



PAMLICO COUNTY

Human Services Center

828 Alliance Main Street, Bayboro, NC 28515

(252) 745-4086 COURIER NO. 16-50-11 (252) 745-7384 (FAX)

Deborah S. Green
Director

August 23, 2022

DSS Social Services Board Meeting

Members Present: Pat Prescott-Chair, Corrina Smith, Angelo Midgette

Staff Present: Debbie Green, Director

Pat Prescott called the meeting to order.

Board Minutes from June approved.

- Board numbers were presented to board members. This is created each month for board members to have a better understanding of how many clients are served and case sizes per program.
- Pamlico County is conducting a salary study involving all of its employees. DSS has submitted more than 30 position questionnaires. Results from the study are expected to be received sometime in November.
- DSS has not heard from the State regarding the open board seat being filled.
- DSS continues to prepare in the event of a disaster. A second trip was made to the community college to determine availability of space if a shelter needs to be opened. Will look at using the Delamar Ctr. for individuals who may be need to be isolated due to infectious disease. There will be screening for Covid and Monkey Pox upon arrival at the shelter. All critical areas identified at the college have already been approved, the rest is pending. Senior Services has obtained shelf-stable meals to cover lunches for approximately three to four days for approx. 300 people. Trying to determine a menu for breakfast and dinners to cover at least four days.
- Children's and Adult Services continue to be very busy with a higher than usual number of reports coming in. Food and Nutrition Services has seen an increase in numbers, while the maximum allotment for household size has continued with no known end date established.
- Personnel: DSS continues to have two vacancies in Medicaid, one at the front desk and one in Child Support. We are looking at reclassifying the Child Support Agent II to a Child Support Agent I/IMC II. Cases are much lower, so the reclassified position will act as a back-up/assistant and will assume some income maintenance duties.
- Went into closed Session

Next DSS Board Meeting Will Be September 27, 2022

Pamlico County is an Equal Opportunity Employer and Provider