building Section Cuts Showing
 - Wall Heights
 - Roof Elevations, Slopes and Overhangs
 - Spacial Relationships Of Rooms
 - Floor to Floor Dimensions
 - General Notes Depicting General Materials
- Design Development Structural Plans
 - Beam, Trusses and Joists, Sizes and Locations
 - Lintels Over Door and Window Openings.
 - Column Locations and Sizes

C. Construction Documentation Phase

- The Construction Documents Phase plans are intended to provide final plans with the level of detail which will give the Contractors more than enough detail to provide solid bids for the construction.
- Materials and equipment will be well documented and specified for clarity to the sub-trades.
- Additionally the plans will be fully dimensioned and noted to give accurate information for bidding purposes.

Construction Document Deliverables Content:

Architectural & Engineering Drawings:

- Site Plan
 - Show Building Setback, Building Footprint, Property Lines, Easements, Parking & Drives
 - Walks, Pads & Aprons. All Required Building and Parking Dimension & Notes.
 - All Utilities, Including Storm Water Catchment, Water Entrance, Gas & Electric.
 - Parking & Building Lights

Gen1 Architectural Group

- Architectural Floor Plan
Detailed, Noted and Dimensioned Plan Showing all Walls, Doors, Windows, Roofs, Flooring, Cabinets & Millwork, Equipment, Plumbing Fixtures, ADA Requirements, Exit Requirements.
- Wall Types Plan
Every Wall is Detailed and Scheduled as to Exterior, Core and Finish Components, Details of all Waterproofing, Insulation and Ventilation Requirements.
- Finish Plans
All Interior Spaces Scheduling Floor, Base and Wall Finish Materials, including the Type and Color. Window Schedule
- Reflected Ceiling Plans
All Ceiling Materials and Finishes are Documented. Ceiling Heights.
- Door Schedule, Door Types and Frame Types
All Passage and Upward Acting Doors are Specified and Detailed, Including Frame & Door Materials, Sizes, Fire Labels, Finishes and Details.
- ADA Details
All Required ADA Details Related to Toilet Rooms, Counters, Exiting, Parking, Access to all Required Appliances, and Devices will be Carefully Documented.
- Interior Elevations
Rooms Requiring Additional Detail with Interior Elevations Including, but not Limited to: Apparatus Room, Meeting Rooms, Reception, Toilet Rooms, Etc.
- Exterior Elevations
Detailed Exterior Views Showing all Wall Materials, Windows, Doors, Roof Materials, & Pitches, Accessory Structures, Foundations, Basements & Footings. Complete Height & Material Notes.
- Building Sections
Show Longitudinal & Lateral Sections Through Building Spaces. Document Materials & Dimensions of all Walls, Floors, Ceilings, Structure and More.
- Wall Sections and Details
Enlarged Details and Wall Sections of all Different and or Complicated Walls Structures to Show Materials, Dimensions, Flashings, Overhangs, Heights & Relationship to Other Building Components.
- Roof Plan
Roof Layout showing Roofing Materials, Ice Dam Protection Measures, Copings, Flashings, Roof Top Equipment (if any), Slopes and Pitches for Water Control, Roof Drains and Changes in Roof Elevation.
- Roof Structural Plans
All Roof Trusses, Joists, Bridging, Decking, Wall Reinforcing, Lintels and Miscellaneous Supporting Structure for Mechanical Systems will be Fully Documented.
- Plumbing Plans
Sizes & Locations of all Hot & Cold Water Lines, Recirculating Lines, Sanitary & Storm Water Piping, Gas Piping, Plumbing Fixtures, Floor & Roof Drains.
- HVAC Plans
Show HVAC Unit Locations, Supply & Return Air Ducts, Grilles & Registers. Direct-Fired Infrared Heating System in Apparatus Room, Including all Sizes and Specifications.
- Power Plans
Wall, Floor and Ceiling Devices for Power and Data. Circuiting of all Devices, Power Riser Diagram, Panel Schedule, One Line Riser Diagram.
- Lighting Plans
Wall and Ceiling Light Fixtures Size and Location. Switching, Circuiting, Emergency Lighting, Light Fixture Schedule.

Gen1 Architectural Group

- *Architectural & Engineering Specifications:*
 - Division 1 General Requirements
 - Division 2 Sitework
 - Division 3 Concrete Work
 - Division 4 Masonry
 - Division 5 Steel and Steel Fabrications
 - Division 6 Carpentry
 - Division 7 Thermal and Moisture Protection
 - Division 8 Doors, Windows and Glass
 - Division 9 Finishes
 - Division 10 Specialties
 - Division 11 Equipment
 - Division 12 Furnishings
 - Division 13 Special Construction
 - Division 14 Elevating Devices (If Elevator is Required)
 - Division 15 Mechanical Systems
 - Division 16 Electrical Systems

D. *Bidding Phase*

- Gen1 will work with the Owner to develop and list of Contractors and or Construction Manager to provide competitive bids for the Project.
- Gen1 will issue construction documents to selected bidders.
- Gen1 will Issue Addenda for Project clarification for the Project as required.
- Gen1 will attend the Post Bid Meeting, with the Owner, to discuss bids, proposed alternates, and work with the Owner on the schedule to proceed with this Project.

E. *Construction Administration Phase*

- Gen1 will be available to conduct site visits at a rate of one (1) visit every other week. This visit will be coordinated with the Contractor and Owner to occur in conjunction with regularly held construction progress meetings.
- Gen1 will be available as needed to provide information at the request of the General Contractor for further clarification of Contract Documents. If necessary, Gen1 will promptly issue Clarifications and Construction Bulletins, documenting such clarifications.
- Gen1 will review and approve or reject General Contractor's Applications for Payment before sending them to the Owner for payment.
- Gen1 will conduct a final Punch List, to be coordinated with the General Contractor prior to final occupancy to ensure completion of all items contained within the Contract Documents.
- Gen1 will supply as-built drawings to the contractor and the owner indicating any modification during the construction process

COMPENSATION & REIMBURSABLE EXPENSES:

Architectural Fees: 6% of Total Construction Cost of the Project. The "Project Cost" is defined as the turn-key cost exclusive of furniture and Owner-supplied equipment. Interior Design Services for selection of building materials and colors is not included within the Architectural Fee listed above. Furniture specifications are not included.

Gen1 Architectural Group

Therefore our fees are broken down into the following phases:

A. Master-Planning, Predesign & Schematic Design	15% of Fee
B. Design Development	20% of Fee
C. Construction Documents	40% of Fee
D. Bidding Phase	05% of Fee
E. Construction Administration	20% of Fee
Total Architectural Fees =	100%

Note #1: If any additional work (beyond the listed scope of work) is required or requested, these hours will be billed @ \$85.00/hour. Please make note that no additional work will take place until all parties involved are aware of what work needs to be done and approved as to the scope of the additional work.

****Special note for the existing buildings structural components for both existing walls and ceiling/roof structure. If an outside structural engineer is required to verify & document these components, those hours will be billed at an hourly rate along with an agreed upon estimated work fee prior to any work taking place.

Note #2: Reimbursable expenses: (Reimbursable are Gen1's out-of-pocket expenses and are in addition to the Basic Architectural Fees listed above) Digitally printed plans will be billed for as these expenses are incurred. This would include presentation boards, check sets, preliminary documents and all sets required for construction documents and permits. Costs of digital printing will be \$0.25 per square foot of printed sheets. Cost of Specification Book printing will be \$35.00 per copy.

All other travel expenses etc., is included with the Architectural Fees.

Note #3: An overall/master site plan including boundary markings, property lines, utility locations and all topographical information is required for this project. If a current site plan is not on record, one will have to be produced for this property. Gen1 can & will coordinate obtaining all of this required information from select civil engineering firms, but that cost is not included in the fee stated above.

IN-HOUSE & CONSULTANTS FOR THIS PROJECT:

All Architectural Work For All Work Including Site Engineering, and Structural, Mechanical & Electrical Engineering will be compiled and coordinated by Gen1 Architectural Group.

SCHEDULE:

Gen1 Architectural Group is prepared to begin work immediately to meet your schedule requirements.

Sincerely,
David VerBurg, AIA
Edward J. Zwyghuizen (Ed Z.), AAIA, CGP, CGIP-MCN

Gen1-Architectural Group, LLC

cc: file



To: Park Township Board
From: Howard Fink, Manager
Date: 11/10/22
Re: Approval for non-profit to apply for a state raffle license

Executive Summary

A local non-profit, The Panther Fund, is an independent 501c3 that financially supports West Ottawa students who need assistance to participate in clubs, athletics, academics, and the arts. They are applying for a raffle license through the state and need official approval and recognition from the Board as part of their application.

Budget Impact and Funding Source

N/A

Legal Review

N/A

Manager Recommendation

Approve the *Local Governing Body Resolution for Charitable Gaming Licenses* for the West Ottawa Panther Fund.



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(K)(II))

At a Regular meeting of the Park Township Board
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on Nov. 10, 2022
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from West Ottawa Panther Fund of Holland
NAME OF ORGANIZATION CITY

county of Ottawa, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Approval
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)



To: Park Township Board
From: Howard Fink, Manager
Date: 11/10/22
Re: 2023 Board Meeting Schedule

Executive Summary

The attached 2023 calendar shows the regular board meetings continuing to take place on the 2nd Thursday of each month. Work sessions are scheduled on the 5th Thursday of the month in March, June, August, and November. 2022 had three scheduled work sessions. The last few years the budget meeting has taken place from 1-4pm on the same day as the regular board meeting in February. The annual strategic planning session needs to be determined.

Budget Impact and Funding Source

N/A

Legal Review

N/A

Manager Recommendation

If there are no significant scheduling conflicts, adopt the meeting schedule as presented.

2023

-JANUARY-

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

-FEBRUARY-

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

-MARCH-

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

-APRIL-

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

-MAY-

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

-JUNE-

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

-JULY-

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

-AUGUST-

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

-SEPTEMBER-

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

-OCTOBER-

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

-NOVEMBER-

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

-DECEMBER-

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



2023 Park Township Meetings

Ottawa County, MI

DRAFT

2023 Board of Trustees Meeting Schedule

Starting time is 6:30 p.m. unless otherwise noted

January 12

February 9 (Budget Meeting 1-4pm)

February 9

March 9

March 30 (Work Session)

April 13

May 11

June 8

June 29 (Work Session)

July 13

August 10

August 31 (Work Session)

September 14

October 12

November 9

November 30 (Work Session)

December 14



To: Park Township Board
From: Howard Fink, Manager
Date: 11/10/22
Re: James Street Road End Grant Application

Executive Summary

As you are aware, the Township has been working on improving the access to the James Street Road End. The Township allowed for sandbags to be placed on adjacent properties and at the road end to protect the dune, which was in danger of collapse during the historically high-water levels. For some residents, these sandbags have created a hinderance to access the beach.

I investigated options to improve access. DK Construction has suggested either bringing in sand and or installing stairs. Unfortunately, the Coastal Zone Management Grant will not fund beach nourishment, which is how bringing in sand would be construed. The grant will fund stairs. In an effort to reduce long term maintenance, we requested the quote be for aluminum construction. In addition to the stairs, we will incur costs related to engineering, as DK will require the prints to be stamped by a licensed architect.

Budget Impact and Funding Source

The Township Share of the project would be \$31,350 for the stairway (50% of the cost). Funds are available in the Capital Improvement Fund for this project.

Legal Review

N/A

Manager Recommendation

This is a policy decision



RESOLUTION OF AUTHORIZATION #22-__

LOCAL UNIT OF GOVERNMENT MATCH WITHOUT DONATED FUNDS

WHEREAS, Park Township supports the submission of an application titled, "James Street Road End" to the Michigan Department of Environmental Quality, Office of the Great Lakes, Coastal Management Program" to improve access to Lake Michigan with the construction of a stairway.

WHEREAS, the proposed application is to take place at the James Street Road End public access point with work to be approached to the east of the project area; and,

WHEREAS, the total project cost is estimated at \$62,700 and Park Township is hereby making a financial commitment to the project of up to \$31,350 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that Park Township hereby authorizes submission of a Michigan Department of Environmental Quality, Office of the Great Lakes, Coastal Management Program Grant Application for \$31,350, and further resolves to make available its financial obligation amount of \$31,350 (50%) of a total \$62,700 project cost, during the 2023-2024 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION _____.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the Board of Trustees at their regular meeting held on November 10, 2022, at 6:30 p.m. in Park Township, Ottawa County, with a quorum present.

Dated: _____

Clerk

October 24, 2022

Mr. Howard Fink
Park Township
52 – 152nd Avenue
Holland, MI 49424

RE: James Street Stairway

Dear Howard:

In response to the Township's request, we are providing a proposal to assist the Township in design and permitting process for James Street road end stairway.

Our scope of service for this project would include the following:

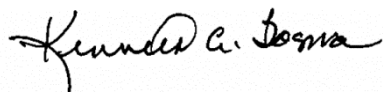
- Topographic survey of the site.
- Design for the stairway.
- Prepare and submit the EGLE permit application for the stairway.

We propose to complete this work in the amount of \$15,500.

If you have any questions, please contact our office.

Sincerely,

Prein&Newhof



Kenneth A. Bosma, P.E.

KAB/kab

DK CONSTRUCTION, INC.

DOCKS SEAWALLS PILEDIVING
DREDGING WELDING REPAIRS

346 West 15th Street HOLLAND, MI 49423

PH-616-494-0970 FAX -616-494-0980

www.dkconstruction.com

dkcons@sbcglobal.net

DATE: October 28, 2022
TO: Howard Fink
RE: Park Township
James Street Road End
Holland, MI 49424

EMAIL: hfink@parktownship.org
FROM: Steve King

Quote

Sand

Furnish crew, equipment and all materials to truck sand to the existing trail head. Skid Steer to bluff and dump over an approximate area of 20' x 30' x 20' area. Approximately 445 cu. yards to be spread over the existing sand bags.

FOR THE SUM OF: \$48,950.00

Wood Stairs

Furnish crew, equipment and all materials to install 4' wide treated wood stairs from top of the existing sandbags down to bottom. Includes one (1) 4' x 8' approach at top of stairs and one (1) 4' x 6' middle landing. Install a 2" x 6" treated wood handrail on both sides with a 2" x 4" center support. The 2" x 6" steps include three stringer for support. All material to be treated lumber and screwed together. 4" x 4" post to support structure.

**Final quote contingent on engineer design*

Includes:

- 4" x 4" – Treated Wood Supports
- 2" x 6" – Treated Wood Handrail
- 2" x 4" – Treated Wood Center Support
- 2" x 6" – Treated Wood Decking
- 4" to 7" – Stair Rise Height
- 11" to 12" – Stair Treads

FOR THE SUM OF: \$29,465.00

Aluminum Stairs

Furnish crew, equipment and all materials to 4' wide aluminum stairs from top of the existing sandbags down to bottom. Install one (1) 48" x 5' aluminum approach landing, one (1) 48" x 16-step aluminum stairs, one 48" x 5' aluminum middle landing and one (1) 48" x 8-step aluminum stairs. **Stairs Made In Michigan*

Includes:

- 48" x 5' – Aluminum Approach Landing
- 48" x 16 Step – Aluminum Stairs
- 48" x 5' – Aluminum Middle Landing
- 48" x 8 Step – Aluminum Stairs
- 4" to 7" – Stair Rise Height
- 12" – Stair Treads
- Handrails – Stairs & Landings

FOR THE SUM OF: \$39,410.00

Permit – Sand Only

EGLE and ACOE permit drawing and applications. Riparian surveys *not* included, if required.

Includes:

- Permit Drawings (*Plan View & Cross Section*)
- EGLE and ACOE Applications

***The hourly rate of \$125 per hour will apply to any additional work, submittals, revisions, etc.*

FOR THE SUM OF: \$3,200.00



To: Park Township Board
From: Howard Fink, Manager
Date: 11/10/22
Re: Sparks Grant Application – Phase I

Executive Summary

The Michigan DNR rolled out their Sparks Grant application process in late October. We have reviewed the concept plan for the former airport property to determine what we feel will score the best. Due to community input and the demographics of the Township, we believe outdoor pickleball courts best match the priorities of the grant. Originally, we included 12 pickleball courts, shade pavilions, 4 restrooms and 200 additional parking spaces. The estimated total for the project came in at \$3.4 million. Consequently, the project was pared down to 8 outdoor pickleball courts, 60 additional parking spots, 4 family style restrooms, lighting, and other related items.

The maximum award for Sparks Grant applications is \$1 million. No match is required, but we would be responsible for anything over the grant award. Since the projected cost is \$1,396,000. This would put the Township share at \$396,000.

Budget Impact and Funding Source

The Township Share of the project is estimated at up to \$396,000 and would need to come from the Capital Improvement Fund.

Legal Review

N/A

Manager Recommendation

Recommend approving this grant application. The Board can choose to modify costs during the process and/or contract approval.



RESOLUTION OF AUTHORIZATION #22-__

RESOLUTION APPROVING SUBMISSION OF A SPARKS GRANT APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES FOR PHASE I OF THE FORMER PARK TOWNSHIP AIRPORT

WHEREAS, Park Township supports the submission of an application titled, "Park Township Former Airport Plan – Phase I" to the Michigan Department of Natural Resources for funding from the SPARKS grant; and,

WHEREAS, many Township residents have requested the Township build several more pickle ball courts to meet the demand for pickle ball in our Township; and,

WHEREAS, funding is available from the Michigan Department of Natural Resources Sparks Grant (funding from the American Rescue Plan Act), and

WHEREAS, Park Township is hereby making a financial commitment to the project for any amount over \$1 million up to \$396,000, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that Park Township hereby authorizes submission of a Michigan Sparks Grant Application for \$1,000,000, and further resolves to make available its financial obligation amount of up to \$396,000 of any amount over \$1 million of a total \$1,396,000 project cost, during the 2023-2024 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION _____.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the Board of Trustees at their regular meeting held on November 10, 2022, at 6:30 p.m. in Park Township, Ottawa County, with a quorum present.

Dated: _____

Clerk

SPARK GRANT - Estimate of Probably Costs

12 pickleball and 200 car parking

Owner: Park Township	Original Estimate
Project Title: Spark Grant	
Bid Date & Time: 3-Nov-22	Project #: TBD

Item No.	Description	Quantity	Unit	Unit Price	Item Totals
General Site Construction					
1	Allowance (Site Electrical Service)	1.00	LS	\$40,000.00	\$40,000.00
2	Allowance (Irrigation)	1.00	LS	\$50,000.00	\$50,000.00
3	Turf Restoration w/4" imported topsoil	3.00	AC.	\$20,000.00	\$60,000.00
4	4" Concrete Sidewalk to Pickleball (6'x700)	4,200.00	SQ.FT	\$6.00	\$25,200.00
5	40'x 40' Shade Structure - (Poligon)	800.00	SQ.FT	\$125.00	\$100,000.00
				Subtotal	\$275,200.00
HMA Access Drives & Parking (200 cars)					
6	Site Grading	1.00	LS	\$60,000.00	\$60,000.00
7	Erosion Control, Silt Fence	900.00	LF	\$5.00	\$4,500.00
8	Traffic Control	1.00	LS	\$2,500.00	\$2,500.00
9	8" MDOT 21aa,CIP	11,220.00	SY	\$14.00	\$157,080.00
10	Allowance Storm Drainage System	1.00	LS	\$50,000.00	\$50,000.00
11	Allowance #(Parking Lot Lighting)	1.00	LS	\$120,000.00	\$120,000.00
12	HMA - MDOT 5EL (Wearing Course,Parking & Drives)	1,216.00	TONS	\$120.00	\$145,920.00
13	HMA - MDOT 4EL (Leveling Course,Parking & Drives)	1,500.00	TONS	\$120.00	\$180,000.00
14	MDOT F4 Curb & Gutter	1,500.00	LF	\$35.00	\$52,500.00
15	MDOT Type M Drive Opening	99.75	LF	\$40.00	\$3,990.00
16	4" Concrete Sidewalk (11251f) 8' wide	9,000.00	SQ.FT	\$6.00	\$54,000.00
17	Regulatory Signs	8.00	EA	\$200.00	\$1,600.00
18	Barrier Free Parking Sign - Van Accessible (detail 11/21)	2.00	EA	\$200.00	\$400.00
19	Barrier Free Parking Sign - Standard (detail 11/21)	6.00	EA	\$200.00	\$1,200.00
20	Parking Lot,Road, Barrier Free Striping	1.00	LS	\$9,000.00	\$9,000.00
21	Native Detention Mix Seeding & Grow in - No Irrigation (Native Topsoil)	2,000.00	SYD	\$5.00	\$10,000.00
22	Acer rubrum "October Glory" - 2" caliper	25.00	EA	\$600.00	\$15,000.00
23	Quercus bicolor - 2" caliper	25.00	EA	\$600.00	\$15,000.00
				Subtotal	\$882,690.00
Buildings & Shelters					
24	Restroom Building (no shelter)	600.00	SQ.FT	\$400.00	\$240,000.00
25	Sewer Manhole	1.00	EA	\$3,500.00	\$3,500.00
26	6" Sewer Lateral & Clean Out	200.00	LF	\$60.00	\$12,000.00
27	8" Sewer Main	400.00	LF	\$80.00	\$32,000.00
28	2" Water Service (includes	475.00	LF	\$60.00	\$28,500.00
29	Curb Stop & Water Meter	1.00	EA	\$3,000.00	\$3,000.00
30	Road Repairs	1.00	LS	\$9,000.00	\$9,000.00
31	Traffic Control	1.00	EA	\$2,500.00	\$2,500.00
				Subtotal	\$330,500.00
Pickleball Courts (12 courts)					
32	Site Grading	1.00	LS	\$25,000.00	\$25,000.00
33	Post Tensioned Concrete	26,100.00	SQ.FT	\$9.25	\$241,425.00
34	Sports Lighting	12.00	EA	\$10,000.00	\$120,000.00
35	4" Concrete Pavement (surrounding pickleball)	6,500.00	SQ.FT	\$6.00	\$39,000.00
36	4' Vinyl Chain Link Fence - Inner Court (11 gauge - 2" Mesh)	630.00	LF	\$55.00	\$34,650.00
37	8' Vinyl Chain Link Fence - Outer Court (9 gauge - 2" Mesh)	1,344.00	LF	\$85.00	\$114,240.00
38	15' 3 Row Bleachers (Belson # BLU-109)	12.00	EA	\$4,000.00	\$48,000.00
39	Player Benches (belson, lower model)	24.00	EA	\$1,500.00	\$36,000.00
40	Trash/Recycling - (Dumor Model #502-32PL-BT - black frame, grey slats)	4.00	EA	\$2,250.00	\$9,000.00
41	(2) 100'x20' Shade Structures - (Poligon)	4,000.00	SQ.FT	\$125.00	\$500,000.00
42	Court Nets (Douglas JTN-30 Pickleball Net & RD-36 Pickleball Posts)	12.00	EA	\$3,000.00	\$36,000.00
43	Court Paint System (Laykold "Color Coat")	12.00	EA	\$2,000.00	\$24,000.00
				Subtotal	\$1,227,315.00

Total Estimated Construction Cost:	\$2,715,705.00
Prevailing Wage Increase	\$271,570.50
Engineering	\$407,355.75
Contingency	\$271,570.50
Total Estimated Construction Cost:	\$3,394,631.25

SPARK GRANT - Estimate of Probably Costs

8 pickleball and 60 car parking

Owner:

Park Township

Estimate for Grant Application

Project Title:

Spark Grant

Bid Date & Time:

3-Nov-22

Project #:

TBD

Item No.	Description	Quantity	Unit	Unit Price	Item Totals
General Site Construction					
1	Allowance (Site Electrical Service)	1.00	LS	\$40,000.00	\$40,000.00
2	Allowance (Irrigation @ entry drive)	1.00	LS	\$10,000.00	\$10,000.00
3	Turf Restoration w/4" imported topsoil	4,840.00	SYD	\$3.00	\$14,520.00
4	Turf Restoration w/ native topsoil	4,840.00	SYD	\$1.50	\$7,260.00
5	4" Concrete Sidewalk to Pickleball (6'x700')	4,200.00	SQ.FT	\$6.00	\$25,200.00
				Subtotal	\$96,980.00
HMA Access Drives & Parking (60 cars)					
6	Site Grading	1.00	LS	\$20,000.00	\$20,000.00
7	Erosion Control, Silt Fence	300.00	LF	\$5.00	\$1,500.00
8	Traffic Control	1.00	LS	\$2,500.00	\$2,500.00
9	8" MDOT 21aa,CIP	4,675.00	SY	\$13.00	\$60,775.00
10	Allowance (Storm Drainage System)	1.00	LS	\$25,000.00	\$25,000.00
11	Allowance (Parking Lot Lighting)	1.00	LS	\$40,000.00	\$40,000.00
12	HMA - MDOT 5EL (Wearing Course,Parking & Drives)	400.00	TONS	\$120.00	\$48,000.00
13	HMA - MDOT 4EL (Leveling Course,Parking & Drives)	500.00	TONS	\$120.00	\$60,000.00
14	MDOT F4 Curb & Gutter	250.00	LF	\$30.00	\$7,500.00
15	MDOT Type M Drive Opening	50.00	LF	\$35.00	\$1,750.00
16	4" Concrete Sidewalk (270 lf) 8' wide	2,160.00	SQ.FT	\$6.00	\$12,960.00
17	Regulatory Signs	2.00	EA	\$150.00	\$300.00
18	Barrier Free Parking Sign - Van Accessible (detail 11/21)	1.00	EA	\$150.00	\$150.00
19	Barrier Free Parking Sign - Standard (detail 11/21)	3.00	EA	\$150.00	\$450.00
20	Parking Lot,Road, Barrier Free Striping	1.00	LS	\$750.00	\$750.00
21	Native Detention Mix Seeding & Grow in - No Irrigation (Native Topsoil)	500.00	SYD	\$5.00	\$2,500.00
22	Acer rubrum "October Glory" - 2" caliper	4.00	EA	\$600.00	\$2,400.00
23	Quercus bicolor - 2" caliper	4.00	EA	\$600.00	\$2,400.00
				Subtotal	\$288,935.00
Buildings & Shelters					
24	Restroom Building (no shelter)	600.00	SQ.FT	\$400.00	\$240,000.00
25	Sewer Manhole	1.00	EA	\$3,500.00	\$3,500.00
26	6" Sewer Lateral & Clean Out	200.00	LF	\$60.00	\$12,000.00
27	8" Sewer Main	400.00	LF	\$80.00	\$32,000.00
28	2" Water Service (includes	475.00	LF	\$60.00	\$28,500.00
29	Curb Stop & Water Meter	1.00	EA	\$3,000.00	\$3,000.00
30	Road Repairs	1.00	LS	\$9,000.00	\$9,000.00
31	Traffic Control	1.00	EA	\$2,500.00	\$2,500.00
				Subtotal	\$330,500.00
Pickleball Courts (8 courts)					
32	Site Grading	1.00	LS	\$10,000.00	\$10,000.00
33	Post Tensioned Concrete	18,500.00	SQ.FT	\$9.25	\$171,125.00
34	4" Concrete Pavement (surrounding pickleball)	2,720.00	SQ.FT	\$6.00	\$16,320.00
35	4' Vinyl Chain Link Fence - Inner Court (11 gauge - 2" Mesh)	589.00	LF	\$55.00	\$32,395.00
36	8' Vinyl Chain Link Fence - Outer Court (9 gauge - 2" Mesh)	459.00	LF	\$85.00	\$39,015.00
37	15' 3 Row Bleachers (Belson # BLU-109)	4.00	EA	\$4,000.00	\$16,000.00
38	Trash/Recycling - (Dumor Model #502-32PL-BT - black frame, grey slats)	2.00	EA	\$2,250.00	\$4,500.00
39	Court Nets (Douglas JTN-30 Pickleball Net & RD-36 Pickleball Posts)	8.00	EA	\$3,000.00	\$24,000.00
40	Court Paint System (Laykold "Color Coat")	8.00	EA	\$2,000.00	\$16,000.00
				Subtotal	\$329,355.00

Total Estimated Construction Cost:	\$1,045,770.00
Prevailing Wage Increase	\$100,000.00
Engineering	\$150,000.00
Contingency	\$100,000.00
Total Estimated Construction Cost:	\$1,395,770.00



To: Park Township Board
From: Howard Fink, Manager
Date: 11/3/22
Re: Community Center Construction analysis

Executive Summary

I have been working with our insurance broker, BHS and the Insurance company, Tokio Marine HCC for many months on the Community Center Claim. The insurance company identified the building to be eligible for reconstruction. Currently, if the Township elected to build a new recreation / community center facility on the old airport property, we would receive approximately \$2.75 million as a settlement offer.

Given the gravity and magnitude of this loss, I have reached out to GDK and Elzinga and Volkers to independently analyze the figures. If we find discrepancies, this will provide hard evidence for our insurance broker to advocate and negotiate on our behalf. I would like to authorize both companies. If we find a line item with a low estimate from both contractors, we will have more leverage in the negotiation.

Legal Review

N/A

Supervisor Recommendation

Recommend authorizing both quotes.

Intro

GDK would be pleased to provide a budget cost analysis for the Park Township Recreation Building that burned on July 23, 2022. This cost analysis would be based on current replacement value costs in 2022.

Property Address: 1268 Ottawa Beach Road
Holland, MI 49424

Cost Analysis Proposal

PROJECT REVIEW

Our pre-construction team will review existing site conditions and assemble a detailed budget using our 3-Prong Approach. This approach helps build our budget based on the following items:

1. Historical Cost Data
2. Industry Cost Data
3. Trade Contractor Relationships

HISTORICAL COST DATABASE

We keep a master historical cost worksheet that we reference when budgeting projects. These worksheets are compiled of costs from recent projects, such as recreation facilities, athletic projects, and municipal projects. The budget sheets are broken down by trade and specific items. These are working documents and are updated when major cost shifts occur.

INDUSTRY COST DATA

In addition to our historical database, we also review and reference current industry cost data, such as RSMean. To best utilize this information, we complete in-house take-offs using On-Screen Takeoff. Our take-offs help build accurate quantities into our budgets.

TRADE CONTRACTOR RELATIONSHIPS

GDK has a large network of contractors that we have a long working relationship with. A majority are local and are willing to help budget projects with us. We use these trade contractor budgets to cross reference the budgets assembled using our historical database and industry cost data. A precise mix of all three numbers help us provide you with the best budget.

Fee

We have included an estimate of our time and resources necessary to complete this cost analysis process. This fee includes all the work outlined in this proposal, the team, and hours to complete the budget.

Total Fee: \$2,800

Acceptance of this proposal:

Howard Fink, Park Township Manager

Date





November 3, 2022

Howard Fink
Township Manager
52-152nd Ave.
Holland, MI 49424
(616) 738-4229

Delivered via: hfink@parktownship.org

Proposal for Cost Estimating and Consultation Park Township Community Recreation Building – Fire Damage

Mr. Fink,

Thank you for the opportunity to provide cost estimating and consulting services related to the reconstruction of the existing Community Recreation Center. We are pleased to offer you the following proposal for services.

With your authorization of this proposal, EV Construction will assist you with the following services:

- » Perform an evaluation of the current building and utility systems. Evaluation will focus on the reuse of existing building components vs replacement/repair.
- » Utilize existing building documentation (plans, etc.) to develop digital area take-off for building systems and assemblies. (Assumes availability of existing building plans)
- » Utilize qualified specialty trades to validate costs estimates in critical areas such as masonry, structural steel, plumbing, mechanical, and electrical systems.
- » Using field measurements, digital area take-off, and the engineering report issued by Nederveld dated August 23, 2022, we will create a detailed construction cost estimate for your evaluation and use.

CORPORATE OFFICE
86 E. 6th Street,
Holland, MI 49423
616.392.2383

COLDWATER OFFICE
285 Division Street,
Coldwater, MI 49036
517.435.4404

THE HUB
100 Grandville Street, Suite 401
Grand Rapids, MI 49503
800.632.7734

ev.construction



Deliverables:

- *Digital take-off package*
- *Detailed Construction Cost Estimate*

Compensation

» We propose a lump sum of **\$5,250** for cost estimating and consulting services. The following is a breakdown for accounting purposes only:

- \$4,000 – EV preconstruction and cost estimating services
- \$1,250 – Allowance for specialty trade contractor assistance. Unused allowance will remain unbilled or be returned to the Owner.

» This proposal is valid for 30 days and is based on services being performed in 2022.

If you have any questions, please contact me at (616) 836-0465.

Submitted by,

EV CONSTRUCTION CO

John Parker
Vice President of Project Development

Accepted By:

Date: _____

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To: Park Township Board
From: Howard Fink, Manager
Date: 11/10/22
Re: Amphitheater

Executive Summary

Discussion of an amphitheater and adjacent renovation of the historic hangar has been included in the Former Airport Park design. Previously, I requested OCBA to provide a quote to further flesh out this concept. That proposal is attached. Whether it is OCBA or another firm, if the board moves forward with the Band Shell / amphitheater concept, it's important we understand our target audience, capacity of the facility, amenities needed, parking etc. Before we embark on this concept, it would be helpful for some discussion and debate by the board of what such a facility / asset would entail.

Legal Review

N/A

Manager Recommendation

Recommend a detailed discussion on this concept and board feedback on this amenity.



O'BOYLE, COWELL,
BLALOCK & ASSOCIATES, INC.

350 E. Michigan Avenue, Suite 415
Kalamazoo, Michigan 49007

124 Fulton Street E., Suite 6B
Grand Rapids, MI 49503

T (269) 381-3357
F (269) 381-2944

ocba.com

29 August 2022

Mr. Howard Fink, Township Manager
52 - 152nd Avenue
Holland, Michigan 49424
hfink@parktownship.org

Re: Park Township Former Airport Site – Band Shell Conceptual Study

Hi Chris:

We understand that Park Township has asked for a concept to be developed for a band shell/amphitheater in the historic hangar building at the Park Township Former Airport Site. OCBA has chosen to collaborate with PURE Architecture and Development, PLLC (PURE Architects), a Grand Rapids-based firm that we have partnered with over the last few years.

Pure Architects will develop conceptual design alternatives to convert the former 1,200 square foot airplane hangar at 1269 Ottawa Beach Road into a band shell. The design phase will include the development of up to two scenarios for the re-use of the existing structure as well as a study of how the band shell may interact with an amphitheater. OCBA will develop the site design for the amphitheater to a conceptual level and provide an opinion of probable costs for the proposed improvements.

This proposal does not address site lighting, utility connections, boundary and topographic surveys, or geotechnical investigations.

PURE Architects proposal for professional services is attached to this proposal and includes a detailed description of their work. OCBA proposes the following scope of work to support their concepts for the hangar renovation and address the objectives taking shape in the Park Township Former Airport Site master plan:

1. Kick-Off Meeting: OCBA and McKenna will meet with the design team and Township to review the preliminary master plan and other information and to discuss the project parameters including budget, schedule, and other considerations.



2. Preliminary Site Plan – Based on the master plan being developed by McKenna and OCBA, a preliminary site plan will be developed that incorporated the proposed improvements to the historic hangar building.
3. Review Meetings: OCBA and McKenna will attend two (2) meetings with the design team and Township to review the preliminary site plan and building concept.
4. Preliminary Plan Refinement: Using feedback from the review meetings as a guide, OCBA will refine the preliminary site plan as required.
5. Township Board Meeting: OCBA will attend a Township Board meeting with the design team to review the conceptual plan.

Final deliverables for the project will include a rendered site plan, sketches, and plan enlargements as required to convey the quality and character of the proposed improvements.

Fees for the services outlined above total \$7,000.00. PURE Architects fee is \$17,500.00 for the conceptual building design, for a total of \$24,500.00 which includes reimbursable expenses.

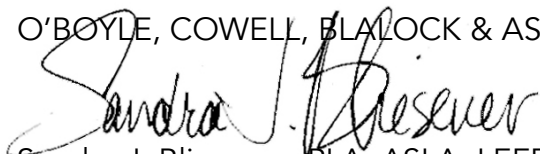
OCBA will invoice monthly for actual work completed. We will expect payment upon McKenna's receipt of payment from the client.

If the above proposal meets with your approval, please sign, and date it and return it to our office as a record of our agreement and authorization to proceed.

This has been a great project to be involved with and we appreciate your consideration of this proposal.

Sincerely,

O'BOYLE, COWELL, BLALOCK & ASSOCIATES, INC.



Sandra J. Bliesener, PLA, ASLA, LEED AP
President

Approved by:

Signature

Date



To: Park Township Board
From: Howard Fink, Manager
Date: 11/10/22
Re: Recreation / Community Center

Executive Summary

We are at the point where a general conversation of the board as to the type and quantity of amenities at a new Recreation / Community Center is appropriate. A few questions to ponder during the conversation:

- 1) Will this facility function as both a community gathering place with conference type rooms in addition to recreation amenities?
- 2) What are our space needs for our Townships recreation programs?
- 3) What type of recreation amenities are desired: basketball, racquetball, indoor pickleball, exercise equipment?
- 4) Will this facility house any office and or administrative township functions?

While this is the beginning of the dialogue, it's important we understand both the board and community's desire for a new facility.

Legal Review

N/A

Manager Recommendation

Recommend beginning a dialogue on how extensive our wish list is on a new recreation / community center building. Such a discussion will help in narrowing down construction and design costs.



Meeting Minutes / October 17, 2022

**President Jeff Myaard called the monthly meeting of the Ottawa County Fair Board
to order at 6:30pm on 10/17/22 at the Ottawa County Fairgrounds.**

<u>Attendees</u>	<u>Present</u>	<u>Absent</u>
Jeff Myaard (President)	X	
Michelle Hutt (VP)	X	
Laura Cramer (Treasurer)	X	
Brent MacDonald (Secretary)	X	
Mark Dalman		X
Ward Grigsby		X
Chris Goolsby	X	
Russ Van Kampen	X	
Kristi Goolsby	X	
Beny Martinez	X	
Tim Logan	X	
Dave & Deb Serne (A.M.)		X
Loran Serne (A.M. & Park Twp Rep)	X	
Daniele Dykens (Park Twp Rep)	X	

*** Secretary Brent Alan took minutes & notes.**

Art 1-A motion to accept the agenda MSC

Art 2-A motion to approve minutes MSC

Art 3- A motion to accept the Treasurers report MSC

Art 4 – A motion to adjourn MSC