



# PAMLICO COUNTY

## Human Services Center

828 Alliance Main Street, Bayboro, NC 28515

(252) 745-4086

COURIER NO. 16-50-11

(252) 745-7384 (FAX)

*Deborah S. Green*  
Director

### July 27, 2021

DSS Social Services Board Meeting

Members Present: Pat Prescott-Chair, Beth Bucksot, Carinna Smith

Staff Present: Debbie Green, Director and Danielle Jones, Note taker

Pat Prescott called the meeting to order.

June 2021 Board Minutes approved.

- Program numbers were presented to board members. This is created each month for board members to have a better understanding of how many clients are served and case sizes per program. At this time program numbers have stayed about the same as prior month. Medicaid transportation numbers have started to decline due to new managed care program.
- Program Updates- CAP program is currently serving twenty-eight clients. The program has been without a nurse to assess new clients and reassess existing clients. DSS had been contracting with Pamlico Health Dept. That nurse was unavailable for 90 days and is now no longer able to serve our clients due to increase in covid related duties. We are currently in the process of establishing a contract through Eastern Carolina Home Health to cover the nursing needs. DHHS has extended the Food and Nutrition waiver for automatic re certifications as well as receiving maximum amount until December 2021.
- Personnel—An existing IMC II position was approved to be upgraded to an Income Maintenance Supervisor III, Anita Mayo promoted to new position starting in August. Front desk worker promoted to the vacancy in income maintenance worker; Income Maintenance adult supervisor position will also be vacant. Social worker in APS has resigned.
- Energy outreach plan- This plan is submitted to the State yearly. It outlines how Pamlico DSS will reach out to the community to notify residents of the energy assistance programs and identify ways to broaden/expand from current outreach efforts. Social Services Board members voted and approved. The document was signed for submission to the State.

Next DSS Board Meeting Will Be August 24, 2021

**Pamlico County is an Equal Opportunity Employer and Provider**