



PAMLICO COUNTY

Human Services Center

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Deborah S. Green
Director

June 22, 2021

DSS Social Services Board Meeting

Members Present: Pat Prescott-Chair, Beth Bucksot, Nancy Piner

Staff Present: Debbie Green, Director and Sheila Stansberry, Program Manager

Pat Prescott called the meeting to order.

May 2021 Board Minutes approved.

- Program numbers were presented to board members. This is created each month for board members to have a better understanding of how many clients are served and case sizes per program. At this time program numbers have stayed about the same as prior month. CAP program is currently in need of certified nurse to complete client assessments.
- Sheila Stansberry did a brief presentation regarding social work internships in Adult and Children's Services. We work closely with ECU's School of Social Work and will be hosting an intern January 2022 in Children's Services. Sheila will be retired but has been approved by ECU to continue to be the Field Placement Supervisor, volunteering her time to meet with the intern once a week at DSS.
- Work from home status has been suspended as NC has loosened covid restrictions. With permission, some workers had been allowed to work from home up to three days a week and supervisors two days a week. Mask wearing by clients and staff are optional at this point. All workers were given the opportunity to receive the vaccine.
- REDA (Medicaid Audit)—there were some errors found that will not be a monetary payback but has required correction. There was a misinterpretation of policy with regard to Family Planning Program in several cases that has now been corrected.
- Personnel—An existing IMC II position was approved to be upgraded to an Income Maintenance Supervisor III. This position would act as a program manager over the entire Income Maintenance Section and directly supervise Child Support. Up to this point, Program Manager, Sheila Stansberry, was responsible for all agency programs, including directly supervising Subsidized Child Care and Child Support. This new position would allow both managers to concentrate on their areas of expertise. We still have one vacancy in Adult Medicaid.

Next DSS Board Meeting Will Be July 27, 2021