

## PAMLICO COUNTY WATER COMMITTEE MINUTES

February 26, 2018

The Pamlico County Water Committee met on February 26, 2018 at 3:00 pm in the Patsy Sadler Room of the Pamlico County Courthouse Annex. Chairman Ed Riggs, Commissioner Candy Bohmert, and Commissioner Carl Ollison were in attendance. Also in attendance were County Manager Tim Buck, Field Operations Manager Al Gerard, Lead Field Tech Paul Campbell, Lead Plant Operator Jeff Sanders, and Office Supervisor Anita Owens.

Chairman Ed Riggs called the meeting to order. After reviewing the minutes of the January 29, 2018 meeting, Commissioner Bohmert made a motion to accept the minutes; Commissioner Ollison seconded the motion. The motion carried unanimously.

There was no public comment.

The committee reviewed bids received for camera and phones related to Water Department Office renovations. The committee requested that one vendor (Lupton's Electronics) submit additional information and provide some clarification. Based on those results, Lupton's should be awarded the contract for the camera system if they are within a few \$100 of the other bid; if Lupton's is higher, use JNB Tek LLC .

Tim Buck asked the committee to review policy changes made during the previous meeting and to recommend changes to the full Board of Commissioners. The following changes/additions were discussed:

- Include our Hydrant Use Policy
- Include RPZ (backflow) requirements
- And additional extension options for customers who have leaks that do not qualify for adjustment.
- Remove the following sentences under Article XIII
  - "An affidavit must be signed by all consumers with multiple accounts."
  - "It shall be contrary to this policy for any employee to agent of the Pamlico County Water Department to contact any consumer with the intent to manipulate this policy to avoid termination of water service due to non-payment of the account."

Commissioner Riggs also suggested that we research the cost of water line extensions. The current price of \$2,000 is probably very low and may need to be increased.

Al Gerard informed the committee that Rivers & Associates have set an anticipated completion date for the new tower in Reelsboro for January 2019.

Field updates and Leak adjustment reports were submitted.

There was no general discussion. The meeting was adjourned at 4:58pm.