

PAMLICO COUNTY WATER COMMITTEE MINUTES

April 26, 2018

The Pamlico County Water Committee met on April 26, 2018 at 3:30 pm in the Patsy Sadler Room of the Pamlico County Courthouse Annex. Chairman Ed Riggs, Commissioner Candy Bohmert, and Commissioner Carl Ollison were in attendance. Also in attendance were County Manager Tim Buck, Field Operations Manager Al Gerard, Lead Field Tech Paul Campbell, Lead Plant Operator Jeff Sanders, Plant Operator Ashley Barnes, and Office Supervisor Anita Owens.

Chairman Ed Riggs called the meeting to order. After reviewing the minutes of the February 26, 2018 meeting, Commissioner Ollison made a motion to accept the minutes; Commissioner Bohmert seconded the motion. The motion carried unanimously.

There was no public comment.

Blaine Humphrey, of Rivers and Associates, updated the committee on the recommended protocol for cleaning the filters at the Grantsboro and Kershaw plants. The recommendations were:

- Begin with Grantsboro; Kershaw would be done at the end of the summer.
- Run a biological analysis, and then thoroughly clean to remove all naturally forming bacteria, finish by pulling additional samples.
- We may need to schedule on-going cleaning maintenance in order to maintain.
- This should be done before doing a pilot study for pre-treatment
- Clean wells and detention tanks simultaneously.

Jeff & Ashley were instructed to put together a scope of work, discuss with Blaine, and then email to Tim Buck. Mr. Humphrey also stated that the Reelsboro project is nearly ready for bids. The bid process should take about 3 months; construction should also take about 3 months, making the projected completion date in early 2019.

A change order for the office renovation projected was submitted for review. Building Inspector Skip Lee is requiring the addition of two 12'x12' roof support beams. The committee recommended that the full Board of Commissioners approve this change.

There were five leak adjustment denials all asking for an appeal. In each case, the customer had requested their adjustment after the due date of the bill. The committee denied all the appeals based on the established policy; Anita Owens was instructed to offer extensions of time to pay for all five customers.

Chairman Riggs suggested that language be added to the water bills that explained our leak adjustment policy. Anita Owens also asked that we update the bills (and the website) to include information on our credit card policy. These changes will be drafted in a proof that will be submitted to the full Board of Commissioners at a later date.

In a budget review, Al Gerard explained that the \$4000 increase to overtime was to allow for paid compensation vs. comp time in certain circumstances. During emergencies, cutoffs, etc. there is not enough funding in the current budget to pay overtime; currently, comp time is being given instead. Also, \$10,000 has been added to

M&R Plants due to the increased price of mechanical/electrical repairs. \$28,000 was added to Monitoring to cover the increased cost of sampling, environmental testing, permit fees, etc. The line item for Capital was also increased from \$55,000 to \$60,000 in order to purchase 4x4 trucks; this will be the standard from now on.

The committee thanked Al Gerard for his service; Mr. Gerard's last day will be April 30, 2018.

Field updates and Leak adjustment reports were submitted.

In general discussion, Commissioner Bohmert shared information concerning an expansion of PCS Phosphate of Aurora, NC. This expansion includes an 88 million gallon per day water permit that may affect well owners, farmers, etc.

The meeting was adjourned at 5:20pm.

DRAFT