



PAMLICO COUNTY

Human Services Center

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Deborah S. Green
Director

February 23, 2021

DSS Social Services Board Meeting

Members Present: Pat Prescott- Chair, Nancy Piner

Staff Present: Debbie Green, Director and Danielle Jones – Note taker

- There was no vote on the previous minutes, as there was no quorum.
- Program numbers were presented to board members. This is created each month for board members to have a better understanding of how many clients are served and case sizes per program. This month all numbers have stayed about the same. Medicaid transportation has increased from last month, Clients are starting to get out more now with the pandemic restrictions lifting. Child Protective Servers did take on a new child due to drug abuse. Workers predict more cases in the future.
- DSS Board meeting held via zoom due to COVID. Director has required all staff outside their office and in common areas to wear mask at all times. Any requirements and or adjustments have been strongly reviewed. Deep cleaning within the agency is still continuing often.
- Audit Reviews- Child Care reviewed cases for the years of 2018-2020. Child Care passed with 97%. Small employee error with a payback of \$1900.00 was found and corrected. Single County Finance Audit- had no findings. Medicaid Audit- currently still waiting to hear results. Children and Foster Care Audit- Just finished up, still waiting to hear results.
- Currently working on next year's fiscal budget- Working on staff budget, also put in a request for new vehicles.
- Personnel update- Hired a new universal worker for a vacant Adult Medicaid position. We currently have one universal worker position (Adult Medicaid) still available, along with a SW IAT in Children's Services.

Next DSS Board Meeting Will Be March 23, 2021