

Pamlico County Planning Board

Meeting Minutes

November 28, 2023, 7 pm

I. Call to Order

Skip Lee called to order the meeting of the Pamlico County Planning Board at 7:00 PM on Tuesday, November 28, 2023.

II. Meeting Sign In

Kate Hankins collected signatures from all attendees.

III. Approval of Last Meeting Minutes

Julie Rahm motions to approve minutes of last meeting with Mark Lee second, with all in favor.

IV. Sandy Bay - Final Approval

- Darrell Wiard in attendance.
- Soil compaction, density and ACOE received.
- Water – okay per Jeff at Water Dept. (Cayton installed).
- Addresses – are shown.
- Mylar will need signed and stamped then presented to Board of Commissioners.

Denard Potter motions to approve with Julie Rahm second, with all in favor.

V. Samford Ropp – Final for Group Housing

- Internal drive must be paved (shows gravel).
- Linear foot and width must be shown from driveway.
- Proposed septic, needs approval.
- Existing is not paved cannot require going back and paving (per Dave Baxter).
- Addresses needed for a final.
- Where vehicle goes, needs paved distance.
- Variance for paved parking requested, must show hardship (per Dave Baxter).
- Can move parking pads, correct parking plan.
- DOT access needed.
- Wells – only two existing are in.
- Final must show changes and return to Planning Board.

Tabled for next meeting, January 30, 2024.

VI. Gil Brinson – Four Lot Subdivision

- Mr. Brinson was not in attendance.
- Can approve preliminary and final at once.

Tabled for next meeting, January 30, 2024.

VII. Gwinn Hedrick – Group Housing

Kari Forrest motions to go in closed session with Mark Lee second, with all in favor.

Gwinn Hedrick – Group Housing (Closed Session)

- Built three units then ceased work.
- Approved for townhomes not condos.
- Lots have been recorded.
- Has sewer.
- Foundations are in place.
- Per Dave Baxter, County Attorney, plat has been recorded, nothing to really approve.
- Resubmit building permits.
- Per Dave Baxter, County Attorney, emergency vehicles would be only concern.

Kari Forrest motions to return to Open Session at 8:02 pm, with Carl Ollison second, with all in favor.

- Go forward with project drawings.

VIII. CAMA Land Use Plan (added to meeting)

- Would be an update to existing.

Tabled for next meeting, January 30, 2024.

IX. Adjournment

Julie Raham motions to adjourn at 8:10 pm with Denard Potter second, with all in favor.