

Pamlico County Planning Board Meeting Minutes

February 28, 2023

I. Call to order

Skip Lee called to order the meeting of the Pamlico County Planning Board at 7:01 PM on February 28, 2023.

II. Meeting Sign In

Kate Hankins collected signatures from all attendees.

III. Approval of minutes from last meeting

Julie Rahm motions to approve minutes from last meeting with Skip Lee second with all in favor.

IV. Lora Shepherd – Two Lot Split

- Setbacks need to be added to plat before being recorded.

Maurice Benton motions to approve, setbacks must be on plat before being recorded, Julie Rahm second, with all in favor.

V. Sandy Bay – Final Plat Approval

- Septic is good per Eugene with Environmental Health.
- DWQ – has signed off on
- Water is not in
- Road being cleared.
- Performance Guarantee Bond – per David Baxter, County Attorney, can approve final conditionally with bond or can do all improvements and appear before the Planning Board with completed improvements.

Carl Ollison motions to approve, Julie Rahm second, with all in favor.

VI. Arthur Kelly - Duplex

- Planning Board approved 6-1. Forwarded to Board of Commissioners for March 6, 2023, meeting.
- Presented to Board of Commissioners on March 6, 2023. Duplex project was removed from agenda and is now a residential project.
- Resorted back to residential.

VII. Subdivision Ordinance

- Presented to Board of Commissioners with not much input.
- Planning Board Members to review handout with changes from County Attorney, David Baxter.

VIII. Manufactured Home Ordinance

- County Attorney, David Baxter, gave copies to all Planning Board Members to review for March 28, 2023, meeting.
- Amend to possibly encompass tiny homes and RV Parks.

IX. Adjournment

- Maurice Benton motions to adjourn the meeting, Skip Lee second. Adjournment at 8:25 pm.

Members in Attendance: Kari Forrest, Skip Lee, David Baxter, Julie Rahm, Maurice Benton, Denard Potter, Carl Ollison and Dr. Vernon Rose.