



# PAMLICO COUNTY

## Human Services Center

828 Alliance Main Street, Bayboro, NC 28515

(252) 745-4086 COURIER NO. 16-50-11 (252) 745-7384 (FAX)

*Deborah S. Green*  
Director

### September 27, 2022

DSS Social Services Board Meeting

Members Present: Pat Prescott-Chair, Corrina Smith, Angelo Midgette, Jennifer Williford

Staff Present: Debbie Green, Director, Danielle Jones- Note Taker, Constance Gerald, APS Supervisor

Pat Prescott called the meeting to order.

Board Minutes from August approved.

- Director introduced new board member Jennifer Williford to the other DSS board members.
- Board numbers were presented to board members. This is created each month for board members to have a better understanding of how many clients are served and case sizes per program.
- ASP Supervisor Constance Gerald- Conducted an adult care home presentation. Pamlico DSS is responsible for monitoring Gardens of Pamlico, an assisted living facility. DSS is responsible for monitoring medication management, food service, recreation, staffing, staff training and other areas of service. In addition, DSS is responsible for conducting investigations if maltreatment/neglect is reported.
- Disaster Preparations- Director has meetings set up with those in charge of the emergency shelter. Will also meet to cover units APS & CPS to be prepared and make sure contact is made with clients if an emergency is declared.
- Capital Improvement Project- County has asked each department to look at upcoming capital requests. Building improvements, carpet replacement, vehicle, phone system, sprinkler/alarm system and conference room chairs have been identified as future needs.
- Program updates – Local Church has provided 30 turkey dinners for families in need for Thanksgiving, FNS max allotment for October approved.
- Personnel: DSS continues to have three vacancies in Medicaid, one at the front desk, one in Child Support, and one CPS social worker IAT.

**Next DSS Board Meeting Will Be October 25, 2022**

**Pamlico County is an Equal Opportunity Employer and Provider**