



# PAMLICO COUNTY

## Human Services Center

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*Deborah S. Green*  
Director

### April 28, 2020

DSS Social Services Board Meeting

Members Present: Angelo Midgette- Chair, Pat Prescott- Co Chair, Beth Bucksot, Nancy Piner

Guest: Carinna Smith

Staff Present: Debbie Green, Director and Anita Mayo- Medicaid Supervisor, Danielle Jones – Note taker

Chair-Angelo Midgette called the meeting to order.

January, February, and March 2020 Minutes approved.

- Anita Mayo supervisor Medicaid- Went over special assistance Medicaid audit. Auditors were looking over application approvals and denials. As well as internal errors. Findings were very minor. Special assistance Medicaid did very well on audit and passed.
- Program numbers were presented to board members. This is created each month for board members to have a better understanding of how many clients are served and case sizes per program. Medicaid transportation has seen a decrease due to Doctor office limiting non-essential visits due to COVID precautions. Food and nutrition services has seen a significant increase for benefits.
- Pamlico Human Services is still operating normal business hours. Recommendations have been followed. All entrance doors have signage regarding DHHS websites where benefit applications can be accessed. More stringent cleaning protocols are being followed throughout the agency, especially in common areas. Several employees rotate and have started teleworking from home. PPE is provided to workers that need to make services calls outside the facility. Department of Social Services is considered an essential service provider, and the majority of programs must continue to remain operational. The following are mandated programs and services that must continue: Medicaid applications and determinations, FNS applications and determinations, WF family assistance applications and recertifications, Adult Services including Special Assistance, APS and Guardianship, Child Support, Energy Programs, Non-Emergency Medicaid Transportation (gas vouchers and CARTS), Children's Services including CPS, foster care, In-Home Services and Adoptions, Subsidized Child Care (all day care centers in Pamlico Co. have closed), Refugee Assistance. Department of Health and Human Services must be notified and approved of any changes in business hours. Most

scheduled training has been cancelled due to the COVID circumstances. Pre-service training for child welfare social workers has been transitioned to online.

- A/C unit installation – the past several weeks contractors have been installing and working on replacing new heating and cooling system.
- Personnel – DSS currently has two child protective services positions open. Current intern has advised interested once completion of graduation requirements in May.

The next DSS Board meeting will be May, 26, 2020